ePlan

Department of
Licenses and Inspections
CITY OF PHILADELPHIA

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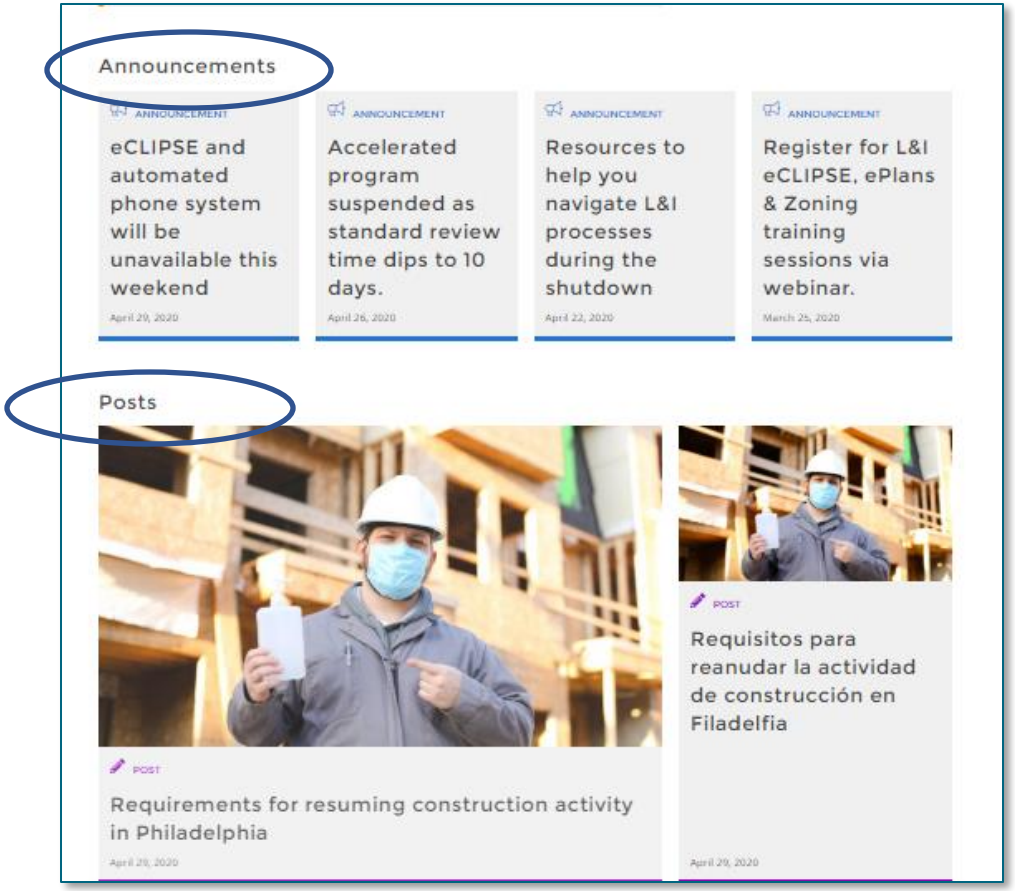
- **Announcements**
- **Posts**



Resources

Administrative Text

APPLICATION INSTRUCTIONS

*You have selected the **Residential Building Permit (RP)**. If the building contains OTHER THAN a one- or two-family dwelling, you must use the Commercial Building Permit (CP) application type.*

For more help please review our Instructional Video and associated User Guide on Completing a Permit Application by clicking HERE.

