

**Administrative Board
January 9, 2026**

AGENDA

Agenda Item No. 1

Approval of Minutes from the December 12, 2025 meeting.

Agenda Item No. 2

Request for a 6-month extension of the Deferred Retirement Option Program (DROP) for Eugene Aversa, Construction Trades Inspector in the Capital Program Office.

Agenda Item No. 3

Request for a 12-month extension of the Deferred Retirement Option Program (DROP) for Steven Mitchell, Prison Maintenance Group Leader 2 in the Philadelphia Department of Prisons.

Agenda Item No. 4

Request to provide additional compensation to FLSA exempt employees during heat and cold emergencies per Administrative Board rule 11(C)(2)(c)(i).

Agenda Item No. 5

Request from Vanessa Garrett-Harley, Deputy Mayor for a waiver to allow non-city employees to be present in her City vehicle with her.

Agenda Item No. 6

Classification and pay actions and Civil Service Regulations which were approved by the Civil Service Commission at its meeting on December 17, 2025 and submitted for the approval of the Administrative Board.

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