



ECLIPSE

Fire Protection Certification



Agenda


- Annual Certifications
 - System Testing and Acceptance
 - New License Categories
 - Available Services/ Contact Us
- 



Annual Certifications



What's changed?

- Beginning **January 1st, 2021** the Department of Licenses and Inspections began the **rollout of eCLIPSE submission of Fire Protection Certifications**
 - Fire Protection Certifications are still required onsite
 - L&I Inspectors require that trade license and design professionals upload all Fire Protection System certifications through the eCLIPSE portal
 - Uploading certifications electronically will:
 - Allow certification information to be made publicly available
 - Allow building occupants to know that the building is safe
 - Prevent unnecessary complaints or investigations
 - In **2022, enforcement will begin** on individual licenses to complete and submit electronically. A Site Violation Notice imposing a fine will be issued to non-compliant contractors
- 



What to know before online submission

- In order to submit a fire certification online, you must have a trade license or design professional registration linked to your eCLIPSE account (see [Quick Guide](#))
- Below is a breakdown of what type of license or registration is required to submit each fire certification:
 - Electrical Contractor
 - Emergency and Standby Systems Certification
 - Fire Alarm Certification
 - Design Professional
 - Smoke Control Certification
 - Fire Alarm Inspector
 - Fire Alarm Certification
 - Fire Suppression Contractor*
 - Special Hazards Certification
 - Sprinkler Certification
 - Standpipe Certification
 - Sheet Metal Technician**
 - Damper Certification
 - Smoke Control Certification

*Currently only the Fire Supp Contractor can submit certs, but L&I will validate the individual worker as well

**Currently only the Sheet Metal Tech license holder can submit certs





Home

If you have an existing **Activity License**, please click "Associate an Activity License" to connect it to your account. If you do not have an Activity License, please click "Register for a New Activity License."

To associate an existing **Trade License** with your account, you will need the online identification number which is listed on your renewal invoice. **IMPORTANT: Licenses are not available for renewal until 45 days prior to the expiration date.** Contact [Licenses & Inspections](#) or call 311 (215-686-8686) if you have not received an invoice. For assistance, please click [here](#).

ACTIVITY LICENSES

- [Register for a New Activity License](#)
- [Associate an Activity License](#)

BUSINESS LICENSES

- [Apply for a Business License](#)
- [Renew a Business License](#)

TRADE LICENSES

- [Apply for a Trade License](#)
- [Renew a Trade License](#)
- [Amend a Trade License](#)
- [Associate a Trade License](#)

PROFESSIONAL REGISTRATION

- [Apply for a Registration](#)

PERMITS & CERTIFICATES

- [Apply for a Permit or Get a Certificate](#)
- [Associate with a Permit / Project](#)

OTHER

- [Submit An Annual Certification Report](#)
- [Create a Project](#)
- [Request a CRS Report](#)
- [Make an Appeal](#)

Click to submit certification

STREETS DEPARTMENT

- [Apply for a Streets Department Review](#)

[My Activities](#)[My Inspections](#)[My Projects](#)[My Businesses](#)[My Activity Licenses](#)[My Trade Licenses](#)[My Registrations](#)[My Inspection Agency's Permits](#)[My Hearings / Appeals](#)[Annual Certification Reports](#)



Building Certification BC-2020-000012 (Draft)

LOCATION

Addressed Location

Please select the **address** for the building you are certifying. If your address has multiple buildings and you are unsure which to select, click the blue help icon (?) for more information.

* Address:



Step 1:
Select building address.

Click for additional help.

CERTIFICATION DETAILS

* Contractor:

* Type of Certification:

* Inspection Date:

Step 4: Add inspection date.

Step 2: Select license or registration.

Step 3: Select type of cert to submit.

In the drop-down menu below, please select the result of the inspection.

Note: Certifications should always have a result of: Certified or Deficient. Reports should always have a result of: Safe, Safe with Repair or Unsafe. The Expiration Date will default to 1 year from the Inspection Date. For certifications that last longer than 1 year, internal staff will update the expiration date after submission. See the blue help icon (?) for more information.

* Inspection Result:

Step 5: Select inspection result. Certifications are 'Certified' or 'Deficient'.

UPLOAD INSPECTION DOCUMENT

Step 6: Upload inspection document.

File Name

Description

Delete

Step 7: Submit certification.

