



CPOC Commissioners' public meeting minutes 9/19/23

Section 1 – Call to Order: Meeting called to order at 6:01 pm

- A. Amendment to agenda:
 - There will be no reports presented during this meeting
- B. Motion to approve Agenda: Motion passes; Agenda approved.
- C. Commissioner Roll Call:
 - Present: Commissioners Jahlee Hatchett (Chair), John Solomon, Elder Melanie Dubose, Rosaura Thomas, Hakim Peay
 - Absent: Commissioner Hassan Bennett
- D. Action Item: Selecting a search firm for Executive Director position
 - Chair Hatchett asked if the commissioners had reviewed the proposals and whether there were any questions. The commissioners present confirmed that they had reviewed the proposals.
- E. A motion was made to consider the resolution to hire an Executive Director search company out of the three proposals received.
- F. Commissioner Vote:
 - Comm. Thomas – Proposal 2
 - Comm. Dubose – Proposal 2
 - Comm. Peay – Proposal 1
 - Comm. Solomon – Proposal 2
 - Comm. Hatchett – Proposal 1
 - **Result: Proposal 2 received majority vote**
- G. Chair Hatchett asked if there were any questions or concerns from Commissioners.

Comm. Thomas said that her only concern was the ability of commissioners to have a pow-wow with the search firm.

Chair Hatchett said that his interpretation of the proposal is that Commissioners can have as much or as little input as they choose. Proposal 2 invited Commissioners to do more of the leg work. Would give Commissioners much more insight and provide much more direction than the other proposals. Catherine Twigg (General Counsel) will move forward with solidifying the request for proposal. Asked Twigg to confirm timeline and next steps.

 - Twigg: We will have to reach out to confirm but since the Commissioner have selected a firm contracted with the City, it should be relatively straightforward. Many steps are in process and should move forward quickly.
 - Chair Hatchett requested Twigg be the intermediary and let Commissioners know if, when, and what is needed to keep process moving smoothly

H. Community Comment:

- Isaac Avilucea (Axios)
 - Looking for the “ABC’s” of who this company is and how much they’re being paid and the parameters of search.
 - Also looking for a copy of the resolution.
- Hatchett –
 - Unclear what is meant by “copy of the resolution.” What will be made public will be a finalized version of the agenda which should reflect the passing of the resolution.
 - Proposal is for \$35,400 to be broken up into 4 payments of \$8,850.
 - The name of the company is Jane. We are hopeful that this process moves forward quickly and smoothly so that we do not need to start over again.

I. Motion to adjourn – motion passes; meeting adjourned.

Approved by Commissioners on October 24, 2023.