Blue-Dot

Website

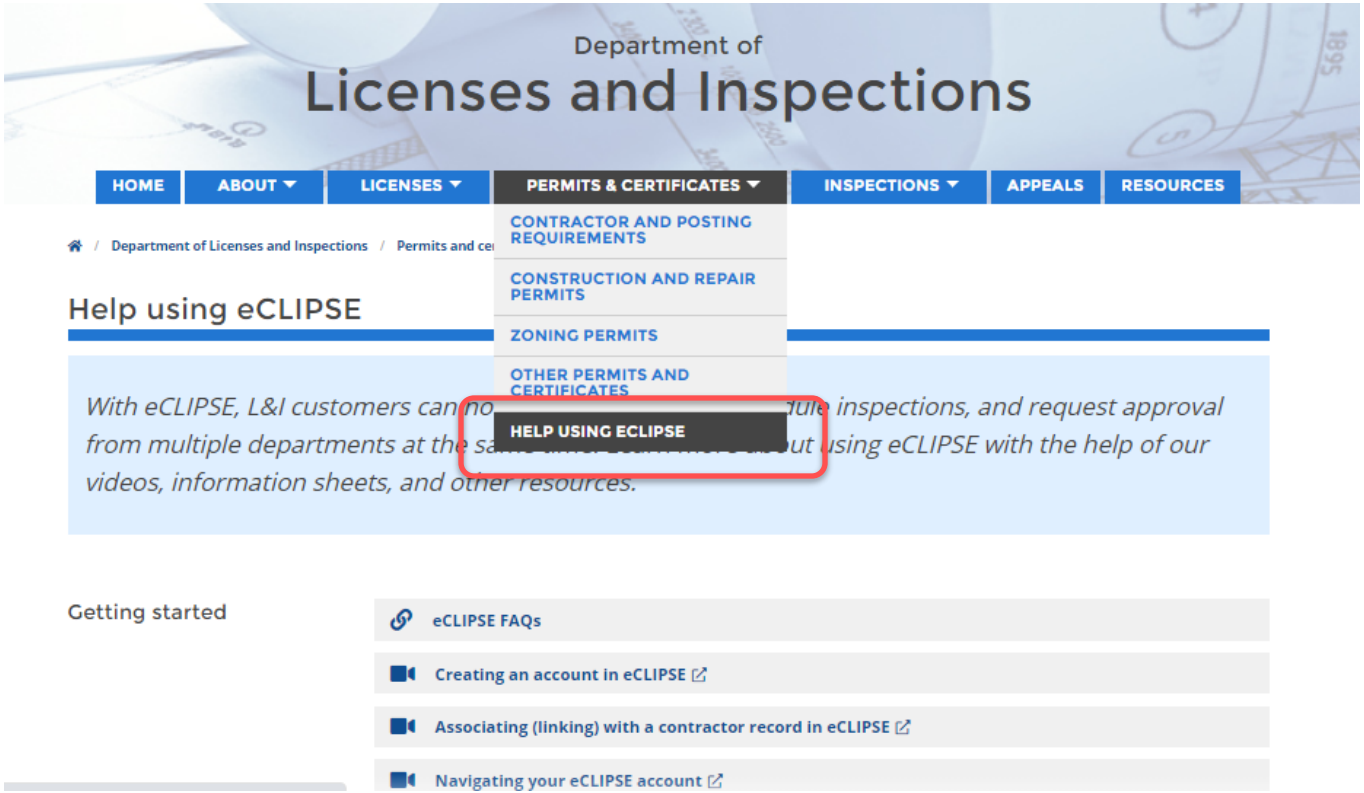
- Individual Services
- eCLIPSE Instructional Videos and FAQs

Still Stuck?

- Submit an online help form
- Contact 3-1-1

ePlans Submission Standards

See phila.gov/li
[Permits & Certificates]
"Help Using eCLIPSE"



File Format

- All uploaded drawing files must be single or multi-page PDF format only
  Exception: Does not apply to the SHEET INDEX which must be in Excel format.

Sheet Size

- Minimum: 18 x 24 in. (Architectural C)
- Maximum: 36 x 48 in. (Architectural E)

Orientation

- All drawing sheets must be in a landscape orientation and positioned face up.

Drawing Scale

- Minimum Architectural: 1/8 in.= 1 ft.
- Minimum Engineering: 1 in.= 60 ft.

Fonts

- Text contained on any drawing must be legible, unobstructed by drawings or borders, and of an appropriate size for printing.

File Security & Comments

- PDFs must be clean- NO existing PDF comments!
- Where required, plans must be digitally signed/sealed by the design professional.
- Submitted files must remain unlocked / allow for mark-ups after upload.

Binders

- Construction drawings must be bound into single trade files, bookmarked, and named accordingly.

Sheet Index (Separate File)

- A separate Sheet Index in XLSX format must be submitted. Each time a sheet is updated or revised, it must be identified in this index file.

Drawing Resolution

- Electronic files must be legible and navigate reasonably well (400 dpi recommended).

File Size

- Maximum: 50 megabytes (50 MB)
- If a single trade file exceeds this size, divide it into volumes as needed (e.g., “A-Arch1.pdf” and “A-Arch2.pdf”).

