



Application for a Sidewalk Cafe License

Complete and submit this application for a **NEW** Sidewalk Cafe License.

PART A

• Business Information

Provide the full address of the business location.

Business address: _____

Owner's Name: _____

Owner's Address: _____

Owner's Email: _____ Phone #: _____

Business Name (if different from owner): _____

• Owner's information

Provide the contact information for the owner of business.

***Note:** If the legal entity is a "company" then up to two (2) corporate owners must be named.

Name all Pennsylvania corporations, including all limited liability corporations, in which the applicant has any equity interest, regardless of whether the applicant has a direct equity interest or applicant's equity interest is held through one or more tiers of a corporate structure, such as parent-subsidiary structure

Provide the licenses and tax account information.

A

*Name of Pennsylvania Corporation	Title	Home Address (include City, State, Zip Code)

• Business Details

****Note:** A liquor license is only required if you plan to serve liquor at the business.

Philadelphia Business Tax #: _____ Commercial Activity License #: _____

Date activity started at Property: _____ Food Preparation #: _____

**Liquor License #: _____ Special Ordinance #: _____

Description of activity / business:

- Will the café have an awning? Yes No
- Will the café be enclosed? Yes No
- Is the café outside of Center City? Yes No

PART B

Supplemental Information

• Confirm the required documentation is provided with this application:

B

Verify the following information:

- All City of Philadelphia taxes, charges, and fees are current: Yes
- An active Comprehensive General Liability insurance with a minimum of \$1,000,000 is provided: Yes
- A Pennsylvania liquor license is provided with this application: Yes N/A
- Plot plans / Streets Department Right-of-Way approval is provided with this application: Yes



Department of Licenses and Inspections

CITY OF PHILADELPHIA

PART C

Limits and Conditions

C

- All parts of a sidewalk café shall be easily removable.
- For sidewalk widths of thirteen (13) feet or less, at least five (5) feet of clear sidewalk space shall be maintained at all times for pedestrian access. For sidewalk widths of more than thirteen (13) feet, at least one-half the confirmed sidewalk width shall be maintained at all times for pedestrian access.
- Ventilation grates cannot be covered and cannot be included as clear sidewalk space.
- The licensee shall be responsible for keeping all visitors, patrons, employees, and café fixtures, including, without limitation, tables, chairs, and heaters, from occupying or encroaching into the required clear sidewalk space.
- The licensee agrees to remove the sidewalk café within thirty (30) days after:
 - Written notice has been given by the Department of Licenses and Inspections.
 - The Department determines that the sidewalk café is no longer being used as such.
 - The licensed premise has been temporarily or permanently closed for violation of any City, State or Federal law and/or regulation.
 - The sidewalk café is being operated in violation of any ordinance, rule or regulation of the City of Philadelphia.
 - The Department of Streets has determined that the sidewalk café, due to pedestrian traffic changes, impedes traffic flow or interferes with underground utilities.
- The licensee agrees upon any notice to remove the sidewalk café by the City:
 - The costs of removal and storage of same, if deemed necessary, and costs of restoring the sidewalk to its original condition shall be paid to the City by the licensee within sixty (60) days after written notice or demand to remove was made upon the licensee by the City.
 - Should payment not be forthcoming within the prescribed time, the City, acting through and by the Law Department, shall institute any and all appropriate legal action to ensure payment of any appropriate cost of removal and restoration.
 - Should licensee not comply with any notice of removal of a sidewalk café and should the sidewalk café be removed by the City as stated herein, the licensee shall be entitled to the return of the equipment, furnishings or appurtenances so removed only after payment of all costs due to the City as stated herein, and by requesting the return in writing.
 - The responsibility for removal under the provisions of this section shall be the sole responsibility of the licensee without any obligation or cost assessed against the City.
- The licensee agrees that all furnishings will remain within the confines of the approved sidewalk café area.
- The licensee agrees to indemnify and hold harmless the City, its officers, employees and agents from and against any and all loss resulting from injury to, or death to persons or damage to property, or any other claims arising out of, resulting from, or in any manner caused by the presence, location, use, operation, installation, maintenance, replacement or removal of such sidewalk café, or by the acts or omissions of the employees or agents of the licensee in connection with such café.
- The licensee shall also release the City from any and all claims relating to its sidewalk café, including, but not limited to, loss of business and/or value of the sidewalk café when it is ordered removed or when street, sidewalk or utility construction occurs.

Declaration and Signature

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein, I am subject to the possible revocation of any licenses as a result of my false application, and such other penalties as may be prescribed by law or ordinance.

Owner/Business Signature: _____

Date: _____