Common Issue No.1

I DO NOT HAVE THE OPTION TO 'SUBMIT AN ANNUAL CERTIFICATION REPORT' or

I DO NOT SEE THE FIRE PROTECTION CERT IN THE PULL-DOWN MENU

OTHER

- [→ Create a Project](#)
- [→ Request a CRS Report](#)
- [→ Make an Appeal](#)

CERTIFICATION DETAILS

* Contractor:

* Type of Certification:

* Inspection Date:

In the drop-down menu below, please select the appropriate certification type.

Note: Certifications should always be renewed annually. The default inspection date will always default to 1 year from the Inspection Date. For certifications that last longer than 1 year, please contact the association for more information.

* Inspection Result:

(None)

Electrical Certification

Emergency and Standby Power Systems Certification

Fire Alarm Certification

The eCLIPSE user account is not properly linked to the fire suppression systems contractor license.

[Online User Guide](#) provides necessary steps. See your office manager to obtain the association code or contact L&I through the [online help form](#).

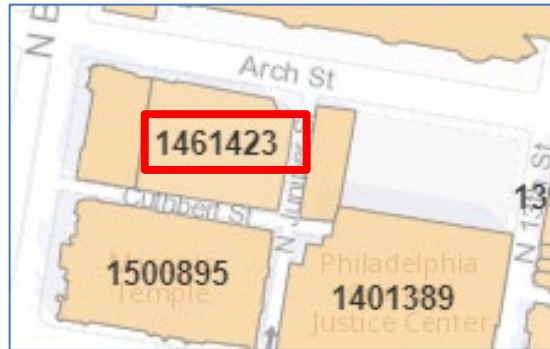
Common Issue No. 2

I CAN'T FIND THE ADDRESS OR DON'T KNOW WHAT BUILDING TO SELECT

Verify that you are entering the address as registered with the Office of Property Assessment. Check Atlas.phila.gov

Less is more. Drop street extension or abbreviate name

In the case of multiple buildings, refer to the [linked map](#) to find the correct building identifier.






Common Issue No. 3

FILING ERRORS

If we catch an error while reviewing a filed certification, we will reject the certification and then send an email to the email address associating with the filing account explaining why the certification was rejected. The certification's filing status will be changed to "cancelled" (more on that next). Some common reasons certs get rejected are:

- cert filed to the wrong address
- cert filed with the wrong form
- incomplete cert filed
- incorrect status chosen during filing

When this happens, you'll be asked to resubmit a corrected certification. For this reason, it really pays to double-check before hitting submit!





Common Issue No. 4

WHAT DOES “DRAFT” STATUS MEAN?

If you review your past submissions in your eCLIPSE profile, you'll see a column titled “status”. Your filed certs will read as either “draft, submitted, or cancelled”.

- Draft: The filing was started but never completed. THE CERT WAS NOT SENT.
- Submitted: The filing was submitted to L&I
- Cancelled: there was an issue with your submission

I recommend checking up on your submission history every now and then to make sure that your filed reports have been received by L&I and have not been cancelled due to an error.



View past submissions or drafts

My Hearings / Appeals

Annual Certification Reports

Type	External File Number	Certification Type	Status	Created Date
Building Certification	BC-2020-000015		Draft	May 20, 2020
Building Certification	BC-2020-000016		Draft	May 20, 2020
Building Certification	BC-2020-000017		Draft	May 22, 2020
Building Certification	BC-2020-000018		Draft	Jul 3, 2020
Building Certification	BC-2020-000021	Fire Alarm Certification	Cancelled	Aug 25, 2020
Building Certification	BC-2020-000024	Fire Alarm Certification	Submitted	Aug 25, 2020
Building Certification	BC-2020-000025	Facade Report	Submitted	Aug 25, 2020
Building Certification	BC-2020-000026	Fire Escape Report	Submitted	Aug 25, 2020
Building Certification	BC-2020-000027	Electrical Certification	Submitted	Aug 26, 2020
Building Certification	BC-2020-000028	Electrical Certification	Submitted	Aug 26, 2020
Building Certification	BC-2020-000030	Fire Escape Report	Cancelled	Aug 26, 2020
Building Certification	BC-2020-000031	Facade Report	Cancelled	Sep 1, 2020

Click to view further details.

Statuses:

- Draft: job was started but never submitted
- Submitted: job was submitted to L&I
- Cancelled: there was an issue with your submission

View past submission details



Licenses & Inspections
CITY OF PHILADELPHIA
LIFE LIBERTY AND YOU™



Building Certification BC-2020-000024 (Submitted)

Status: Submitted Created Date: [REDACTED]
Completed Date: [REDACTED]

LOCATION

Building: [REDACTED]

CERTIFICATION DETAILS

Contractor: [REDACTED]
Type of Certification: [REDACTED]
Inspection Date: [REDACTED]
Inspection Result: [REDACTED]
Expiration Date: [REDACTED]

INSPECTION DOCUMENTS

File Name	Description
[REDACTED]	[REDACTED]

Click to view document.



