

## Art Commission Review – Submittal Form

*(Applicant complete below section)*

**Project Name:** Harrowgate Park Arches

**Project Address:** 3455 Kensington Avenue **On Public Property?** ☒ Yes ☐ No

**Total Budget:** 45,000 **Utilizing City Funds?** ☐ Yes (specify amount): \_\_\_\_\_ ☒ No

**Project Type** (check all that apply):

☐ Building – New Construction or Addition

☐ Encroachment in/over ROW

☐ Building – Renovation or Repair

☐ Signage (Reconsideration)

☒ Plaza/Park/Playground

☐ Streetery (Reconsideration)

☐ Public Art

☐ Other: \_\_\_\_\_

**Project Team:**

Agency/Org.: Impact Services Corporation Design Lead (firm): Metal Incorporated

Other: \_\_\_\_\_

**Primary Contact for Project Communications:**

Name: Erin Farrell

Affiliation: Impact Services Corporation

Email: [REDACTED]

*(Art Commission staff complete below section)*

**Art Commission Meeting Date of Project Review:** 1/14/26

**Level of Review:**

☐ Concept Review ☐ Final Review If Final, specify date of preceding Concept Review: \_\_\_\_\_

☒ Administrative Review (for projects with minimal visual impact on public realm)

**Staff Notes (Optional):**

Includes signage. No impact on trees.

December 15, 2025

Erin Farrell

Impact Services

[efarrell@impactservices.org](mailto:efarrell@impactservices.org)

1952 E. Allegheny Avenue

484-350-5581

Hello,

I am the community engagement manager for Impact Services Corporation. Impact is supporting the Friends of Harrowgate Park with a project they have planned for Harrowgate Park, 3455 Kensington Ave. The friend's group is a group of volunteers from the Harrowgate community who spend their free time trying to make their park safer, cleaner, and more active for the children in the community. They believe that beautification through art will help revitalize the park, increase community usage, and decrease crime.

This project is being completed through the Opioid Settlement Funding. The Friends of Harrowgate Park were allocated \$100,000 to spend on their park and they have elected to use almost half of their budget to fund the inclusion of artistic arches with the name of the park on them to make the park more welcoming to residents. Renderings of the arches were shown at community meetings and events over the course of the last year. The residents whose homes are nearest to the park were also given renderings. The feedback from the community has been overwhelmingly enthusiastic and positive.

The group is hoping for approval to begin installation by the beginning of March in time for their Spring events. We are grateful to the Art Commission for taking the time to review this project for consideration. Thank you.

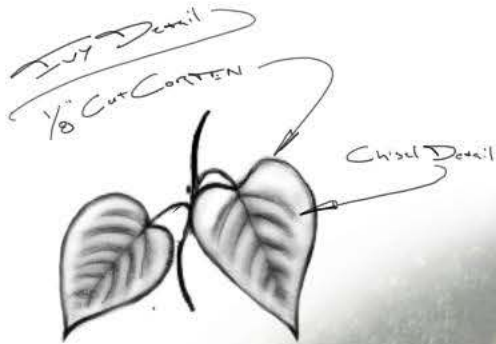
Sincerely,

A handwritten signature in black ink, appearing to read 'Erin Farrell', with a stylized, flowing script.

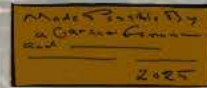
Erin Farrell

# CONCEPT #1 Woven Pillars

Concept #1 Woven Pillars The basket weave representing unity supporting HarrowgateNative grasses rising up from the base with ivy reaching down Materials: Steel, Corten, stainless steel



