

## Evaluation for 2017 Workshops for Registered Community Organizations (RCOs)



Wednesday May 31: 5:30pm

1515 Arch Street, 18<sup>th</sup> floor, Room 18029

### 1. Was the format and materials provided for this workshop helpful for your interests?

If Yes- how?

If No- what was missing?

- 1) Yes, great how presentation can be presented and replicated for individual RCOs
- 2) Yes
- 3) Detailed info
- 4) Yes, good Q&A session at the end!! Great resources in handout. Too quick!
- 5) Yes, it gave me a clear understanding of the importance of deadlines
- 6) The materials that should be [?] is the powerpoint and the workshop packet. It was confusing because the presentation was started with material the audience did not have. There is no numbering of the slides referring to the workshop packet. Also, the appeals site should be updated to search by address.
- 7) Yes, lots of good resources
- 8) Information was concise, but I would have liked to have followed along more with the powerpoint. Website information for appeals. I didn't have enough time to write them down. (websites are on p13 of your handout)
- 9) No- I would have liked to have followed along with the information from the package. Information for website missing.
- 10) Yes, much entry-level material and tips to other resources. Missing, a little more info on ZBA procedures, code & governances
- 11) Yes, Great info!
- 12) Yes, very informative, good review
- 13) Yes, lots of good information (what was missing- dinner!)
- 14) Yes, 7 Ps helpful
- 15) Yes, a great guide for training our new zoning committee members
- 16) Yes, it hit the highlights and framed them very clearly. More info on options for RCOs who are specifically opposed to projects in their area.
- 17) Yes, the information was thorough and organized- easy to understand- understandably, we RCOs need to read the material for further understanding.
- 18) Yes, Presenter was great. This session was very informative!!
- 19) Yes, but I wish the handout was in the order of the presentation or that the speakers referred to page numbers when mentioning that the slide was in the handout.
- 20) Yes, provide the community what are the duties of an RCO.
- 21) Yes, helpful. It was okay. Wished that the ppt presentation was given in addition or in exchange with this large packet. That would have been more helpful.
- 22) Yes, helpful since I am a new start up. Can you alert me of next CPI? ([citizensplanninginstitute.org](http://citizensplanninginstitute.org) application form available in September for Fall session)
- 23) Yes, is any funding available to support the RCO groups? (talk to your district Council office)
- 24) Missing- would have liked printed handouts of presentation – would have made it easier to follow along.

## 2. Question(s) not answered:

- 1) **How do you figure out if your RCO is the coordinating RCO? Is it a permanent designation or does it change with each project?**
  - a. *Answer: If you are appointed as the coordinating RCO, you will be notified by Ayse at PCPC, who receives the name from the district Council office. The coordinating RCO is appointed for each project. If there is no RCO in the area of the project, the District Council office serves as the RCO.*
- 2) **New systems in place to make RCOs accountable from city Council- I need that**
  - a. *The legislation would make it possible to track whether an RCO is performing its required duties and suspend or revoke RCO status depending on the infraction.*
- 3) **Checklist of things/items to remind the developer to do before or bring to the RCO meeting.**
  - a. *Different RCOs require different things of the developer- there is no "standard list", but you should definitely ask for submission **PRIOR** to the meeting so your committee can determine if there is adequate material to get the project on the agenda. Check the websites of the RCOs listed on the "Sample RCO Zoning Committee policies and procedures" handout for what they require. Generally, you need to see the zoning refusal, site plan, floor plans, elevations, and some documentation of surrounding properties- site photos that show the context are helpful. You can also ask for these at a certain scale and size – as presentation boards, or powerpoint. Whatever works best for how they will be reviewed by your organization in advance of the meeting.*
- 4) **Zoning symbols should be a part of the presentation at least 10 minutes. Can the emails from RCO coordinator include the notice from L&I so we can know about the date of hearing. Also make appeals site searchable by address.**
  - a. *The email from the RCO coordinator will include the notice from L&I if we have access to it and if the date has been set. The "violations" map showing "appeals" is searchable by address.*
- 5) **I have a variety of questions. I will place in an email and send to you. Would hope to then speak by phone to answer & discuss. Kevin Haney (Mayfair)**
- 6) **Could I have an e-copy of the forms needed for post-meeting summary reporting?**
  - a. *This template, which is in your packet, is available on the RCO website. Going forward, the form will be emailed along with each case notification.*
- 7) **What's the difference between a CDC or a RCO? How does the CDC application process? What's the difference between a "civic association" vs. a regular RCO? Why are some RCOs labeled as "Republican" or "Democratic"?**
  - a. *Community development corporations are nonprofit organizations that perform real estate development. A CDC can also be an RCO. The eligibility criteria for organizations to register for RCO status is in your materials. A civic association is any neighborhood-based organization that has specific activities or goals in a particular geographic area. They may also be registered as an RCO, but don't have to be if they do not want to get involved in zoning cases. Political "wards" (Republican or Democrat) may register as RCOs.*
- 8) **How does an RCO receive information on the final decision of the ZBA on a zoning application? Can a layer of communication from ZBA to RCO post hearing be implemented?**
  - a. *You can call the ZBA if you do not go to the hearing. If you go to the hearing and fill out an "appearance form" you will be notified of the decision. It would be ideal if the decisions were posted online, but that system is not in place.*
- 9) **How are the notices to owners within 200 feet enforced? How soon do they need to be sent to the owners? How are the provisos enforced if in the variance? Thanks!**
  - a. *Notices procedures are enforced by ZBA. If you have evidence that notices have not been properly given, you can let ZBA know and they may not hear the case until it is. The notices must be sent by Day 17 in the timeline. (Day 1 is the date a zoning applicant files the appeal). Provisos are part of the variance documentation so are enforced by L&I inspectors. If provisos are not being followed, L&I should be notified.*