



# Belmont Grove Picnic Request

**This application is for 2024 April - October picnic season only.**

Read and fill out application completely. Allow 10 business days for processing.

Contact name and address must match the name on the check and the photo identification or driver's license.

Contact Person Name \_\_\_\_\_ Permit # \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email address: \_\_\_\_\_

Driver license or photo identification number (ATTACH GOVERNMENT ISSUED PHOTO ID IF MAILING) \_\_\_\_\_

Picnic Day & Date \_\_\_\_\_ Site \_\_\_\_\_

Times of Picnic (must be between 10:00am and 6:00pm) \_\_\_\_\_

Only one permit will be issued per day. Only one pavilion will be permitted at a time.

Number of participants (250 max) \_\_\_\_\_

## Pavilion Fees (Check one)

Family/Community:    \_\_\_ Weekday \$350.00            \_\_\_ Weekends \$450.00            \_\_\_ Holiday Weekend \$550.00

N.P.O. / Corporate:    \_\_\_ Weekday \$650.00            \_\_\_ Weekends \$850.00            \_\_\_ Holiday Weekend \$1,050.00

A \$250.00 refundable security deposit is required per site and must be submitted with the Pavilion Fee.

**Make Check/Money Order payable to FAIRMOUNT PARK.**

All checks returned for insufficient funds will incur additional charges.

## Belmont Grove Picnic Pavilions contain:

- 8 Tables
- 3 Charcoal Grills
- 2 Horseshoe Pitches
- 1 Volleyball Court
- Water & Electric
- 1 Softball Field (Two Hour Time Block)

## Site Amenities

- Restrooms
- Tot/Youth Playgrounds
- 135 car fenced parking lot.
- Sport equipment – Horseshoes, Volleyball, Badminton, Softball & Bats, and Football (ID Required)

**User Responsibilities**

- All Xs below must be initialed, acknowledging that the applicant has read and understands the instructions, or the application will be denied.
- This picnic facility is for family or group picnics only. This is not an entertainment facility; events that charge admission are not permitted. X \_\_\_\_\_
- All payments are NON-REFUNDABLE. X \_\_\_\_\_
- The security deposit will be charged if the site is damaged, left unclean, if sporting equipment is not returned, if participants fail to vacate the premises by 6:00 PM, or if participants fail to follow any verbal instructions from the PPR Ranger/Staff on site. X \_\_\_\_\_
- NO AMPLIFIED SOUND, MUSIC, DJs, RADIO STATION PROMOTIONS, OR INFLATABLE AMUSEMENT EQUIPMENT (i.e., moonbounces) ARE PERMITTED AT ANY PHILADELPHIA PARKS & RECREATION PICNIC SITES OR PAVILIONS. X \_\_\_\_\_
- No vehicles or heavy equipment are permitted on the grass areas of the park. X \_\_\_\_\_
- In accordance with a Mayoral Executive Order that became effective December 18, 2019, smoking and vaping is prohibited on all outdoor City property, including all parks and recreation centers managed by the Philadelphia Department of Parks and Recreation (PPR). The permit holder is obligated to ensure that all its event participants and spectators comply with this prohibition. The permit holder is solely responsible for all violations of this prohibition. X \_\_\_\_\_

Permit holders are expected to use the amenities with care and will be liable for any vandalism or damage done by participants. Due to the large volume of requests for picnic sites, permits are granted on a rain or shine basis. Refunds will not be issued for rained out picnics.

Check the information above (date, location, etc.) to ensure correct processing of the permit. Once a permit has been issued, it is **FINAL**.

No sales are permitted on site.

The permit may be subject to withdrawal without notice.

No person shall commit disorderly conduct of any kind. Charcoal fires are permitted only in specially constructed grills or fireplaces. Deep fryers of any kind are not permitted.

Permit must be on location at all times while using the picnic site. A copy of the permit will be issued to the Philadelphia Police Department.

**By signing and submitting this application for a permit, I agree to abide by all Park & Recreation rules, regulations and policies. I further acknowledge that I will be responsible for any violation of the rules, regulations, and policies.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

IF YOU ARE MAILING THIS FORM, PLEASE MAKE SURE IT IS COMPLETED FULLY, SIGNED, AND THE CHECK/MONEY ORDER IS ENCLOSED. Faxed or emailed applications will not be accepted.

**Parks & Rec SPECIAL EVENTS OFFICE  
Winter Street Building-Rear Entrance  
2130 Winter Street  
Philadelphia, PA 19103  
215-685-0060**