



Application for Excavation Contractor License

Complete and submit this application for a **NEW** Excavation Contractor License.

PART A

Applicant / Business Information

- Provide the contact information for the applicant, business or company (if applicable).
- Provide license and tax account information.

A

Applicant Name: _____

Applicant Address: _____

Applicant Email: _____ Phone No.: _____

Business/Company Name (if different from applicant): _____

Business/Company Address: _____

Business/Company Email: _____ Phone No.: _____

Commercial Activity License #: _____ Philadelphia Business Income and Tax #: _____

PART B

Supplemental Information

- Insurance amounts:
 - Comprehensive General Liability: \$2,000,000 per occurrence
 - Auto: \$300,000
 - Workman's compensation:
 - \$100,000 per accident
 - \$100,000 per employee
 - \$500,000 policy limit

NOTE: The City of Philadelphia must be named as the certificate holder on an ACCORD form.

- Provide the contact information for the Site Safety Manager and OSHA card information.

B

Verify the following information:

- An active certificate of insurance with the minimum insurance amounts is provided. ☐ Yes
- A license bond in the amount of \$100,000 issued by a surety company is provided. ☐ Yes
- All City of Philadelphia taxes, charges and fees are current. ☐ Yes

Complete the Site Safety Training Manager information responsible for excavation projects

A site safety manager can only be employed by one company and must have completed an approved OSHA 30 and OSHA 3015 Construction Safety and Health training, or an approved alternative training course taken within five years of the application date.

Site Safety Manager Name: _____

Address: _____

Email: _____ Phone No.: _____

*OSHA 30 Card No.: _____ Effective Date: _____

*OSHA 3015 Card No.: _____ Effective Date: _____

*Must provide a copy of your OSHA wallet card with this application.

PART C

Limits and Conditions

C

- No person or business entity shall act as an excavation contractor without a valid Excavation Contractor License.
- No person or business entity shall act as an excavation contractor without a qualified site safety manager on staff at all times.
- If the Excavation Contractor changes its site safety manager, the contractor shall notify the Department within ten (10) days of employment of the new site safety manager and provide necessary documentation with respect to their required qualifications.
- An excavation contractor shall abide by all regulations of :
 - Title 3, Air Management Code regarding the control of dust at demolition sites.
 - The Water Department's Storm Water Erosion and Sediment Control Regulations.
 - All other applicable requirements of law.
- Excavation Contractors must follow all provisions of The Philadelphia Code.
- Excavation Contractors must remain current on all City of Philadelphia taxes and fines. Failure to do so may result in the denial of permits and/or license renewals.

Declaration and Signature

I, the applicant, will comply with all laws, rules, and regulations of the Commonwealth. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein I am subject to the possible revocation of any licenses issued as a result of my false application, and such other penalties as may be prescribed by law or ordinance.

Applicant's Signature: _____ Date: _____