



Solar Permitting



Solar Permitting

- Goal
 - By the conclusion of this presentation, you will have a more in depth understanding of the required documents and how those documents are evaluated.



Solar Permitting

- Overview
 - What is an EZ Permit / EZ Standard
 - Document Submittal
 - EZ PERMIT STANDARDS SOLAR PV SYSTEM
 - Proof of submission of the PECO Interconnection Application through the form of a screenshot of the application dashboard
 - Letter from a professional engineer stating that the roof framing has been inspected
 - Executed contract
 - Design Limitations
 - Occupancy
 - Slope of Roof
 - Designation of property as historical
 - Structures Height Limitation
 - Maximum Size
 - Clearances
 - Height of System
- 



EZ Permit / Standard

- **EZ Permit:** A special type of permit for simpler construction and renovation projects that don't require the submission of detailed architectural plans
- **EZ Standard:** A specific set of code requirements that a project must meet to qualify for an EZ Permit. These standards outline the acceptable methods and materials for approved work, simplifying the process by eliminating the need for plan review





EZ Permit / Standard

- **Compliance:** To get an EZ Permit, you must confirm that your planned work aligns with the relevant EZ Standard.
- **Who Evaluates your application:** The Ez permit can be evaluated by any member of the Mechanical Services unit including Plans Examiners but most commonly it is evaluated by a member of the Mechanical Services permit intake staff.

EZ Permit Standards Solar PV System

Required for submitted standard to be accepted:

- Address of Project
- Printed name of licensed electrician associated with project
- Signature of licensed electrician associated with project
- Application number

Philadelphia Administrative Code 9-1006 (1)(a)
Electrical Contractors License Required

- No person shall engage in the business of installing systems, or parts of systems, used to transmit, generate or distribute electricity, nor engage in the business of electrical contracting, unless that person has obtained a license from the Department.



CITY OF PHILADELPHIA
DEPARTMENT OF LICENSES & INSPECTIONS
Construction Services Division
Municipal Services Building - Concourse Level
1401 John F. Kennedy Boulevard
Philadelphia, Pennsylvania 19102

EZ PERMIT STANDARDS SOLAR PV SYSTEM

For installations made on One- or Two-Family Dwellings. This document shall be submitted with the Electrical Permit application.
Revised 9/25

EZ Permit Standards: Solar Photovoltaic (PV) System Installations

If the proposed Solar PV System fully meets the standards below, the project requires an Electrical Permit only and does not require the submission of plans. All other projects will require a Building Permit and an Electrical Permit with the submission of plans.

The Licensed Electrical Contractor must meet the following installation conditions, limitations, and requirements regarding the installation of the Solar PV System for the Department to allow the full installation to proceed under the electrical permit.
Note: The Electrical Contractor must accept responsibility for the structural installation of the roof-top equipment.

Conditions

- Installation must fully comply with the requirements of the Philadelphia Residential Building Code, 2017 National Electrical Code (NEC), and the Philadelphia Fire Code (PFC) for installations on single family dwellings up to three (3) stories in height. All other installations must comply with the Philadelphia Building Code and the 2017 NEC.
- Systems are limited to a maximum of 10 kW or less in size.
- Installation must be on the roof of a one- or two- family dwelling.
- The following are not eligible for use of this standard:
 - Installation on roof systems comprised of engineered trusses. **Except** a professional engineer stating that the roof framing has been inspected; connections will not adversely impact the structural integrity of the framing system can withstand the additional loads applied by the system.
 - Installation on a sloped roof greater than 2:12 (17% slope)
 - Property is designated historical by the Philadelphia Historical Commission

Installation Limitations and Requirements

- Part VI – Wind Mitigation
- Part VII – Connection to Other Sources

Prior Approvals

The Contractor must submit proof of submission of the PECO Interconnection Application through the form of a screenshot of the application dashboard.

The screenshot must clearly show the following information:

- Project's Location,
- Installation Type,
- System Capacity, and
- Current Application Status.

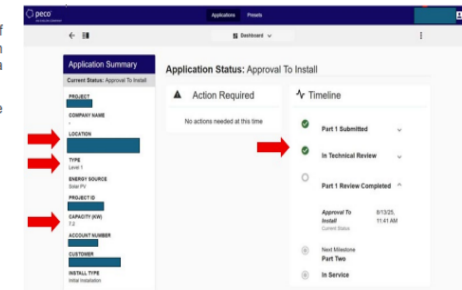
AP# _____

Licensed Electrician's Name _____

Licensed Electrician's Signature _____

PB_019_F

Page 2 of 2



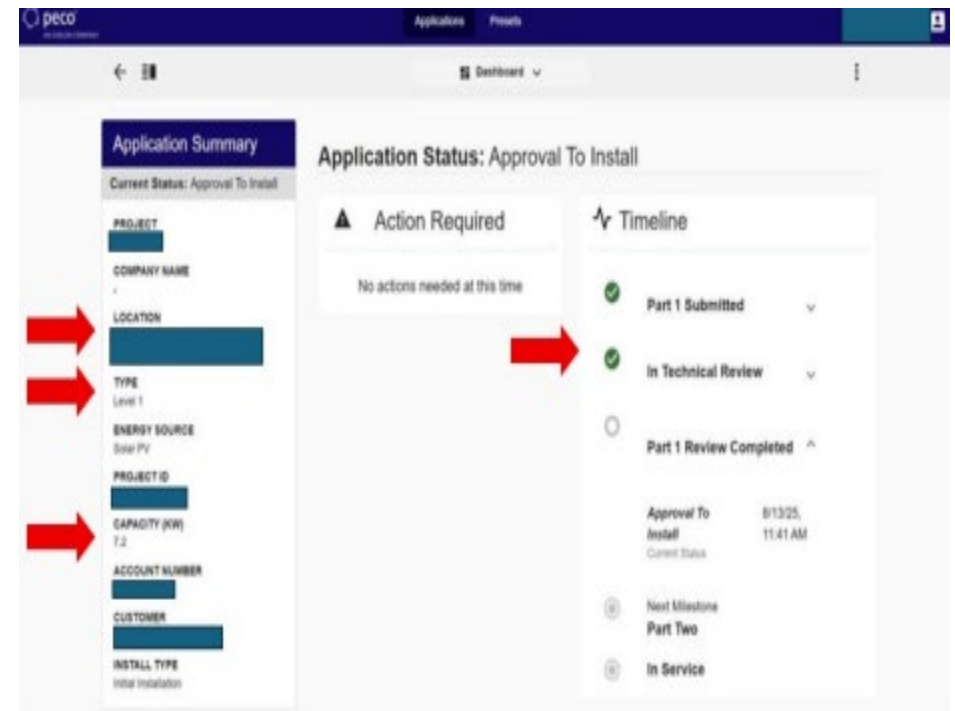
Proof of submission of the PECO Interconnection Application through the form of a screenshot of the application dashboard

