



## VISION 01

### ACCESSIBLE FOOD AND DRINKING WATER

All Philadelphians have access to healthy, affordable, and sustainable food and drinking water

Greenworks is the City's sustainability plan to improve quality of life for all Philadelphians. We've developed guides to show individuals, communities, and institutions how they can help make the Greenworks visions a reality. All of the guides are available at [phila.gov/green](http://phila.gov/green) or by calling 215-686-3495.






## What Institutions Can Do

### FOOD

- ☐ **Donate excess food:** Use Food Connect to cut down on food waste and donate excess food to emergency meal providers.
  - Food Connect:
    -  [foodconnectgroup.com](http://foodconnectgroup.com)
- ☐ **Host local food providers and growers:** Host a Community-Supported Agriculture (CSA) program or farmers market at your site, or allow community gardeners to grow on your extra land.
- ☐ **Cater your next meeting with local, sustainable food:** Use the Good Food Caterer Guide.
  -  [phillyfpac.org/good-food-caterer-guide/](http://phillyfpac.org/good-food-caterer-guide/)
- ☐ **Support your workforce:** Educate your food workers about Philadelphia's paid sick leave law.
  -  [phila.gov/documents/paid-sick-leave-information/](http://phila.gov/documents/paid-sick-leave-information/)

### WATER

- ☐ **Check your water quality:** Test your water and check on the condition of internal plumbing and your connections to the water main to ensure delivery of high quality water.
- ☐ **Provide tap water to visitors:** Help promote Philadelphia's high quality drinking water and reduce the plastic bottles that pollute our waterways.
  - Use Phlask to find a place to refill or request to have your site added to their map:
    -  [phlask.me](http://phlask.me)
- ☐ **Educate your community on water quality:** Invite the Philadelphia Water Department to speak to your organization about water quality.
  -  [phila.gov/water](http://phila.gov/water)
  -  215-685-6300





## VISION 02



### HEALTHY OUTDOOR AND INDOOR AIR

All Philadelphians breathe healthy air inside and outside



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## What Institutions Can Do

### OUTDOOR AIR

- ☐ **Alert people to poor air quality:** Share information about Air Quality Index days with your employees, students, or congregants and encourage them to take steps to protect their health. Monitoring and resources are available at:
  -  [phila.gov/aqi](http://phila.gov/aqi)
  - Receive an email when an Air Quality Action Day is declared by signing up at:
    -  [delawarevalley.enviroflash.info/signup.cfm](http://delawarevalley.enviroflash.info/signup.cfm)
- ☐ **Encourage public transit usage:** Offer pre-tax purchase of transportation passes to incentivize your employees or students to take public transportation.
- ☐ **Get greenery:** Plant trees on your property and indoors to filter airborne pollutants.
- ☐ **Green your lawn equipment:** Ensure your institution's land care practices require efficient lawn care equipment such as mowers and trimmers.
- ☐ **Run a clean fleet:** If you maintain a vehicle fleet, use cleaner vehicles such as hybrids or electric vehicles and ensure drivers comply with anti-idling laws.

### INDOOR AIR

- ☐ **Encourage action at home:** Educate residents about actions they can take to create a healthy indoor environment in their homes, such as:
  - Prohibiting smoking in their homes.
  - Reducing dust mites and pet dander by removing old bedding, carpets or furniture and vacuuming and cleaning often.
  - Limiting contact with mold by cleaning and ventilating attics and basements, using a dehumidifier, and repairing leaks.
  - Keep insects and rodents—and the pesticides used to kill them—out of your home by keeping food tightly sealed and all surfaces clean.
  - Check out CHOP's Asthma Program tips for more ideas:
    -  [chop.edu/centers-programs/asthma-program/health-resources](http://chop.edu/centers-programs/asthma-program/health-resources)
- ☐ **IPM and Green Cleaning:** Use integrated pest management practices and green cleaning products to create a healthier indoor environment.
- ☐ **Learn more:** Find more tips for your spaces in this EPA guide:
  -  [An Office Building Occupants Guide to Indoor Air Quality](#)
- ☐ **Maintain heating system:** Make sure your chimney, furnace, clothes dryer, and water heater are venting properly.