SPONSERSHIP PLAQUE



Final Text  
TDS

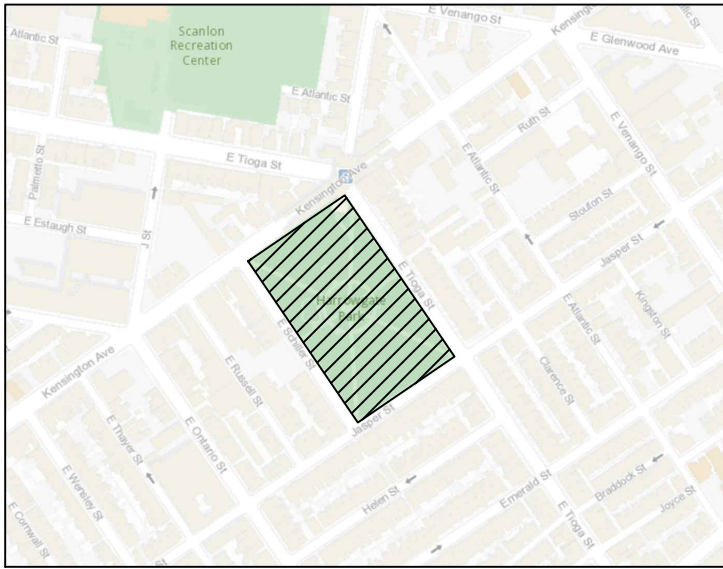




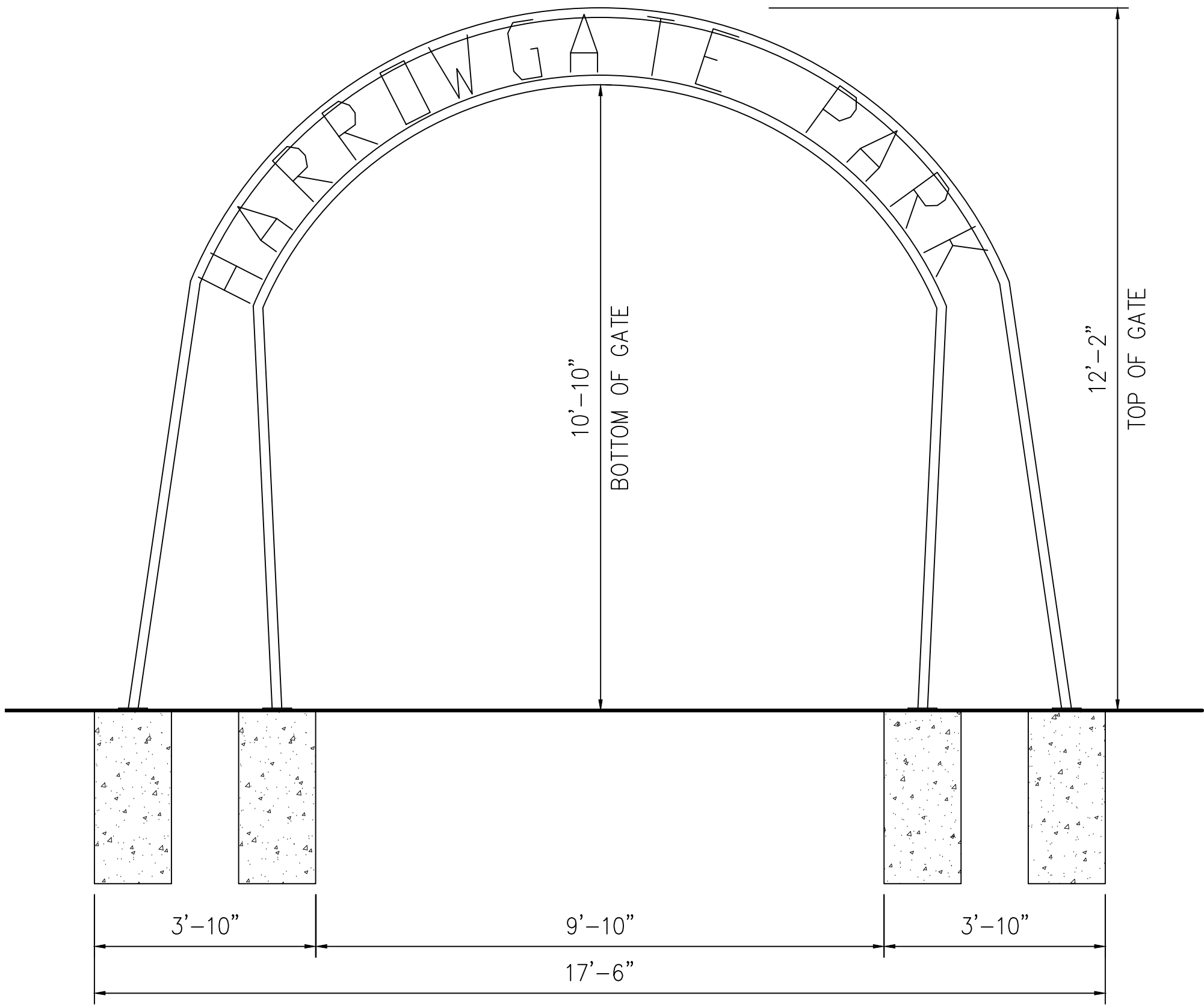
SITE 1- TIOGA STREET



SITE 2- SCHILLER STREET

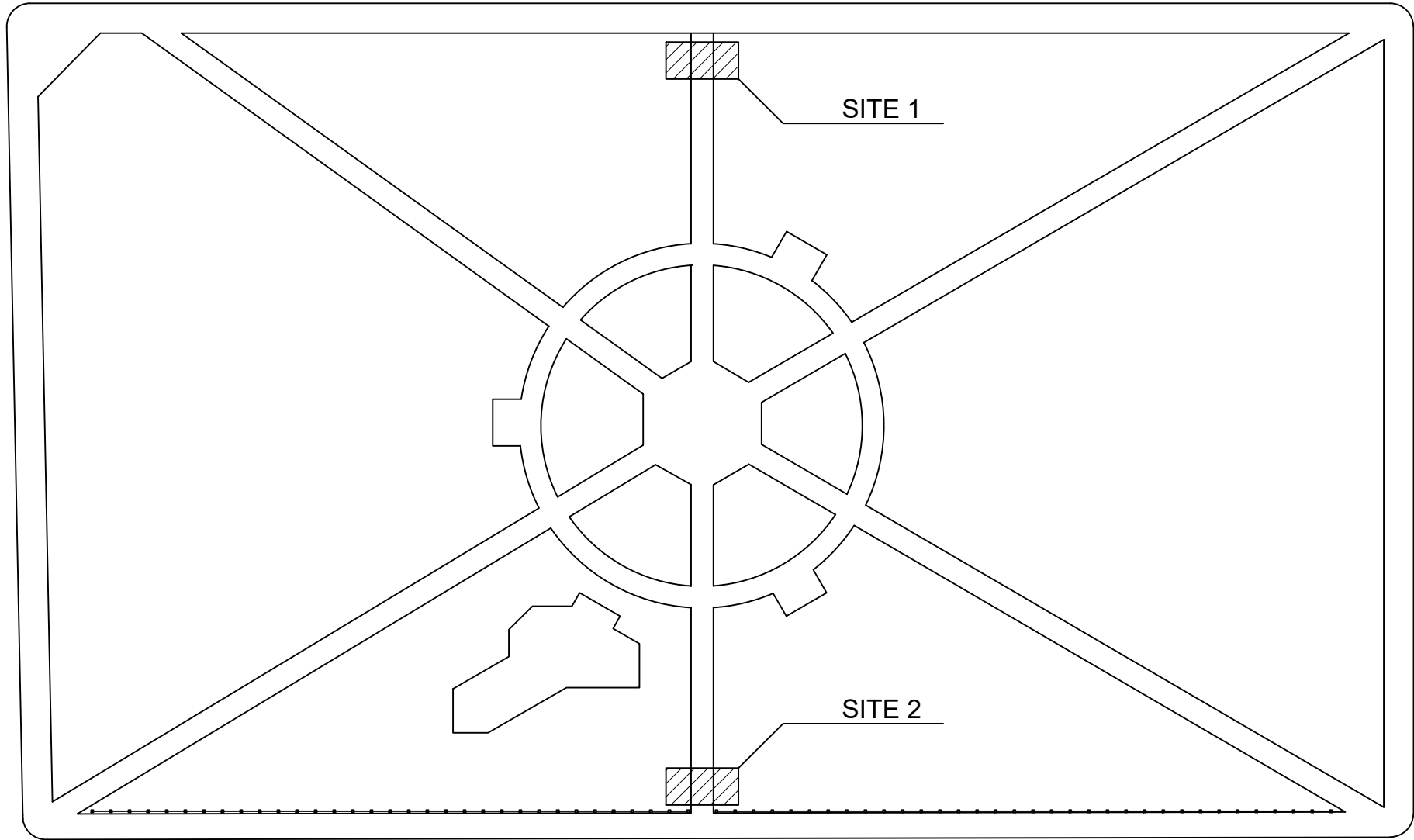


AREA MAP



2 ELEVATION  
1/2" = 1'-0"

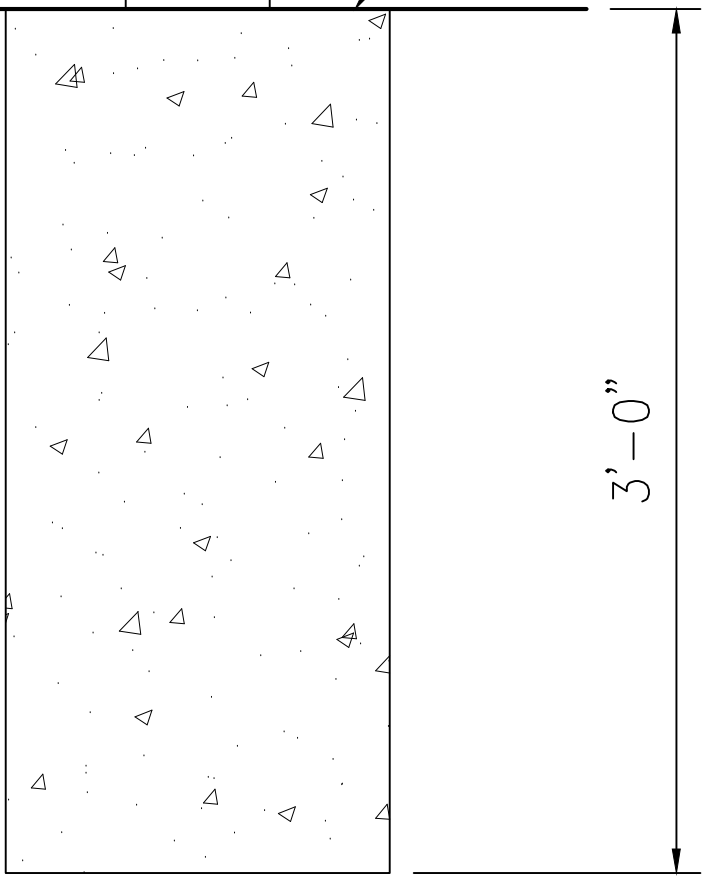
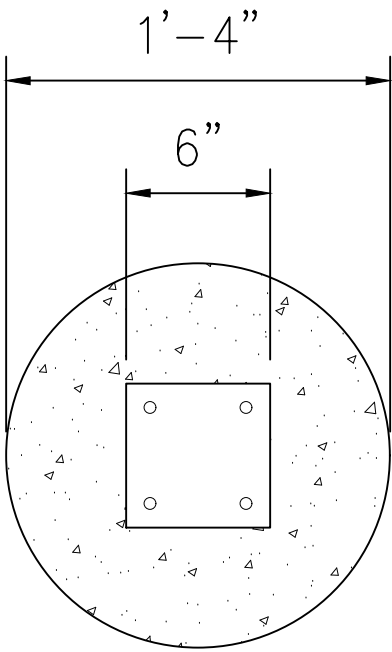
TIOGA (26 FEET WIDE) STREET  
LEGALLY OPEN ON CITY PLAN 12'-26'-12'  
PARKING ON BOTH SIDES



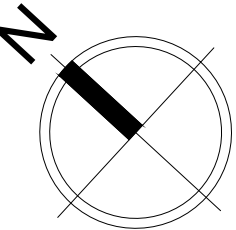
SCHILLER (26 FEET WIDE) STREET  
LEGALLY OPEN ON CITY PLAN 12'-26'-12'  
PARKING ON BOTH SIDES

1 SITE PLAN  
1/64" = 1'-0"

6"X6"X.5" BASE PLATE  
W/ 1/2" X 6" EXPANSION ANCHORS  
16"ØX36" DEEP FOUNDATION



3 FOOTER DETAIL  
1-1/2" = 1'-0"



PROJECT:  PERMIT FOR GATE INSTALLATION			CLIENT:  3455 KENSINGTON AVE Philadelphia, PA 19134		
REV.	DATE	REVISION			
DESIGNED JC					
DRAWN JQM					
CHECKED					
APPROVED					
SHEET TITLE:  PLANS					
SCALE: As Noted			SHEET NO.  A-1		
PROJECT #					
DATE: 05.27.25					





