

Plan Requirements: Zoning permit applications for fencing

Overview

The Department of Licenses and Inspections (L&I) reviews plans submitted with permit applications for fencing that exceeds allowable limitations of the Zoning Code. Review the information below before submitting plans for review.

Plan sheet size and material

- Minimum Sheet Size: 11 in. x 17 in.
- Maximum Sheet Size: 36 in. x 48 in.
- Print plans on white, standard-weight, bond type paper and provide 6 hard copies with the application.
 - For additional details on filing a paper permit application, refer to the [Paper Processing Information Sheet](#).
 - For plans that will be submitted in eCLIPSE, refer to the [ePlan Submission Standard information sheet](#) for rules and limitations of creating drawing files that will be uploaded for review.

Acceptable drawing scales

- Architectural Scale: 1/16 in.; 3/32 in.; 1/8 in.; 3/16 in.; 1/4 in. = 1 ft. 0 in.
- Engineering Scale: 1 in. = 10 ft.; 20 ft.; 30 ft.; 40 ft.; 50 ft.; 60 ft.; 100 ft.

Minimum requirements

- Must be of professional quality and drawn to scale. Free-hand sketches will not be accepted.
- Printed plans must be in ink and in grayscale. Pencil drawings will not be accepted.
- Project address, zoning classifications, and code summary table.
- Property lines as found in the deed's legal description with any alleyways, driveways, or easements.
- Fence heights at all locations with supplemental elevation drawing to confirm height.
- Fence material and opacity at all locations with supplemental detail to confirm opacity.
- Footprint of any existing buildings with dimensions at all exterior walls.
- Setbacks from all property lines.
- If located along a street frontage, street names with legal breakdown, right-of-way encroachments, and curb cuts.
- Sizes and locations of existing parking and loading spaces to remain.

Prerequisite approvals

Plans included with your zoning permit application package may require approvals from other departments or agencies.

Sample site plan and partial elevation

