FAQs FOR MEETINGS OF THE HISTORICAL COMMISSION AND COMMITTEE ON HISTORIC DESIGNATION
COMMITTEE ON HISTORIC DESIGNATION, 9:30 A.M., WEDNESDAY, NOVEMBER 18, 2026
HISTORICAL COMMISSION, 9:00 A.M., FRIDAY, DECEMBER 11, 2026

The Committee on Historic Designation will meet remotely on Zoom at 9:30 a.m. on Wednesday, November 18, 2026 to review proposals to designate properties as historic landmarks. The Historical Commission will meet in person at 9:00 a.m. on Friday, December 11, 2026 to review the proposals, called nominations. The Historical Commission's meeting will include a hybrid component so that property owners may attend in person or remotely on Zoom. The Zoom login information for both meetings is provided below.

The Historical Commission meets in Conference Room 18-029 on the 18th Floor of the City office building at 1515 Arch Street, across from Love Park at the northeast corner of 16th and Arch Streets. Visitors to the building must pass through security in the lobby. Once through security, take the second bank of elevators to the 18th floor. Conference Room 18-029 is straight ahead out of the elevators, at the end of the corridor that runs south.

Q: How do I watch and/or listen to the hybrid meetings of the Historical Commission and remote meetings of the Committee on Historic Designation?
A: The Historical Commission is holding in-person meetings with a hybrid option on Zoom. The Committee on Historic Designation is holding remote meetings using Zoom. You can watch/listen and speak remotely during the live meetings using your computer, tablet, or smartphone on Zoom. You can listen and speak on your telephone.

To participate using a smart device, click on this link https://www.zoom.us/join
Committee on Historic Designation meeting, November 18, 2026, 9:30 a.m.
Webinar ID: 835 1796 7796
Passcode: 335653
Historical Commission meeting on December 11, 2026, 9:00 a.m.
Webinar ID: 892 0598 9229
Passcode: 964558

To participate on the telephone, call this telephone number: 267-831-0333
Committee on Historic Designation meeting, November 18, 2026, 9:30 a.m.
Webinar ID: 835 1796 7796#
Participant ID: #
Passcode: 335653#
Historical Commission meeting on December 11, 2026, 9:00 a.m.
Webinar ID: 892 0598 9229#
Participant ID: #
Passcode: 964558#

Please note that all public meetings are recorded. By participating in the meeting, you are consenting to be recorded. Recordings of all meetings are available on the Historical Commission's website at https://www.phila.gov/departments/philadelphia-historical-commission/recordings-of-public-meetings/

Q: How do I participate in the meetings?
A: Property owners or owner's representatives may participate in the reviews of nominations proposing designations of properties. The public may comment on nominations. The Historical

Commission and Committee on Historic Designation provide public comment periods during each review. If you are attending remotely, use the information above to log into the Zoom meeting. If you are watching the live meeting with your computer or smartphone on Zoom or listening on your telephone, you may speak live. To speak live on Zoom, you must indicate your desire to speak. You can indicate your desire in advance of the meeting by sending an email with your name and the address of the matter of interest to preservation@phila.gov.

If you are on a device, you can indicate your desire to speak during the meeting by using the Raise Hand feature in Zoom. Please raise your hand even if you have indicated your desire to speak in an email. Please do not raise your hand until the matter of interest is being considered. Once you have indicated your desire to speak, a Zoom host will cue you to speak when it is your turn. You will need to unmute yourself. Once you have spoken, please lower your raised hand.

If you are on the telephone, you can indicate your desire to speak during the meeting by using the Raise Hand feature by pressing *9. Please raise your hand even if you have indicated your desire to speak in an email. Please do not raise your hand until the matter of interest is being considered. Once you have indicated your desire to speak, a Zoom host will cue you to speak when it is your turn. You can unmute yourself by pressing *6.

