Program Information:

The Philadelphia Department of Public Health (PDPH) aims to ensure equitable access to COVID-19 testing services across the city. To increase the availability of free rapid testing in the community, PDPH has procured additional supplies of at-home test kits for distribution to residents through the **Community-based Organization (CBO) Rapid Test Kit Distribution** program. To be considered for this first round of distribution, organizations must apply by **February 21, 2022, at 11:59 PM**. Organizations that apply after this date will be included for review in a future round of distribution. Each approved organization will receive 100 rapid test kits.

Purpose

Community-based organizations (CBOs) are trusted community messengers uniquely positioned to impact and reach their communities. Through the provision of at-home rapid antigen test kits, PDPH aims to leverage and equip CBOs to serve as test kit distributors in Philadelphia to increase testing access equitably and efficiently in areas of high COVID-19 risk. The purpose of this program is to improve COVID-19 testing access across Philadelphia, particularly among populations in areas with limited access to healthcare and COVID-19 vaccination and testing services.

Qualifying Organizations

Organizations in Philadelphia with established roots in Philadelphia communities are strongly encouraged to apply to participate in the CBO Rapid Test Kit Distribution program. Priority is given to organizations that:

- Serve residents in low-resourced neighborhoods including areas with low vaccination rates, high case rates, and limited testing options or healthcare services (refer to the City's COVID-19 dashboard here)

At this time, clinical organizations providing medical services (i.e., community clinics, hospitals, outpatient clinics, and federally qualified health centers) are not eligible for this program.

Program Requirements

Organizations selected to serve as distribution partners must agree to the following requirements. Organizations must:

- Efficiently distribute test kits to Philadelphia residents in communities with populations at higher risk of COVID-19. Once received, residents may distribute the test kits at their own discretion.
- Follow safety standards, storage requirements, and track expiration dates while storing test kits
- Provide instructions to recipients on how to use the test kits and what to do if a test result is positive
- Track test kit distribution and provide PDPH with weekly update reports via an online form. Reports should include specifics on how test kits were distributed to the community, including the total number distributed and the method and setting of distribution
- Sign a Distribution Agreement form agreeing to the requirements listed above and the terms of service outlined by PDPH, if selected

Types of COVID-19 Tests

PDPH has procured a limited supply of at-home test kits for distribution. This is a rapid antigen COVID-19 test, and results are typically produced within 15 to 20 minutes. Additional details pertaining to these tests will be provided upon request approval.

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Methods for Test Kit Distribution

Qualified organizations that are approved and receive test kits may determine the best method for distribution to community members. Examples may include door-to-door canvassing, special test kit giveaway events, religious services, and typical organizational programming, among others. Use and/or distribution of PDPH-supplied test kits among organization employees or screening of persons to participate in organization programs is strictly prohibited.

Reporting

Organizations receiving test kits are required to report the number of kits distributed and methods of distribution to PDPH on a weekly basis. **Failure to report this information to PDPH on a timely basis can result in termination of this agreement and subsequently all future test kit provisions.**

Individuals are **not** required to report their at-home COVID-19 test results to community organizations or the Philadelphia Department of Public Health. If individuals have questions or concerns regarding their test results or isolation and quarantine guidance, we recommend that they call PDPH's COVID-19 Call Center at 215-685-5488.

Test Kit Pick Up

Organizations are required to pick up test kits from a Center City location. Additional instructions for pickup will be provided via email once an organization's request has been reviewed and approved.

Receiving Additional Test Kits

Each approved organization will receive 100 rapid test kits. Due to the limited supply of test kits nation- and city-wide, selected organizations will receive an initial allotment of test kits for distribution. Further distributions will be assessed based on the distribution efficiency of the organization and the priorities and test kit supply of the health department.

What if my organization does not initially receive test kits?

Unfortunately, the supply of rapid test kits is still very limited, and all qualified organizations will not receive an initial supply of test kits. The assessment and approval process will continue on a rolling basis, subject to supply availability. If your organization is not contacted immediately, please know that your request remains under consideration and will be reviewed when our ability to provide test kits to additional organizations increases.

I am interested, what next?

Thank you for your interest in distributing COVID-19 rapid test kits to your Philadelphia community! Please complete the **application form** and ensure that the responses you provide are accurate and up to date. If eligible and selected, a member of our team will be in touch via email within the next few weeks.

Note: Applications received prior to February 21, 2022, at 11:59PM will be reviewed for this first round of test kit distribution. Organizations may apply following this date but will be included in a future review cycle. Submission of this application does not grant immediate approval to receive test kits. All requests will be reviewed and assessed for eligibility.