

Medical Technologist 2

Announcement Details

Exam Announcement Details

Exam Title	Medical Technologist 2
Exam Number	3H66-20110307-CN-00
Salary	\$44,035 - \$56,617 per year. New employees may be appointed at any step in the pay range depending on qualifications.
Competition	Concurrent
Department	
Announcement Date	03/07/2011
Close Date	03/18/2011
General Definition	<p>Pending Administrative Board Approval</p> <p>This is full performance level medical technology work performing complex diagnostic laboratory tests in the analysis of human tissue and body fluids in a clinical laboratory. An employee in this class performs a variety of laboratory tests using complex methods in a variety of fields, which include clinical chemistry, microbiology, immunology, urinalysis and hematology. Work includes providing technical guidance and training to lower level technicians, troubleshooting instrumentation and testing problems, compiling information, reporting results from analysis/research findings and recommending process improvements. Work is performed under the general direction of a technical supervisor.</p>
Union Code	J. AFSCME D.C.47 Local 2187
FLSA Code	Exempt

Minimum Requirements

Minimum Training, Education & Experience	<p>Promotional Candidates Only: Presently employed by the City of Philadelphia with permanent Civil Service status and a Performance Rating of Satisfactory or higher;</p> <p>All Candidates: 1. LICENSES, REGISTRATIONS AND/OR CERTIFICATIONS Certification as a Medical Technologist by American Medical Technologists (AMT); or the American Society of Clinical Pathology (ASCP) at the time of appointment and during tenure of employment as a Medical Technologist 2; AND</p> <p>2. SPECIFIC EXPERIENCE: Six (6) months of experience performing diagnostic laboratory tests in the analysis of human tissue and body fluids in a public health clinical laboratory.</p> <p>NOTE: For the first holding of the examination announced after the February 2011 meeting of the Civil Service Commission only, employees with permanent civil service status in the class of Medical Technologist 1 (3H67) on February 1, 2011 may be promoted to this class without the above certification. Such employees must obtain the certification within six months of appointment and maintain the certification during tenure of employment as a Medical Technologist 2. Failure to obtain certification during the six month probationary period shall result in rejection during probation and restoration to the class of Medical Technologist 1 (3H67)</p>
Physical & Medical Requirements	Ability to physically perform the duties and to work in the environmental conditions required of a position in this class.

Required Licenses & Certifications**Other Requirements**

CERTIFICATES should be sent to:
City of Philadelphia
Office of Human Resources
1401 J.F. Kennedy Boulevard, Room 1640
Philadelphia, PA 19102
Attention: Eric Myers

Equivalency Statement(s)**Application Details****Application Procedures**

Open Competitive Candidates Only:

As a condition of employment with the City, any person offered employment shall be required to certify that such person either is fully current on any and all debts, taxes, fees, judgments, claims, and other accounts and obligations due and owing to the City; or has voluntarily entered into a payment agreement with the City. For so long as the person is employed by the City, the amount of the payment as set forth in the payment agreement (not to exceed, for any pay period, twenty percent (20%) of the person's gross pay for such period, without the person's consent) shall be withheld from each paycheck until such payment agreement is fully satisfied.

Such person shall also be required to certify as a condition of employment that he or she is fully current on any and all debts, taxes, fees, judgments, claims, and other accounts and obligations due and owing to the Philadelphia Gas Works (PGW) or has voluntarily entered into a payment agreement with PGW.

Failure to enter into a payment agreement shall result in the cancellation of the appointment and removal from the certification. The name of the eligible candidate will be returned to the eligible list.

All Candidates:

Only an on-line application will be accepted for this exam. Paper applications will not be accepted.

Computers are available at the Employment Application Center on the Concourse Level of the Municipal Services Building, 1401 J. F. Kennedy Boulevard in Center City Philadelphia, Monday through Friday, 12:00 PM (Noon) to 4:00 PM, and at your local Philadelphia Free Library branch.

ALL Applications must be received by March 18, 2011.

Notes to Applicants**ELIGIBLE LIST**

CONCURRENT. Separate departmental and interdepartmental promotional eligible lists of permanent City employees, and an open competitive eligible list will be established as a result of this examination. The appointing authority may make an appointment from either one of the promotional lists until these lists are exhausted and, thereafter, may appoint from the open competitive list.

Candidates who pass the exam and are placed on the civil service list will be retained on the list for a minimum of one year and a maximum of two years after the establishment of the Eligible List.

Open Competitive Candidates Only:

RESIDENCY REQUIREMENT: Philadelphia residency is not required at the time of application. Once hired, employees have six months to move into the City of Philadelphia.

PREFERENCE FOR PHILADELPHIA RESIDENTS Candidates who have maintained a bona fide residence in Philadelphia for at least one year prior to the date of the civil service examination shall have priority over all other persons receiving an identical test score.

U.S. VETERAN'S PREFERENCE

Ten points for veteran's preference will be added to the scores of eligible veterans who apply for open competitive tests and pass the examination. You must be honorably discharged from the U.S. armed forces. Attach a DD214, member 4, to your application if you wish your eligibility to be reviewed. Spouses of disabled or deceased veterans may also be considered.

LEGACY PREFERENCE

The children of Philadelphia Firefighters or Police Officers who were killed or died in the line of duty shall be accorded a preference in open competitive civil service entrance examinations. Candidates who qualify for this preference and who take and pass open competitive civil service

examinations shall have ten points added to their final score. The candidate must successfully pass all parts of the examination before points are awarded. Training and Experience Evaluation Applicants will be evaluated and scored based upon their training and experience credentials. Applicants will not be asked to appear to take a scheduled examination.

Projected Exam Date

Training and Experience Evaluation
Applicants will be evaluated and scored based upon their training and experience credentials. Applicants will not be asked to appear to take a scheduled examination.

A Published List of Candidates and/or an Eligible List is planned for the week of 04/18/2011. Please note that this date may change. An Eligible List may be established simultaneously with the Published List of Candidates (when an immediate need to hire exists) or upon first certification request by the hiring authority.

Test Review

In accordance with Civil Service Regulation 9.091D, candidates may review their answer sheets and other test papers to determine if they have been scored correctly or if there has been an irregularity in the administration of the examination. Candidates will have 30 days after the results have been mailed to review their test. Call 215 686-0880 if you wish to schedule a test review.

Assigned to

Eric Myers

Parts & Weights

Part Training and Experience Evaluation - Open Competitive

Weight 100%

Part Training and Experience Evaluation - Promotional

Weight 90%

Part Seniority Rating - Promotional

Weight 10%

Posting Specific Questions

Required fields are indicated with an asterisk (*).

Applicant Documents

Required Documents

Optional Documents

- 1. Transcripts
- 2. DD-214