Verified Information

- Location
 - Address of Work must be consistent with application
- Type
 - Level 1
- Capacity
 - Shall not exceed 10 KW AC
- Status
 - Application must be at least in submitted under Timeline

Helpful Peco Links

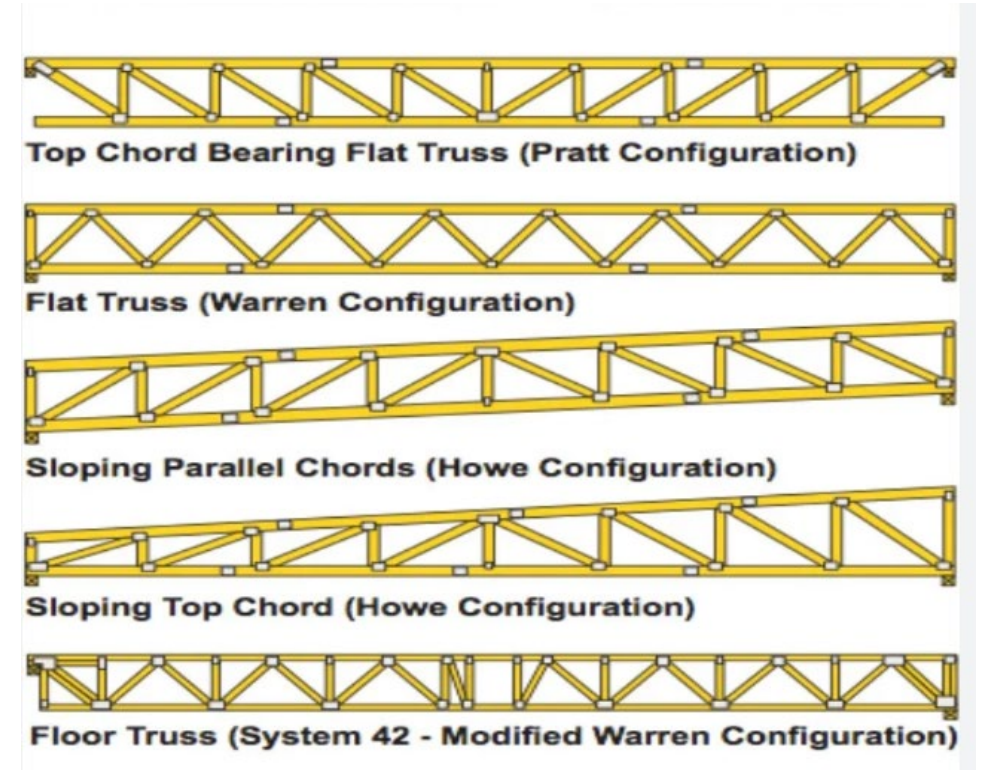
- Peco Interconnection Guidelines- <https://www.peco.com/smart-energy/my-green-power-connection/developers-contractors/smaller-generators>
- To register and submit your applications electronically- <https://peco.connectthegrid.com/#/login/>



Letter from a professional engineer stating that the roof framing has been inspected

What is a roof truss? A truss is a rigid framework of triangular elements made of wood, steel, or other materials that efficiently distributes weight by transferring loads to joints, where they are subjected to axial tension or compression.

If during the contractor's evaluation they determine the roof is comprised of a truss system the applicant shall provide a letter from a professional engineer stating that the roof framing has been inspected; the proposed solar PV system has been evaluated; connections will not adversely impact the structural integrity of the framing system; and the roof framing system can withstand the additional loads applied by the solar PV system.





Executed Contract

- As of January 1, 2021, an executed contract must be submitted with all new electrical permit applications prior to the generation of a billing statement.
 - **Per A-903.2 of the Philadelphia Administrative Code - Electrical permit fees:** The permit fee for electrical work shall be twenty-five dollars (\$25) for each one thousand dollars (\$1,000) or fraction thereof of estimated electrical construction costs. The minimum fee shall be fifty dollars (\$50). The maximum fee shall be fifteen thousand dollars (\$15,000). Except as provided in Section A-903.2.1, the construction costs shall be determined by inclusion of the following:
 1. All electrical equipment, conductors, conduit, etc.,
 2. All material,
 3. All labor,
 4. Overhead and profit.

Note: Min and Max fees are subject to change, by regulation





Executed Contract

**Per Code Section A-903.2.1 of the Philadelphia Administrative Code –
Calculation of construction costs for solar electric (also known as photovoltaic) systems.**

**Per Code Section A-903.2.1.1 of the Philadelphia Administrative Code –
Solar electric system or photovoltaic system defined:** For the purposes of this subsection, the terms "solar electric system" and "photovoltaic system" shall each mean the total components and subsystems that, in combination, convert solar energy into electrical energy suitable for connection to a utilization load.

Per Code Section A-903.2.1.2 of the Philadelphia Administrative Code –
For the purpose of calculating the electrical permit fee, the electrical construction costs for any project that includes installation of a solar electric or photovoltaic system shall not include the cost of any arrays or inverters used in the installation of such systems.





Occupancy

- Installation must be on the roof of a one- or two- family dwelling.
 - Confirm Occupancy on Atlas
 - <https://atlas.phila.gov/>

