



POOL MAINTENANCE ATTENDANT

<i>Position</i>	<i>Age Requirement</i>	<i>Pay Rate</i>	<i>Hours of duty</i>
<i>Option 1</i> Attendant/Cleaner	18 or over	\$14.25/hour	7 a.m. – 3:30 p.m. 11 p.m. – 7:30 p.m. 3 p.m. – 11:30 p.m.
<i>Option 2</i> Watchman/Cleaner	21 or over	\$14.25/hour	11 p.m. – 7 a.m.

OVERVIEW

You must be available to work any of the above schedules and be available for Saturday and Sunday work.

You will be assigned to work a 40-hour work week. Your schedule may rotate as our facilities operate on a seven (7) day schedule Monday thru Sunday. You will be scheduled according to the needs of the facility and your days off will vary.

SUMMARY OF DUTIES - *See full details on next page*

A Pool Maintenance Attendant is responsible for maintaining discipline in pool area; checks each participant upon pool entry for proper attire; assures adherence to pool regulations; keeps locker areas, soap, paper towels and other consumables updated; sweeps and picks up debris around the pool with brushes and brooms, tests and records the chlorine and pH Level on an hourly basis; counts participants to maintain proper capacity depending on the Lifeguards on duty; records attendance on an hourly basis; makes rounds inside and outside of buildings, guards pool equipment against damage or loss by fire, theft, malfunction and other causes; keeps unauthorized persons away from area and notifies Police or Fire Department in the event of an emergency; operates pool vacuum cleaner; displays proper identification and performs related duties as required.

REQUIREMENTS

Must be 18 years of age. Completion of the eighth (8th) school grade and ability to deal tactfully and courteously with the public is a must. Ability to physically perform the duties and to work in the environmental conditions required of a position in this class. Must be a resident of the City of Philadelphia for one (1) year prior to employment and must have the ability to vacuum filtered pools.

APPLICATIONS

Applications for this position may be obtained and returned to Parks & Rec through the pool site supervisors where an applicant wants to work. Contact your preferred work site or email lifeguard@phila.gov to get started!

Summer employees receive no paid time off for sickness or holidays and no accrued vacation rights or other related benefits.



Description from: <https://www.phila.gov/departments/office-of-human-resources/job-specs/9C05.htm>

CITY OF PHILADELPHIA PERSONNEL DEPARTMENT

9C05
POOL MAINTENANCE ATTENDANT

GENERAL DEFINITION

This is routine work at an assigned public swimming facility providing custodial, maintenance, checkroom and/or security services during the summer season. Employees are assigned to a specific pool or checkroom area, but may be temporarily reassigned to cover for employees absent from other areas.

Work is performed under the close supervision of a lifeguard or field supervisor, but assigned duties may be performed without direct supervision. Assignments are limited in nature and are performed in accordance with instructions and established routines. Work requires light physical effort in an environment involving some hazards and disagreeable aspects.

TYPICAL EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

- Sweeps and picks up debris, mops and scrubs walls, floors and fixtures in changing areas, toilet and showers; replenishes soap, paper towels and other consumables; drains and refills swimming pool; operates pool vacuum cleaner; cleans interior of pool with brushes and brooms; disconnects and reconnects water flow lines and backwashes filter; applies chlorine to pool mechanically or by hand; dispenses soda ash and aluminum sulphate.
- Maintains discipline in changing and pool areas; assures adherence to pool regulations.
- Checks wearing apparel and related non-valuables; issues tag for articles received; stores articles on racks or shelves; releases articles upon receipt of tag.
- Makes rounds inside or outside of buildings, guarding pool equipment against damage or loss from fire, theft, malfunction and other causes and keeping unauthorized persons away from the area; notifies Police or Fire Department in event of emergency.
- Performs related work as required.



REQUIRED KNOWLEDGES, SKILLS AND ABILITIES

ABILITY TO:

- learn the methods, materials and equipment used in maintaining sanitary conditions of a swimming pool, locker and dressing rooms and in performing related custodial tasks.
 - learn the mechanical methods of operation of swimming pool pumping and filtering equipment, chlorinators and related equipment.
 - deal tactfully and courteously with the public.
 - perform light manual tasks.
 - understand and follow oral and written instructions.
 - swim.
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MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE

(The following statement represents the minimum training and experience standards which will be used to admit or reject applicants for tests.)

- Education equivalent to completion of the eighth school grade.

Or any equivalent combination of education and experience.

PHYSICAL AND MEDICAL REQUIREMENTS

- Ability to meet approved minimal physical and medical standards.
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PAY RANGE: H03

Class Established: 2/1972

Latest Spec. Revision: 2/1983

RH/vp/mt/jl