Administrative Board
July 10, 2026

Minutes

Call to Order: The meeting was called to order at 2:05 p.m.

Attendance:

Board Members: Cherelle L. Parker, Mayor; Rob Dubow, Director of Finance; Adam Thiel, Managing Director

Non-Board Members: Tiffany Thurman; Camille Duchaussee; Rose Smith-DiFrancesco; Lisa Swiatek; Latika Robinson; Billy Collins; Sarah Novak; Catherine Lamb; Krystle Baker; Samuel Ritterman; Janine LaBletta; Emily Kauffman; and Heather Fay

New Business

Agenda Item No. 1
Approval of Minutes of the June 12, 2026 meeting.

Agenda Item No. 2
Request for an extension of the Deferred Retirement Option Program (DROP) for Police Department sworn employees.
This request was approved. A motion to approve this request passed with three votes.

Agenda Item No. 3
Approval of Amendment to Administrative Board Rule #53.
This request was approved. A motion to approve this request passed with three votes.

Agenda Item No. 4
Request for approval of cash overtime for an hour-to-hour basis for exempt employees in the Office of the Finance Director and the Office of Human Resources who are supporting the Terminal Leave Tiger Team in reducing the backlog of terminal leave payments, in accordance with Administrative Board Rule 11(C)(2)(c)(i) for the time period beginning July 6, 2026 to August 31, 2026.
This request was approved. A motion to approve this request passed with three votes.

Agenda Item No. 5
Classification and pay actions and Civil Service Regulations which were approved by the Civil Service Commission at its meeting on June 17, 2026 and submitted for the approval of the Administrative Board.
This request was approved. A motion to approve this request passed with three votes.

Additional New/Old Business

Adjournment: The Administrative Board meeting was adjourned at 2:08 p.m.

Heather Fay-Stewart
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