Atlas – Occupancy Confirmation

- Enter Address of location

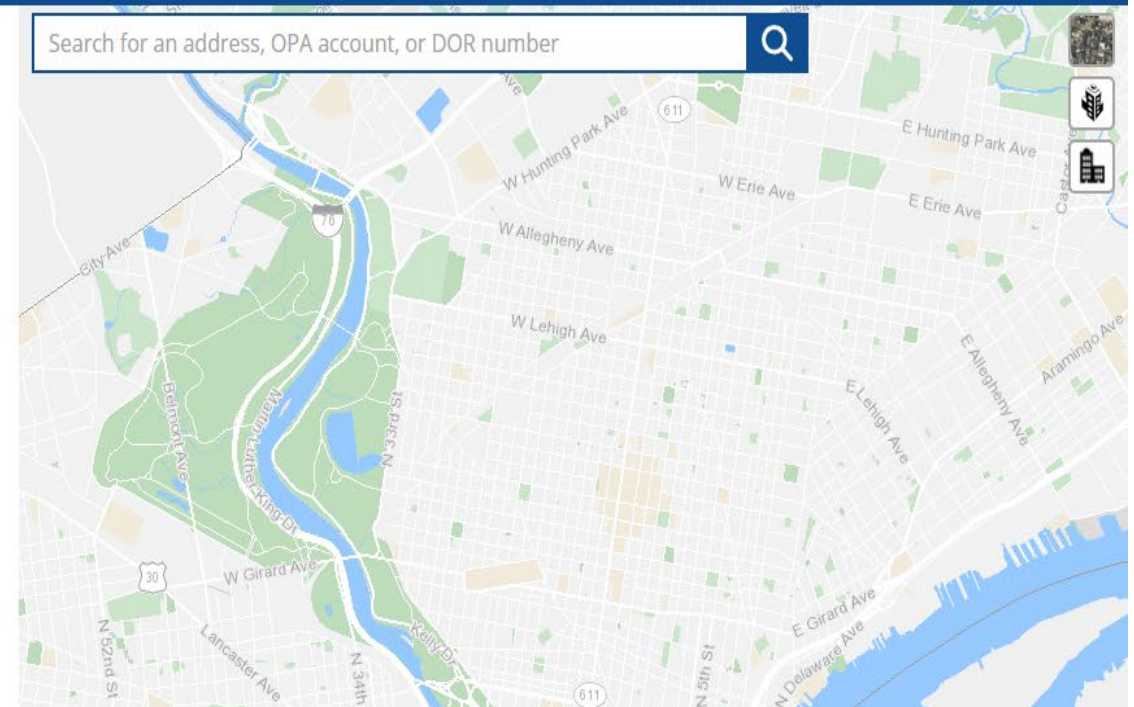
Atlas

Atlas Is Your Front Door To The City Of Philadelphia.

Here are some things you can do with Atlas:

- Find your polling place
- Get the history of permits, licenses, and inspections at any address
- Research real estate information including property values, zoning, and document archives
- Get easy access to a variety of hard-to-find City resources
- View recent activity around your address, such as crimes, 311 service requests, and more
- Explore historical imagery and maps

To get started, click anywhere on the map, or type an address, intersection, property assessment account number, or Department of Records Map Registry number into the search box.



Atlas – Occupancy Confirmation

City of Philadelphia

An official website of the City of Philadelphia

Atlas

PHILADELPHIA, PA 19145-3701

- Property Assessments +
- Deeds +
- Licenses & Inspections +**
- Zoning +
- Voting +
- City Services & Facilities +
- Nearby Activity -

Atlas – Occupancy Confirmation

Building Certifications (0)

Selected Building

Inspection Type	Date Inspected	Inspection Result	Expiration Date
-----------------	----------------	-------------------	-----------------

No building certifications found for the selected building

[See all building certifications for this property at L&I Property History](#)

Permits (2)

Date	ID	Description	Status
04/02/2015	600372	ELECTRICAL PERMIT	COMPLETED
03/06/2015	594432	ALTERATION PERMIT	COMPLETED

[See all permits at L&I Property History](#)

Zoning Permit Documents (1)

formerly "Zoning Archive"

Date	Permit Number	# Pages	ID
10/11/2008	N/A	5	219-38566

Inspections (0)

Date	ID	Description	Status
------	----	-------------	--------

No inspections found

[See all inspections at L&I Property History](#)

Violations (0)

Date	ID	Description	Status
------	----	-------------	--------

No violations found

[See all violations at L&I Property History](#)

L&I Appeals (0)

Date	Appeal Number	Appeal Grounds	Type	Status
------	---------------	----------------	------	--------

No L&I appeals found

[See all appeals at L&I Property History](#)

Business Licenses (0)

Date	License Number	Name	Type	Status
------	----------------	------	------	--------

No business licenses found

Atlas – Occupancy Confirmation

Atlas

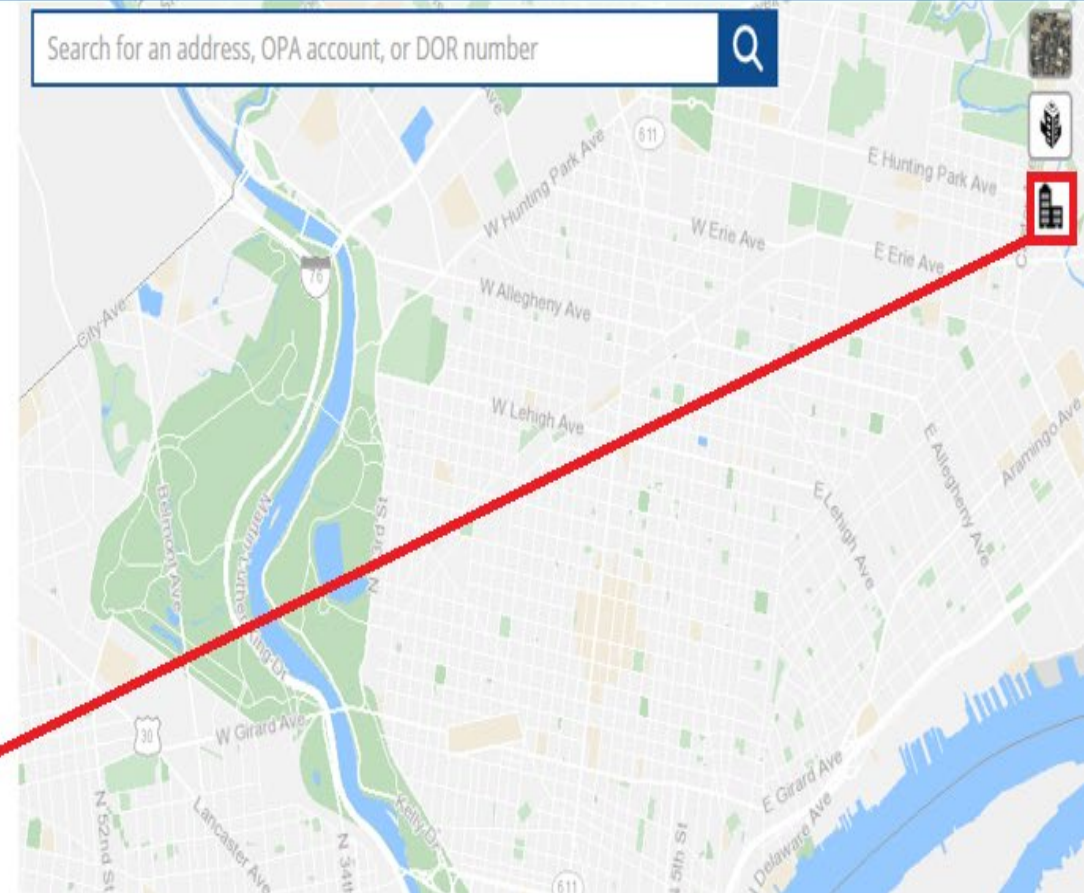
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- View recent activity around your address, such as crimes, 311 service requests, and more
- Explore historical imagery and maps

To get started, click anywhere on the map, or type an address, intersection, property assessment account number, or Department of Records Map Registry number into the search box.