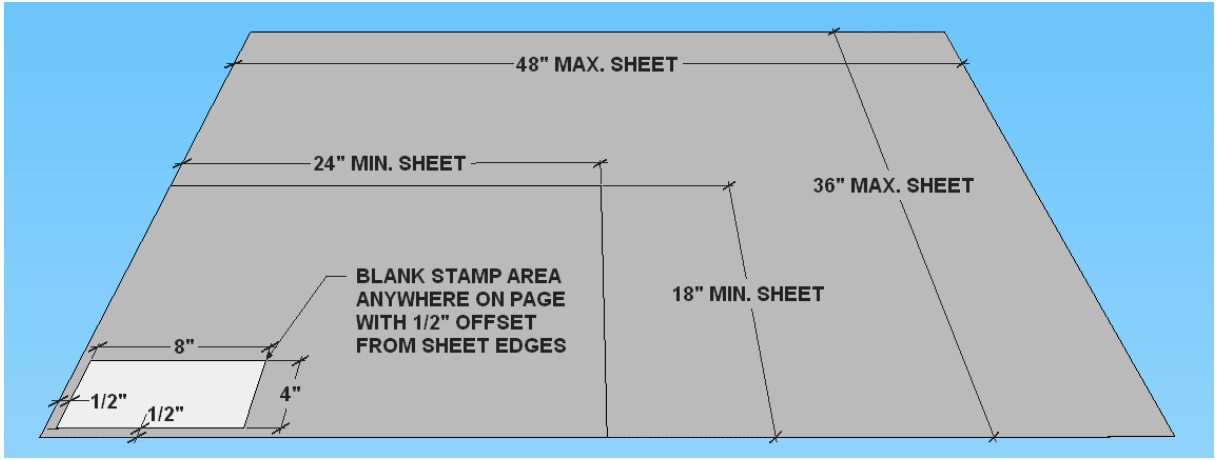
File Naming Conventions

- The first letter of each trade file name must be a capital letter coinciding with the associated discipline followed by a dash. Use the standard letter designations defined below:
    - Z-filename.pdf – Zoning site plans, elevations, sections, & compliance data tables

Dedicated Space for City Department Approval Stamps

- Location: A blank space free of any text, notations, drawings, or title blocks must be provided on the sheet in a **consistent position**.

- Size & Offset: The space must be a minimum of four inches (4 in.) high by eight inches (8 in.) wide. The space must also be offset from any page edge a minimum of one-half inch (1/2 in.) in each direction.



Reviews

Reviewing Agencies

- Fire Department

- Planning and Development
  - -Development
  - -Urban Design
  - -Art Commission
  - -Historic Commission

- **Streets – SR job type becomes effective 1/19/2021!**

- PWD
  - - Affirmation of Approval

Agencies- External Approvals

- Parks and Recreation
- Philadelphia Department of Health - Air Management Division
- Pennsylvania Department of Health (PA DOH) - for regulated medical facilities
- Civic Design Review (CDR) - for certain zoning jobs

Agencies- Streamlined

- Office of Property Assessment (OPA)
- Phila- Food Protection

Review Triggers (GIS)

Commercial Building Permit CP-2020-000014 (Draft)

PROPERTY INFORMATION

The items below indicate the potential impacts to this Permit based on the geographic location of the Address your previously selected. For more information please click on the blue help icon to the right.

*Any checked boxes are **read-only.** You do not need to provide any information on this page.*

Planning Commission Interest:	☐
Art Commission Interest:	☐
Historic Resource:	☐
Located in 100-year Floodplain:	☐
Adjacent to Green Infrastructure:	☑
Located in Steep Slope Area:	☐
Corner Property:	☑
L&I Inspection District:	WEST
Parcel Area:	151516

Back Next

Screen

Review Triggers (Job Details)

Commercial Building Permit CP-2020-000014 (Draft)

PROJECT DETAILS

Use the boxes below to provide as much information about the work included with this Application

Fields marked with an asterisk (*) are required.

Note: Incomplete or incorrect information provided may result in the additional reviews by L&I (or other City Departments).

