

Contract Number 2420463-02
Original Contract Number 2420463

November 2025, TT/jg
City of Philadelphia
Water, Sewer & Storm Water Rate Board

AMENDMENT

CONFORMED

THIS AMENDMENT (the “**Second Amendment**”) is executed on January 20, 2026 , and effective as of December 2, 2025, between **The City of Philadelphia** (the “**City**”), through its Water, Sewer & Storm Water Rate Board, and **Community Legal Services** (“**Provider**”).

BACKGROUND

The City and Provider previously entered into Contract Number 2420463, which they have amended one time. The Parties desire to make changes to the Contract.

Intending to be legally bound, as of the effective date in the preamble, the City and Provider agree as follows:

AMENDMENTS TO THE CONTRACT

All provisions of the Contract remain in effect except as provided below. The Background and all exhibits are incorporated in the Contract by reference.

1. Definitions. Capitalized terms not otherwise defined in this Second Amendment have the meanings assigned to them in the Contract.

2. Term. The Contract is amended to add an Additional Term that starts December 2, 2025 and expires December 1, 2026.

3. Services. Exhibit PA-1: Scope of Services to the Provider Agreement, Section 7 Proposed Subcontractors is amended to read as follows:

The proposed hourly rates for Community Legal Services personnel are \$205/hr for Lafayette K. Morgan Jr. and \$235/hr for Jerome D. Mierzwa.

4. Compensation. The Contract is amended to increase the maximum amount of compensation by \$50,000.00. The Office of the Director of Finance may not certify payments under the Contract that in total exceed \$400,000.00.

5. **Other Amendments.** The Contract is amended in accordance with the attached **Exhibit #1 (Amendment General Provisions)**.

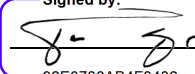
6. **Electronic Signatures.** The Parties agree to execute this Second Amendment electronically using the means of electronic signature provided below.

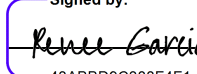
[The remainder of this page has been left blank intentionally. Signature page follows.]

IN WITNESS OF THEIR AGREEMENT TO THE PROVISIONS ABOVE, the Parties have caused this Second Amendment to be executed and delivered by their respective duly authorized officers on the date in the preamble of this Second Amendment.

APPROVED AS TO FORM
RENEE GARCIA, CITY SOLICITOR

THE CITY OF PHILADELPHIA
Through: Water, Sewer & Storm Water Rate Board

Signed by:
Per: 
92E0736AB4F3432...

Signed by:
By: 
43ABBD9C388F4F1...

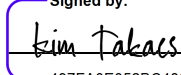
Name: Tam Tran

Name: Renee Garcia

Title: Divisional Deputy City Solicitor

Title: City Solicitor

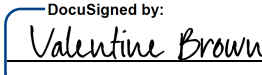
Community Legal Services

Signed by:
By: 
497FA0E052BC486...

Name: Kim Takacs

Title: Board President

ATTEST

DocuSigned by:
By: 
8876A53C5A354E7...

Name: Valentine Brown

Title: Treasurer



City of Philadelphia XAA Contract Routing Slip

External Negotiation/Encumbrance Verification (Conformance Manager)

1. Review contract as signed by vendor and consult with supervisor.
2. Confirm Encumbrance then forward in ACIS to Approve As To Form.
 Send to Law.

Approve as to Form – Attorney Upload Document (Optional)

Click the check box to attach additional documentation, if required.

Budget Verification (Conformance Manager)

1. Confirm Budget Verification completed in ACIS, then forward in ACIS to Finance Certification/Review
 Forward to Finance Certification.

Finance Certification/Review

- Attach the Endorsement Sheet then forward in ACIS to Department Signs.



After Departmental Review – Forward in ACIS

- Forward in ACIS to Conformance.

Conformance Review (Conformance Clerk)

- Confirm Approval As To Form by the Attorney of Record, then Conform Contract and Conform in ACIS.

EXHIBIT #1

AMENDMENTS TO THE GENERAL PROVISIONS

(Contract No. 2420463)

A. Section 14.1 of the General Provisions (Non-Discrimination; Fair Practices) is amended to read as follows:

14.1 Non-Discrimination; Fair Practices. In performing this Contract, Provider must comply with the terms of the Charter and the Fair Practices Ordinance (Chapter 9-1100 of the Code) as they may be amended from time to time. In addition, to the extent those provisions do not explicitly prohibit or cover certain types of discriminatory conduct, in performing this Contract, Provider has broader obligation under this Contract. In connection with providing any service or fulfilling any duty under this Contract, including selecting and engaging any Subcontractor, Provider shall not discriminate or permit discrimination against any individual on the basis of actual or perceived race, ethnicity, color, sex, sexual orientation, gender identity, religion, national origin, ancestry, age, disability, marital status, source of income, familial status, genetic information; domestic or sexual violence victim status; or Acquired Immune Deficiency Syndrome (“AIDS”) status. In the event of any breach of this Section 14.1, the City may, in addition to any other rights or remedies available under this Contract, at law or in equity, suspend or terminate this Contract forthwith.

