



## 2021 Highlights from the Chief Integrity Office

### January

- Served as an active member of the Mayor's Office Race Equity cohort.
- Organized a general ethics training for recent executive hires and promotions in the administration.

### February

- Delivered testimony to City Council in support of Bill no. 210080 – amending the financial disclosure section of City Code.
- With the Office of the Inspector General, reaffirmed our commitment to the Integrity Officer program.

### March

- After the passage of Bill no. 210080, assisted the Board of Ethics with related administrative matters and employee education prior to the 2021 filing deadline and worked with the Mayor's Office to issue an executive order mandating yearly ethics training for administration leadership.

### April

- With the Chief Administrative Officer, released a memorandum on proper communication with City vendors and provided trainings.
- Hosted an Integrity Officer meeting with the Office of the Inspector General.

### May

- Sent targeted communication to the City workforce to ensure compliance with the annual financial disclosure forms.
- Started a series of working group meetings to update questionnaires to vet board and commission members as well as City leadership.

### June

- Achieved 100% compliance for City leadership filing financial disclosure forms.

### July

- Presented ethics training to the Mayor's Office.
- Led a discussion about endorsements with the City's Grants Council.

### August

- Participated in the Anti-Violence Community Expansion Grant Program application process.

### September

- Presented ethics training to executive staff of DBHIDS.
- Assisted with Afghan welcoming efforts at Philadelphia International Airport.



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CHIEF INTEGRITY OFFICER

October

- Issued updated [post-City employment guidance](#) to City workforce.
- Facilitated two whistleblower trainings for City employees presented by the Office of the Inspector General.

November

- Issued secondary employment guidance to City workforce.
- Presented ethics training to OEM staff.
- Issued advisory to City workforce that City employees may not benefit from a contract with the City, including grants.
- Delivered testimony to the Philadelphia Board of Ethics related to proposed changes to Regulation 3: Statements of Financial Interests.

December

- Issued [comprehensive gifts guidance](#) – covering both the gift code and gift executive order - to the City workforce with the Board of Ethics.
- Issued executive ethics summary to City leadership. This document will also be shared with future executive hires and promotions.