* Number of Stories of Work:	1
High Rise Building:	☐
Modular Building:	☐
Includes Green Roof Construction:	☑
Façade Work Being Done:	☐
One or both of the following applies:	☑
1) Construction work extends into, under, or onto a public right-of-way.	
2) Project involves new, relocated, or extended driveway.	
Will special inspections be required?	☐

Back Next

Commercial Building Permit CP-2020-000014 (Draft)

CONSTRUCTION AREA

Use the boxes below to enter the area (square feet) for each type of work proposed with this Permit. For more information about the types of "areas" click on the blue help text icon on the right

Note Incomplete or incorrect information provided may result in the additional reviews by L&I (or other City Departments).

Area of Earth Disturbance (sq. ft.):	
Alteration Area (sq. ft.):	3000
Addition Area (sq. ft.):	

PROJECT COSTS

*Use the boxes below to identify the cost of work for each construction activity associated with this Permit. At a **MINIMUMY** enter a value in the 'General Construction Cost of Work' field for the work proposed under this Permit.*

*If you enter **any costs** for Electrical, Fire suppression, Mechanical, or Plumbing work, **the system will automatically generate permit reviews for those disciplines as well** . You will be prompted to enter details for each trade where a cost of work is listed.*

Electrical Cost of Work:	
Fire Suppression Cost of Work:	
Mechanical / Fuel Gas Cost of Work:	$80,000.00
Plumbing Cost of Work:	
***General Construction Cost of Work:**	$220,000.0(
Total Construction Cost of Work:	$300,000.00 Calculate

*OCCUPANCY

Provide the Occupancy Classification(s) and Construction Type(s) associated with the work proposed under this application in the grid below as defined in Chapters 3 and 6 of the Philadelphia Building Code. You must also list the gross floor area in square feet of each story and specify whether or not each story will be protected with an automatic sprinkler system.

To add a line to the grid, click '+ Add Occupancy'.

Add Occupancy

* Occupancy Type	Construction Type	* Square Footage	Floor	Sprinklers?
A-3 Assembly (Worship, Recreation, Amusement, Othe	II-B Noncombustible Unprotected	3000	Ground Floor	Sprinklered

Zoning Permit ZP-2019-000152 (Draft)

REVIEW QUESTIONS

***For Full Demolition, New Construction or Parking**, specify the area of proposed earth disturbance (in square feet) when the text box appears below:*

Depending on your scope of work, the four City agencies listed below may need to review your proposal. Failure to obtain a required agency's review may result in processing delays.

Check each box where a condition requires the review by any named agency or department:

Art Commission
Does your zoning permit application involve any of the following items:

Public art submitted to meet the requirements of § 14-405 (SP-ENT, Entertainment (Special Purpose) District) or § 14-702 (Floor Area Bonuses).

Signs projecting over the public right-of-way; located along Cobbs Creek Parkway, Roosevelt Boulevard or Fairmount Park per § 14-904(4); or within certain areas of the Center City Overlay (CT

Building Identification Signs per § 14-904(3).

If 'yes' to any of the above, check the box below.

Philadelphia Art Commission Review Required? ☐

Planning Commission
Does your zoning permit application involve any of the following items:

Parcels with more than one street frontage where a primary frontage needs to be determined per § 14-701(1)(d)

Any lot adjustments or subdivisions.

Landscaping and screening for parking lots. See § 14-803(5);

Parcels in the Wissahickon Watershed Overlay. See § 14-510.;

Parcels in a Steep Slope protection area. See § 14-704(2);

Screening for Wireless Service Facilities (Freestanding Towers) that does not conform to the list of trees recommended by the City Planning Commission. See § 14-603(16)(d) (Screening);

Development in CMX-4 and CMX-5 zoning districts subject to compliance with Sky Plane Controls. See § 14-701(5)(b) (Option A: Sky Plane Controls);

Parking garages in RMX-3, CMX-3, CMX-4, and CMX-5 districts and parking garages of at least 250 parking spaces on lots in or adjacent to any other residential or commercial district. See § 14

Signs in the Market Street East Advertising District. See § 14-906.

• Development in CMX-4 and CMX-5 Zoning Districts utilizing Sky Plane Controls

If 'yes' to any of the above, check the box below."

Philadelphia City Planning Commission Review Required? ☐

Philadelphia Water Department

1101 Market St, 5th Floor, Philadelphia, PA 19107, Tel: (215) 685-6387 or Email: PWD.PlanReview@phila.gov

*Does your zoning permit application involve **any one** of the following items?*

- *Additional impervious surfaces in Categories 1-4 of the /WWO Overlay District,*
- *Stormwater management systems used to earn a Building Height Bonus within East Callowhill Overlay District (/ECO) or Central Delaware Riverfront Overlay District (/CDO)*
- *Green Roof systems used to earn Density increases for dwelling units within RM-1, CMX-2, and CMX-2.5 Zoning Districts or for the East Falls /NCA Overlay District,*

If 'yes' to any of the above, check the box below."

