

**Administrative Board
October 10, 2025**

Minutes

Call to Order: The meeting was called to order at 2:04 p.m.

Attendance:

Board Members: Cherelle L. Parker, Mayor; Rob Dubow, Director of Finance;
 Adam Thiel, Managing Director

Non-Board Members: Tiffany Thurman; Vanessa Garrett-Harley; Lisa Swiatek;
 Danielle Garnder-Wright; Janine LaBletta; Emily Kauffman; Samuel Ritterman;
 and Heather Fay

New Business

Agenda Item No. 1

Approval of Minutes of the September 12, 2025 meeting.

Agenda Item No. 2

Request for a 12-month extension of the Deferred Retirement Option Program (DROP) for Regina Post, Principal Database Administrator in OIT.

This request was approved. A motion to approve this request passed with three votes.

Agenda Item No. 3

Request for a 12-month extension of the Deferred Retirement Option Program (DROP) for Edward Thornton, Senior Director of On-Street at the Philadelphia Parking Authority.

This request was approved. A motion to approve this request passed with three votes.

Agenda Item No. 4

Requests for DROP extensions for employees in the Philadelphia Department of Prisons.

This request was approved. A motion to approve this request passed with three votes.

Agenda Item No. 5

Classification and pay actions and Civil Service Regulations which were approved by the Civil Service Commission at its meeting on September 17, 2025 and submitted for the approval of the Administrative Board.

This request was approved. A motion to approve this request passed with three votes.

Additional New/Old Business

Adjournment: The Administrative Board meeting was adjourned at 2:06 p.m.

Heather Fay-Stewart

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