Lets Check the Street View



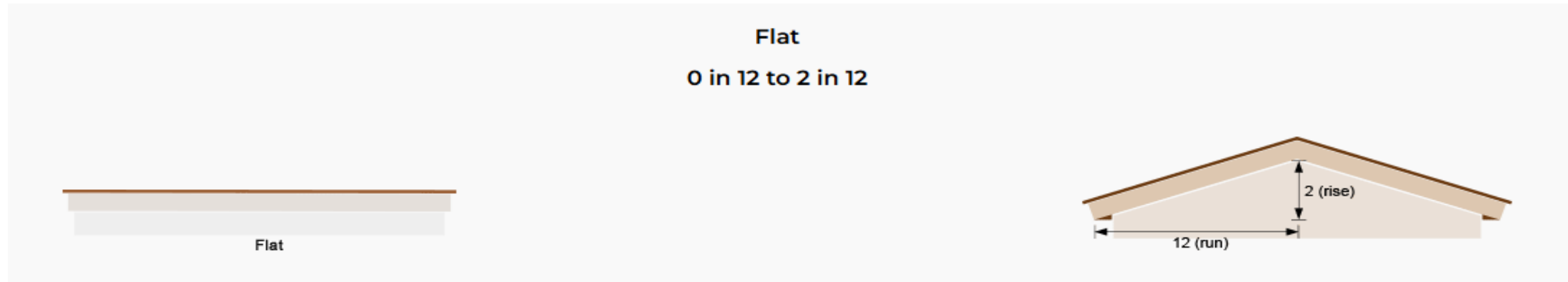
Atlas – Occupancy Confirmation

- Looking for inconsistencies
 - Signage
 - Multiple Meters
 - Store Front (Vacant First Floor is Still Mixed Use)



Slope of Roof

- The standard allows for installations on flat roofs.
 - Installation on a sloped roof greater than 2:12 (17% slope) are not permitted.
 - A flat roof is any roof 0"rise - 12"run to 2"rise - 12"run.





Slope of Roof

- Shingles
 - Per 905.2.2 IRC Slope – Asphalt shingles shall be used only on roof slopes of two units vertical in 12 units horizontal or greater. Any slope less than 4 units vertical in 12 units horizontal requires double underlayment.
 - Most shingle manufacturers will not warranty the installation of their product on a 2" - 12" pitch roof.



Slope of Roof

- Atlas Satellite view

City of Philadelphia

An official website of the City of Philadelphia government. [Here's how you know](#)

Atlas

PHILADELPHIA, PA 19145 4922

Search for an address, OPA account, or DOR number

Building Certifications (0)
Selected Building

Inspection Type	Date Inspected	Inspection Result	Expiration Date
No building certifications found for the selected building			

[See all building certifications for this property at L&I Property History](#)

Permits (0)

Date	ID	Description	Status
No permits found			

[See all permits at L&I Property History](#)

Zoning Permit Documents (0)
formerly "Zonina Archive"

Change view to Satellit

Slope of Roof

- Visually sloped or shingled shingled roofs do not qualify for the EZ standard.