# Basic Tree Risk Assessment Form

Client Erin Farnell Date 12-9-25 Time 11:00  
 Address/Tree location \_\_\_\_\_ Tree no. \_\_\_\_\_ Sheet \_\_\_\_\_ of \_\_\_\_\_  
 Tree species London Planetree dbh 24" Height 50 Crown spread dia. 35  
 Assessor(s) Ken Buckwalter Tools used \_\_\_\_\_ Time frame \_\_\_\_\_

## Target Assessment

Target number	Target description	Target protection	Target zone			Occupancy rate 1-rare 2-occasional 3-frequent 4-constant	Practical to move target?	Restriction practical?
			Target within drip line	Target within 1x Ht.	Target within 1.5x Ht.			
1	<u>NA</u>							
2	<u>NA</u>							
3	<u>NA</u>							
4	<u>NA</u>							

## Site Factors

History of failures NA Topography Flat ☐ Slope ☐ % Aspect \_\_\_\_\_

Site changes None ☒ Grade change ☐ Site clearing ☐ Changed soil hydrology ☐ Root cuts ☐ Describe \_\_\_\_\_

Soil conditions Limited volume ☐ Saturated ☐ Shallow ☐ Compacted ☐ Pavement over roots ☒ 50 % Describe close to road + sidewalk

Prevailing wind direction \_\_\_\_\_ Common weather Strong winds ☐ Ice ☐ Snow ☐ Heavy rain ☐ Describe \_\_\_\_\_

## Tree Health and Species Profile

Vigor Low ☐ Normal ☒ High ☐ Foliage None (seasonal) ☒ None (dead) ☐ Normal 100 % Chlorotic 0 % Necrotic 0 %

Pests/Biotic NA Abiotic NA

Species failure profile Branches ☒ Trunk ☐ Roots ☐ Describe signs of occasional branch failure (minimal)

## Load Factors

Wind exposure Protected ☒ Partial ☐ Full ☐ Wind funneling ☐ Relative crown size Small ☐ Medium ☒ Large ☐

Crown density Sparse ☐ Normal ☐ Dense ☐ Interior branches Few ☐ Normal ☐ Dense ☐ Vines/Mistletoe/Moss ☐

Recent or expected change in load factors NA

## Tree Defects and Conditions Affecting the Likelihood of Failure

### — Crown and Branches —

Unbalanced crown ☐ LCR \_\_\_\_\_ %  
 Dead twigs/branches ☐ 10 % overall Max. dia. 3"  
 Broken/Hangers Number 0 Max. dia. \_\_\_\_\_  
 Over-extended branches ☐  
**Pruning history**  
 Crown cleaned ☐ Thinned ☐ Raised ☐  
 Reduced ☐ Topped ☐ Lion-tailed ☐  
 Flush cuts ☐ Other \_\_\_\_\_

Cracks ☒ smaller branches Lightning damage ☐  
 Codominant ☒ center Included bark ☐  
 Weak attachments ☐ Cavity/Nest hole \_\_\_\_\_ % circ.  
 Previous branch failures ☐ Similar branches present ☐  
 Dead/Missing bark ☐ Cankers/Galls/Burls ☐ Sapwood damage/decay ☐  
 Conks ☐ Heartwood decay ☐  
 Response growth doesn't appear to ever

never trimmed or pruned Condition(s) of concern be pruned wrong

Part Size \_\_\_\_\_ Fall Distance \_\_\_\_\_

Load on defect N/A ☐ Minor ☒ Moderate ☐ Significant ☐

Likelihood of failure Improbable ☒ Possible ☐ Probable ☐ Imminent ☐

Part Size \_\_\_\_\_ Fall Distance \_\_\_\_\_

Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐

Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐

### — Trunk —

Dead/Missing bark ☐ Abnormal bark texture/color ☐  
 Codominant stems ☒ Included bark ☐ Cracks ☐  
 Sapwood damage/decay ☐ Cankers/Galls/Burls ☐ Sap ooze ☐  
 Lightning damage ☐ Heartwood decay ☐ Conks/Mushrooms ☐  
 Cavity/Nest hole \_\_\_\_\_ % circ. Depth \_\_\_\_\_ Poor taper ☐  
 Lean 45° Corrected? \_\_\_\_\_

