

POLICE OFFICER RECRUIT FREQUENTLY ASK QUESTIONS (FAQ'S)

- Q. Have the requirements changed since the last time the Police Officer Recruit (POR) examination was announced?
Yes, the minimum training and experience requirements have changed since the last time the examination was announced. Please review the requirements listed on the announcement prior to submitting your application.
- Q. Are the other parts of the hiring process the same?
Yes, for a comprehensive list of the other parts please visit <http://www.phillypolice.com/careers/hiring-process>
- Q. When can I apply for Police Officer Recruit?
The exam opens on January 9, 2012.
- Q. What is the closing date for submitting an application?
Applications must be received by March 16, 2012 (end of business day).
- Q. Where can I get an application?
Only an online application will be accepted. Visit: www.phila.gov/personnel/jobs.html during the application period to apply.
- Q. Can I submit documentation with my application?
Yes, you may submit transcripts, DD214s, certifications, licenses etc. with your on-line application. Simply upload them into your account and attach them to your application before submitting.
- Q. When will the Police Officer Recruit exam be given?
Saturday, May 19, 2012
- Q. Will any accommodations be made for testing for out of state applicants?
There are no accommodations for testing for out of state applicants.
- Q. What is the starting salary for Police Officer Recruit? \$42,474
- Q. Who can apply?
Anyone who meets the published minimum requirements no later than June 30, 2012, will be admitted to this examination. The minimum requirements are stated on the exam announcement.
- Q. Is there an age requirement for taking the exam?
There is no age requirement at the time of application; however, candidates must have reached their 21st birthday by the date of appointment. The date of appointment is the date the person enters into the Philadelphia Police Academy.
- Q. Do I need to have a Driver's License?
Possession of a valid proper class motor vehicle operator's license from any state is required at least three years prior to appointment as a Police Officer Recruit.
- Q. Do I have to be a United States Citizen?
Yes, you must be a US Citizen at the time of appointment.
- Q. If I have a criminal record, can I still apply?
Yes, the Police Department will consider a candidate's record on a case-by-case basis.

- Q. Will I be given a study booklet? **No.**
- Q. Is there a practice exam and is it available on line? **No**
- Q. Will I receive notice of my results regardless of whether I pass or fail? **Yes.**
- Q. If I fail the written examination, will I receive my final score?
You will be notified that you failed the examination, but you will not receive a score.
- Q. How will I be notified? By U.S. mail or by e-mail?
If you provide an email address on your application, you will be notified by email only. If you do not provide an email address, you will be notified by US mail.
- Q. Who can I contact if I change my address or phone number.
Notify the Office of Human Resources if you change your contact information. Changes made to your account after an application has been submitted will not be updated on your application. Please call the Office of Human Resources at 215-686-0880 or email hrhelpdesk@phila.gov to have these changes applied to your application. Failure to do so may result in notifications not reaching you.
- Q. How long will it be once a person passes the written exam to starting Police Academy classes?
It depends on several factors, including the Police department's schedule for hiring and the candidates' rank on the list. In addition, there are other processes to take into consideration such as background check, etc.
- Q. What if I am already on the current Police Officer Recruit list, do I have to take the next exam?
It is advisable for you to re-apply and take the upcoming exam. The current list will soon expire.
- Q. How often is the Police Officer Recruit exam administered?
Approximately every two years.
- Q. How long will the eligible list created from this exam be good for?
Two years from the date it is established or until the list is exhausted, whichever comes first.
- Q. Does the Philadelphia Police department have lateral transfers from other police department jurisdiction?
No, but a candidate who has experience from another jurisdiction may apply for the Police Officer 1 exam. Candidates who pass the Police Officer 1 exam are hired at a higher salary.
- The announcement for the Police Officer 1 is open concurrently with the Police Officer Recruit Exam.**
- Q. If I have an ACT 120, do I have to take the exam and continue the entire process?
Candidates who have ACT 120 MPO are considered on a case-by-case basis.
- Q. Will I get preference if I am a military veteran? **Yes.**
- Q. How long do I need to be a Police Officer Recruit before I can be promoted?
You must successfully complete training as a Police Officer Recruit at the City of Philadelphia Police Academy before you can be promoted. The training period at the Philadelphia Police Academy is thirty (30) weeks long.

