

Num	Question	Response
1	Will the provided solution require multi printer manufacturer support?	It is estimated that the majority of the City's printers are Xerox but there are multiple manufacturers. There is no current inventory list of all printers.
2	Will the desired solution be required to be a local server, hosted server, or cloud based?	The City is open to hearing about each of these solutions. The City will decide on whatever solution it deems to be the best fit for the City.
3	Does the City of Philadelphia have a Zero Trust Initiative?	The City has a security policy that ensures a Zero Trust policy in place.
4	Will all locations run the same solution, or will they require separate instances?	All named locations are on the same network environment. Multiple instances are not required.
5	Will secure print be required at the device level or will a follow me secure print solution be required?	The City recommends providing information on either or both options.
6	What is the preferred method to release secured print jobs? (Proximity Card, Pin Number)	The City recommends including information on all preferred options.
7	Will you provide us with an asset list of your current equipment and /or floor plans..	It is the intent of the City to engage one or multiple vendors to provide an assessment. From those discussions, the City will provide what is available.
8	Will there be any need to assess document workflows per department to make recommendations in how to digitize and automate any manual processes?	This work effort is not included in this Request for Information.
9	Are there any departments that display the need for security parameters around printing and document handling?	To the knowledge of the Office of the CAO, the City does not have any departments that have existing security parameters.
10	you have the need to access hard copy information in a timely manner?	The City has migrated to utilizing more electronic files. To our knowledge there are minimal existing challenges to managing hard copy files.
11	Is there a need to explore security around digital documents once they leave your network?	Please provide an overview of this functionality in your response.
12	Would the City please provide more details about your mobile printing requirements?	The City has various Android and Microsoft tablets and phones. Most, if not all, do not have print functionality. If they do, they are often locally connected to the printer or computer or through the private network.
13	How is the City currently printing from mobile devices?	To our knowledge, no City Department prints to a network printer from mobile devices.
14	Would the City please provide your current fleet list and specify whether the devices are leased or owned?	The City does not have a current inventory list of all printers. There is no central list of whether they are leased or owned. An assessment of all printing devices is envisioned as part of this effort.

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15	Is the City seeking a refresh of your current fleet or management of the existing devices?	Please include any options and cost. You can use 300 printers as the quantity.
16	Can you provide end of lease information for the leased printers and MFPs?	The City does not currently have this information.
17	Are all the devices commercial grade networked through ethernet?	The City estimates that 95% of printers are networked through an ethernet cable.
18	Does the CAO currently have any "small office home office" devices in your fleet, that are connected via USB?	The City estimates that there are less than 100 small office printers.
19	Does your current provider use remote monitoring tools for meters and supplies?	Not to our knowledge.
20	Does the CAO intend to lease MFPs and Printers from a new MPS provider?	Please include this in your response if you believe this would be advantageous for the City to do so.
21	Is the CAO willing to entertain a clean slate solution to achieve cost savings efficiency and a consistent print management environment?	Yes, the City is willing to consider a clean slate solution.
22	Is the CAO currently aware of or using print management software that identifies users and usage by employees to track color and monochrome printing?	The CAO is aware of this type of functionality to identify and manage users. The CAO is not aware of any department that uses this functionality.