

**Administrative Board  
June 13, 2025**

**Minutes**

**Call to Order:** The meeting was called to order at 2:00 p.m.

**Attendance:**

Board Members: Rob Dubow, Director of Finance ; Adam Thiel, Managing Director

Non-Board Members: Krystle Baker; Frank Wehr; Janine LaBletta; Rose Smith-DiFrancesco; Candi Jones; and Heather Fay

**New Business:** The following agenda items were reviewed, properly moved and seconded.

**Agenda Item No. 1**

Approval of Minutes from the May 9, 2025 meeting.

**Agenda Item No. 2**

Request for a two-month waiver of residency pursuant to Administrative Board Rule 45 for Ra'Chelle Rogers, the Communications Director for the Philadelphia Department of Parks and Recreation.

**Agenda Item No. 3**

Request to provide cash compensation for Load Control staff shortage at the Philadelphia Water Department. Pursuant to Administrative Board Rule 11 (C) (2)(c)(i), the cash compensation will be at the respective employee's regular rate of pay on an hour-for-hour basis for all hours worked in excess of their ordinary working hours during the duration of their assignment and will cover the period from April 11, 2025 through August 30, 2025

**Agenda Item No. 4**

Classification and pay actions and Civil Service Regulations which were approved by the Civil Service Commission at its meeting on May 21, 2025 and submitted for the approval of the Administrative Board.

**Additional New/Old Business**

**Adjournment:**

The Administrative Board meeting was adjourned at 2:02 p.m.

*Heather Fay-Stewart*  
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Heather Fay-Stewart