Deficiency Reports

Inspection shall be made and a report provided to the owner to maintain on-site.

If inspection has passed, the contractor must proceed with online submission to L&I

If any deficiencies are found, the contractor must:

- Review deficiencies with owner and advise that corrections must be made in 45 days.
- Perform a subsequent inspection within 45 days.
 - If compliant, proceed with submission of cert to L&I
 - If deficiencies are not corrected, submit a deficiency report to L&I and enter an inspection result as 'deficient'. An L&I inspector will be dispatched to the site.

Updated form clarifying mandatory items coming soon.



Form Access

See the [fire protection certification page](#) on our website

Department of Licenses and Inspections

HOME ABOUT LICENSES PERMITS & CERTIFICATES INSPECTIONS APPEALS RESOURCES

INSPECTIONS

- CODE ENFORCEMENT
- VIOLATION TYPES
- CONSTRUCTION SITE REQUIREMENTS
- CONSTRUCTION INSPECTIONS
- MAINTENANCE INSPECTIONS
- FIRE PROTECTION CERTIFICATIONS**

Publications & forms / Fire protection certification materials

Fire protection certification materials

The Philadelphia Fire Code requires property owners to have [fire protection systems inspected annually](#). Fire protection systems include:

- Sprinkler and standpipe systems.
- Special hazard suppression systems.
- Fire Alarm systems.

If a system fails inspection, the inspector must send a deficiency notice to L&I. Notices must be submitted within 45 days of inspection. The forms and notices on this page can be used for inspections.

Filter documents by title or description

Name	Description	Released	Format
Annual certification- Emergency standby power systems	Fire protection system inspectors use this form to certify emergency standby power systems.	August 5, 2019	PDF
Annual certification- Fire alarm systems	Fire protection system inspectors use this form to certify fire alarm systems	August 5, 2019	PDF
Annual certification- Special hazard suppression systems	Fire protection system inspectors use this form to certify special hazard suppression systems.	August 5, 2019	PDF
Annual certification- Sprinkler and standpipe systems	Fire protection system inspectors use this form to certify sprinkler and standpipe systems.	August 5, 2019	PDF



Future Enhancements

- Display of annual certifications will be listed in Atlas website
- Validation of the Fire Suppression Systems Worker
- Automated notice sent to the worker/contractor that previously submitted the certification when it is set to expire






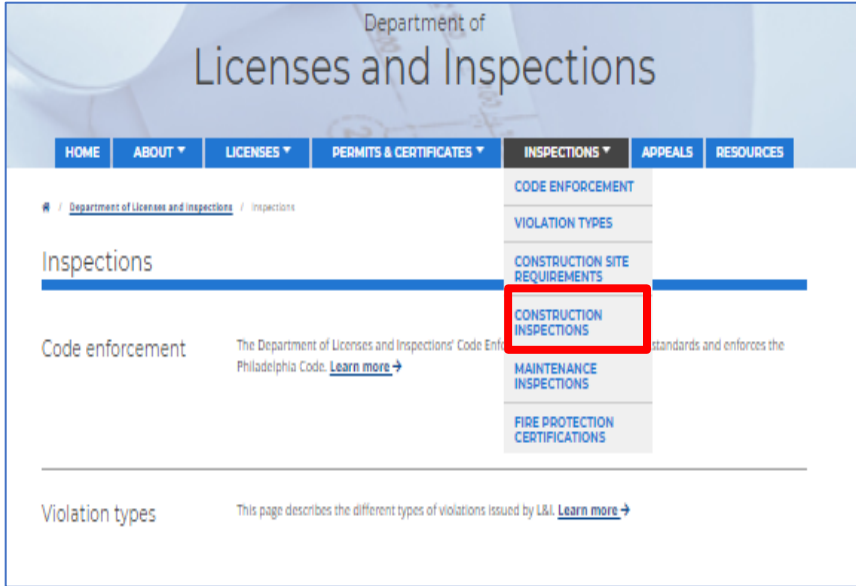
System Testing and Acceptance



New Forms

- New certification forms become effective on July 1;
 - Use same forms for NFPA 13 and 13R systems. Separate form for NFPA 13D system.
 - Separate underground certification will be collected for all systems installed under NFPA 13 and NFPA 13R.
 - Standard NFPA 13 and 24 format utilized;
 - Utilize existing annual cert form for head relocation and special hazard systems. May adopt new forms in the future.
 - Feedback: <https://form.jotform.com/211454331513141>
- 