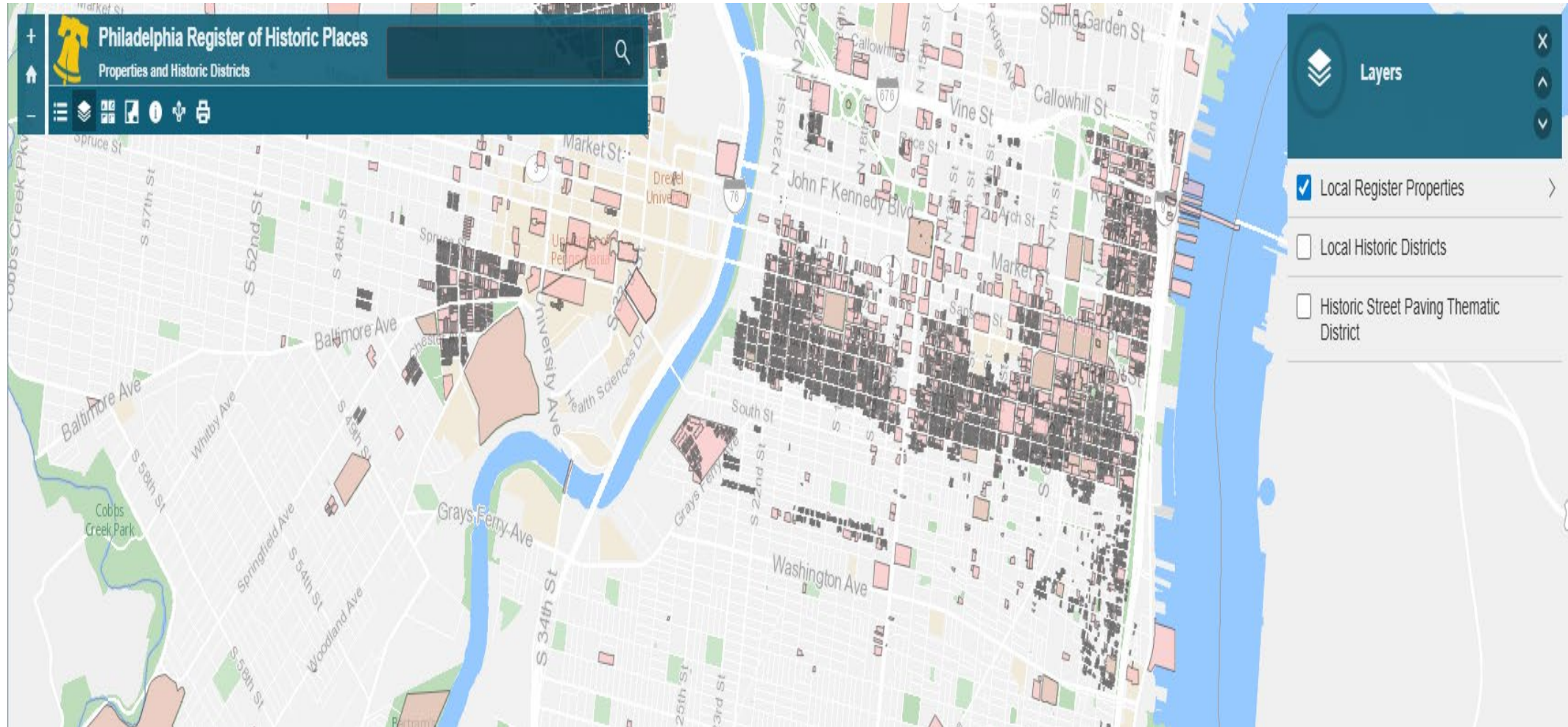


Designation of property as Historical

- Properties designated historical by the Philadelphia Historical Commission can not utilize the Ez Standard
- Confirm Occupancy on **Philadelphia Register of Historic Places website**
 - <https://phl.maps.arcgis.com/apps/View/index.html?appid=0a0b23447b6b4f7097d59c580b9045fe>



Designation of property as Historical





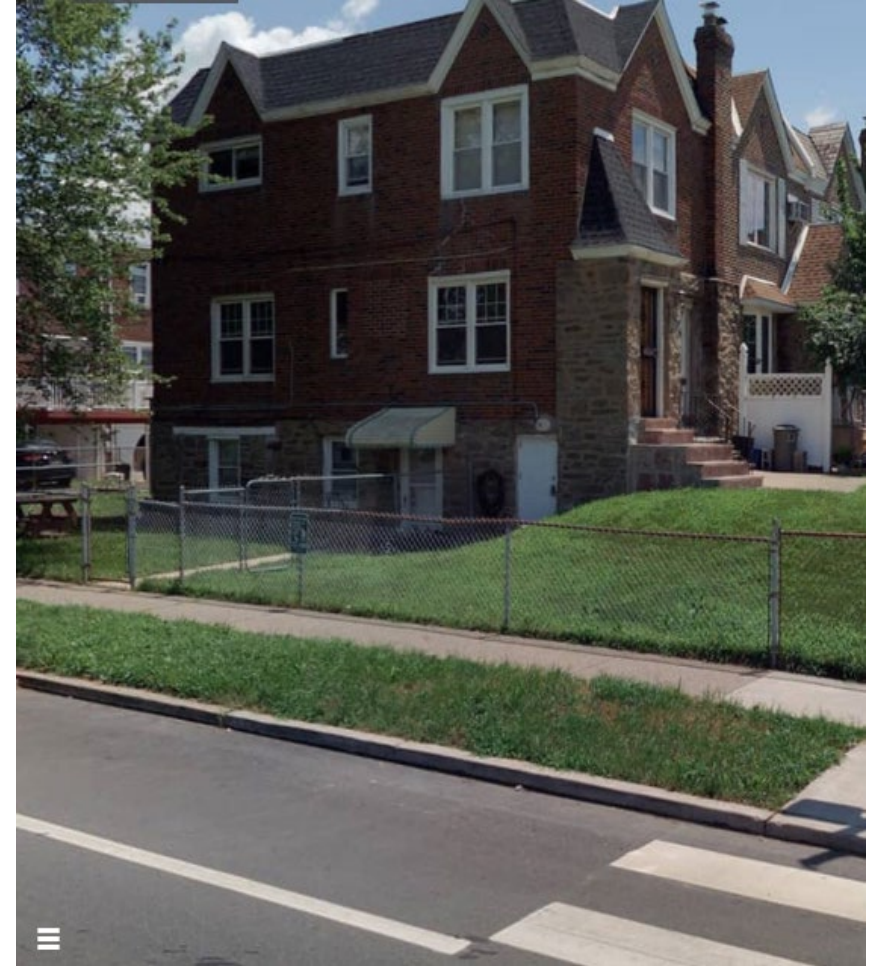
Structures Height Limitation

- Installations are limited to structures three story in height or less.
 - What is a story?
 - Any story having its finished floor surface entirely above grade, except that a basement shall be considered as a story above grade where the finished surface of the floor above the basement is more than 6 feet (1829 mm) above grade plane.
 - More than 6 feet (1829 mm) above the finished ground level for more than 50 percent of the total building perimeter.
 - More than 12 feet (3658 mm) above the finished ground level at any point.



Structures Height Limitation

- Similar but Different



Maximum Size

- Systems are limited to a maximum of 10 kW or less in size.
 - Consistent with PECO Level 1 Application.
 - The 10 kW is based on AC output.

INTERCONNECTION APPLICATION/AGREEMENT - PART 1
With Terms and Conditions for Interconnection
For a Level 1 Review (Certified Inverter-based Units of 10kW and under)

(Application & Conditional Agreement – to be filled out prior to installation)

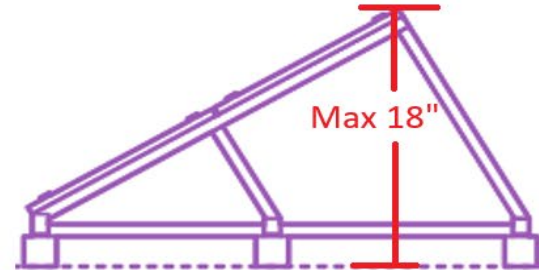
CUSTOMER GENERATOR CONTACT INFORMATION

Legal Name and Mailing Address of Customer-Generator: (if an Individual, Individual's Name)

The screenshot displays the PECO application status dashboard. The top navigation bar includes 'Applications' and 'Pecos'. The main header shows 'Application Summary' and 'Current Status: Approval To Install'. The left sidebar lists application details: PROJECT, COMPANY NAME, LOCATION, TYPE (Level 1), ENERGY SOURCE (Solar PV), PROJECT ID, CAPACITY (kW) (7.2), ACCOUNT NUMBER, CUSTOMER, and INSTALL TYPE (Initial Installation). Three red arrows point to the LOCATION, TYPE, and CAPACITY fields. The main content area is titled 'Application Status: Approval To Install' and includes an 'Action Required' section with the message 'No actions needed at this time'. A 'Timeline' section on the right shows the progress of the application: 'Part 1 Submitted' (completed), 'In Technical Review' (in progress), and 'Part 1 Review Completed' (pending). Below the timeline, the 'Approval To Install' status is shown with a date of 8/13/25 and a time of 11:41 AM. The 'Next Milestone' is 'Part Two', and the final status is 'In Service'.