You may also send written comments via email until 12:00 noon one business day before the meeting. To email comments, send them to preservation@phila.gov. Comments received before noon one business day prior to the meeting will be forwarded to the Commission and committee members.

Q: If I watch the live meeting on my computer, tablet, or smartphone on Zoom, will the Commission/Committee and other attendees be able to see me?
A: The Historical Commission and the Committee on Historic Designation allow cameras for property owners and their representatives to be enabled during their reviews. However, they are not obligated to enable their cameras and may participate with audio only. Owing to security concerns, the cameras for members of the public will not be enabled; they may participate with audio only. You will be able to see the Commission/Committee, staff, and nominators as well as the shared visual presentation, but you will not see members of the public who comment or other attendees.

Q: Will my computer, tablet, or smartphone work with Zoom?
A: The first time you use Zoom Webinar with a computer, tablet, or smartphone, please allow a few extra minutes to register and download an app. You can test your device in advance to ensure that it is compatible with Zoom by clicking on this https://zoom.us/test.

Q: Where can I find the meeting agenda and materials?
A: The meeting agendas and meeting materials including nominations, owner comment, and public comment are available in the usual place on the Public Meetings page of the Historical Commission's website at https://www.phila.gov/historical.

Q: How are the hybrid and remote meetings being conducted?
A: With the exception that the participants will be physically remote from one another and connected by Zoom and telephone, the remote and in-person meetings of the Historical Commission and its advisory committees will be conducted in the same manner. The Historical Commission and its advisory committees will follow the meeting processes laid out in its Rules & Regulations and Guidelines for Conduct at Philadelphia Historical Commission Meetings, which can be found on the Historical Commission's website at https://www.phila.gov/historical. For each agenda item involving designation, the staff will provide an overview of the matter, the nominator will comment on the nomination, the property owner will comment, the public will comment, and the

Committee/Commission members will discuss the matter and reach a recommendation/decision by motion and vote.

Q: Will my comments be incorporated into the official record of the meeting?
A: Yes, all comments offered in advance in writing via email and offered during the public meeting will be noted in the official meeting minutes and incorporated into the official record of the meeting.

Q: As a property owner, nominator, or a member of the public, can I share photographs, architectural plans, or other visual materials during the meeting using Zoom?
A: Property owners and their consultants, nominators, and attendees may offer written and/or spoken comments but may not share visual materials with the other participants during the meeting. The Historical Commission will display nominations, photographs, and other documents for all to see. Property owners, consultants, and nominators may send visual materials in advance of meetings to preservation@phila.gov for incorporation into the meeting presentation but may not control the presentation itself during the meetings for security reasons.

Q: Will the meeting be recorded?
A: Yes, the meeting will be recorded. The recording of the meeting will be available for viewing after the meeting. By participating in the meeting, participants are giving their consent to be recorded. A link to the recording will be provided on the Historical Commission's website at https://www.phila.gov/departments/philadelphia-historical-commission/recordings-of-public-meetings/

Q: Does the Historical Commission ever collect fees from its applicants or other participants?
A: Please note that the Historical Commission has learned that **fraudulent emails** requesting payments from applicants and property owners working with the Historical Commission have been sent from fake email accounts ending with the domain names **@usa.com** and **@mail.com**. The Historical Commission will never request payments from applicants or property owners under any circumstances. Any such email communication is fraudulent and should be marked as spam and deleted. Please be advised:

- **Do NOT reply to the fraudulent emails.**
- **Do NOT click on any links contained in the emails.**
- **Do NOT open any attachments included in the emails.**
- **The Historical Commission does NOT request payments from applicants or property owners under any circumstances. Such payment requests are fraudulent and should be marked as spam and deleted.**

If you suspect you have received a fraudulent email, please mark it as spam and delete it immediately. If you have any questions or concerns regarding the validity of an email claiming to be from the Historical Commission, please contact preservation@phila.gov or call 215-686-7660. Thank you for your vigilance.