Philadelphia Water Department Review Required? ☐

Philadelphia Streets Department

1401 John F Kennedy Blvd, 9th Floor, Philadelphia, PA 19102, Tel: (215) 686-5502

*Does your zoning permit application involve **any one** of the following items?*

- *Work or encroachment within the public right-of-way, such as curb cuts for parking and loading, steps, cellar doors, emergency escape wells, and bay windows,*
- *Open-air parking that provides spaces for more than three vehicles*
- *Parking elements of SP-ENT master plans,*
- *Parking elements of SP-STA master plans,*
- *Bicycle parking facilities in the public right-of-way that are proposed to satisfy the bicycle parking requirements of § 14-804 (Bicycle Parking), or*
- *Adjustments to the number and/or size of off-street loading spaces and/or driveway depressed curb cut width per § 14-806(4),*

If 'yes' to any of the above, check the box below."

Philadelphia Streets Department Review Required ☐

Back Next

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- Below you will find the submission process for the Planning and Fire Departments in eCLIPSE:

Department Review	eCLIPSE Submission Process	eCLIPSE Review
Historical Commission	**Submit** all required materials **with L&I permit application**.	Review occurs prior to L&I review. L&I will not review until Historical review complete.
Art Commission	**Submit** all required materials **with L&I permit application**.	Review occurs at the same time as L&I review.
Planning Commission – Development	**Submit** all required materials **with L&I permit application**.	Review occurs at the same time as L&I review.
Planning Commission – Urban Design	**Submit** all required materials **with L&I permit application**.	Review occurs at the same time as L&I review.
Fire Department	**Submit** all required materials **with L&I permit application**.	Most reviews occur at the same time as L&I review (few cases occur prior).

- Below you will find the submission process for Water and Streets Departments in eCLIPSE:

Department Review	eCLIPSE Submission Process	eCLIPSE Review
PWD (Green Infrastructure, Utilities, Sewage Facilities, Stormwater Mgmt, Water Records)	**Submit** all required materials **directly to PWD** prior to L&I permit application submission.	Review occurs at same time as L&I review. PWD will provide approval directly to L&I through eCLIPSE.
Streets Department	(1) **ZP, RP and CP job types require the creation of an "SR" job type advanced to the Submitted status in order for these three permit types to be accepted by L&I for certain scopes of work** (2) **All other permits (i.e. fences, signs, plumbing, etc.)**, **submit** all required materials **with L&I permit application**.	(1) Review may occur prior to L&I review. Streets job is LINKED to the L&I permit application. (2) Review occurs at same time as L&I review.

- Understand requirements of other departments
- Failure to identify additional Department reviews with the permit application may result in delayed review times
- Know when it makes sense to submit separately
- Cannot confirm service level agreements for other departments; however, L&I is expected to be the longest review in most cases

- There will be one final L&I review when all Department's reviews have completed to confirm all approvals have occurred

Department Review	eCLIPSE Submission Process	eCLIPSE Review
LI Final Approval Review	No additional submission requirements.	Final L&I review to confirm all Department reviews complete and consistent.

Uploads

Commercial Building Permit CP-2020-000014 (Draft)

*Additional documents may be needed for your Application. Any Attachment Type noted as **'Required'** must be uploaded and the 'Document Type' selected from the drop-down menu.*

*Attachments Types identified as **'Optional'** may still be required by the Department based on your scope of work. For more information regarding this and other plan submission standards click on the blue help icon to the right.*

