

CITY OF PHILADELPHIA
OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER, CODE UNIT

ALARM SYSTEM REGISTRATION

For information, call (215) 686-1584
PLEASE PRINT OR TYPE

WHEN COMPLETED, MAIL TO:
CITY OF PHILADELPHIA CODE UNIT
PO BOX 56318
PHILADELPHIA, PA 19130-6318
OR FAX TO: (215) 686-1578
OR EMAIL TO: PHILLYALARMREG@PHILA.GOV

USE A CHECK OR MONEY ORDER for \$50.
MADE PAYABLE TO: "CITY OF PHILADELPHIA"
IF YOUR CHECK IS RETURNED UNPAID FOR INSUFFICIENT OR UNCOLLECTED FUNDS, (1) YOU AUTHORIZE THE CITY OF PHILA OR ITS AGENT TO MAKE A ONE-TIME ELECTRONIC FUND TRANSFER FROM YOUR ACCOUNT TO COLLECT A FEE OF \$20; AND (2) THE CITY MAY RE-PRESENT YOUR CHECK ELECTRONICALLY TO YOUR DEPOSITORY INSTITUTION FOR PAYMENT.

RESIDENTIAL USER

_____, _____, _____
LAST NAME FIRST NAME M.I.

ADDITIONAL NAME (USE SAME FORMAT)

DEED DATE IF PROPERTY OWNER OCCUPIED _____

COMMERCIAL USER

BUSINESS OWNER'S NAME OR LEGAL CORPORATE NAME

TRADING NAME

CITY OF PHILA TAX ID# _____

ALARM SYSTEM LOCATION (USE ONLY LEGAL ADDRESS; FOLLOW SPECIFIED FORMAT; DO NOT USE INTERSECTION ADDRESS)

HOUSE NUMBER _____ DIRECTION _____ STREET NAME _____ DESIGNATION _____ UNIT #, FLOOR, SUITE _____ ZIP CODE _____
(N, E, S, W) (ST, AVE, RD, LA)

PHONE AT ALARM SYSTEM LOCATION: (_____) _____ NAME OF CONTACT AT ALARM SITE _____
AREA CODE

BILLING NAME & ADDRESS (IF DIFFERENT FROM ABOVE)

_____, _____
NAME STREET ADDRESS

CITY _____ STATE _____ ZIP _____ (_____) _____ PHONE NUMBER _____
AREA CODE

ALARM COMPANY ID # _____

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____
(_____) (_____) _____
PHONE FAX

MONITORING COMPANY ID # _____

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____
(_____) (_____) _____
PHONE FAX

USER STATUS

EFFECTIVE DATE

NEW SYSTEM (NO PREVIOUS REGISTRATION) _____

EXISTING SYSTEM, NEW USER _____
PREVIOUS REGISTRANT OR REGISTRATION #, IF KNOWN

CANCEL REGISTRATION AT FORMER ADDRESS LIST FORMER ADDRESS & REGISTRATION # _____

APPLICATION DATE _____

ALARM REGISTRATION NUMBER (LEAVE BLANK) _____

CHECK OR MONEY ORDER ATTACHED _____
NO PAYMENT _____

THE ANNUAL ALARM REGISTRATION FEE IS \$50, DUE UPON INSTALLATION OF A BURGLARY OR ROBBERY ALARM SYSTEM OR UPON THE TRANSFER OF AN EXISTING SYSTEM TO A NEW OWNER, OCCUPANT OR USER. THE FEE COVERS ONE YEAR WHICH BEGINS ON THE 1ST DAY OF THE MONTH (AND YEAR) IN WHICH THE ALARM SYSTEM IS INSTALLED OR IN WHICH AN ACTIVATION IS REPORTED TO THE PHILADELPHIA POLICE. THE USE OF AN UNREGISTERED ALARM SYSTEM COULD RESULT IN A FINE OF \$150-\$300 PER ACTIVATION.