

Position Description

Job Title:	RSI - Nursery Assistant	Revision Date:	April 26, 2021
Department:	Philadelphia Parks & Recreation	Hiring Manager:	Max Blaustein
Hourly Rate:	\$15.00/hr	Application deadline:	Applications accepted until position is filled
Position Type	Temporary/Seasonal Employment; Nine (9) Months in Duration		

Overview of City of Philadelphia

With a workforce of over 30,000 people, and opportunities in more than 1,000 different job categories, the City of Philadelphia is the fifth largest city in the United States and one of the largest employers in Southeastern Pennsylvania. As an employer, the City of Philadelphia operates through the guiding principles of service, integrity, respect, accountability, collaboration, diversity and inclusion. Through these principles, we strive to effectively deliver services, to resolve the challenges facing our city, and to make Philadelphia a place where all of our residents have the opportunity to reach their potential.

Agency Description

Philadelphia Parks & Recreation (PPR) advances the prosperity of the city and the progress of her people through intentional and sustained stewardship of over 10,200 acres of public land and waterways as well as through hundreds of safe, stimulating recreation, environmental, and cultural centers. PPR promotes the well-being and growth of the City's residents by connecting them to the natural world around them, to each other, and to fun, physical, and social opportunities. PPR is responsible for the upkeep of historically significant Philadelphia events and specialty venues, and works collaboratively with communities and organizations in leading capital projects and the introduction of inventive programming. To learn more about Philadelphia Parks & Recreation, visit us at www.phila.gov/parksandrec, and follow @philaparkandrec on Facebook, Twitter, Instagram, or Tumblr.

Position Summary

The Recreation Specialty Instruction will serve as a Nursery Assistant to assist the Nursery Manager in all aspects of plant production at Philadelphia Parks & Recreation's Greenland Nursery. Thousands of native container plants are propagated each year, and this position will be responsible for day-to-day care of all crops. As part of a small operation, willingness to participate in all stages of plant propagation and nursery operation is essential. This position reports to the nursery manager and will require a candidate with the ability to independently execute assigned tasks in a safe, timely, and thorough manner in order to produce quality plants.

Responsibilities

- Daily maintenance of all crops including irrigation, fertilization, pruning, weeding, pest scouting
- Assist with transplanting container plants and propagation related tasks
- Unload plant deliveries, and pull plants from inventory for distribution to project sites
- Assist with maintenance and operation of greenhouse and nursery infrastructure
- Regular maintenance of nursery grounds and restoration areas
- Work alongside volunteers, workforce development, and contractors to complete required tasks
- Maintain detailed records of all activities
- Occasional weekend hours may be required
- Other related duties as required

Competencies, Knowledge, Skills and Abilities

- Knowledge of basic plant propagation and culture
- Ability to safely operate nursery/landscape tools and equipment
- Organizational skills and detailed recordkeeping
- Ability to work in various weather conditions outdoors
- Ability to lift 50lbs
- Ability to work independently or as part of a team

Qualifications (Education and Experience)

- 2 years' experience in a production nursery or greenhouse setting
- College level coursework in horticulture or a related field preferred
- Valid Pennsylvania driver's license

Additional Information

- Successful candidates must be a city of Philadelphia resident as a condition of employment.
- Interested candidates must submit a resume and cover letter to [**max.blaustein@phila.gov**](mailto:max.blaustein@phila.gov)
- The City of Philadelphia is an Equal Opportunity employer and does not permit discrimination based on race, ethnicity, color, sex, sexual orientation, gender identity, religion, national origin, ancestry, age, disability, marital status, source of income, familial status, genetic information or domestic or sexual violence victim status. If you believe you were discriminated against, call the Philadelphia Commission on Human Relations at 215-686-4670 or send an email to faqpchr@phila.gov. For more information, go to: Human Relations Website: <http://www.phila.gov/humanrelations/Pages/default.aspx>