Height of System

- The height of the system shall be less than 18 inches above the adjacent roof



Flat Roof Mounted





Energy Storage Systems

- Not contemplated in current EZ standard; however, systems using ESS will be excluded from EZ permitting.
 - Separate building permit will be required:
 - 2018 Res and Fire Code include limited requirements on location, listing and ventilation.
 - 2021I-Codes identify more comprehensive requirements
 - City of Phila is considering adoption of certain 2024 ESS provisions
 - Department rep will reach out regarding those applications recently received.
- 



Non-EZ Requirements

- Electrical Permit Application Requirements
 - Licensed Electrical Contractor performing installation must be named
 - Plans – must be sealed if the total cost of work exceeds \$25k, including arrays and inverters.
 - Proof of PECO Interconnection Application
 - Copy of contract. Must clearly separate module and inverter costs for reduced fee
 - Separate Building Permit Required
 - Separate Zoning Permit Required- Need to formally define ‘support structure’
- 

- Electrical Permit – Always Use ‘Electrical’
- Building Permit- Use ‘Solar’ Option

Note: If the applicant fails to select the ‘Solar’ option, they will not receive benefit of reduced building permit fee.

Standard fees will apply without reduction.


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Apply for a Permit

Welcome to the Permit Application menu. For more information about each type of Permit or Certificate please visit our website by clicking [HERE](#).

Notice: If you wish to initiate an Application for Operations Permit or Preliminary Review, your eCLipse User account must be associated with a Commercial Activity License (CAL). Please return to your eCLIPSE Home Page for instructions on how to "Associate an Activity License" to your User Account.

CONSTRUCTION (MAIN)	CONSTRUCTION (MISCELLANEOUS)	CONSTRUCTION (EZ - PERMITS WITHOUT PLANS)
BUILDING  Residential  Commercial  Demolition  Electrical  Fire suppression systems  Mechanical  Plumbing  Site work and site utility	 Antenna  Fence  Hazardous tank  Retaining wall  Sidewalk / shelter platform  Signs  Solar  Tower crane	 Deck (residential)  Exterior window replacement  Interior, non-load bearing wall demolition  Masonry facade replacement  Roof covering  Security gates  Swimming pool / spa (residential)  Wall covering replacement

Only select 'Comply with EZ Standard' if ALL conditions are met.

APPLICATION INSTRUCTIONS

You have selected the *Electrical Permit (EP)*.

For more help please review our *Instructional Video* and associated *User Guide on Completing a Permit Application* by clicking [HERE](#).

APPLICATION

*What is your relationship to this permit?

☐ Owner

☐ Tenant

☐ Equitable Owner

☒ Professional / Tradesperson

Please identify the Design Professional responsible for the project:

Were you able to find the Design Professional you were looking for?

☒ Yes

☐ No

*What type of work will be done?

Addition and/or Alteration

What is the occupancy type for this permit?

☒ One-Family

☐ Two-Family

☐ Other

Other Occupancy Description:

Please identify an existing project, if applicable:

*Provide a detailed description of work:

EZ solar installation on existing single family dwelling. PECO address is 1403 JFK Bv

Please select the Review Type for this Permit Application. For more information regarding Review Types please click the blue help icon to the right or visit [www.phila.gov/li](#).

IMPORTANT: Accelerated fee is \$2000 for building permit applications and \$1050 for all other application types. \$350 is paid at application and the remainder is due upon approval.

Check Announcements at [www.phila.gov/li](#) for Standard and Accelerated Review times.

☐ Standard Review

☒ Comply with EZ Standard

☐ Accelerated Review

Next

Cost is used to calculate permit fee.

Must match the dollar value on the contract, less exemptions.

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 **Electrical Permit** EP-2020-008707 (Draft)

PROJECT DETAILS

Use the boxes below to provide as much information about the work included with this Application

Electrical Cost of Work shall be the Executed Contract Value for the Electrical work for this Permit. If a Contract has not yet been executed Estimations must be validated by an Executed Contract prior to Permit Issuance.

Select any conditions that apply to the occupancy related to this Application.

Note: Incomplete or incorrect information provided may result in the additional reviews by L&I (or other City Departments).

* Electrical Cost of Work:

1000

EQUIPMENT DETAILS

Use the checkboxes below to identify all Electrical System information applicable to this Permit Application.

Note: Incomplete or incorrect information provided may result in additional reviews by L&I

Electrical Service Installation:	☐
Is 200A or Less?	☐
Temporary Wiring (On-site Power Source):	☐
Temporary Wiring (Off-site Power Source):	☐
Equipment Replacement:	☐
Is 600V or Less?	☐
Interior Wiring:	☐
Is in a Single Tenant Space Less than 2,000 sq. ft?	☐
Telecommunications Wiring:	☐
Fire Pump:	☐
Fire Alarm:	☐
Is Replacement Only?	☐
Solar Panels:	☒
Generator:	☐
Will special inspections be required?	☐ 

Electrical application will currently not accept a General Building Permit

Please identify the GP in the permit description

The electrical permit will not be released until the Building Permit is issued.

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**Electrical Permit** EP-2020-008707 (Draft)

RELATED PERMITS

Identify any Commercial or Residential Building Permit or Application associated with this Electrical Permit.

Search for the Permit by clicking on the magnifying glass icon below. If there are multiple Permits available be sure to select the appropriate Permit from the results.

Notes:

An Electrical Permit will **not** be Issued until the associated Commercial or Residential Building Permit has been Issued (unless otherwise approved by the Department)

When applying for a 'Rough-In' Approval, a new field will be shown to identify the Electrical Permit Application associated with the full system installation

Visit atlas.phila.gov to Search by Address for complete description of previously issued Permits associated with property.

Please identify the related Commercial Building Permit: 

OR, please identify the related Residential Building Permit: 

BackNext

Screen 1

Building Permit:

- Will auto-populate Solar Panels and Structures.
- Separate app designed solely for reduced fee.
- If Historic, PHC will review the building app (and not the electrical app).