New Forms- effective July 1



Department of Licenses and Inspections

HOME ABOUT ▾ LICENSES ▾ PERMITS & CERTIFICATES ▾ **INSPECTIONS ▾** APPEALS RESOURCES

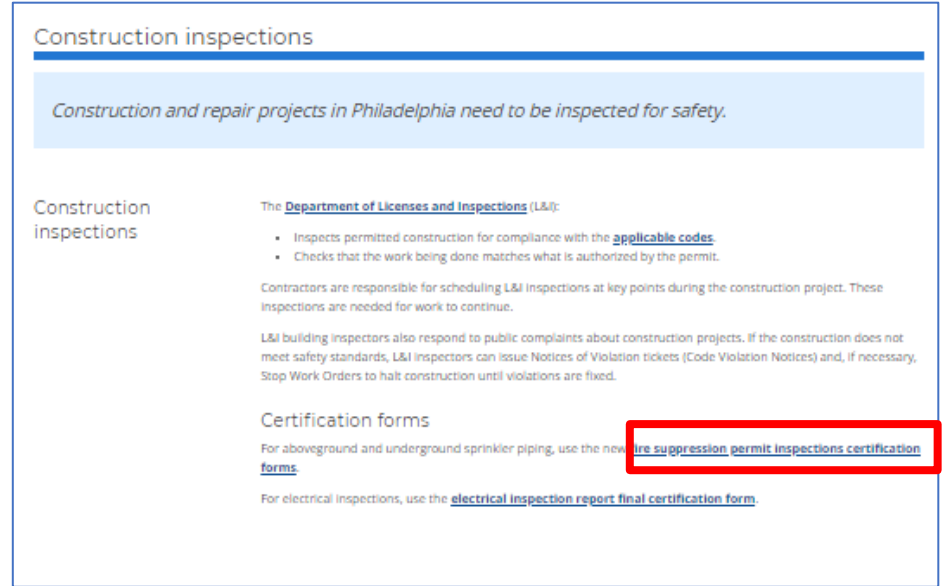
/ Department of Licenses and Inspections / Inspections

Inspections

Code enforcement The Department of Licenses and Inspections' Code Enforcement standards and enforces the Philadelphia Code. [Learn more →](#)

Violation types This page describes the different types of violations issued by L&I. [Learn more →](#)

- CODE ENFORCEMENT
- VIOLATION TYPES
- CONSTRUCTION SITE REQUIREMENTS
- CONSTRUCTION INSPECTIONS**
- MAINTENANCE INSPECTIONS
- FIRE PROTECTION CERTIFICATIONS



Construction inspections

Construction and repair projects in Philadelphia need to be inspected for safety.

Construction inspections

The [Department of Licenses and Inspections](#) (L&I):

- Inspects permitted construction for compliance with the [applicable codes](#).
- Checks that the work being done matches what is authorized by the permit.

Contractors are responsible for scheduling L&I inspections at key points during the construction project. These inspections are needed for work to continue.

L&I building inspectors also respond to public complaints about construction projects. If the construction does not meet safety standards, L&I inspectors can issue Notices of Violation tickets (Code Violation Notices) and, if necessary, Stop Work Orders to halt construction until violations are fixed.


Certification forms

For aboveground and underground sprinkler piping, use the new [fire suppression permit inspections certification forms](#).

For electrical inspections, use the [electrical inspection report final certification form](#).

13D Systems

*** DO NOT MAIL THIS FORM ***

 Department of
Licenses and Inspections
CITY OF PHILADELPHIA

Upload completed forms to Fire Suppression Permit
through eCLIPSE system, www.eclipse.phila.gov


Contractor's Material and Test Certificate for Residential Fire Sprinkler Systems

Use this form to provide results and certify the piping testing performed for installation of water services for residential sprinkler systems
in R-3 Residential Occupancy Classifications of three stories or less and residential building constructed under the IRC.

This form shall not be used for systems designed and installed in accordance with NFPA 13 or 13R.
Submit one certification for each system.