## VISION 03

### CLEAN AND EFFICIENT ENERGY

All Philadelphians efficiently use clean energy that they can afford

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## What Institutions Can Do

- ☐ **Set greenhouse gas reduction targets:** Use the EPA's Carbon Footprint Calculator to determine your organization's carbon footprint and set a goal to reduce it each year.
  -  [www.epa.gov/carbon-footprint-calculator](http://www.epa.gov/carbon-footprint-calculator)
- ☐ **Start an energy management program:** Whether you rent one floor or manage an entire campus of buildings, you can develop an energy management strategy to save money and reduce your carbon footprint.
  - Set an annual energy reduction goal.
  - Take advantage of utility incentive programs.
  - Provide opportunities for building operator training.
  - Establish operational standards to set back energy use and power down computers during periods of inactivity.
- ☐ **Explore green leasing:** If you rent your buildings, a green lease can help provide incentives for energy savings.
  -  [greenleaseleaders.com/green-lease-library/](http://greenleaseleaders.com/green-lease-library/)
- ☐ **Hire an energy services company:** An energy services company (ESCO) will audit and retrofit your building to save energy and money. You can contact Green Building United for help finding a contractor.
  -  [greenbuildingunited.org](http://greenbuildingunited.org)
  -  215-399-5790
- ☐ **Make energy efficiency improvements:** Retrofitting your building can save energy, save money, and improve the comfort and health of your tenants. C-PACE financing can cover 100% of eligible costs. Learn more at [PhiladelphiaCPACE.org](http://PhiladelphiaCPACE.org).
- ☐ **Invest in clean energy:** Switch your institution's electricity provider to clean electricity using PA Power Switch. Visit [PAPowerSwitch.com](http://PAPowerSwitch.com) to learn more.
- ☐ **Explore rooftop solar:** Reduce your carbon footprint, save on electricity bills, and help create clean energy jobs by going solar with Solarize Philly. Your institution's facilities may be able to host solar panels, allowing you direct access to clean energy.
  - SOLARrooftops Application:
    -  [Go to SOLARrooftops website](#)
  - Go solar with Solarize Philly:
    -  [solarizephilly.org](http://solarizephilly.org)
- ☐ **Join the Philadelphia 2030 District:** Green Building United convenes the Philadelphia 2030 District, a voluntary effort by the owners, managers, and developers of the city's largest properties to achieve deep reductions in energy use, water use, transportation emissions, and to improve stormwater management.
  -  [2030districts.org/philadelphia](http://2030districts.org/philadelphia)
- ☐ **Join the Lights Out Philly Initiative:** Help protect migrating birds while also conserving energy.
  -  [birdsafephilly.org/lights-out](http://birdsafephilly.org/lights-out)
- ☐ **Read Powering Our Future: A Clean Energy Vision for Philadelphia** to understand ways your institution can help create a clean energy future.
  -  [Powering Our Future: A Clean Energy Vision for Philadelphia](#)





## VISION 04


### CLIMATE PREPARED AND CARBON NEUTRAL COMMUNITIES

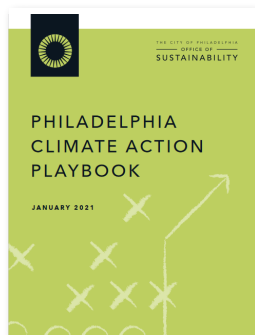
All Philadelphians are prepared for climate change and reduce carbon pollution

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## What Institutions Can Do

### CLIMATE PREPARED

- ☐ **Incorporate climate change into planning process:** Screen your assets for vulnerability to climate hazards and account for those vulnerabilities during the capital planning process.
- ☐ **Prepare for extreme weather:** Work with the Office of Emergency Management to set up a Business Continuity Plan, let workers know about the plan, learn how to act in an emergency, and put your plan into action.  
 [phila.gov/departments/oem/programs/preparedness-workshops/](http://phila.gov/departments/oem/programs/preparedness-workshops/)
- ☐ **Educate your employees, congregants, and students:** Offer educational materials on climate change, including the Greenworks on the Ground resources for individuals: [phila.gov/green](http://phila.gov/green).




#### CLIMATE ACTION PLAYBOOK

Philadelphia's Climate Action Playbook is a guide to actions the City is taking to reduce carbon pollution and adapt to a hotter, wetter future. The Playbook is a one-stop resource for anyone interested in learning more about City

climate action, how climate change will impact Philadelphia, where our carbon pollution comes from, and where we need to go further to achieve our goals. [Download the playbook. here.](#)

### CARBON NEUTRAL

- ☐ **Join the Climate Collaborative of Greater Philadelphia:** The Collaborative is a network of regional institutions coming together to share best practices, grow the impact of individual actions, and collectively cut carbon pollution.  
 [phillyclimatecollab.com](http://phillyclimatecollab.com)
- ☐ **Encourage public transit usage:** Offer pre-tax purchase of transportation passes to incentivize your employees or students to take public transportation.
- ☐ **Run a clean fleet:** If you maintain a vehicle fleet, use cleaner vehicles such as hybrids or electric vehicles and ensure drivers comply with anti-idling laws.
- ☐ **Start an energy management program:** Whether you rent one floor or manage an entire campus of buildings, you can develop an energy management strategy to save money and reduce your carbon footprint.
  - Set an annual energy reduction goal.
  - Take advantage of utility incentive programs.
  - Provide opportunities for building operator training.
  - Establish operational standards to set back energy use and power down computers during periods of inactivity.