Response growth \_\_\_\_\_

Condition(s) of concern \_\_\_\_\_

Part Size \_\_\_\_\_ Fall Distance \_\_\_\_\_

Load on defect N/A ☐ Minor ☒ Moderate ☐ Significant ☐

Likelihood of failure Improbable ☒ Possible ☐ Probable ☐ Imminent ☐

### — Roots and Root Collar —

Collar buried/Not visible ☐ Depth \_\_\_\_\_ Stem girdling ☐  
 Dead ☐ Decay ☐ Conks/Mushrooms ☐  
 Ooze ☐ Cavity ☐ \_\_\_\_\_ % circ.  
 Cracks ☐ Cut/Damaged roots ☐ Distance from trunk \_\_\_\_\_  
 Root plate lifting ☐ Soil weakness ☒  
 Response growth \_\_\_\_\_

Condition(s) of concern \_\_\_\_\_

Part Size \_\_\_\_\_ Fall Distance \_\_\_\_\_

Load on defect N/A ☒ Minor ☐ Moderate ☐ Significant ☐

Likelihood of failure Improbable ☒ Possible ☐ Probable ☐ Imminent ☐

## Risk Categorization

[illegible]

*Matrix 1.* Likelihood matrix.

Likelihood of Failure	Likelihood of Impact			
	Very low	Low	Medium	High
<b>Imminent</b>	Unlikely	Somewhat likely	Likely	Very likely
<b>Probable</b>	Unlikely	Unlikely	Somewhat likely	Likely
<b>Possible</b>	Unlikely	Unlikely	Unlikely	Somewhat likely
<b>Improbable</b>	Unlikely	Unlikely	Unlikely	Unlikely

*Matrix 2. Risk rating matrix.*

Likelihood of Failure & Impact	Consequences of Failure			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low

### Notes, explanations, descriptions

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### Mitigation options

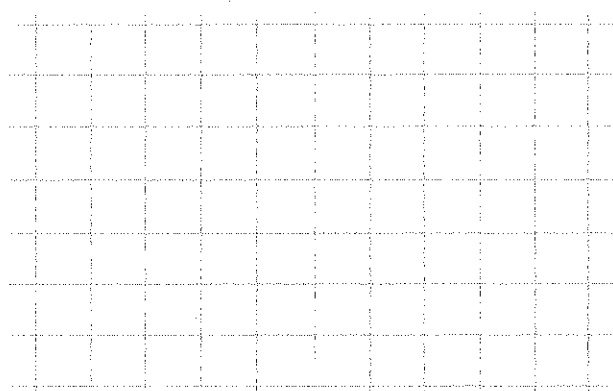
- |    |  |               |
|----|--|---------------|
| 1. |  | Residual risk |
| 2. |  | Residual risk |
| 3. |  | Residual risk |
| 4. |  | Residual risk |

**Overall tree risk rating**      Low ☒   Moderate ☐   High ☐   Extreme ☐

**Overall residual risk** None ☒ Low ☐ Moderate ☐ High ☐ Extreme ☐ **Recommended inspection interval** \_\_\_\_\_

Data ☐ Final ☐ Preliminary **Advanced assessment needed** ☐ No ☐ Yes-Type/Reason

Inspection limitations ☒ None ☐ Visibility ☐ Access ☐ Vines ☐ Root collar buried Describe \_\_\_\_\_



### Risk Categorization

[illegible]

*Matrix 1.* Likelihood matrix.

Likelihood of Failure	Likelihood of Impact			
	Very low	Low	Medium	High
<b>Imminent</b>	Unlikely	Somewhat likely	Likely	Very likely
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<b>Improbable</b>	Unlikely	Unlikely	Unlikely	Unlikely

*Matrix 2. Risk rating matrix.*

Likelihood of Failure & Impact	Consequences of Failure			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low

