



Application for Zoning / Use Registration Permits in the /MIN Overlay

This application must be submitted as a supplement for all Zoning applications in the /MIN Overlay.

Property Address

Enter location of work

1

Address

Applicability

Answer the questions in Section 2 to determine if the application is subject to the requirements of the /MIN Overlay

A residential use is one that provides living accommodations for one or more persons. A residential use, for the purposes of the /MIN Overlay does not include a personal care home as defined in 14-601(2)(b)(.1)

A residential housing project shall include development on any parcel, regardless of proximity, under common ownership interest. This excludes any completed projects that already received a Certificate of Occupancy or Approval.

2

Part A Does this application include a change in Gross Floor Area (e.g. addition or new construction)? ☐ Yes ☐ No

Does this application include any residential uses? ☐ Yes ☐ No

If the answer to either of the questions in Section 2, Part A was "No", no additional questions on this form need to be answered. Sign, date and submit this form with your Zoning application.

If the answer to both questions above was "Yes", complete the remainder of this form.

Part B Is this owner developing less than 10 dwelling units or 20 sleeping units total within the entire /MIN overlay? ☐ Yes ☐ No

The dwelling units are developed by an educational institution for the exclusive use and occupancy of such institution's students or other institution-affiliated persons such as resident advisors or house masters ☐ Yes ☐ No

Less than 25% of the GFA of the project will be residential use ☐ Yes ☐ No

If the answer to any of the questions in Section 2, Part B was "Yes", this application is exempt from the requirements of the /MIN Overlay. Sign, date and submit this form with your Zoning application.

If the answer to all of the questions in Section 2, Part B was "No", this application is required to comply with the requirements of the /MIN Overlay. Submit this form in addition to the Department of Planning & Development's [/MIN, Mixed-Income Neighborhoods Overlay District Applicant Acknowledgement Form](#) with your Zoning application.

Additional Details about the Proposed Residential Housing Project

Section 3 should only be completed if the application is required to comply with the requirements of the /MIN Overlay based on the responses provided in Section 2 and the residential housing project includes development on separate properties within the /MIN Overlay.

The Job Number is the number assigned to the application when the application is created. All zoning permit job numbers will have the same format: ZP - [four-digit year] – [six digits].

If necessary, provide an additional sheet.

3

Address(es)	Job Number, if applicable	Number of Units, if applicable	
		Dwelling Units	Sleeping Units
	ZP-20____-_____		
	ZP-20____-_____		
	ZP-20____-_____		
	ZP-20____-_____		
	ZP-20____-_____		
	ZP-20____-_____		
	ZP-20____-_____		

Declaration & Signature

All provisions of the Zoning Code and other City ordinances will be complied with, whether specified herein or not. Plans approved by the Department form a part of this application. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I further certify that I am authorized by the owner to make the foregoing application, and that, before I accept my permit for which this application is made, the owner shall be made aware of all conditions of the permit. I understand that if I knowingly make any false statements herein, I am subject to such penalties as may be prescribed by law or ordinance, inclusive of the penalties contained in 18 Pa. C.S. § 4904.

Applicant Signature: _____ Date: ____/____/____

Applicant Company: _____