

## DEMOLITION PERMIT PLAN REVIEW CHECKLIST

		Provided			N/A		
<b>1. Complete Demolition Application</b>							
A. Identification on Permit Application		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. Licensed Demolition Contractor	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
B. Authorization Statement Signed by the Owner (if application filed by different entity)		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
<b>2. Prerequisite Approvals</b>							
A. Zoning Permit		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
B. Asbestos Inspection Report		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
C. L+I Permit for Lateral Seal		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
D. PWD Water Discontinuance Permit		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
E. Stormwater Management ( <i>Earth Disturbance &gt; 5,000 SF</i> )		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
F. Historic Commission Approval		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
G. Dust Control Plan ( <i>in excess of three [3] stories, 40 ft in height, or encompassing more than 10,000 SF</i> )		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
H. Building Permit Issuance as applicable per the Zoning Code (i.e. Neighborhood Conservation Overlays, Demolition Overlays, etc.)		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
<b>3. Site Safety Demolition Form</b>							
A. Site Safety Demo Form (Public Information)		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
B. Site Safety Demo Plan- Form, Narrative, or Plan		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
C. Site Safety Plan must include:		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. Details on type of construction	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	ii. Details on condition of structures(s) to be demolished	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iii. Current photographs of the structure and site	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iv. Structural conditions of adjoining buildings	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	v. Means and methods of protecting adjoining buildings	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	vi. Method of demolition	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	vii. Details on potential hazard	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	viii. Underground utility confirmation number	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	ix. Description of any safety exposures	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	x. Description of any environmental issues	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
<b>4. Site Plan</b>							
A. Fully dimensioned to scale		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
B. Plan Includes:							
	i. Elements listed below with distance between each element and structure(s) to be demolished	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	a. Property Lines	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	b. Adjacent walkways, streets, and easements	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	c. All existing buildings & neighboring structures on adjacent lots, including height, number of stories, and construction type	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A

	ii. The extent of demolition including underground removal	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	a. Slab Removal or Waiver compliant with CB B-2203	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iii. Pedestrian protections (including Adj Walkways, Public ROW, Adj Lots & Alleys )	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iv. Construction Notes regarding <u>Damp Proofing &amp; Temporary Protection from Weather Damage</u> (where an exterior of a foundation wall has been exposed that encloses interior space on an adjacent structure )	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A

### 5. Notifications

A. Verify if Initial Notification is Req'd based on the following activities:		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. Modification to a wall which is used for joint service between two buildings on separate lots, including demolition or underpinning.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	ii. Excavation, new construction or demolition work occurring within 90 feet of a designated historic building or structure on an abutting lot.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iii. Demolition activity that results in the exposure of a wall of an adjacent or adjoining building.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iv. Severing of any structural, roof, or wall covering element extending continuously across the property line onto adjoining property.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
B. Affected Property Owner's Notice of Acknowledgment Receipt Form		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. Signatures Provided from Affected Property Owners	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	ii. If signatures are not provided, are copies of certified mail sent receipts provided?	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A

### 6. Demolition Schedule

	i. Start date consistent with requirements from Section A-303 & B-3307.11	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	ii. Identification of demolition milestones	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iii. Identification of projected dates of completion	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iv. Proposed start and stop times for daily activities	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	v. Confirmation that work will not begin until safety measures in place are inspected and approved by building inspectors.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A

### 7. Preconstruction Survey (see Preconstruction Survey Checklist ).

Separate survey submission is not required if all items are fully addressed through a site plan and site safety plan prepared by a professional engineer.

A. Verify if a Preconstruction Survey is Req'd based on the following activities:		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. Modification to a wall which is used for joint service between two buildings on separate lots, including demolition or underpinning.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A

	ii. Excavation, new construction or demolition work occurring within 90 feet of a designated historic building or structure on an abutting lot.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iii. Demolition activity that results in the exposure of a wall of an adjacent or adjoining building.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iv. Severing of any structural, roof, or wall covering element extending continuously across the property line onto adjoining property.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
<b>8. Special Inspections</b>							
	A. Demolition Inspections per B-1705.1.1.1.2	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	B. Structural Observations per B-1704.6.4	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	C. If requiring Special Inspections, application must contain:	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. Statement of Special Inspections	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	ii. Duties and Responsibilities Agreement Form	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iii. Monitoring Plan ( <i>if Structural Observations Req'd</i> )	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	iv. Identification of Special Inspection Agency per Philadelphia Code, Section 9-1306(7)(c)	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
<b>9. Party Wall Protection (<i>where an exterior wall for an adjacent structure is exposed due to demolition, including party walls and independent bearing walls abutting party walls</i>)</b>							
	A. Has a Party Wall Protection permit previously been issued for the affected property?	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	B. If a Party Wall Protection workscope is requested, is the Party Wall Protection Standard or Exterior Wall Covering Details referenced on submitted plan submission?	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. If Party Wall Protection workscope is not being identified, verify that abutting exterior walls for adjacent structures are not being exposed as a result of the demolition operations.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
<b>10. Site Backfilling</b>							
	A. Construction Notes must indicate that site backfill will take place within 30 days of demolition completion.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	B. If backfill is not being proposed per CB B-2203, the following exceptions must be demonstrated:	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	i. Waiver for back-fill to be demonstrated as follows:	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	a. Slab-in-Place Waiver must be authorized by the Dept. OR	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	b. New Construction Permit Application is on file, either in Review or Issued phase	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	ii. Where the demolition exposes the foundation wall of an adjacent building or includes an excavation more than 5 feet below adjacent grade and within 10 feet of an adjacent building, the development permit must include monitoring of the cavity or excavation for the duration of time that it will remain open.	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A

	iii. If cavity or excavation is adjacent to the Public ROW, shared easement, alley, adjacent property, or within the property, protection for points of access must be provided [ <i>Refer to the Preconstruction Survey Checklist</i> ]	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	a. Where demolition site cavity (below grade) is within 12 feet of a State Highway or 10 feet of all other Highways, Crash Barrier protection to be provided per CB B-2203	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
	C. Damp-proofing of any exposed foundation walls that enclose interior spaces	<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A
<b>11. Demolition Notice Posting documentation submitted and verified</b>		<input type="checkbox"/>	Y	<input type="checkbox"/>	N	<input type="checkbox"/>	N/A