

Administrative Board
April 11, 2025

Minutes

Call to Order: The meeting was called to order at 2:01 p.m.

Attendance:

Board Members: Adam Thiel, Managing Director; and Rob Dubow, Director of Finance

Non-Board Members: Tiffany Thurman; Camille Duchaussee; Charles Edacheril; Lisa Swiatek; Kate McGlinchey; Catherine Lamb; Janine LaBletta; Candi Jones; Rose Smith-DiFrancesco; Christopher J. Godfrey; Linda Kramer; and Heather Fay

New Business: The following agenda items were reviewed, properly moved and seconded.

Agenda Item No. 1

Approval of Minutes from the March 14, 2025 meeting.

Agenda Item No. 2

Request for a 6-month extension of the Deferred Retirement Option Program (DROP) for Leontyne Freeman, Benefits Administrator for Retiree Benefits in the Office of Human Resources.

Agenda Item No. 3

Request for a 2-month extension of the Deferred Retirement Option Program (DROP) for Joseph Serbin, Chemist in the Philadelphia Water Department.

Agenda Item No. 4

Request for a 12-month extension of the Deferred Retirement Option Program (DROP) for Steven Shelle, Deputy Sheriff in the Office of the Philadelphia Sheriff.

Agenda Item No. 5

Request for a 12-month extension of the Deferred Retirement Option Program (DROP) for Aaron Pierce, Deputy Sheriff in the Office of the Philadelphia Sheriff.

Agenda Item No. 6

Classification and pay actions and Civil Service Regulations which were approved by the Civil Service Commission at its meeting on March 19, 2025 and submitted for the approval of the Administrative Board.

Additional New/Old Business

Adjournment: The Administrative Board meeting was adjourned at 2:03 p.m.

Heather Fay-Stewart

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