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 **General Permit** GP-2020-008592 (Draft)

APPLICATION INSTRUCTIONS

You have selected the **General Permit (GP)**.

For more help please review our [Instructional Video](#) and associated [User Guide](#) on Completing a Permit Application by clicking [HERE](#).

Note: If you would like to change the "Type of Work" listed under this Permit, please return to the previous page and select a different Item under the "Construction (Miscellaneous)" category

APPLICATION

*What is your relationship to this permit?

☐ Owner

☐ Tenant

☐ Equitable Owner

☒ Professional / Tradesperson

(None)

Please identify the Design Professional responsible for the project:

Were you able to find the Design Professional you were looking for?

☒ Yes

☐ No

Type of permit you are applying for:

Solar Panels and Structure

*What is the Occupancy Type for this Permit?

☐ One-Family

☐ Two-Family

☒ Other

Please identify an existing project, if applicable:

*Provide a detailed description of work:

[+]
[-]

Please select the Review Type for this Permit Application. For more information regarding Review Types please click the blue help icon to the right or visit www.phila.gov/li.

IMPORTANT: Accelerated fee is **\$2000** for building permit applications and **\$1050** for all other application types. \$350 is paid at application and the remainder is due upon approval.

Check Announcements at www.phila.gov/li for Standard and Accelerated Review times.

☒ Standard Review

☐ Comply with EZ Standard

☐ Accelerated Review

Next

Screen ID:



Inspections

Electrical Permit

- Schedule through your 3rd party agency outside of eCLIPSE.
- 3rd party agency will provide inspection results directly to L&I.
- L&I will issue the Certificate of Approval

Building Permit

- You can request an inspection online through your public portal or through the automated phone system.
 - Phone scheduling limited to a 7 day window
 - May choose between AM or PM preference
- 



Zoning

Support Structures

- Support structures must only brace solar equipment
- Height limit (including collector) : 9 ft above roof (*unless total building height remains within limits*)
- Front Setback Requirements:
 - RSD, RSA, RTA, RM-1, CMX-1, 2, 2.5 → 7 ft from front line (unless total height remains within limits)
 - RSA-5, RSA-6, RM-1 → Not allowed in front setback above 2nd story
 - RM-2+, RMX, CMX-3+, Industrial → 5 ft setback

Does Not Apply to Applications Eligible for EZ Standard

Ground-Mounted / Freestanding Solar Collectors

- Permitted in side/rear yards only
- Setback: Min. 2 ft from any lot line
- Height limit: 20 ft at max tilt
- Residential Limit: Max 1,000 sq. ft. surface area

Apply Under New Con/ Addition/ Partial Demo Zoning Work Type





Holds

Automatic Resolution

Once you provide the required information, the system will immediately resolve these holds:

- Contractor Not Named
- Contractor Approval Required
- Contractor License Renewal Required
- Parent Permit Not Issued

Overnight Resolution

For these holds, the system will run an overnight check to resolve them:

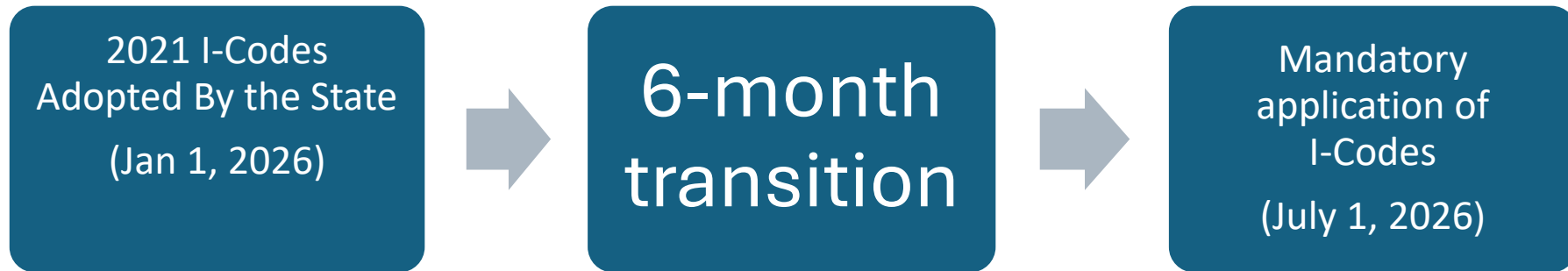
- Contractor Tax Error

You can resolve it sooner by selecting “Recheck Tax Status” under the Hold.

Online Help Form Required

- Insurance Update
 - Electrical Contract
- 

Code Adoption



**Applications filed may
apply the 2018 or 2021
I-Codes.**



Resources

Virtual and In-Person Appointments

Resources

 eCLIPSE Use our online system to apply for permits and licenses. You can also look up business and trade license information.	 Make an appointment You must make an appointment to get services at the L&I Permit and License Center.	 Atlas Atlas is the City's robust mapped-based information tool. Find violations, property information, and more.	 311 Use 311 to ask questions or report issues around Philadelphia.
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Make an appointment with the Permit and License Center

Some applications need preapprovals from other departments. To avoid delays, [apply online](#) using [eCLIPSE](#).

You must make an appointment to get services from the **Department of Licenses and Inspections** (L&I) Permit and License Center. At your appointment, you can get help with:

- Permit applications.
- License applications and renewals.
- Appeals to [Board of Licenses and Inspections Review](#) (BLIR), [Board of Building Standards](#) (BBS), or [Planning Advisory Board](#) (PAB).
- The Permit and License Center doesn't handle appeals to the [Zoning Board of Adjustment](#) (ZBA).

Both virtual and in-person appointments may be available, depending on the service type. You're limited to three filings per appointment.

Making an appointment

You can schedule appointments within the next 14 days.

To schedule an appointment, you must provide:

- Your first and last name.
- A valid email address.
- The number and type of applications you are submitting or picking up.

For permit and license applications

Both virtual and in-person appointments are available for permit and license applications and renewals.

- To make an appointment by phone, call 311. If you're outside of Philadelphia, call (215) 686-8686.
- To make an appointment online, [use the Qless platform](#).

Can make appointment:

- online
- Call 311
- Download app
- MSB kiosk

What would you like to get in line for?

