



Permit #

Picnic Site Request

This application is for 2026 picnic season only.

Read and fill out the application completely. Allow 10 business days for processing.

Contact name and address must match the name on the check and the photo identification or driver's license.

Emailed applications will not be accepted.

****THIS APPLICATION DOES NOT APPLY FOR BELMONT GROVE PICNIC AREA**

Contact Person Name _____

Address _____ Telephone# _____

City _____ State _____ Zip Code _____

Email Address _____

Picnic Location _____ Site _____

Picnic Day & Date _____ Time *10AM to 6PM (MLK Dr., Cobbs Creek Parkway, and Cedar Ave., these locations start at 12 noon) (FDR Boathouse Pavilion is **NOT** ADA Compliant).

Pavilion (\$140.00) _____ Picnic Site (\$35.00) _____ (Check or Money Orders Only)
(Max capacity: 120) (Max capacity: 50)

Number of Participants and Attendees _____

Driver license or photo identification number (ATTACH A COPY OF LICENSE OR ID IF MAILING) _____

- **MAKE CHECK/MONEY ORDER PAYABLE TO FAIRMOUNT PARK.**
- **Applications submitted within 14 days of a requested date will require payment in the form of a Cashier's Check or Money Order only.**

All checks returned for insufficient funds will incur additional charges.

User Responsibilities

Initials are required: By initialing you are acknowledging that you have read and understand the information and directions given. This application may be denied if section is not completed.

X _____ I have been at the location of my requested picnic site and approve the site conditions.

X _____ All payments are NON-REFUNDABLE. Permits are NON-TRANSFERABLE.

X _____ No amplified sound, Music, DJ's, Radio Station Promotions, or Inflatable Amusement Equipment (i.e. Moon Bounces, Bounce Houses) are permitted at **ANY** Philadelphia Parks and Recreation Picnic Site or Pavilion without the completion and submission of the Special Events Application.

X_____ This picnic facility is for family or group picnics only. This is not an entertainment facility. Events that charge admission and/or are open to the public, are not permitted.

X_____ Restrooms and portable toilets are open to the public and are not exclusive to the picnic permit holder. The condition of the restrooms and portable toilets cannot be guaranteed.

X_____ The picnic areas at MLK Drive, Cobbs Creek Parkway, and Cedar Ave are only available from 12 Noon to 6PM only!

X_____ No vehicles or heavy equipment are permitted on the grass areas of the park.

X_____ Mayoral Executive Order (effective December 18, 2019) NO Vaping, Smoking and/or the use of tobacco products may be used on any land or in any facilities under the jurisdiction of PPR and the permit holder is responsible to ensure that all event attendees are notified of such, throughout the time of the permit, and in compliance.

- All requests must include the contact person's name, telephone number, address, and signature to be processed.
- Due to the large volume of requests, permits for picnic sites are granted on a rain or shine basis. Refunds will not be issued for rained out picnics.
- Check the information above (e.g. the date, etc.) to ensure correct processing of the permit. Once the permit has been issued it is FINAL.
- The permit may be subject to withdrawal without notice.
- Alcoholic beverages are prohibited.
- No sales are permitted on site.
- Grounds are to be left in a clean and orderly condition. All areas must be left clean of litter.
- No person shall commit disorderly conduct of any kind.
- Open fires permitted with prior authorization Only.
- Portable toilets may be placed at the picnic location on the day of the event. Units must be removed immediately after the picnic. Portable toilets are provided by a contract service and are not the responsibility of Parks and Recreation staff.
- Permit must be present. A copy of the permit will be issued to the Philadelphia Police Department.

By signing and submitting this application, I agree to abide by all Parks and Recreation rules, regulations, and policies. I further acknowledge that I will be responsible for any violation of the rules, regulations, and policies.

Signature _____ Date _____

IMPORTANT:

If you are mailing in this form, **it must be fully completed**. Please ensure the following are included:

- A **signed application**
- A **copy of your photo ID**
- **Payment** (check or money order)

****Incomplete or Emailed applications will not be accepted and may be returned.**

SPECIAL EVENTS OFFICE

**Winter Street Building
2130 Winter Street- Rear Entrance
Philadelphia, PA 19103
215-685-0060**