B. Section 14.3 of the General Provisions (Executive Order 01-21) is amended to read as follows:

“14.3 **Antidiscrimination and Equal Opportunity in Contracting.** The City, acting through its Office of Economic Opportunity (“OEO”), works to ensure that all businesses desiring to do business with the City have an equal opportunity to compete under the City’s procurement process free from unlawful discrimination. In furtherance of this goal, the City will track the participation of small and local businesses at all tiers of City contracting. In accordance with City requirements and all Applicable Law, Provider agrees to comply with the City’s requirements for the collection, retention, and reporting of data relating to contracting at any tier, including Subcontracts.

(a) Nothing in this Section shall be interpreted as (i) imposing mandatory quotas or percentages tied to protected group status, (ii) limiting the City's ability to periodically review, amend, or update its contracting policies consistent with Applicable Law and evolving policy objectives, or (iii) limiting the City’s ability to issue additional guidance on the collection, retention, and reporting of contracting data pursuant to this Section.

(b) Provider agrees that the City may, in its sole discretion, conduct periodic reviews to monitor Provider’s compliance with the collection of data relating to contracting at any tier, including Subcontracts.

(c) Provider agrees that in the event the City determines that Provider has failed to comply with any of the requirements of this Section, the City may exercise any rights and remedies it may have under this Contract which includes withholding payment, suspension or termination.

(d) The City has no direct contractual relationship with any Subcontractor, and this Contract does not give any Subcontractor any legal rights or remedies pursuant to this Section except the rights or remedies such Subcontractor may be entitled to under its contract with Provider. The remedies outlined in this Contract are for the City's benefit only. The failure of the City to enforce or the indulgence of any noncompliance with this Section shall not constitute a waiver of the City's rights nor give rise to actions by any third parties, including Subcontractors.

(e) Provider hereby verifies that all information submitted to the City in connection with this Section is true and correct and is notified that the submission of false information is subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities, which may include payment of a fine of at least \$1,000 and a term of imprisonment of not more than two (2) years. Provider also acknowledges that under 18 Pa.C.S. § 4107.2(a)(4), it is a felony in the third degree, punishable by a term of imprisonment of not more than seven (7) years in addition to the payment of any fines or restitution, if, under this Contract, Provider fraudulently obtains public moneys reserved for or allocated or available to minority business enterprises or women's business enterprises, as those terms are defined in 18 Pa.C.S. § 4107.2(b)."

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|---|-----------------------|
| CONTRACT SUMMARY AND ENDORSEMENT | DATE 1/14/2026 |
|---|-----------------------|

TO THE LAW DEPARTMENT: The attached bid and award described below is referred to you for certification as to form, and where annual surety bond is on file, to have Contractor post satisfactory bond.

| | | |
|---|--------------------------------------|------------------------------|
| CONTRACTOR Community Legal Services | FINANCE CONTR. NO. 24 20463 | LAW DEPT. NO. 24 20463 02 |
| | AMT. OF CONTRACT \$400,000.00 | ANN. SURETY BOND |
| DESCRIPTION Public Advocate | PERIOD COVERED 12/2/2023 - 12/1/2026 | |

ENDORSEMENT

| | |
|--|--|
| OFFICE OF THE DIRECTOR OF FINANCE-ACCOUNTING DIVISION Examined: Keisha Mills KM 1/14/26 | OFFICE OF THE CITY CONTROLLER Examined: |
| (For the Director of Finance) _____ (Date) | (For the City Controller) _____ (Date) |
| This contract approved as to availability of funds under the budget and appropriations pursuant to section 8-200 (2) (d) of the Home Rule Charter: | |
| _____ 1/14/26 | _____ |
| (For the Director of Finance) _____ (Date) | (For the City Controller) _____ (Date) |

| DOCUMENT NO. | ACCOUNT CODE | | | | | DEPARTMENT OR AGENCY | AMOUNT CHARGEABLE TO ACCOUNT |
|--------------|--------------|------|---------|-------------|-------|--|------------------------------|
| | FUND | DEPT | ELEMENT | SUB ELEMENT | CLASS | | |
| | | | | | | | \$296,651.10 ✓ |
| MDXX26060785 | 030 | 67 | 01 | 01 | 0250 | PH1 Water, Sewer & Stormwtr Rate Board | \$ 0 |
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| TOTAL | | | | | | | \$296,651.10 |

Contract increased to \$400,000.00.
Contract extended to 12/1/2026.

