

**Regulation of the Managing Director's Office Pursuant to  
Chapter 9-3700 of The Philadelphia Code Regarding Bouncer Training**

*Effective November 7, 2016*

SECTION 1. The Managing Director hereby issues the following Regulation pursuant to Chapter 9-3700 of The Philadelphia Code:

(a) Bouncer Training Programs.

(1) No bouncer training program shall be certified by the Managing Director unless it meets all of the following criteria:

(i) Establishes a detailed curriculum that fully covers the following areas of instruction:

(A) Role of bouncer.

(B) Powers, obligations, and limitations under the law.

(C) Access control and emergency egress.

(D) Alcohol management.

(E) First Aid.

(F) Crowd control.

(G) Age verification, checking identification (including electronic verification methods), and detecting fake identification documents.

(H) Identifying and handling persons engaging in aggressive or disruptive behavior, and persons engaged in underage drinking.

(I) Nonviolent, defensive tactics, except that no training in weapons, hand-to-hand combat, or other violent measures may be provided.

(J) Verbal communication and conflict resolution.

(ii) Consists of a minimum of 16 hours of instruction led by an instructor or instructors qualified pursuant to subsection (b).

(iii) Annually, by July 1, provides a performance report describing the curriculum taught, each instructor and his or her qualifications, hours of instruction, completion rate, and new technology or techniques employed.

(iv) The person or organization offering the bouncer training program possesses a valid Commercial Activity License if required under Chapter 19-2600 of the Code

(Business Income and Receipts Taxes), and has filed all required returns and made payment of any monies due and owing as a result of all taxes imposed by the City or School District of Philadelphia or, if delinquent in the payment of taxes, interest or penalties, has entered into and is in compliance with a payment agreement with the City.

(2) The Managing Director may revoke the certification of any bouncer training program that he or she finds is not in compliance with any requirement of this subsection (a) or of Chapter 9-3700 of the Code.

(b) Instructors. No person shall act as an instructor in a training program certified pursuant to this Regulation unless such person meets all of the following criteria:

(1) He or she is at least one of the following:

(i) Registered as a bouncer pursuant to the process set forth in Chapter 9-3700 of the Code, and current on required refresher courses pursuant to subsection (e).

(ii) Licensed pursuant to the Private Detective Act of 1953, act of August 21, 1953, P.L. 1273, No. 361, as amended (22 P.S. § 11 *et seq.*), provided that such person becomes registered as a bouncer pursuant to the process set forth in Chapter 9-3700 of the Code within one year of commencing duty as an instructor in a bouncer training program.

(iii) The employee of a person, partnership, association, corporation, or other entity licensed pursuant to the Private Detective Act of 1953, act of August 21, 1953, P.L. 1273, No. 361, as amended (22 P.S. § 11 *et seq.*), provided that such employee becomes registered as a bouncer pursuant to the process set forth in Chapter 9-3700 of the Code within one year of commencing duty as an instructor in a bouncer training program.

(iv) Otherwise licensed or qualified in a manner that substantially meets or exceeds the requirements set forth in subsections (b)(1)(i), (ii) or (iii), as may be determined by the Managing Director.

(2) He or she has at least three years of field experience either as a bouncer as defined by Section 9-3701(1), or in performing comparable duties related to security, and maintaining order and safety.

(3) Within the past three years, he or she:

(i) has no work-related history of improperly engaging in violence;  
and

(ii) has not been convicted of a violent offense.

(c) Application. Applicants for certification of a bouncer training program shall provide at least the following information to the Managing Director on such application form as the Managing Director shall specify:

(1) Business name, location, and contact information.

(2) Name, business telephone, and email address of a contact person responsible for the application.

(3) A copy of the Private Detective license or licenses issued pursuant to the Private Detective Act of 1953, act of August 21, 1953, P.L. 1273, No. 361, as amended (22 P.S. § 11 *et seq.*), or the Bouncer registration or registrations issued pursuant to Chapter 9-3700 of the Code, whichever is applicable pursuant to subsection (b)(1).

(4) A detailed description of the curriculum and teaching methods, including refresher courses offered.

(5) A list of instructors, and a certification as to each that the proposed instructor, meets the requirements of subsection (b)(3).

(d) Refresher Courses. A person or organization certified to provide a bouncer training program may offer refresher courses that meet the following criteria:

(1) Courses offered pursuant to a bouncer training program shall cover the same topics required under subsection (a)(1)(i), except that refresher courses may focus on newly-developed technology, techniques, and best practices.

(2) Courses shall be taught by instructors that meet the requirements of subsection (b).

(e) Bouncers Required to Complete Biannual Refresher Course.

(1) Registered bouncers shall complete eight hours of refresher instruction every two years. Refresher instruction shall be completed no later than the last day of the calendar month in which the registered bouncer originally completed the bouncer training course. Refresher instruction shall not be commenced more than one year before the date on which it must be completed.

(2) Registered bouncers who fail to complete the required refresher instruction within the time required under subsection (d)(1) shall not perform the duties of a bouncer as defined by Chapter 9-3700 until he or she completes another full bouncer training course as described in subsection (a)(1) of this Regulation.

SECTION 2. This Regulation shall take effect immediately. Bouncers shall complete registration pursuant to Chapter 9-3700 within six months after this Regulation becomes effective.