

## Position Description

<b>Job Title:</b>	RSI – Seasonal Park Ranger	<b>Revision Date:</b>	4/4/23
<b>Department:</b>	Philadelphia Parks & Recreation	<b>Hiring Manager:</b>	Renee Adderly
<b>Hourly Rate:</b>	\$16.00/hour	<b>Application deadline:</b>	Open Until Filled
<b>Position Type</b>	Temporary/Seasonal Employment; Six (6) to Nine (9) Months in Duration		

### Overview of City of Philadelphia

With a workforce of over 30,000 people, and opportunities in more than 1,000 different job categories, the City of Philadelphia is the fifth largest city in the United States and one of the largest employers in Southeastern Pennsylvania. As an employer, the City of Philadelphia operates through the guiding principles of service, integrity, respect, accountability, collaboration, diversity and inclusion. Through these principles, we strive to effectively deliver services, to resolve the challenges facing our city, and to make Philadelphia a place where all of our residents have the opportunity to reach their potential.

### Agency Description

Philadelphia Parks & Recreation (PPR) advances the prosperity of the city and the progress of her people through intentional and sustained stewardship of over 10,200 acres of public land and waterways as well as through hundreds of safe, stimulating recreation, environmental, and cultural centers. PPR promotes the well-being and growth of the City's residents by connecting them to the natural world around them, to each other, and to fun, physical, and social opportunities. PPR is responsible for the upkeep of historically significant Philadelphia events and specialty venues, and works collaboratively with communities and organizations in leading capital projects and the introduction of inventive programming. To learn more about Philadelphia Parks & Recreation, visit us at [www.phila.gov/parksandrec](http://www.phila.gov/parksandrec), and follow @philaparkandrec on Facebook, Twitter, Instagram, or Tumblr.

### Position Summary

The Recreational Specialty Instructor (RSI) will serve as a Seasonal Ranger to support the efforts of the Park Rangers Unit. Park Rangers are responsible for patrolling Fairmount Park and enforcing park rules and regulations, providing initial response to park medical emergencies and notifying appropriate municipal and/or state agency of issues that warrant their attention. This position will primarily focus on providing information and assistance to citizens as well as helping to ensure public safety.

This work is performed outdoors in varying weather conditions and will require a flexible work schedule that includes weekends.

### Responsibilities

- Provide customer service and information to park visitors on various offerings and opportunities within the park system
- Observe, collect, and report information that impacts the safety of citizens and facilities
- Educate the public about all rules and regulations
- Assist in enforcing park regulations as needed
- Responsible for crowd and traffic control



- Perform individual routine patrols
- Assists all local, county, state and federal agencies as needed
- Perform daily equipment checks and complete daily patrol logs, incident reports, and maintenance request forms
- Assist in light maintenance including but not limited to trash pick-up and removal and restroom cleaning
- Assist with special events and projects in any region
- Request emergency services as needed
- Other related duties as assigned

### Competencies, Knowledge, Skills and Abilities

- Knowledge of the City of Philadelphia neighborhoods
- Ability to read/write/speak the English language
- Ability to interact pleasantly and professionally with the public
- Ability to problem-solving
- Ability to use judgement in making appropriate decisions
- Ability to complete assigned work within stated deadlines

### Qualifications (Education and Experience)

- High School Diploma or Equivalent
- One (1) year experience providing customer service to the public
- Experience working in diverse communities
- Knowledge of Parks and Recreation offerings in Philadelphia preferred

### Additional Information

- Successful candidates must be a city of Philadelphia resident as a condition of employment
- Must provide proof of COVID-19 Vaccination as a condition of employment
- Interested candidates must submit a resume and cover letter to **[Renee.Adderly@phila.gov](mailto:Renee.Adderly@phila.gov)**
- The City of Philadelphia is an Equal Opportunity employer and does not permit discrimination based on race, ethnicity, color, sex, sexual orientation, gender identity, religion, national origin, ancestry, age, disability, marital status, source of income, familial status, genetic information or domestic or sexual violence victim status. If you believe you were discriminated against, call the Philadelphia Commission on Human Relations at 215-686-4670 or send an email to [faqpchr@phila.gov](mailto:faqpchr@phila.gov). For more information, go to: Human Relations Website: <http://www.phila.gov/humanrelations/Pages/default.aspx>