



Commercial Mechanical Systems Commissioning Compliance Checklist

This checklist only applies to new construction projects.

Project Information: _____ Project Name: _____
 Project Address: _____
 Approved Commissioning Agency: _____

Owner or owner's representative must be provided with a manual, record documents, operations and maintenance personnel training completion report within 90 days of receipt of the certificate of occupancy.

1. Lighting Controls Functional Testing has been executed per Section C408.3. If applicable, deferred and follow-up testing is scheduled to be provided on: _____	<input type="checkbox"/>
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The following items apply only to projects with a **total building cooling capacity of $\geq 480,000$ Btu/h or a combined heating and service water heating capacity of $\geq 600,000$ Btu/h.**¹ If this project is below these thresholds, initial here, and leave the remaining items unchecked, and sign and date below. Initial: _____

1. Commissioning Plan was used during construction and includes all items required by Section C408.2.1.	<input type="checkbox"/>
2. Systems Adjusting and Balancing has been completed per Section C408.2.2.	<input type="checkbox"/>
3. HVAC Equipment Functional Testing has been executed per Section C408.2.3.1. If applicable, deferred and follow-up testing is scheduled to be provided on: _____	<input type="checkbox"/>
4. HVAC Controls Functional Testing has been executed per Section C408.2.3.2. If applicable, deferred and follow-up testing is scheduled to be provided on: _____	<input type="checkbox"/>
5. Economizer Functional Testing has been executed per Section C408.2.3.3. If applicable, deferred and follow-up testing is scheduled to be provided on: _____	<input type="checkbox"/>
6. Service Water Heating System Functional Testing has been executed per Section C408.2.3. If applicable, deferred and follow-up testing is scheduled to be provided on: _____	<input type="checkbox"/>
7. Preliminary Commissioning Report submitted to owner and includes all items required by Section C408.2.4.	<input type="checkbox"/>

¹ Systems serving individual dwelling units may be excluded when determining total building capacity.

Declaration & Signature:

I hereby certify that the commissioning provider has provided me with evidence of mechanical, service water heating and lighting systems commissioning in accordance with the 2021 IECC.

Signature of Building Owner/Owner's Representative: _____ Date _____