



Citizens Police Oversight Commission

CITY OF PHILADELPHIA

CPOC Commissioners' Public Meeting
September 3, 2024
6:00 PM

AGENDA

Section I: Call to Order

This CPOC Commissioner meeting is hereby called to Order. The time is _____ PM. My name is Hassan Bennett. I am the Interim Chair of the Citizens Police Oversight Commission, and I will facilitate this meeting.

This is a public meeting of the Citizens Police Oversight Commissioners that was properly advertised pursuant to the Pennsylvania Sunshine Act.

Roll Call:

Hassan Bennett	("HB")
John Solomon	("JS")
Melanie Debose	("MD")
Haakim Peay	("HP")

Section II: Commission Business

- A. Approval of Meeting Agenda
- B. Approval of prior meeting minutes: August 2024
- C. Notice of Executive Session: July 26, 2024 at 6 pm, for legal advice.
- D. Discussion of public meeting scheduling
- E. Discussion of new Bylaws topics

Section III: Agency Business

- A. Citizens Police Oversight Commission Agency Report, Executive Director Tonya McClary
 - Complaint Update: Allison Teti, Policy Analyst
 - Policy Unit: Allison Teti, Policy Analyst
 - Auditing and Monitoring Unit: Janine Zajac, Director of Auditing and Monitoring
 - Investigation Unit: Nicholas Kato, Director of Investigations
 - Outreach & Training Unit: Taleah Grimmage, Director of Outreach & Constituent Services

B. Upcoming events:

- September 17, 2024: Townhall
- Upcoming Police Board of Inquiry (PBI) Hearings for Complaints against Police:
 - i. September 16th, 2024 at 10 am
 - ii. September 19th, 2024 at 10 am
 - iii. September 25th, 2024 at 10 am

PBI Hearings take place at PPD Headquarters, 400 North Broad Street. Dates are subject to change and may be canceled at short notice. Please call 215-686-3281 in advance to confirm that a hearing is happening or contact CPOC with any questions.

Section V: Community Comment

Community Comment Colloquy

We welcome public comments and feedback. Please address your comments to the Chair. If you would like to speak, please provide your full name, we will not be unmuting anonymous participants. If you are a member of the media, please identify yourself as such. You can indicate that you would like to speak by raising your hand or sending a request to the meeting host in the chat. You may also submit public comment through the chat.

You will have three minutes to address the Commissioners. I will keep the time and notify the board when three minutes have elapsed. Any documents or follow up communication can be submitted to cpoc@phila.gov.

Public comment should be limited to the topics covered in this meeting. All public commenters must refrain from offensive language, threats, or harassment. Participants that violate these instructions will be removed from the meeting.

While we welcome your public comments and feedback, Commissioners may not be able to respond to your questions or comments during tonight's meeting. Every attempt will be made to follow up by phone or email after the meeting. You can contact cpoc@phila.gov or call (215) 685-0891.

Adjournment



Citizens Police Oversight Commission

CITY OF PHILADELPHIA

1515 ARCH STREET
11TH FLOOR
PHILADELPHIA, PA 19102
(215)685-0891
Phila.gov/CPOC
CPOC@Phila.gov

Draft Bylaws Sections for the CPOC Board of Commissioners

For public discussion during the September 3, 2024 Public Meeting

I. Authority and Purpose

The authority of the Philadelphia Citizens Police Oversight Commission (“CPOC”) is derived from PHILA. CODE §§ 21-1200 to 21-1214. These Bylaws govern the operations of the CPOC Board of Commissioners (the Board), as which is defined as “[t]he group of individuals appointed pursuant to Section 21-1203 who are responsible for providing guidance and policy direction to the work of the Commission and carrying out such other responsibilities as set forth in this Chapter.” § 21-1202(5).

The purpose of the Citizens Police Oversight Commission is as follows:

The Commission is an oversight agency designed to ensure the just, transparent, and efficient administration of criminal justice in Philadelphia through fair and timely investigation into and oversight of conduct, policies, and practices of the [Philadelphia] Police Department and its officers. The Commission shall have the powers and duties set forth below with the primary purpose of prevention and reduction of crime by increasing transparency and accountability of [Philadelphia] Police Department functions; improving police conduct; enhancing the quality of internal investigations; and increasing communication and engagement between the community and the [Philadelphia] Police Department regarding the apprehension, prosecution, and rehabilitation of accused persons or criminal offenders. As a criminal justice agency under 18 Pa. C.S. § 9102, the Commission's powers and duties shall be an integral aspect of the administration of criminal justice in the City, acting in support of all criminal justice agencies thereof.

§ 21-1201(2).

II. Meetings:

The CPOC Board of Commissioners will hold two public meetings per month, in accordance with the Philadelphia Code. § 21-1203; § 21-1503 and the Pennsylvania Sunshine Act, 65 Pa. C.S. §§ 701-716. Members of the Board will conduct business at the public meetings, including deliberations and votes on agency business. The Chair shall be the presiding officer at all public meetings. In the Chair's absence, the Chair will designate the Vice-Chair to preside over the public meeting or, if the Vice-Chair is unavailable, shall designate another Board Member to act as presiding officer at any meeting.

Each Board Member is expected to attend regularly scheduled public meetings, executive sessions, and any committee meetings, as relevant. Members should inform the Chair in advance if they are unable to attend a meeting, to request that they be excused. A Member who misses multiple meetings without excuse may be suspended or removed from the Board of Commissioners.

Meetings of the Board of Commissioners will be open to the public and advertised in advance. The agenda for the meetings will be posted at least 24 hours in advance of the meeting. The written minutes and video recording of the meeting will be posted online after the meeting.

A quorum shall consist of a majority of the Members of the Board of Commissioners serving and voting. No vote of the Board shall be taken or deemed approved unless there is a quorum present and the matter receives an affirmative vote of the majority of the members present. A tied vote shall not be sufficient to approve any matter. In the absence of a quorum, the Board may not conduct any business, but the Board may request that the Executive Director, or designated staff member, provide an agency report for the public and may take public comment.

The Board will conduct business in accordance with Robert's Rules of Order, when they are not in conflict with these Bylaws or any other applicable CPOC policy. CPOC's General Counsel will serve as the parliamentarian, who can provide the Chair advice on procedure or rules, upon request.

III. Compliance with Applicable Law

All activities of the CPOC Board of Commissioners shall be pursued in accordance with applicable local, state and federal law. Any action of this Board that conflicts with applicable law shall be null and void.

Members shall at all times be in compliance with all applicable state and local ethics laws including PHILA. CODE §§ 20-600 to 20-616, the Public Official and Employee Ethics Act, 65 Pa. C.S. §§ 1101-1113, and all rules, orders, and decisions of the Philadelphia Ethics Board. Members shall timely file all required financial disclosures and shall attend such training as may be required by any governmental entity.