

Entering Your Permit Number

You will find your 2-letter, 10-digit Permit Number at the top of your permit certificate.

Notice of Commercial Building Permit
Permit Number CP-2020-000001

LOCATION OF WORK
234 SAMPLE AVE, Philadelphia, PA 19104
Basement

PERMIT HOLDER
SMITH JOHN SAMPLE 1234 SAMPLE AVE,

SAMPLE

Spoken prompts will guide you through the process to enter your permit number:

- A** Select the keypress that corresponds with the first letter of your permit.
 - For A–E, press 1.
 - For F–O, press 2.
 - For P–R, press 3.
 - For S–Z, press 4.
 - For numeric permits, press 5.
- B** Listen for your 2-letter Permit Type, and press the corresponding key.
- C** Enter the 10-digits at the end of your Permit Number.

Example: In order to enter the sample Permit Number **CP-2020-000001**, you would:

1. Press 1, since the first letter is C.
2. Listen for and enter the key press that corresponds with “CP or Commercial Building Permit”.
3. Enter 2-0-2-0-0-0-0-0-1 to complete the process.



Philadelphia Inspection Line
1401 John F. Kennedy Blvd., 11th Floor
Philadelphia, PA 19102



Philadelphia Inspection Line



Inspection Scheduling Instructions

Schedule | Cancel | Reschedule
Check Results | Access Plan Review
Includes Complete List of Inspection Codes



215 - 255 - 4040

POWERED BY
Selectron



Inspection Codes



Schedule by Phone

via the Relay IVR for Permits

- 1 Dial **215-255-4040**
- 2 Make a choice from the menu and enter the corresponding keypress

Press [1]
to schedule an inspection

Press [2]
to cancel or reschedule an inspection

Press [3]
to check inspection results

Press [4]
to access plan review

Press [5]
to speak to department staff

- 3 Follow the spoken prompts for entering your permit number, inspection code, and other details.

BUILDING

- 001 Initial Site Inspection
- 101 Footing Inspection
- 103 Foundation Footing Inspection
- 105 Foundation Wall Inspection
- 107 Damproofing & Backfill Inspection
- 201 Underslab Inspection
- 207 Fire Suppression Service Inspection
- 301 Exterior Framing Inspection
- 307 Fire Suppression Rough Inspection
- 309 In-Wall Framing Inspection
- 311 Above Ceiling Framing Inspection
- 313 Interior Framing Inspection
- 401 Insulation inspection
- 501 Wallboard Inspection
- 601 Prefinal Walkthrough Inspection
- 607 Fire Suppression Testing Inspection
- 701 Final Inspection
- 707 Fire Suppression Final Inspection
- 901 Installation Inspection
- 903 Removal Inspection
- 905 Progress Inspection
- 907 Site Grading Inspection
- 909 Flood Plain Inspection
- 914 Temporary Certificate of Occupancy
- 999 Next Inspection

CONTRACTUAL

- 014 Initial Site Safety Inspection
- 756 Final Demolition Inspection
- 808 Demolition Progress Inspection
- 810 Prefinal Demolition Inspection
- 926 Notice Distribution Posting Inspection
- 928 Adjacent Wall Inspection

MECHANICAL

- 303 Mechanical Rough Inspection
- 403 Mechanical Insulation Inspection
- 603 Mechanical Testing Inspection
- 703 Mechanical Final Inspection

TEMPORARY TENT PERMIT

- 003 Temporary Structure Inspection
- 709 Temporary Structure Removal Inspection

PLUMBING

- 205 Plumbing Service Inspection
- 305 Plumbing Rough Inspection
- 605 Plumbing Testing Inspection
- 705 Plumbing Final Inspection

VIRTUAL INSPECTIONS

- 811 Virtual Roofing Inspection
- 813 Virtual Wall Covering Pre-Coat Inspection
- 819 Virtual Deck Final Framing Inspection
- 827 Virtual Tank Removal Inspection
- 842 Virtual Footing Inspection
- 855 Virtual Installation Inspection