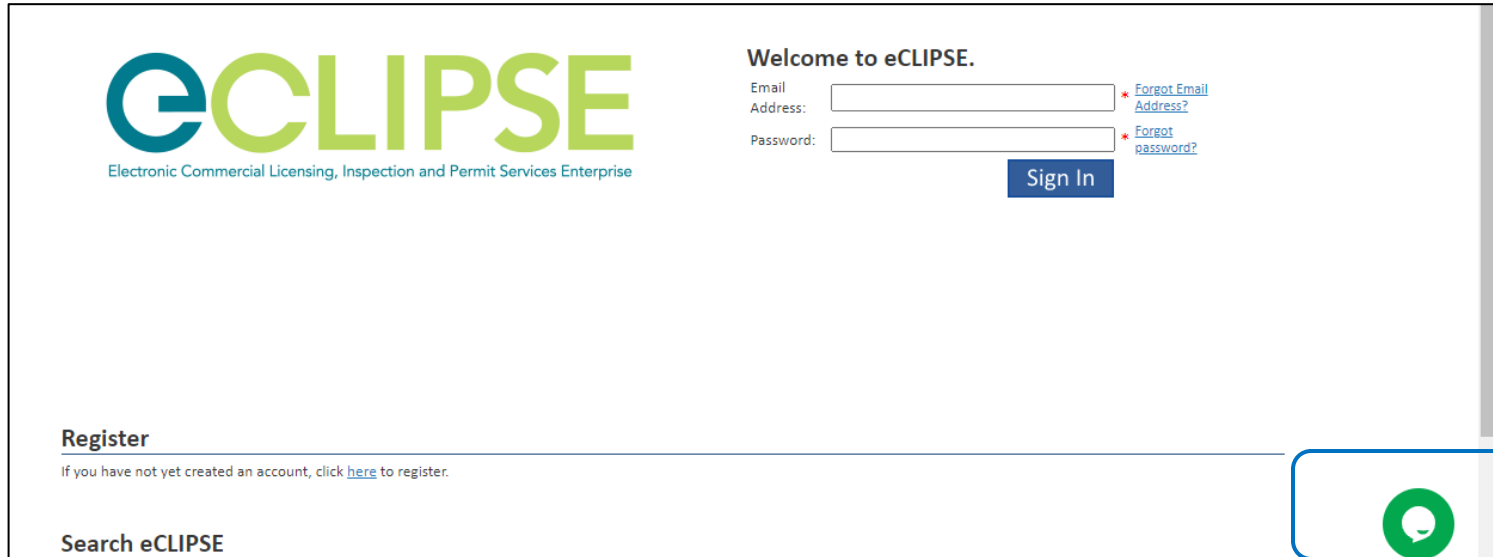
Department of Licenses and Inspections Permit With Plans/Copy Request (In Person: MSB) Appointments only	Department of Licenses and Inspections Apply Permit NO Plans (In Person: MSB) Appointments only	Department of Licenses and Inspections New/Renew License (In Person: MSB) Appointments only	Department of Licenses and Inspections Revised Plan Submission (In Person: MSB) Appointments only
Department of Licenses and Inspections Virtual License Meeting Appointments only	Department of Licenses and Inspections Virtual Permit Meeting Appointments only	Department of Planning and Development PHC: Historical, Art, and PCPC: Planning Commission Appointments only	Department of Planning and Development Zoning Board of Adjustment Appointments only

Virtual- next business day

In-Person- same day

May vary during peak days/ seasons

Chat



The screenshot shows the eCLIPSE login interface. At the top left is the eCLIPSE logo with the tagline "Electronic Commercial Licensing, Inspection and Permit Services Enterprise". To the right, under the heading "Welcome to eCLIPSE.", are input fields for "Email Address:" and "Password:". Each field has a red asterisk and a link: "Forgot Email Address?" for the email field and "Forgot password?" for the password field. Below these fields is a blue "Sign In" button. At the bottom left, there is a "Register" section with a link "here" to register. At the bottom right, a green circular chat icon with a white speech bubble is highlighted by a blue rounded rectangle. The text "Search eCLIPSE" is visible at the bottom left of the page.

Accessible through any eCLIPSE screen
Currently Available 9-1
Live chat will show 'we are here'

Use chat for targeted application assistance, eCLIPSE questions, and escalations

Do not use chat for assistance in walking through application, plan reviewer or inspector questions, questions unrelated to L&I eCLIPSE, basic form requests

Website Help Services



Department of Licenses and Inspections CITY OF PHILADELPHIA

L&I Inquiry Submission

The following form will allow you to submit an inquiry to L&I. Please make every attempt to resolve your issue using information provided on the L&I website (www.phila.gov/li). If you do not see an option that matches your inquiry, please reach out to 311 for support. You can expect to receive a response within 2 business days.

Select an Inquiry Type: *

- ☐ Permit or Inspection Issue
- ☐ License Issue
- ☐ Code or Permit Processing Question
- ☐ Boards Notice of Decision Submission
- ☐ Payment Issue
- ☐ Project Meeting and Dedicated Examiner
- ☐ Property Sales Certification
- ☐ Structural Maintenance & Fire Protection Certifications
- ☐ Missing Virtual Appointment Link
- ☐ Request Copy of Violation
- ☐ Other

www.phila.gov/li/get-help

Help using eCLIPSE

With eCLIPSE, L&I customers can now apply for permits, schedule inspections, and request approval from multiple departments at the same time. Learn more about using eCLIPSE with the help of our videos, information sheets, and other resources.

Getting started

- [eCLIPSE FAQs](#)
- [Creating an account in eCLIPSE](#)
- [Associating \(linking\) with a contractor record in eCLIPSE](#)
- [Navigating your eCLIPSE account](#)

[More +](#)

Online licensing

- [How to use the shopping cart function in eCLIPSE \(PDF\)](#)
- [eCLIPSE and tax account issues FAQ \(PDF\)](#)
- [Renewing a trade license using eCLIPSE \(PDF\)](#)
- [Renewing a business license using eCLIPSE \(PDF\)](#)

[More +](#)

Prerequisite approval processes

- [Water Department pre-requisite approval process in eCLIPSE \(PDF\)](#)
- [Fire Department pre-requisite approval process in eCLIPSE \(PDF\)](#)



L&I Newsletter

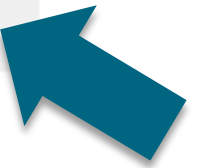
- Stay up to date on L&I related news by signing up for our newsletter.
- Go to www.phila.gov/li and scroll down. Click “Sign Up Today!”

Sign up for our newsletter

L&I's newsletter helps you stay up-to-date about permits, licenses, and more.



SIGN UP TODAY!



Thank You!!!

