

# **CITY OF PHILADELPHIA DEPARTMENT OF PUBLIC HEALTH**

## **Title VI Nondiscrimination Notice – Plain Language Summary**

### **Title VI Nondiscrimination Policy Summary:**

The Health Department does not treat people differently based on:

- Race.
- Color.
- National Origin (including limited English ability).
- Disability.
- Religion.
- Sex.
- Sexual Orientation.
- Age

If you think the Health Department has treated you unfairly based on one of the identities listed above, you can submit a complaint using the [Title VI Nondiscrimination Complaint Form](#) or by contacting the Environmental Justice Coordinator at [EJcomplaints@phila.gov](mailto:EJcomplaints@phila.gov) or at 215-685-9433.

The Health Department will take reasonable steps to make programs and services accessible for people with disabilities.

- To request accommodations from the Health Department, visit [Submit a reasonable modification request](#).
  - Make sure to send your request at least 5 days before an event.
- Contact the ADA Compliance Director with questions or concerns on disability access: [ADA.Request@phila.gov](mailto:ADA.Request@phila.gov).
- To submit complaints related to disability access, visit [Submit an ADA grievance against the City](#).

The Health Department will make programs and services accessible for people who do not speak English as a primary language and who have a limited ability to read, speak, write, or understand English.

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- For more information, or to file a complaint, please visit [Language Access Philly](#).

If you file a complaint related to discrimination, accessibility, or language access, the Health Department will not retaliate against you or intimidate you.

For more information on federal non-discrimination policies, please visit the [EPA website](#).

**Title VI Nondiscrimination Complaint Process Summary:**

Complaints of discrimination will be received by the Environmental Justice Coordinator.

- First, the coordinator will identify whether the complaint is complete and in writing.
- Then, the coordinator will determine whether the complaint qualifies for investigation.
- If the complaint is both complete and qualified for investigation, an investigation will take place.
- Within 120 days of accepting a qualified complaint, the coordinator will investigate and respond to the complainant.

For more detail, please read the full Title VI Nondiscrimination Policy and public notices on [our website](#).