

**Office of the Chief Integrity Officer:
Annual Report on Inquiries Received
Calendar Year 2016**

Pursuant to the Strategic Plan issued by the Office of the Chief Integrity Officer ("Office") on June 30, 2016, the following serves as the annual report for calendar year 2016 of the inquiries handled by the Office. The report provides summary information of the following: Inquiry category, the number of inquiries within the category, the average number of days to resolve the inquiries by category, and the percent of the total inquiries received by category. The work of the Office includes not only the resolution of the types of inquiries described here but also accomplishing the long-term and on-going projects detailed in the Office's Strategic Plan.

Inquiry Totals: Calendar Year 2016	
Total # of Inquiries*:	636
Total # of Referrals**:	75
Average # of Days to Resolve (Gift Inquiries):	3
Average # of Days to Resolve (All Inquiries):	9

Category	Total # of Inquiries	Avg. Time to Resolve (Days)	% of Total Inquiries Received
GIFTS	293	3	46%
CONTRACTS	61	9	10%
OTHER***	58	5	9%
POLITICAL ACTIVITY	53	4	8%
PROJECTS****	41	76	6%
CONFLICTS OF INTEREST	40	9	6%
FINANCIAL DISCLOSURES	20	8	3%
OUTSIDE EMPLOYMENT	20	3	3%
FUNDRAISING	10	12	2%
ADVERTISING	8	2	1%
DONATIONS	8	0	1%
TRAINING	7	15	1%
LOBBYING	5	3	1%
CAMPAIGN FINANCE	3	6	0%
LAND MATTERS	3	13	0%
REPRESENTATION	2	0	0%
HONORARIUM	1	4	0%
NEPOTISM	1	0	0%
OPEN DATA	1	23	0%
POST-EMPLOYMENT	1	0	0%
Grand Total	636	9	100%

* Inquiries are questions or issues brought to the attention of the Office of the Chief Integrity Officer for resolution. These inquiries may include requests for guidance on a particular matter or require longer-term engagement by the Office.

** The Office refers matters to other entities when it is beyond the Office's jurisdiction to provide guidance on a particular issue or question.

*** The "Other" category refers to questions or issues that do not fall within one of the standard categories detailed above. For example, the Other category may capture citizen inquiries that are unrelated to the work of the Office but require follow-up.

**** The "Projects" category refers to inquiries that require longer-term involvement or follow-up by the Office and/or short-term projects generated by the Office that may not be captured by the projects detailed in the Office's Strategic Plan.

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