


CITY OF PHILADELPHIA • DEPARTMENT OF RECORDS APPLICATION FOR CRASH REPORT		DATE OF APPLICATION (PLEASE ALLOW 2 TO 3 WEEKS FROM DATE OF CRASH)			
THIS SPACE RESERVED FOR VALIDATION	NAME OF APPLICANT		TELEPHONE NUMBER OF APPLICANT		
	ADDRESS CITY STATE ZIP CODE		DATE OF CRASH		
	LOCATION OF CRASH		DATE CRASH REPORTED TO POLICE		
	PERSON(S) INVOLVED (DRIVER OF VEHICLE)		YOUR CLAIM, POLICY OR FILE NUMBER (OPTIONAL)		
	PERSON(S) INVOLVED (DRIVER OF VEHICLE, PEDESTRIAN, ETC.)				
	DISTRICT CONTROL NUMBER				
	COPIES OF		FEE	NO.	APPLICANT'S FEE
	<input type="checkbox"/> CRASH REPORT		\$25.00 EACH		\$
	FEE NOT REFUNDABLE		MAIL <u>THIS</u> PORTION WITH APPROPRIATE FEE		TOTAL \$
	PLEASE SEND A SELF-ADDRESSED, STAMPED ENVELOPE.				
<p>IF YOU HAVE A DISABILITY AND REQUIRE AN ACCOMMODATION IN ORDER TO COMPLETE THIS FORM CONTACT THE ADA COORDINATOR AT 215-686-2266.</p> 					

82-23 Int. (Rev. 5/2024)

CITY OF PHILADELPHIA • DEPARTMENT OF RECORDS
FACT SHEET ABOUT REQUESTS FOR AUTOMOBILE CRASH REPORTS

PLEASE RETAIN BOTTOM PORTION OF FORM FOR YOUR FILES. NOTE THE DATE YOU MAILED YOUR REQUESTS, DISTRICT CONTROL NUMBER, PHILADELPHIA CODE AND ANY OTHER INFORMATION THAT MAY BE PERTINENT TO YOU.

DISTRICT CONTROL NO. / PHILA. CODE NAME(S) OF DRIVERS / FILE NO. DATE MAILED

It is essential that the information provided on the application is accurate. Information should include the following: date of crash, name of driver(s), location, DC Number, affidavit and photo ID. Driver's name must be on report to receive a copy. The district control number and the Philadelphia Code can be obtained by calling the police district where crash occurred. Look up the police district at districts.phillypolice.com Affidavit on-line at www.phila.gov/records. Get a copy of a Public Safety Report. **Insufficient or vague information may result in an inaccurate or no report response.**

All Inquires are made and mail is sent to:
Department of Records
Crash Reports
Room 170, City Hall
Philadelphia, PA 19107
(215) 686-2266

TO EXPEDITE SERVICE, PLEASE SEND A SELF-ADDRESSED, STAMPED ENVELOPE.
MAKE BUSINESS CHECKS OR MONEY ORDERS PAYABLE TO "CITY OF PHILADELPHIA"

FEE NOT REFUNDABLE
PLEASE ALLOW 2 TO 3 WEEKS FROM DATE OF CRASH BEFORE APPLYING FOR COPIES.

THANK YOU FOR APPLYING BY MAIL