### Notes, explanations, descriptions

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### Mitigation options

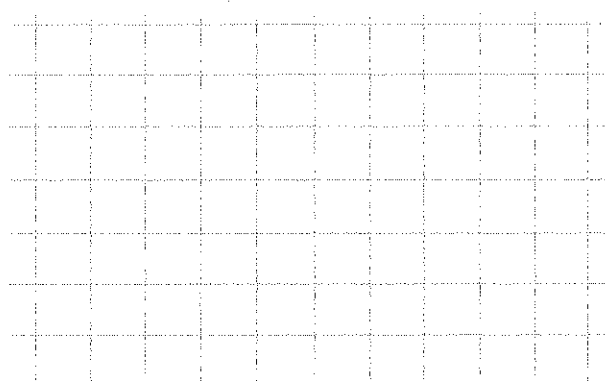
- |    |  |               |
|----|--|---------------|
| 1. |  | Residual risk |
| 2. |  | Residual risk |
| 3. |  | Residual risk |
| 4. |  | Residual risk |

Overall tree risk rating      Low ☒   Moderate ☐   High ☐   Extreme ☐

**Overall residual risk**    None ☒    Low ☐    Moderate ☐    High ☐    Extreme ☐    **Recommended inspection interval** \_\_\_\_\_

Data ☐ Final ☐ Preliminary **Advanced assessment needed** ☐ No ☐ Yes-Type/Reason

Inspection limitations ☒None ☐Visibility ☐Access ☐Vines ☐Root collar buried Describe



North



October 26, 2023

Casey O'Donnell  
Executive Director  
Impact Services  
1952 E. Allegheny Avenue  
Philadelphia, PA 19134

Dear Casey,

Together with the City of Philadelphia and its Opioid Response Unit, the Philadelphia City Fund ("The Fund" or "PCF"), formerly the Mayor's Fund for Philadelphia, is pleased to award Impact Services a grant of \$100,000 from Philadelphia's share of the national opioid distributor's settlement. This award will support programs, site improvements, and community building activities for Harrowgate Park as defined further in the enclosed grant agreement (the "Agreement").

This grant is made subject to your acceptance of the of the Agreement terms. Please review and sign the enclosed Agreement and complete the attached ACH Authorization Form. You may return the signed Agreement, the ACH Authorization Form, and a copy of your organization's W-9 form to Alex Peters at [alex.peters@phila.gov](mailto:alex.peters@phila.gov).

We deeply appreciate the work you are doing to support your community, and the individuals and public assets impacted by Philadelphia's opioid crisis. We look forward to hearing about the progress of your work.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jody Greenblatt", written over a light blue rectangular background.

Jody Greenblatt  
Executive Director

cc: Noelle Foizen, Director, Opioid Response Unit, City of Philadelphia  
Alex Peters, Project Manager of the Opioid Response Unit, City of Philadelphia



**GRANT AGREEMENT**

<b>Grantee</b>	Impact Services
<b>Grant Number</b>	2023-ORU-Harrowgate-004
<b>Project</b>	Support for Harrowgate Park
<b>Term</b>	October 31, 2023 – October 30, 2024
<b>Amount</b>	\$100,000.00

**1. Background:**

In 2022, the Commonwealth of Pennsylvania negotiated its share of the national opioid distributor and manufacturer settlements. Philadelphia will receive approximately \$200 million over the next 18 years. Earlier this year, the City of Philadelphia announced a \$20 million investment plan for the first two payments from the opioid settlement. The City of Philadelphia’s share of the national opioid distributor and manufacturer settlements will be reinvested into prevention and community healing efforts through a community-driven process.

The Philadelphia City Fund is a 501(c)(3) organization assisting the City of Philadelphia (the “City”) and its Opioid Response Unit (“ORU”) with the fiscal administration of a \$2,600,000 portion of Philadelphia’s initial settlement payments (the “Opioid Settlement Funds”). The City and the Fund have entered into an agreement wherein the City has authorized the Fund to act on its behalf in contracting with and disbursing the Opioid Settlement Funds to Impact Services and other community partners to invest in identified schools and parks in the Kensington community.

The proposed outcomes for this funding include:

- i. Increased safety at schools to promote youth engagement and programming.
- ii. Improved conditions at parks to ensure clean and safe green spaces for community engagement, youth engagement, and programming.
- iii. Increased community activation at the parks such as community gardens and family-friendly programming.

