# City of Philadelphia
# Board of License and Inspection Review

1401 John F. Kennedy Blvd.
Municipal Services Building - 11th Floor
ATTN: Board of License and Inspection Review
Philadelphia, PA 19102

Date:_____

Appeal No: _____

## APPEAL

The undersigned has been aggrieved by action taken by the City of Philadelphia and hereby appeals to the Board of License and Inspection Review.

The action of the Department from which this appeal is taken:

Premises Cited: _____

Date of Violation/Refusal Notice: _____

Violation/Refusal Appealed: _____

The grounds for appeal are as follows: _____

_____

_____

_____

_____

_____

| | |
|---|---|
| Daytime Telephone Number | **Name of Appellant (PRINT CLEARLY)** |
| Evening Telephone Number | Appellant's Address |
| E-mail Address | City State ZIP |
| Fax Number | **Attorney (if any)** |
| | Attorney's Address |
| **Signed (Appellant's Signature)**<br>By signing above appellant certifies that the statements contained herein are true and correct to the best of the appellant's knowledge and belief. | City State ZIP |

**PLEASE READ THE FOLLOWING CAREFULLY:**

Appeal must be signed by appellant or by attorney representing appellant. Representation by attorney is not required. Two (2) copies of appeal must be filed at the office of the Board, at the address given above, within thirty (30) days of the **first** notice of violation. Please attach two (2) copies of any notice or letter from which you are appealing. If you comply with the orders of the Department at any time after this application is filed, please notify the Board in writing at the above address.