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## VISION 05

### QUALITY NATURAL RESOURCES

Philadelphians benefit from parks, trees, stormwater management, and healthy waterways

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## What Institutions Can Do





PARKS






TREES



WATER

☐ **Add green space at your facility:** Consider ways to create public open space on your property.  


☐ **Create a volunteer corps:** Harness the people power of your institution by volunteering at events that support our environment.   

- Love Your Park days:



 [loveyourpark.org](http://loveyourpark.org)

- Philly Spring Cleanup:


 [psc.philadelphiastreet.com](http://psc.philadelphiastreet.com)

☐ **Manage stormwater:** Reducing stormwater runoff helps keep our rivers and streams clean. 




- The Stormwater Management Incentives Program helps you retrofit your property to manage harmful runoff and save money on your stormwater fees.

 [phila.gov/water/wu/stormwater/Pages/Grants.aspx](http://phila.gov/water/wu/stormwater/Pages/Grants.aspx)  
 215-685-6070

- Install a green roof and receive a business tax credit.

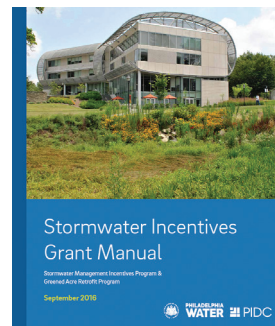
 [phila.gov/services/payments-assistance-taxes/tax-credits/green-roof-tax-credit/](http://phila.gov/services/payments-assistance-taxes/tax-credits/green-roof-tax-credit/)

☐ **Plant trees on your property.** 

☐ **Use organic land care practices:** Build a healthier environment for nature and people by using organic landscaping and maintenance methods.   

- Northeast Organic Farming Association:

 [organiclandcare.net](http://organiclandcare.net)



### STORMWATER INCENTIVES

The City of Philadelphia has a grant program called the Stormwater Management Incentives Program, which reduces the price for qualified nonresidential Philadelphia Water Customers and

contractors to design and install stormwater best management practices. Learn more:

 [phila.gov/water/wu/stormwater/Pages/Grants.aspx](http://phila.gov/water/wu/stormwater/Pages/Grants.aspx)



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## VISION 06

### ACCESSIBLE, AFFORDABLE, AND SAFE TRANSPORTATION

All Philadelphians have access to safe, affordable, and low-carbon transportation

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## What Institutions Can Do

- ☐ **Ensure safe walkways during construction:** Minimize street and sidewalk closures during construction and, when necessary, provide covered walkways.
- ☐ **Install bike infrastructure:** Make cycling more convenient and accessible by installing bike parking and accessible showers.
- ☐ **Maintain your sidewalks:** Property owners are required to maintain safe and accessible sidewalks.
- ☐ **Meet Complete Streets requirements:** The City's Complete Streets policy requires a review of every construction project's impact on roads, sidewalks, and the bicycle and transit network to ensure safe access for all users:  
 [phillyotis.com/portfolio-item/complete-streets/](http://phillyotis.com/portfolio-item/complete-streets/)
- ☐ **Offer pre-tax transit benefits to employees:** The federal government enables commuters to save money and promote sustainable transportation by putting pre-tax dollars toward public transportation.
- ☐ **Provide transit benefits through SEPTA Key:** SEPTA Key's Partners Program helps organizations electronically load transit benefits onto individuals' Key cards, or provide non-reloadable Partner Pass fare products as needed.  
 [septakey.org/partner-program/get-started](http://septakey.org/partner-program/get-started)
- ☐ **Promote car sharing and fuel-efficient vehicles:** Offer preferential parking to carpools, car sharing, and low carbon vehicles.



### COMPLETE STREETS RESOURCES

Philadelphia's COMPLETE STREETS website ([phillyotis.com/portfolio-item/complete-streets/](http://phillyotis.com/portfolio-item/complete-streets/)) can help you learn more about how to make your streets safer for pedestrians, cyclists, and drivers. The site also enables institutions to apply for parklets, pedestrian plazas, and Indego stations.










