



## Roof Replacement Certification Form

Use this form to certify the installation of new roof coverings on existing roofs.

**Permit Information**

1

Address: \_\_\_\_\_ Building / Suite: \_\_\_\_\_

Building Permit #: \_\_\_\_\_

**Building Owner / Owner's Agent**

Provide the contact information for the building owner/owner's agent.

2

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Contractor Information**

Contractors operating under a PA Home Improvement Registration should list their L&I registration number in lieu of a contractor license #.

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Contractor Name: \_\_\_\_\_ Contractor License # \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Installation Information and Certification**

**A) Identify the occupancy type.**

**Note:** multi-family dwellings up to 3 stories in height must comply with the commercial provisions of the Building Code and the residential provisions of the Energy Code.

**B) Installation**

Identify type of roof covering material (i.e., asphalt shingles, metal, slate)

**C) Certification**

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**A) Occupancy Type:**

- Residential (one- or two-family dwelling)     Multi-Family (up to 3 stories in height)     \*Commercial (all others)

**B) Installation:**

Type of Roof Covering: \_\_\_\_\_

**C) Certification:**

- Roof coverings were installed in accordance with manufacturer's installation instruction:  Yes
- The installation fully complies with the EZ re-roofing standard and the Philadelphia Building Construction and Occupancy Code:  Yes
- Less than 10% of sheathing was replaced:  Yes     No

**For \*Commercial Property Only**

- Installation includes above deck insulation:  Yes     No

If 'Yes', the roof installation includes:  R-30 (or above) insulation     Meets the exception below (complete the following)

- The installation of R-30 insulation is technically infeasible because it would require alteration of one or more of the following building components (check all that apply):
  - Parapets     Equipment Curbs     Windowsills     Door Thresholds     N/A
- The maximum insulation that the structure can accommodate has been installed:  Yes     No
- Identify R-Value: \_\_\_\_\_

**Date of Certification**

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Date certified: \_\_\_\_\_

**Additional Explanations and Notes**

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\_\_\_\_\_  
\_\_\_\_\_

**Declaration & Signature**

*I hereby certify that all work has been performed in a workmanlike manner and is watertight and weatherproof. I also certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statements herein, I am subject to such penalties as may be prescribed by law or ordinance, inclusive of the penalties contained in 18 Pa. C.S. 4904. The certification must be presented by the Contractor to the building owner/owner's agent upon completion and shall be uploaded to the Building Permit.*

**Signature of Contractor:** \_\_\_\_\_ **Date:** \_\_\_\_\_