



# CITY OF PHILADELPHIA

DEPARTMENT OF PUBLIC HEALTH  
Public Health Services  
7801 Essington Avenue  
Philadelphia, PA 19153

Office of Environmental Engineering

Telephone (215) 685-7342  
Fax (215) 382-1210

Sir/Madam,

This letter has been sent to you on behalf of the Philadelphia Department of Public Health regarding handling and disposal of infectious waste. As I am sure you are aware, it is necessary that all containerization, storage, transportation, and disposal of this type of waste be designed to preclude any hazard to doctors, staff, patients, the community and the environment. Submission of a plan describing how your facility handles its infectious waste is a requirement of the City's Regulations Governing the Disposal of Infectious Waste from Hospitals, Health Care Facilities and Laboratories. I have enclosed a copy of the regulations for your review.

In accordance with these Regulations, each facility that generates medical waste must submit a plan for review by the Department to assure that these materials are properly handled. A one-time fee mandated by City Council Ordinance 591 covers the review of your infectious waste plan. This fee is determined as follows:

Single Practice (1-2 practitioners) -----	\$100.00
Multiple Practice (3 or more practitioners) -----	\$250.00
Clinics -----	\$250.00
Blood Banks -----	\$250.00
Laboratories and other Commercial Establishments -----	\$250.00
Institutions (hospitals, nursing homes, schools and corporate entities) -----	\$500.00

It is requested that the appropriate fee, payable to *The City of Philadelphia - EHS* in the form of a **money order** (we do not accept personal, business, or cashier's checks), be submitted with the plan. **Please contact me ([Jama.Bouy@Phila.gov](mailto:Jama.Bouy@Phila.gov)) if you wish to pay the fee online.** Please keep in mind that if you have multiple practice locations and the plans for each are identical, one plan, one fee, and a list of locations may be submitted. Please send the completed plan, along with the appropriate payment to:

Philadelphia Department of Public Health  
Environmental Engineering Office  
7801 Essington Avenue  
Philadelphia, PA 19153

Please feel free to contact me at (215) 218-3179 or at [Jama.Bouy@Phila.gov](mailto:Jama.Bouy@Phila.gov) if you have any questions.

Best regards,

Jama Bouy  
Sanitarian Supervisor  
Environmental Health Services  
Philadelphia Department of Public Health