Impact Services was identified as the Grantee best suited to receive this funding in support of Harrowgate Park. Impact Services will be responsible for collaborating with the project partners and the Kensington community, as defined below, to develop and submit a project proposal and budget for grant number 2023-ORU-Harrowgate-004, and to directly administer the grant on behalf of the Park, including appropriate tracking of all expenditures and execution of any contracts with providers as necessary to accomplish the work. Grantee



will also be responsible for all fiscal or narrative reporting related to Grant 2023-ORU-Harrowgate-004.

**Preliminary Project Plan:**

The stakeholders engaged in the Harrowgate Park planning process will utilize these funds for events (like the festivals at the park) capital improvements, (an entry Arch, new benches, solar lights for the trees, and improvements to the WW2 Memorial) and administrative costs (Swag, Logo). These activities will help keep the park activated and better maintained. The WW2 memorial changes could take up to a year. There is already a proposal and drawings of what the memorial may look like, but it is subject to PPR approval and needs a contractors estimate. The Arch has already been chosen but also needs to be approved by PPR. The group knows what kind of benches it wants but needs PPR input. They have been in contact with their Friend's group representative.

Park	Total Capital Improvements	Total Program Improvements	Total Administrative Improvements	Total Amount:
Harrowgate Park	Archway, Monument improvements, Solar Lights for Trees - \$60,000	Events (Festivals, Movie Nights) - \$25,000	Logo, Swag - \$15,000	\$100,000

**Reporting Requirements:**

This Agreement was issued based on approval of the preliminary project plan submitted for **Harrowgate Park** and reviewed by the Opioid Response Unit and Parks and Recreation. Grantee will continue to partner with the ORU and Parks and Recreation to develop a final project plan and budget. Grantee should submit a final project plan including a revised timeline and final budget to Alex Peters at alex.peters@phila.gov via google form shared with you via email by November 30, 2023.

The Opioid Response Unit will require a status update six months after the funds are dispersed and will provide a template to collect required information (April 30, 2024).

The Opioid Response Unit will require a narrative and financial report at the completion of the grant and will provide you with a template in advance of the end of the grant term. You may submit this report at any point once the funds are fully expended, or by November 30, 2024. The report should be submitted via email to Alex Peters at alex.peters@phila.gov.



If you have any questions about the terms of this agreement, please direct them to Alex Peters at alex.peters@phila.gov.

**Disbursement of Funds:**

The Philadelphia City Fund will disburse funds in one payment of \$100,000 to the Grantee upon:

- A. Receipt of this award agreement (the "Agreement") signed by an authorized officer of your organization, a completed ACH authorization form, and completed a W-9 form.

**Grant Terms:**

- The Grantee will use the grant funds exclusively for the purpose described in the Grantee's project plan approved by the ORU, unless the Grantee has received prior written approval from The Fund to reallocate any portion of these funds.
- Grantee agrees to comply with all applicable laws with regard to the use of these funds. Grantee will not use any funds provided via this Agreement to attempt to influence legislation or the outcome of any specific election for candidates to public office.
- Grantee confirms that its IRS classification is current, and the organization is unaware of any action or ruling that would cause its 501(c)3 public charity or equivalent status to be revoked. Grantee agrees to immediately notify the Fund in writing of any change in tax status.
- The Grantee agrees to repay to The Fund any portion of the grant funds which are not spent or committed for the grant purposes by the end of the grant term, unless a no cost extension confirmed in writing by The Fund. If you wish to request a no cost extension, please contact Noelle Foizen noelle.foizen@phila.gov.
- PCF or ORU may, in their sole discretion, terminate this Agreement if: PCF or ORU concludes that Grantee is no longer capable of satisfactorily completing the project or has ceased to be an appropriate means of accomplishing the purposes of the grant; if Grantee dissolves, ceases to operate, or is no longer eligible for tax-exempt status; or if Grantee otherwise violates the provisions of this Agreement. If termination occurs, Grantee agrees that it will provide to PCF a full accounting of the receipt and disbursement of grant funds and expenditures under Grant 2023 ORU-Harrowgate-004 and will remit all unexpended grant funds as of the effective date of termination.

**Acknowledgment**

Grantee agrees to acknowledge funding from "The City of Philadelphia's share of the national opioid distributor and manufacturer settlements" in all print and online media concerning this grant or the project activities.





Please sign below to accept these terms:

Authorized Signature:	
Printed Name:	Casey O'Donnell
Title:	President & CEO
Organization Name:	Impact Services
Date:	10/30/2023