Amendment

Certificate Of Completion

Envelope Id: 37661838-7C4D-4444-86A7-2F183E2E3649

Subject: Contract No. 2420463-02 (Community Legal Services)

Source Envelope:

Document Pages: 7

Certificate Pages: 4

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:

Justin Gleaton

1234 Market Street

Suite 1800

Philadelphia, PA 19107

Justin.Gleaton@phila.gov

IP Address: 170.115.248.10

Record Tracking

Status: Original

11/17/2025 10:17:31 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Justin Gleaton

Justin.Gleaton@phila.gov

Pool: StateLocal

Pool: City of Philadelphia - PS Contracts

Location: DocuSign

Location: Docusign

Signer Events

Kim Takacs

Kim.Takacs@lfg.com

Security Level: Email, Account Authentication (None), Access Code

Signature

Signed by:



497FA0E052BC486...

Signature Adoption: Pre-selected Style

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Valentine Brown

vbrown@duanemorris.com

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DocuSigned by:

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ID: 4f28ee57-f5b8-4df5-8a72-cd9e8809371f

Cody Williams

Cody.Williams@phila.gov

Law

Security Level: Email, Account Authentication (None)

Completed

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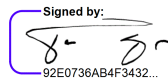
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Tam Tran

Tam.tran@phila.gov

City Of Philadelphia

Security Level: Email, Account Authentication (None)

Signed by:

92E0736AB4F3432...

Signature Adoption: Drawn on Device

Using IP Address: 170.115.248.7

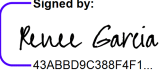
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Signed: 1/12/2026 11:00:31 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

| Signer Events | Signature | Timestamp |
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| <p>Finance ContractCertification Finance.ContractCertification@phila.gov City of Philadelphia Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> | <p>Completed</p> <p>Using IP Address: 170.115.248.8</p> | <p>Sent: 1/12/2026 11:01:09 AM Viewed: 1/14/2026 11:06:41 AM Signed: 1/14/2026 11:13:00 AM</p> |
| <p>Renee Garcia Renee.Garcia@phila.gov City Solicitor City of Philadelphia Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> | <p>Signed by:  43ABBD9C388F4F1...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 68.81.122.52 Signed using mobile</p> | <p>Sent: 1/14/2026 11:13:03 AM Viewed: 1/17/2026 9:40:25 AM Signed: 1/17/2026 9:41:09 AM</p> |
| <p>Cody Williams Cody.Williams@phila.gov Law Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 4/10/2025 9:33:00 AM ID: f15553c8-0db0-41ad-9e53-33f8623f6046</p> | <p>Completed</p> <p>Using IP Address: 170.115.248.25</p> | <p>Sent: 1/17/2026 9:41:12 AM Viewed: 1/20/2026 9:01:26 AM Signed: 1/20/2026 9:01:30 AM</p> |
| <p>LawContract Conformance LawContractConformance@phila.gov City of Philadelphia Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> | <p>Completed</p> <p>Using IP Address: 170.115.248.14</p> | <p>Sent: 1/20/2026 9:01:32 AM Viewed: 1/20/2026 10:13:42 AM Signed: 1/20/2026 10:13:47 AM</p> |
| In Person Signer Events | Signature | Timestamp |
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| <p>Cody Williams Cody.Williams@phila.gov Law Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 4/10/2025 9:33:00 AM ID: f15553c8-0db0-41ad-9e53-33f8623f6046</p> | <p>VIEWED</p> <p>Using IP Address: 170.115.248.14</p> | <p>Sent: 11/17/2025 10:28:38 AM Viewed: 11/17/2025 11:03:33 AM Completed: 12/5/2025 10:23:29 AM</p> |
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| Certified Delivery Events | Status | Timestamp |
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| Cody Williams Cody.Williams@phila.gov Law Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 4/10/2025 9:33:00 AM ID: f15553c8-0db0-41ad-9e53-33f8623f6046 | <div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div> | Sent: 1/14/2026 11:13:02 AM |
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| Witness Events | Signature | Timestamp |
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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
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| Certified Delivered | Security Checked | 1/20/2026 10:13:42 AM |
| Signing Complete | Security Checked | 1/20/2026 10:13:47 AM |
| Completed | Security Checked | 1/20/2026 10:13:49 AM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
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| Electronic Record and Signature Disclosure |
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This Electronic Records and Signature Disclosure is provided by the City of Philadelphia in connection with a pending electronic transaction. Any party proceeding with such electronic transaction is deemed to have consented i) to conduct the transaction by electronic means; and ii) where execution of an agreement is required, to the use of electronic signatures using the method provided in the agreement. Questions regarding this Electronic Records and Signature Disclosure should be addressed to econtractphilly@phila.gov.