



Application for Home Inspector License

Complete and submit this application for a **NEW** Home Inspector License.

PART A

Applicant / Business information

- Provide the contact information for applicant and business / company (if applicable).
- Provide license and tax account information.

A

Applicant Name: _____

Applicant Address: _____

Applicant Email: _____ Phone #: _____

Business / Company Name (if different from applicant): _____

Business / Company Address: _____

Business / Company Email: _____ Phone #: _____

Commercial Activity License #: _____ Philadelphia Business Income and Tax ID #: _____

PART B

Supplemental Information

The City of Philadelphia must be named as the certificate holder on a Certificate of Insurance ACCORD form.

B

Verify the following information:

- An active certificate of insurance with the minimum insurance amounts as noted below is provided: ☐ Yes

- *Commercial General Liability*: \$100,000 per occurrence with \$500,000 total and deductibles of \$2,500 or less.
- *Professional Liability Insurance*: \$100,000 per occurrence with \$500,000 total and deductibles of \$2,500 or less.
- *Auto*: \$100,000
- *Workman's compensation*:
 - \$100,000 per accident
 - \$100,000 per employee
 - \$500,000 policy limit

- You are at least 18 years of age: ☐ Yes

- All City of Philadelphia taxes, charges and fees are current: ☐ Yes

- Certification by a nationally recognized professional organization is active: ☐ Yes

Note: The current approved agency is the American Society of Home Inspectors.

- If you are not self-employed, a statement of current or prospective employment on the company letterhead and signed by the employer is provided with this application: ☐ Yes ☐ N/A

- Photo identification (2 in. x 2 in., color) is provided with this application: ☐ Yes

PART C

Limits and Conditions

C

- Inspections shall be made according to the standards of practice of the National Home Inspection Association by which the home inspector is certified.
- Inspections of residential properties shall either:
 - Include determinations of whether the property is served by a private sewer or by a private water main.
 - The report of such an inspection shall include an explicit statement that no such determinations were made.
- No person shall be licensed as a home inspector if that person has been convicted before a court of law of a crime of fraud, dishonesty, breach of trust or deceit.
- In addition to the penalties established in Section 9-105, a license may be revoked for failure to comply with the provisions of Section 9-1302.
- License holder must remain current on all City of Philadelphia taxes and fines. Failure to do so may result in the denial of permits and/or license renewals.

Declaration and Signature

I, the applicant, will comply with all laws, rules, and regulations of the Commonwealth. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein, I am subject to the possible revocation of any licenses issued as a result of my false application, and such other penalties as may be prescribed by law or ordinance.

Applicant's Signature: _____ Date: _____