

Position Description

Job Title:	Pool Maintenance Attendant	Revision Date:	4/30/2021
Department:	Philadelphia Parks & Recreation	Hiring Manager:	Anne Marie Dunne
Hourly Rate:	\$13.75	Application deadline:	Open until filled
Position Type	Temporary/Seasonal Employment; Up to Three (3) Months in Duration		

Overview of City of Philadelphia

With a workforce of over 30,000 people, and opportunities in more than 1,000 different job categories, the City of Philadelphia is the fifth largest city in the United States and one of the largest employers in Southeastern Pennsylvania. As an employer, the City of Philadelphia operates through the guiding principles of service, integrity, respect, accountability, collaboration, diversity and inclusion. Through these principles, we strive to effectively deliver services, to resolve the challenges facing our city, and to make Philadelphia a place where all of our residents have the opportunity to reach their potential.

Agency Description

Philadelphia Parks & Recreation (PPR) advances the prosperity of the city and the progress of her people through intentional and sustained stewardship of over 10,200 acres of public land and waterways as well as through hundreds of safe, stimulating recreation, environmental, and cultural centers. PPR promotes the well-being and growth of the City's residents by connecting them to the natural world around them, to each other, and to fun, physical, and social opportunities. PPR is responsible for the upkeep of historically significant Philadelphia events and specialty venues, and works collaboratively with communities and organizations in leading capital projects and the introduction of inventive programming. To learn more about Philadelphia Parks & Recreation, visit us at www.phila.gov/parksandrec, and follow @philaparkandrec on Facebook, Twitter, Instagram, or Tumblr.

Position Summary

The Pool Maintenance Attendants will be responsible for providing custodial, maintenance, checkroom and/or security services at an assigned public swimming facility during the summer season. Employees are assigned to a specific pool or checkroom area, but may be temporarily reassigned to cover for employees absent from other areas.

Work is performed under the close supervision of a lifeguard or field supervisor, but assigned duties may be performed without direct supervision. Assignments are limited in nature and are performed in accordance with instructions and established routines. Work requires light physical effort.

Hiring for all shifts. Evening, weekend, and overnight shifts available.

Responsibilities

- Maintains discipline in changing and pool areas; assures adherence to pool regulations.
- Checks wearing apparel and related non-valuables; issues tag for articles received; stores articles on racks or shelves; releases articles upon receipt of tag.
- Makes rounds inside or outside of buildings, guarding pool equipment against damage or loss from fire, theft, malfunction and other causes and keeping unauthorized persons away from the area; notifies Police or Fire Department in event of emergency.
- Monitors and maintains changing areas, toilet and showers;
- Drains and refills swimming pool;
- Operates pool vacuum cleaner; cleans interior of pool with brushes and brooms; disconnects and reconnects water flow lines and backwashes filter;
- Applies chlorine to pool mechanically or by hand;
- Dispenses soda ash and aluminum sulphate.
- Performs related work as required.

Competencies, Knowledge, Skills and Abilities

- Learn the methods, materials and equipment used in maintaining sanitary conditions of a swimming pool, locker and dressing rooms and in performing related custodial tasks.
- Learn the mechanical methods of operation of swimming pool pumping and filtering equipment, chlorinators and related equipment.
- Deal tactfully and courteously with the public.
- Perform light manual tasks.
- Understand and follow oral and written instructions.
- Basic swimming skills.

Qualifications (Education and Experience)

- Ages 18 and over can apply.
- Prior experience in recreation strongly preferred.

Additional Information

- Successful candidates must be a city of Philadelphia resident as a condition of employment.
- **Interested candidates should email their name, contact information, and relevant experience to annemarie.dunne@phila.gov.**
- The City of Philadelphia is an Equal Opportunity employer and does not permit discrimination based on race, ethnicity, color, sex, sexual orientation, gender identity, religion, national origin, ancestry, age, disability, marital status, source of income, familial status, genetic information or domestic or sexual violence victim status. If you believe you were discriminated against, call the Philadelphia Commission on Human Relations at 215-686-4670 or send an email to faqpchr@phila.gov. For more information, go to: Human Relations Website: <http://www.phila.gov/humanrelations/Pages/default.aspx>