Permit Information	1	Address: _____ Building/Suite: _____ Permit No.: _____
Building Owner / Owner's Agent <small>Provide the contact information for the building owner/owner's agent</small>	2	Name: _____ Address: _____ Email: _____ Phone: _____
Contractor Information <small>Individual performing inspection and tests shall possess a valid FSSW license.</small>	3	(a) Fire Suppression Systems (FSS) Contractor Information Contractor Name: _____ FSS Contractor License #: _____ Email: _____ Phone: _____ (b) Fire Suppression Systems Worker (FSSW) Information FSSW Name: _____ FSSW License #: _____
Instructions	4	Installation conforms to accepted plans: <input type="checkbox"/> Yes Equipment used is approved: <input type="checkbox"/> Yes The owner or owner's agent have been provided with instructions on inspecting, testing, and maintaining the system <input type="checkbox"/> Yes
Tests: A) Hydrostatic test <small>Note: If a fire department connection is provided, Form TP_005_F must be utilized.</small> B) Pump test C) System Operational test	5	A) HYDROSTATIC TEST: The system is hydrostatically tested at normal system operating pressure without evidence of leakage: <input type="checkbox"/> Yes System Operating Pressure: _____ Hydrostatic testing is conducted with: <input type="checkbox"/> sprinklers <input type="checkbox"/> plugs installed in the fittings Evidence of Leakage checked via: <input type="checkbox"/> maintenance of gage pressure <input type="checkbox"/> visual inspection B) PUMP tested in accordance with Section 11.2.2 of NFPA 13D: <input type="checkbox"/> Yes C) SYSTEM OPERATIONAL TEST: Waterflow detection devices are installed. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, the device, including the associated alarm circuits, are flow tested through the inspector's test connection and results are in an audible alarm on the premises: <input type="checkbox"/> Yes

13 and 13R Systems- Aboveground

 Department of
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CITY OF PHILADELPHIA

Upload completed forms to Fire Suppression Permit through eCLIPSE system, www.eclipse.phila.gov

Contractor's Material and Test Certificate for Aboveground Piping

Use this form to provide results and certify the aboveground piping testing performed. Submit one certification for each system.

Check which type of inspection completed: NFPA 13 NFPA 13R

Permit Information **1** Address: _____ Building/Suite: _____
Permit No.: _____

Building Owner / Owner's Agent **2** Name: _____
Provide the contact information for the building owner/owner's agent Address: _____
Email: _____ Phone: _____

Contractor Information **3** Individual performing inspection and tests shall possess a valid FSSW license.

(a) Fire Suppression Systems (FSS) Contractor Information
Contractor Name: _____ FSS Contractor License #: _____
Email: _____ Phone: _____

(b) Fire Suppression Systems Worker (FSSW) Information
FSSW Name: _____ FSSW License #: _____

Instructions **4** Installation conforms to accepted plans: Yes Equipment used is approved: Yes

Has the owner or owner's agent been instructed as to location of control valves and care and maintenance of this new equipment? Yes


Have copies of the following been left on premises: Yes

1. System components instructions: Yes
2. Care and maintenance instructions: Yes
3. NFPA 25: Yes

System Installation

13 and 13R Systems- Underground

*** DO NOT MAIL THIS FORM ***



**Department of
Licenses and Inspections**
CITY OF PHILADELPHIA

Upload completed forms to Fire Suppression Permit through eCLIPSE system. www.eclipse.phila.gov


Contractor's Material and Test Certificate for Underground Piping

Use this form to provide results and certify the underground piping testing performed. Submit one certification for each system.

Check which type of inspection completed: NFPA 13 NFPA 13R

Permit Information	1	Address: _____ Building/Suite: _____	
		Permit No.: _____	
Building Owner / Owner's Agent	2	Name: _____	
Provide the contact information for the building owner/owner's agent		Address: _____	
		Email: _____	Phone: _____
Contractor Information	3	(a) Fire Suppression Systems (FSS) Contractor Information	
Individual performing inspection and tests shall possess a valid FSSW license.		Contractor Name: _____	FSS Contractor License #: _____
		Email: _____	Phone: _____
		(b) Fire Suppression Systems Worker (FSSW) Information	
		FSSW Name: _____	FSSW License #: _____
Plans and Instructions	4	Installation conforms to accepted plans: <input type="checkbox"/> Yes Equipment used is approved: <input type="checkbox"/> Yes	
		Has owner or owner's agent been instructed as to location of control valves and care and maintenance of this new equipment? <input type="checkbox"/> Yes	
		Have copies of appropriate instructions and care and maintenance charts been left on premises? <input type="checkbox"/> Yes	
Underground pipes and joints	5	Pipe types and class: _____ Joint type: _____	
		Pipe conforms to: _____ standard	<input type="checkbox"/> Yes
		Fittings conform to: _____ standard	<input type="checkbox"/> Yes
		Joints needing anchorage clamped, strapped, or blocked in accordance with _____ standard <input type="checkbox"/> Yes	

*** DO NOT MAIL THIS FORM ***



**Department of
Licenses and Inspections**
CITY OF PHILADELPHIA

SECTIONS B-D shall not apply to underground mains serving systems installed in accordance with NFPA 13R with a diameter less than 4".