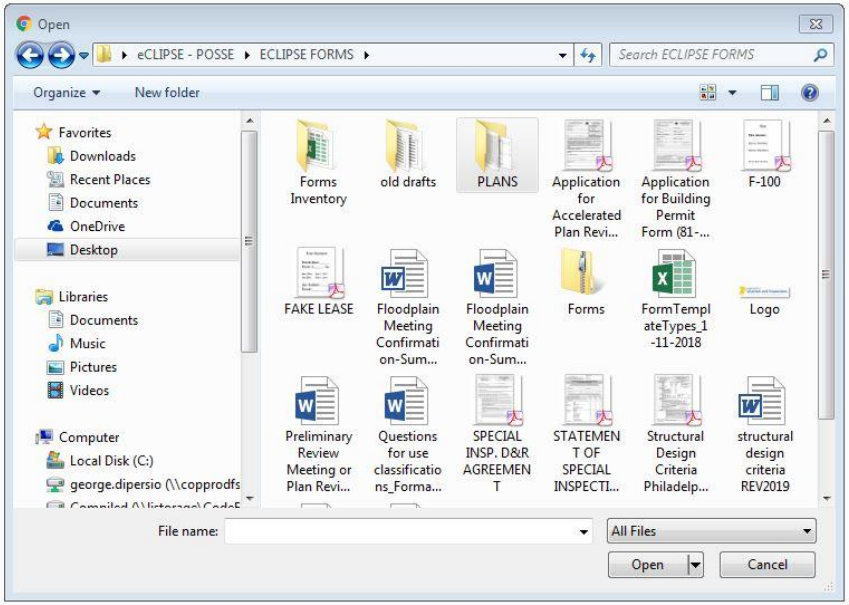
DOCUMENTS TO ATTACH

Uploaded	Attachment Type	Description	Sample Form	
	Specifications		None	Optional
	Miscellaneous Documents	This is an extra long description for testing. This is an extra long description for testing. This is an extra long description for testing. This is an extra long description for testing. This is an extra long description for testing. This is an extra long description for testing.	Open	Optional
	PA Department of Health Approval	Approval letter and plan from the PA Dept. of Health (PA DOH) concerning work on a healthcare facility	None	Optional
	Pre-Approval Documents		None	Optional
	Soils Investigation / Engineer's Report	Soils Investigation / Engineer's Report on Existing Foundation	None	Optional
	Structural Design Criteria Form	Form completed by PA PE listing all structural loads applicable to the building or structure	None	Required
	Truss Drawing		None	Optional
	Asbestos Inspection Report	Form completed by a Certified Asbestos Inspector documenting any asbestos containing materials and any required removal.	None	Optional
	Construction documents	Plans and other supporting documents that show the design of all of the construction proposed under the current Permit Application. Each specific discipline (i.e. Architectural, Structural, Electrical, etc.) should be attached as a separate multi-page bookmarked PDF with the Discipline Letter as a prefix for the filename. For more information regarding basic submission and file naming standards please press the "Sample Form" button on the right.	None	Required
	Board Authorization	Formal letter required from a City of Philadelphia Appeals Board authorizing any change to plans or submitted documents previously formally Denied by the Department.	None	Optional
	Department of Parks and Recreation Approval	Approval notice and associated plans issued by the Philadlephia Dept. of Parks and Recreation (DPR) for the proposed work.	None	Optional
	Energy Conservation Compliance Documents		None	Optional
	Executed Contract		None	Required
	Key Plan	Simplified plan showing either layout of buildings on the site if the property is a multi-building site or tenant-/suite-spaces if the structure is a multi-tenant building	None	Optional
	Markup Comments	Document used to store standard markup comments	None	Optional

