



Operations Permit Application

Use this application to obtain a permit for temporary tents and canopies, fireworks displays, or the use of explosives

Property Address

Identify the location where this activity or installation will occur.

If the specific address is unknown, provide a 'non-addressed' location and this will be reviewed by L&I. If the non-addressed location cannot be validated, a legal address will be required.

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Address _____

Specific Location _____

Applicant / Installer

As the applicant, provide your contact and company information, including your CAL #.

All applicants seeking an Operations Permit must hold a Commercial Activity License (CAL).

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Commercial Activity License # _____

Name _____ Company _____

Address _____

Email _____ Phone | | | | | | | | | | | | | | | | | | | | | |

Current Property Owner

Identify the deeded property owner here.

If there was a recent change of ownership, documentation (such as a deed, a settlement sheet, or an agreement of sale) will be required. For multiple parcels, attach a supplementary sheet if there are different owners.

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Name _____

Address _____

Email _____ Phone | | | | | | | | | | | | | | | | | | | | | |

Type of Permit

Select a permit type for this application:

- Temporary Tent(s) and/or Canopy
- Fireworks Display
- Use of Explosives

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Select one*:

- Temporary Tent and / or Canopy
- Fireworks Display
- Use of Explosives

*Based on the permit type selected above, you must provide applicable details in section 6 on page 2.

Description of Work

In the space provided, fully describe the proposal.

Details must also be provided in section 6 on page 2.

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Summary of Operations Permit Request:



Details

Based on your selection in section 4, complete the applicable subsection here.

(a) Temporary Tents & Canopies

1. Provide the event's start/setup date and time (circle if time is 'A.M.' or 'P.M. '), and the end/removal date and time (circle if time is 'A.M.' or 'P.M. ').
2. Identify each type and size of temporary tents and canopies (from the bulleted list) as well as the quantity, how the space will be used (from the bulleted list), the space's name, and circle 'Yes' or 'No' to indicate if a lawful occupancy sign is required.
3. You must also attach a:
 - a. Material Flammability Certificate for each tent.
 - b. Site Plan.

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(a) Temporary Tents & Canopies

Event Date(s) Details			
Start/Setup Date:		Start/Setup Time:	Circle one: A.M. / P.M.
End/Removal Date:		End/Removal Time:	Circle one: A.M. / P.M.

Temporary Tent(s) & Canopies List				
Tent Type & Size:	Quantity of Tent Type:	Use of space:	Name of space:	Lawful Occupancy Sign required?
<ul style="list-style-type: none"> • Membrane / Tent > 400 SF • Canopy > 700 SF • Other 		<ul style="list-style-type: none"> • Tables & Chairs • Chairs Only • Standing 		Circle one: Yes / No
				Yes / No
				Yes / No
				Yes / No
				Yes / No
				Yes / No
				Yes / No
				Yes / No

(b) Fireworks Display

1. Provide the event's start/setup date and time (circle if time is 'A.M.' or 'P.M. '), and the end/removal date and time (circle if time is 'A.M.' or 'P.M. ').
2. You must also attach a:
 - a. Commonwealth of PA Display Registration.
 - b. Operator's Resume.
 - c. Pyrotechnic Shots List.

(b) Fireworks Display

Event Date(s) Details					
Start/Setup Date:	Start Time:	Circle one:	End/Removal Date:	End Time:	Circle one:
		A.M. / P.M.			A.M. / P.M.
		A.M. / P.M.			A.M. / P.M.
		A.M. / P.M.			A.M. / P.M.

(c) Use of Explosives

1. Provide the event's start/setup date and time (circle if time is 'A.M.' or 'P.M. '), and the end/removal date and time (circle if time is 'A.M.' or 'P.M. ').

(c) Use of Explosives

Event Date Details					
Start/Setup Date:	Start Time:	Circle one:	End/Removal Date:	End Time:	Circle one:
		A.M. / P.M.			A.M. / P.M.

Declaration & Signature

All provisions of the Philadelphia Code and other City ordinances will be complied with, whether specified herein or not. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I further certify that I am authorized by the owner to make the foregoing application, and that, before I accept my permit for which this application is made, the owner shall be made aware of all conditions of the permit. I understand that if I knowingly make any false statements herein, I am subject to such penalties as may be prescribed by law or ordinance, inclusive of the penalties contained in 18 Pa. C.S. § 4904.

Applicant Signature: _____ Date: _____ / _____ / _____