Tests:

A) Flushing test

B) Hydrostatic test

C) Leakage test

D) Forward flow test of backflow preventer

7

A) FLUSHING TEST:

New underground piping flushed according to _____ standard BY (company): _____

How flushing flow was obtained: Public water Tank / Reservoir Fire pump

Through what type of opening: Hydrant butt Open pipe

Lead-ins flushed according to _____ standard BY (company): _____

How flushing was obtained: Public water Tank / Reservoir Fire pump

Through what type of opening: Y connection to flange and spigot Open pipe

B) HYDROSTATIC TEST:

All new underground piping hydrostatically tested at: _____ psi for _____ hours

Joint covered: Yes

C) LEAKAGE TEST:

Total amount of leakage measured: _____ gallons for _____ hours


Allowable leakage: _____ gallons for _____ hours

D) FORWARD FLOW TEST OF BACKFLOW PREVENTER:

Forward flow test performed in accordance with NFPA 13 10.10.2.5.2: Yes



Submission

- Recent change- responsibility to submit cert shifted to the fire suppression contractor.
 - A ‘ Hold’ is placed on associated the fire suppression permit. The fire suppression and associated building permit cannot be completed until the cert is submitted and approved.
 - The fire suppression contractor is responsible to upload cert through the online permit job. If access is unavailable, contact the district office or use the online help form.
 - Building inspector will review and release Hold.
- 

Customer My Activities Tab

“Hold Permit Completions” are placed on some permits automatically by the system based on certain criteria. (e.g. the permit has special inspections) Plans examiners can also decide if a hold can be placed on the permit for additional reasons. Inspectors can also choose to place a hold on a permit after the permit has been issued if they desire.

“Hold Permit Completions” have the ability to stop the final inspection from being requested until the hold is resolved.

A) The customer has the ability to see permits where “Hold Permit Completions” exist from the “My Activities Tab” on their home screen after locating the permit

	Electrical Permit	1021914	913 MC KEAN ST, Philadelphia, PA 19148-0000	Commercial - New Construction	Issued	Oct 24, 2019	Request Inspection
	Residential Building Permit	980171	1440 HOPE ST, Philadelphia, PA 19122-3904	NEW CONSTRUCTION PERMIT	Issued	May 28, 2019	Request Inspection
	Residential Building Permit	992203	1442 HOPE ST, Philadelphia, PA 19122-3904	Residential - Other - New Construction	Issued	Oct 15, 2019	Request Inspection
	Electrical Permit	1018043	1926 WATKINS ST, Philadelphia, PA 19145-2015	Commercial - New Construction	Issued	Oct 10, 2019	Request Inspection

HOLDS EXIST



Hold Section

Once the customer open the permit, they can access the hold to resolve. (some permits can and may have more than 1)

A) The customer should navigate to the “Holds Section” on the permit. It can be misleading but they will need to click on the hold they wish to resolve.

Status: Issued Application Date: Oct 15, 2019
Issue Date: Oct 23, 2019
Completed Date:
Expiration Date: Apr 23, 2020

Description: Residential - Other - New Construction

- Details
- Reviews
- Inspections
- Contractors
- Subcontractors
- Manage Permit Notifications

Here is a summary of your Permit information. Use the tabs above to navigate between all of the information relating to your Permit including Reviews, Inspections and Contractors. Also, check the buttons below to see what actions you can take with this Application. For more information click on the blue questions mark icons below.

DETAILS

Type of Work: New Construction
Work Description: ENTIRE
Structure Type: Two-Family
Modular Building:
Number of Stories of Work: 4
Includes Green Roof Construction:
One or both of the following applies:
1) Construction works extends into, under, or onto a public right-of-way.
2) Project involves new, relocated, or extended driveway.
Area of Earth Disturbance (sq. ft.):

RELATED INFORMATION

Type	Description
 Building Occupancy	Occupancy: R-3 Residential (1 or 2 Dwellings) 0 Sq. Ft.
 Contractor	ATLANTIC DEVELOPERS INC Phone: (610) 812-4782, No License Numbers

HOLDS

The following hold(s) exist on this Permit and must be addressed before Permit Issuance or Permit Completion. Please click on each Hold for more information. Once you have resolved a Hold please contact L&I by clicking [HERE](#)

Required Before	Type
 Permit Completion	Special Inspections Completion

PERMIT ACTIVITIES

This is where you can make requests on your permit. The eligible request types will appear depending on what your

Resolve Hold Screen

Navigating to the workload manager is done the same way every time you need to open or use it

A) The “Resolve Permit Hold Section” will inform the customer on the type of hold and any special instructions the department provided to them

B) The customer must click on the “Upload File” button in the “Uploaded Documents Section”

Note: Unlike ‘Hold Permit Issuance, the system notifies the inspector that an attempt was made to satisfy the Hold.

Required Before Permit Completion

RESOLVE PERMIT HOLD

Hold Type: Fire Sprinkler Certification

The following information must be uploaded to resolve the hold on this permit:

Upload a copy of the required NFPA 13, 13D, or 13R Inspection and Testing Certificate completed by a City of Philadelphia Licensed Fire Suppression System Contractor for the Fire Suppression System installed as part of this project. Please contact your Dept. Inspector for followup instructions once the requested information has been uploaded.

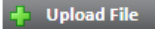
DOCUMENTS

File Name	Description
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
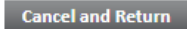
REQUIRED INFORMATION

Comments:

UPLOADED DOCUMENTS

 Upload File

File Name	Description
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New License Categories



New License Categories

- Bill No. 200365 was enacted on 9/17/2020 and becomes effective 3/15/2022.
 - Includes two additional categories of fire suppression systems worker licensure:
 - Specialty- required for the annual inspection of water-based fire protection systems. Must also possess standard FSSW license.
 - Commercial Kitchen Fire Extinguishing System- limited license for those who only perform work on kitchen fire extinguishing systems. May still perform this work under a standard FSSW license.
 - Also includes CEU requirements. ASSE or NICET 2 certs satisfy the requirement.
 - Licenses will become available by 9/15/2021 but not required until 3/15. Encouraged to obtain licensure early to avoid L&I peak period.
 - Renewal of your specialty license will not align with renewal of your standard license. Most standard licenses expire in July, 2023.
- 

License Requirements

	FSSW (Standard)	FSSW (Specialty)	Commercial Kitchen
Scope of License	May perform all installations, acceptance testing, and inspections EXCEPT inspection/ testing of existing water-based fire suppression systems	May perform all installations, testing, and inspections of fire suppression systems	May only install, test, and inspect commercial kitchen extinguishing systems
Requirements	Completion of apprenticeship program and Examination (unless approved through reciprocity)	FSSW Standard license ASSE 15010 cert	(NICET) Level III Certification in Special Hazards Systems
Renewal Period	3 years	3 years	3 years
Cost	\$155	\$51	\$155
CEUs	24 hrs on NFPA or ASSE 15010 or NICET II (and above)	Current ASSE 15010 cert only	Current NICET cert only



Impact on Annual Cert

- The licensed FSSW will be required to be identified on online submission form.
- Only individuals with appropriate license category can be selected.
- The cert will still be submitted through the contractor license. The FSSW will be able to view certs on which they are named through their online portal.





Resources



Annual Certifications

Questions on Annual Certifications, including eCLIPSE Navigation?

Email: FireSafetySystemCerts@phila.gov



L&I Available Services-Online

Licenses & Inspections
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Home

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Register for a New Activity License	Apply for a Business License	Apply for a Trade License
Associate an Activity License	Renew a Business License	Renew a Trade License

PROFESSIONAL REGISTRATION

[Apply for a Registration](#)

PERMITS & CERTIFICATES	OTHER
Apply for a Permit or Get a Certificate	Create a Project
Associate with a Permit / Project	Request a CRS Report

All permits available through online portal

ZONING

- [Change of use](#)
- [Fence only](#)
- [Lot line adjustment](#)
- [New construction / addition / partial demolition](#)
- [Parking only](#)
- [Signs](#)
- [Complete demolition](#)

L&I Available Services-Virtual



Virtual Appointments to assist in filing an application.

Online 'Chat' coming in Fall 2021.

Additional Information required

A site plan is required with submission of application. Please return to your application in eCLIPSE, select 'Standard Review' and you will then be prompted to upload additional permit documents. Please visit www.phila.gov/li for a complete listing of permit requirements. If you have any questions, please call 3-1-1 for assistance. If you have additional questions and would like a zoom meeting, please schedule:

<https://form.jotform.com/210756550023043> (copy and paste in your browser) please select: "Building, Zoning or other permits NO PLANS" for appointment type.

L&I Available Services-In-Person

What would you like to get in line for?