VISION  
07

## ZERO WASTE

All Philadelphians waste less and keep our neighborhoods clean


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## What Institutions Can Do


- ☐ **Create a plan for unused food:** Make sure that leftover food is donated to those in need, or composted if is no longer edible.  
 [foodconnectgroup.com](http://foodconnectgroup.com)
- ☐ **Educate employees, congregants, or students about litter:** Teach your employees about the importance of individual responsibility for a clean and safe working environment.
- ☐ **Implement a sustainable purchasing program:** Make an effort to buy greener, healthier, and more sustainable products from local companies.  
 [EPA Environmentally Preferable Purchasing Program](#)
- ☐ **Know your waste:** Study what's in your institution's waste stream by conducting a waste audit.
- ☐ **Recycle right:** Educate your employees and community members on how to recycle or donate household items.  
 [Recycling and Donation Finder](#)  
 [Disposal, Recycling, and Donation Options](#)
- ☐ **Provide tap water:** Reduce disposable water bottle usage by offering tap water access. Use Phlask to find a place to refill or add your site to their map:  
 [phlask.me](http://phlask.me)
- ☐ **Dispose of hazardous materials properly:** If you use hazardous materials or chemicals, take them to be recycled safely.
- ☐ **Provide recycling and waste bins:** Provide ash and trash

receptacles at entrances, exits, loading docks, picnic areas, and along walkways of your property.

- ☐ **Sign up to compost:** Reduce the amount of food and yard waste in the waste stream by signing up to compost with a local company. Find a compost hauler:

 [Disposal, Recycling, and Donation Options](#)

- ☐ **Become a Zero Waste Partner:** Whether you're a nonprofit, business, or institution, you can take actions to reduce your waste and play a part in advancing Philadelphia toward its Zero Waste goal by joining the Zero Waste Partnership.

 [cleanphl.org/zerowastepartnership/](http://cleanphl.org/zerowastepartnership/)

### FILE YOUR COMMERCIAL WASTE REPORT

All commercial properties receiving private or City waste collection are required to submit a Commercial Waste Report each year, including restaurants, apartment complexes, schools, storefronts, and more. Fill out the official Commercial Waste Report form online with the City of Philadelphia. The form must be submitted annually by December 31.

 [philadelphiastreet.com/recycling/commercial-waste-report](http://philadelphiastreet.com/recycling/commercial-waste-report)



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[phila.gov/green](http://phila.gov/green)



VISION  
**08**

## ENGAGED STUDENTS, STEWARDS, AND WORKERS

All Philadelphians benefit from sustainability education, employment, and business opportunities

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## What Institutions Can Do

### ENCOURAGE SUSTAINABILITY EDUCATION

- ☐ **Support employees who undertake professional development in sustainability.**
- ☐ **Host a lunch and learn:** Host speakers and take day trips to learn more about sustainability in Philadelphia.
- ☐ **Encourage staff to attend sustainability events:** Check the Office of Sustainability's calendar.

 [phila.gov/green](http://phila.gov/green)

### PROVIDE SUSTAINABILITY EMPLOYMENT

- ☐ **Host a sustainability intern or apprentice.**
- ☐ **Hire a PowerCorpsPHL alumnus:**

 [powercorpsphl.org](http://powercorpsphl.org)









#### HIRE A POWERCORPSPHL ALUMNUS

PowerCorpsPHL engages disconnected young adults, ages 18 to 26, through environmental stewardship, youth violence prevention, and workforce development. Corp members work with City departments, gaining valuable skills to transition to a successful career.

 [powercorpsphl.org](http://powercorpsphl.org)

### USE SUSTAINABLE BUSINESS PRACTICES

- ☐ **Apply for the City's Sustainable Business Tax Credit.**  
 [phila.gov/documents/sustainable-business-tax-credit/](http://phila.gov/documents/sustainable-business-tax-credit/)
- ☐ **Find out how to make your buildings more energy efficient and comfortable for users.**  
 [greenbuildingunited.org](http://greenbuildingunited.org)
- ☐ **Harness the people power of your institution for volunteer opportunities that support our environment.**  
 [serve.volunteermatch.org](http://serve.volunteermatch.org)
- ☐ **Learn about sustainable business practices through the Sustainable Business Network.**  
 [sbnphiladelphia.org](http://sbnphiladelphia.org)
- ☐ **Plant trees on your property.**
- ☐ **Promote low-carbon commuting.**
- ☐ **Start a sustainable purchasing program.**
- ☐ **Take the B-Lab's Impact assessment** to determine the environmental and social impact of your business.  
 [bimpactassessment.net](http://bimpactassessment.net)
- ☐ **Read the Guide to Fair Labor for Good Food Businesses:**  
 [Go to guide](#)



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[phila.gov/green](http://phila.gov/green)