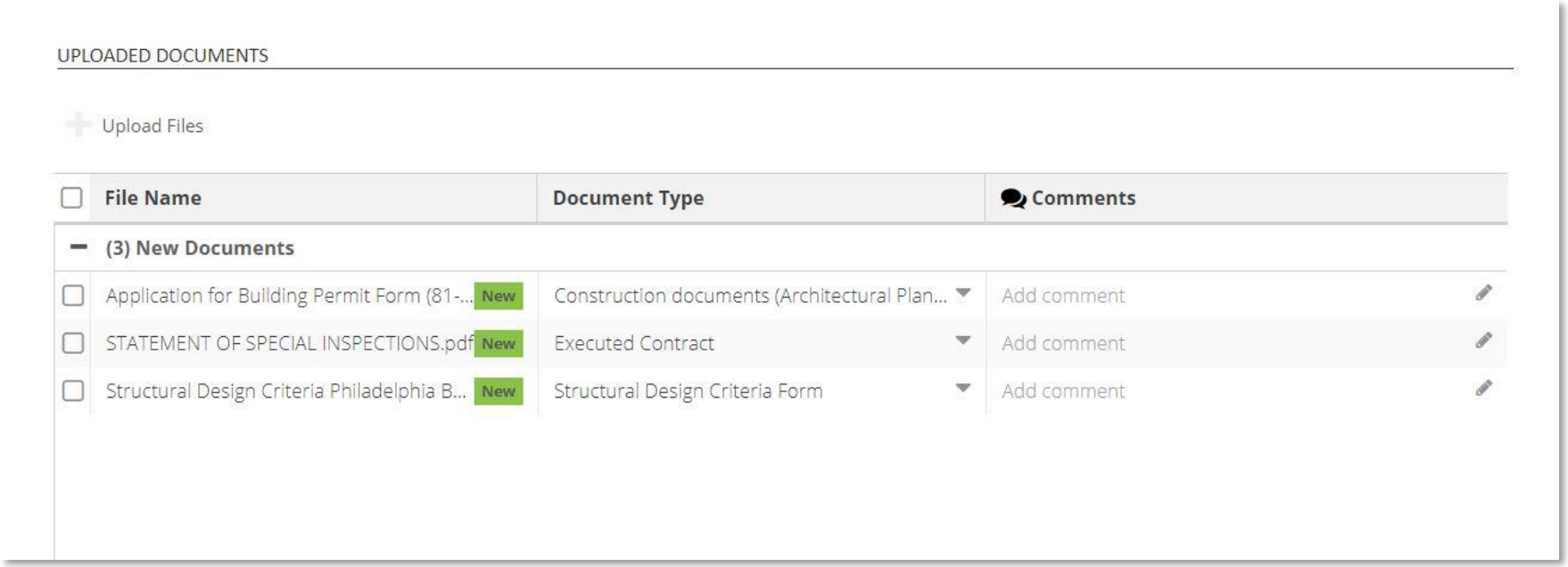
UPLOADED DOCUMENTS

Upload Files

File Name	Document Type	Comments



- At a minimum, select a Document Type for each uploaded file
- Comments are optional



Tracking Results

Results

- The applicant cannot see reviews triggered until the application has been accepted. Sequence of statuses will be “Draft” -> “Submitted” -> “In Review”

- The applicant will not be notified and cannot resubmit until all reviews in a cycle are complete. This includes Combo Applications which request trade work.

- The applicant can access results and mark-ups through an “Additional Info. Required” link from their Home page.

- Don’t misread holds where “HOLDS EXIST”
    - Hold Permit Issuance – Prevents issuance of permit (e.g. contractor issues)
    - Hold Permit Completion – Must be addressed before completion / CO / CoA

Job Status:

In Review – One or multiple agencies have not completed their review

My Activities | My Inspections | My Projects | My Businesses | My Activity Licenses | My Trade Licenses | My Registrations

MY ACTIVITIES

These are your recent Permits and Applications. Click "Show more..." below to see a larger list or "Search..." above to search for specific records.

PERMITS

Type	File Number	Location	Description	Status	Created Date
Commercial Building Permit	CP-2020-000161	8100 RIDGE AVE, Philadelphia, PA 19128-2931	Commercial - Addition and/or Alteration	Draft	Mar 6, 2020
Commercial Building Permit	CP-2020-000160	223 S 6TH ST, Philadelphia, PA 19106-3719	Commercial - Addition and/or Alteration	In Review	Mar 6, 2020
Zoning Permit	ZP-2020-000085	223 S 6TH ST, Philadelphia, PA 19106-3719	Commercial - New construction, addition, GFA change	In Review	Mar 6, 2020

Job Status:

In Review – One or multiple agencies have not completed their review

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Commercial Building Permit CP-2020-000160 (In Review)

Status: In Review

Application Date: Mar 6, 2020
Issue Date:
Completed Date:
Expiration Date: Dec 31, 9999

Description: Commercial - Addition and/or Alteration

Details | Reviews | Inspections | Project Activity | Contractors | Subcontractors | Manage Permit Notifications

Here is a summary of your Permit information. Use the tabs above to navigate between all of the information relating to your Permit including Reviews, Inspections and Contractors. Also, check the buttons below to see what actions you can take with this Application. For more information click on the blue questions mark icons below.

DETAILS

Type of Work: Addition and/or Alteration

RELATED INFORMATION

Type	Description

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Zoning Permit ZP-2020-000101 (In Review)

Status: In Review

Application Date: Mar 11, 2020
Issue Date:
Completed Date:
Expiration Date: Dec 31, 9999

Description: Commercial - