I. Administrative/Supplemental Documents

1. Design professional seal on construction documents: ☐ Provided ☐ Required ☐ N/A
   a. Submitted plans for manufacture. (mobile) ☐ Provided ☐ Required ☐ N/A

2. Licensed Contractor named: ☐ Provided ☐ Required ☐ N/A

3. Waste Hauler Form: ☐ Provided ☐ Required ☐ N/A

4. Approved Special Inspection Agency:
   a. Statement of Special Inspections Form: ☐ Provided ☐ Required ☐ N/A
   b. Duties and Responsibilities Agreement: ☐ Provided ☐ Required ☐ N/A

5. Structural Design Criteria Form or shown on Plan: ☐ Provided ☐ Required

6. Flood Plan Information Form: ☐ Provided ☐ Required ☐ N/A

7. Estimated cost of work /area undergoing construction: ☐ Provided ☐ Required

II. Pre-Requisite Approvals

1. Zoning/Use Registration Permit: ☐ Provided ☐ Required

2. Streets Department approval: ☐ Provided ☐ Required ☐ N/A

3. City Planning Commission approval: ☐ Provided ☐ Required ☐ N/A

4. Historical Commission (PHC) approval: ☐ Provided ☐ Required ☐ N/A

5. Parks & Recreation (PPR) approval: ☐ Provided ☐ Required ☐ N/A

6. Art Commission approval (city owned/funded): ☐ Provided ☐ Required ☐ N/A

III. Plan Review

1. Building Planning (Chapter 3)
   a) Exterior wall opening/fire-resistance rating requirements (R302.1): ☐ Yes ☐ No ☐ N/A
   b) Townhouses separation requirements (R302.2):
      i. Wall assembly continuity (R302.2.3): ☐ Yes ☐ No ☐ N/A
      ii. Parapets construction requirements for townhouses (R302.2.4): ☐ Yes ☐ No ☐ N/A
      iii. Townhouse structural independence compliant (R302.2.6): ☐ Yes ☐ No ☐ N/A
   c) Two-family dwelling:
      i. Dwelling unit separation requirements (R302.3): ☐ Yes ☐ No ☐ N/A
   d) Dwelling/garage opening/penetration protection requirements (R302.5): ☐ Yes ☐ No ☐ N/A
   e) Under-stair protection (R-R302.7): ☐ Yes ☐ No ☐ N/A
   f) Habitable space natural light compliant (R303.1/PM 402.1): ☐ Yes ☐ No ☐ N/A
g) Habitable space ventilation compliant (R303.1/PM403.1):
   - Yes
   - No
   - N/A

h) Bathrooms and toilet rooms compliant (R303.3/PM403.2):
   - Yes
   - No
   - N/A

i) Min. space dimensions compliant (R304.3 / PM404.4):
   - Yes
   - No
   - N/A

j) Min. ceiling heights compliant (R305.1 / PM404.5):
   - Yes
   - No
   - N/A

k) Glazing Requirement for Hazardous locations compliant (R308.4):
   - Yes
   - No
   - N/A

l) Skylight & sloped glazing compliant (R308.6):
   - Yes
   - No
   - N/A

m) Means of egress (R311):
   - Egress door compliant (R311.2):
     - Yes
     - No
     - N/A
   - Landings at exterior doors compliant (R311.3):
     - Yes
     - No
     - N/A
   - Hallway compliant (R311.6):
     - Yes
     - No
     - N/A
   - Stairways (R311.7):
     - Yes
     - No
     - N/A
   - Ramps compliant (R311.8):
     - Yes
     - No
     - N/A

n) Guards and window fall protection compliant (R312):
   - Yes
   - No
   - N/A

o) Smoke detector Location and requirement (R-R314.1/F-907.2.11.2):
   - Yes
   - No
   - N/A

p) Carbon monoxide alarms (R-R315.1/F-908.7):
   - Yes
   - No
   - N/A

q) Basement habitable spaces compliant (PM 402.1.2):
   - Yes
   - No
   - N/A

r) Protection of Wood against decay compliant (R317.1):
   - Yes
   - No
   - N/A

s) Ground Contact of wood-based products compliant (R317.1.2):
   - Yes
   - No
   - N/A