Permit With Plans Appointments only	Apply Building/Zoning/Other Permit NO Plans Appointments only	Apply Electrical/Plumbing Permit NO Plans Appointments only	New/Renew License Appointments only
	Virtual License Meeting Appointments only	Virtual Permit Meeting Appointments only	

In-Person Appointments for permit submission and pick-up. Access through phila.gov/li or download the app

Ability to submit in-person may be dependent upon available PWD services.

L&I plans to retain appointment-based system.

L&I Available Services-Help Services

Service Request:
including status
of past-due
reviews, holds,
permit access,
specific code/
process
questions

City of Philadelphia

SERVICES ▾ PROGRAMS & INITIATIVES NEWS & EVENTS PUBLICATIONS & FORMS

Department of
Licenses and Inspections
Building a safer city by enforcing building-related codes through inspections, licensing, permitting, and demolitions.

HOME ABOUT ▾ LICENSES ▾ PERMITS & CERTIFICATES ▾ INSPECTIONS ▾ APPEALS RESOURCES

Services

Get a business or trade license	Search for property history and business license information	Get a building permit
Find a licensed contractor and contractor information	Track a permit application	Rent your property

Self Help:
eCLIPSE
Help, FAQs,
Code
Bulletins

L&I Available Services-Help Services



**Department of
Licenses and Inspections**
CITY OF PHILADELPHIA

L&I Inquiry Submission

The following form will allow you to submit an inquiry to L&I. Please make every attempt to resolve your issue using information provided on the L&I website (www.phila.gov/li). If you do not see an option that matches your inquiry, please reach out to 311 for support. You can expect to receive a response within 2 business days.

Select an Inquiry Type: *

- Permit or Inspection Issue
- Property Certification
- Code or Permit Processing Question
- Boards Notice of Decision Submission
- Payment Issue
- Project Meeting and Dedicated Examiner
- Other

[NEXT](#)

Help using eCLIPSE

With eCLIPSE, L&I customers can now apply for permits, schedule inspections, and request approval from multiple departments at the same time. Learn more about using eCLIPSE with the help of our videos, information sheets, and other resources.

Getting started

- [eCLIPSE FAQs](#)
- [Creating an account in eCLIPSE](#)
- [Associating \(linking\) with a contractor record in eCLIPSE](#)
- [Navigating your eCLIPSE account](#)

[More](#)

Online licensing

- [How to use the shopping cart function in eCLIPSE \(PDF\)](#)
- [eCLIPSE and tax account issues FAQ \(PDF\)](#)
- [Renewing a trade license using eCLIPSE \(PDF\)](#)
- [Renewing a business license using eCLIPSE \(PDF\)](#)

[More](#)

Prerequisite approval processes

- [Water Department pre-requisite approval process in eCLIPSE \(PDF\)](#)
- [Fire Department pre-requisite approval process in eCLIPSE \(PDF\)](#)

Announcements

ANNOUNCEMENT

Accelerated program suspended as standard review time dips to 10 days.

April 26, 2020

ANNOUNCEMENT

Resources to help you navigate L&I processes during the shutdown

April 22, 2020

ANNOUNCEMENT

Register for L&I eCLIPSE, ePlans & Zoning training webinars.

March 25, 2020

Posts

[English](#)

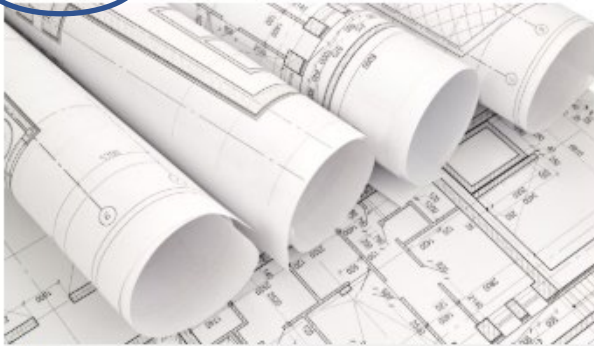
[Español](#)

[中文](#)

[Tiếng Việt](#)

[Русский](#)

[Français](#)



POST

Filed a paper permit application and need your permit and your plans? L&I can help.

April 30, 2020



POST

Requirements for resuming construction activity in Philadelphia

April 29, 2020

Keep an eye on Announcements and Newsletter!

Information on modifications to COVID restrictions, City re-opening and new fire cert/FSW licenses will be included.



Thank You!

To build and sustain a safer Philadelphia, L&I embraces best practices in technology and customer service. We enable the public to access information, secure required approvals, and comply with building safety requirements in a convenient, reliable, and transparent manner.

L&I achieves code compliance through collaboration, education, and effective enforcement measures that hold businesses, contractors, and property owners accountable.

