



CITY OF PHILADELPHIA

Date

Owner

Address

City, State, Zip Code

Re: Periodic Certification of Fire Protection Systems

Dear Building Owner/ Manager:

You are receiving this notice because City of Philadelphia records indicate that your building is serviced by fire protection systems subject to periodic testing and inspection requirements under the Philadelphia Fire Code.

The following systems are subject to testing and inspection requirements:

- Fire sprinklers
- Fire alarms
- Emergency and standby power
- Smoke Control Systems
- Dampers in high-rise buildings and certain occupancies providing social entertainment
- Other fire suppression systems, including protections for kitchen hoods, spray booths, or electrical equipment.

These inspections must be made by a qualified individual licensed by the City and certification must be provided using City forms. Visit the City's website, www.phila.gov/li/fire-protection-certification, for more information on required certifications. *Please note that systems servicing buildings used solely for 1-2 dwelling units are not subject to these certification requirements. Homeowners must refer to their operational manuals for maintenance requirements of systems serving their homes.*

Beginning April 1, 2023, all certifications were to be submitted to the City by the licensed inspector through <http://eclipse.phila.gov>. **Building owners and licensed inspectors may be subject to enforcement action if required certifications are not submitted by May 31, 2024.**

You may verify that certifications have been successfully submitted to the City through www.atlas.phila.gov. Search for your property address and click on the Licenses and Inspections tab to find all Building Certifications submitted for the property.

If your building is no longer serviced by a fire protection system, please contact the Department at <https://form.jotform.com/PhillyLI/FSDiscontinue> by May 31, 2024. Additional information demonstrating that the building remains in compliance with the Philadelphia Code may be required.

Please submit any additional questions or concerns to the Department through FireSafetySystemCerts@phila.gov or call 3-1-1 (215-686-8686, if calling from outside of the City).

Sincerely,
Audits and Investigations Unit
City of Philadelphia
Department of Licenses and Inspections

ATTENTION: This is an important notice! For information in your language, call 215-686-8686 or visit www.phila.gov/li

ATENCIÓN: ¡Este es un aviso importante! Para recibir información en su idioma, llame al 215-686-8686 o visite www.phila.gov/li

注意：这是重要通知！如果您需要以您的语言获得此信息，请致电 215-686-8686 或访问 www.phila.gov/li

CHÚ Ý: Đây là thông báo quan trọng! Nếu bạn cần thư này bằng ngôn ngữ khác, vui lòng gọi 215-686-8686 hoặc truy cập phila.gov/li

주의: 중요 통지입니다! 이 서신을 귀하의 언어로 받고 싶으시면 215-686-8686번으로 전화하시기 바랍니다 또는 phila.gov/li를 방문하십시오.

ملاحظه کریں۔ یہ ایک ضروری اطلاع نامہ ہے! ترجمے کی خدمات کے لیے 215-686-8686 پر کال کریں یا phila.gov/li توجہ فرمائیں۔

ATTENTION: Cet avis est important! Si vous avez besoin de cet avis dans une autre langue, appelez le 215-686-868 ou visitez phila.gov/li