2) Floors (Chapter 5)

   a) General Wood floor joist floor opening framing compliant (R502.10):
      - Yes
      - No
      - N/A

   b) IRC conventional floor framing:
      - Allowable joist spans compliant (R502.3):
        - Yes
        - No
        - N/A
      - Floor cantilevers compliant (R502.3.3):
        - Yes
        - No
        - N/A
      - Girder and header spans compliant (R502.5):
        - Yes
        - No
        - N/A

3) Wall Construction (Chapter 6)

   a) IRC conventional wall framing:
      - Design and construction compliant (R602.3(1)):
        - Yes
        - No
        - N/A
      - Stud size, height, and spacing compliant (R602.3.1):
        - Yes
        - No
        - N/A
      - Top plate compliant (R602.3.2):
        - Yes
        - No
        - N/A
      - Allowable girder/header span compliant (R602.7):
        - Yes
        - No
        - N/A
IRC ALTERATION PLAN REVIEW CHECKLIST

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tbody>
<tr>
<td>b) IRC conventional wood structural panel (WSP) box header compliant (R602.7.3):</td>
<td>☐</td>
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<td>c) IRC prescriptive wall bracing construction compliant (R602.10):</td>
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4) Wall Covering (Chapter 7)

| a) Water-resistive barrier for exterior coverings compliant (R703.2): | ☐ | ☐ | ☐ | ☐ |
| b) Wood shakes and Shingles application and attachment compliant (R703.6): | ☐ | ☐ | ☐ | ☐ |
| c) Exterior plaster (stucco) support and attachment compliant (R703.7): | ☐ | ☐ | ☐ | ☐ |
| d) Water-resistive barriers at Exterior plaster compliant (IRC 2021, R703.7.3): | ☐ | ☐ | ☐ | ☐ |
| e) Stone and masonry veneer, general compliant (R703.8): | ☐ | ☐ | ☐ | ☐ |
| f) Masonry veneer flashing and drainage compliant (R703.8.2.2): | ☐ | ☐ | ☐ | ☐ |
| g) Lintels supporting masonry veneer compliant (R703.8.3): | ☐ | ☐ | ☐ | ☐ |

5) Roof – Ceiling Construction (Chapter 8)

| a) Roof drainage away from foundation (R801.3): | ☐ | ☐ | ☐ | ☐ |
| b) Allowable ceiling joist span compliant (R802.5): | ☐ | ☐ | ☐ | ☐ |
| c) Allowable rafter span compliant (R802.4): | ☐ | ☐ | ☐ | ☐ |
| d) IRC conventional ceiling/roof framing: | ☐ | ☐ | ☐ | ☐ |
| i) Details compliant (min. 3:12 roof slope) (R802.4.4): | ☐ | ☐ | ☐ | ☐ |
| ii) Allowable ceiling joist span compliant (R802.5): | ☐ | ☐ | ☐ | ☐ |
| iii) Allowable rafter span compliant (R802.4): | ☐ | ☐ | ☐ | ☐ |
| iv) Roof & Ceiling Opening framing details compliant (R802.9): | ☐ | ☐ | ☐ | ☐ |
| e) Roof rafter tie-down minimum uplift resistance compliant (R802.11): | ☐ | ☐ | ☐ | ☐ |
| f) Roof ventilation requirements (R806.2): | ☐ | ☐ | ☐ | ☐ |
| g) Unvented Attic & Unvented enclosed rafter assemblies--Insulation (R806.5) | ☐ | ☐ | ☐ | ☐ |

6) Chimneys and Fireplaces (Chapter 10)

| a) Masonry fireplace compliant (R1001): | ☐ | ☐ | ☐ | ☐ |
| b) Masonry chimney compliant (R1003.2): | ☐ | ☐ | ☐ | ☐ |
| c) Masonry chimney exterior air intake compliant (R1006.2): | ☐ | ☐ | ☐ | ☐ |

7) Energy Efficiency (Chapter 11)

| a) Refer to the IECC Residential Energy – Existing Building Plan Review Checklist | ☐ | ☐ | ☐ | ☐ |