## City of Philadelphia - Department of Revenue

Business Income and Receipts Tax

Green Roof Tax Credit

## **Application Instructions**

- A Building permit for the Green Roof must be issued by the Department of Licenses and Inspections ("L&I") before completing this application. A copy of the Building permit must accompany this application.
- This application must be signed by the Engineer who is attesting to the suitability of the roof for the construction of the Green Roof. A copy of the Engineer's report must accompany this application.
- A separate application must be filed for each building/ property for which the credit is being sought.
- The applicant must be willing to maintain the Green Roof for five (5) years from the date of its
  completion or the Business Income and Receipts Tax credits received <u>must</u> be paid back to the
  City of Philadelphia.
- The applicant must be in compliance with all Philadelphia tax ordinances, regulations and published policies in order to take this credit.
- Mail completed applications to:

City of Philadelphia – Department of Revenue Tax Credit & Assistance Programs unit Municipal Services Building – Room 480 1401 John F. Kennedy Blv. Philadelphia, PA 19102-1697

Or apply using the Philadelphia Tax Center

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