



# CITY OF PHILADELPHIA FIRE DEPARTMENT

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## **FIRE COMMAND CENTER REQUIREMENTS FOR HIGH RISE BUILDINGS**

In accordance with Section B-911 of the 2007 Philadelphia Building Code and Section F-509 of the 2007 Philadelphia Fire Code, the following are Philadelphia Fire Department requirements for Fire Command Centers for high-rise buildings undergoing new construction or change of use.

1. The Fire Command Center shall be within a room with a minimum floor area of 96 square feet, with a minimum dimension of eight feet.
2. The room shall be located adjacent to the main lobby at grade level in a location approved by the Fire Department.
3. The door to the room shall be labeled “FIRE COMMAND CENTER”.
4. For the duration of fire emergencies, the room shall be dedicated for Fire Department use. During other times the room may be used for other purposes.
5. In addition to equipment required in the room by the Philadelphia Building Code, the room shall contain the following:
  - A. Where the Fire Department communication system utilizes phone jacks, a minimum of six handsets shall be provided.
  - B. A tabletop work surface.
  - C. A complete set of “as built” plans.
  - D. All fire and/or building code variances.
  - E. A completed copy of the Fire Department’s High-rise Vital Building Information form, which lists vital emergency information about the building.
  - F. Materials Safety Data Sheets for all hazardous materials
  - G. A list of emergency contact names and telephone numbers.
  - H. A list of disabled persons.
  - I. Elevator override keys (or stored at a readily accessible location). The state elevator code requires one set of keys for each elevator. Six sets of keys are required for Fire Department use.
  - J. A set of master keys (or readily available from building personnel).

Requests for deviations will be considered and approved based upon individual circumstances where the intent, but not the letter, of the requirements are met. Submit four copies of a first floor building plan with the fire command center room indicated to the Fire Code Unit for review and approval.