

Refunds & Other

What documents will I need to get my Wage Tax refund?

Depending on your type of refund, you may need some or all of the following: 1. Days/Hours worked Outside Philadelphia (if you need to submit Days/Hours Worked outside of Philadelphia, we provide a downloadable excel template to make this easier for you. You can download this excel template when you are requesting a Wage Tax refund on the screen says "Hours Worked outside Philadelphia".) 2. Employer Certification 3. PA Schedule SP 4. PA Schedule UE 5. Sales Outside Philadelphia 6. Pennsylvania income tax return 7. Telework agreement 8. W-2

Can I apply for a Wage Tax refund online?

Yes. You do not need a Philadelphia Tax Center login to apply for a Wage Tax refund. From the homepage, find the "Refunds" panel and select "Request Wage Tax refund."

If you need to submit Days/Hours Worked outside of Philadelphia, we provide a downloadable excel template to make this easier for you. You can download this excel template when you are requesting a Wage Tax refund on the screen says "Hours Worked outside Philadelphia."

I want to save my work (filing or applying for an account online) because I need to go get some other documents. If I "Save Draft" on the website, how do I get back to where I left off?

When you save a draft of your work, you will receive a Confirmation code via e-mail. Confirmation codes will help you easily pick up wherever you left off in the Philadelphia Tax Center. On the Philadelphia Tax Center homepage, find the "Submissions" panel. Select "Find a submitted item." Enter your Email and the Confirmation Code, then select "Submit." This will take you back to your saved draft. Note, this is different than a confirmation number. For information on a confirmation number, call customer service at (215) 686-6600.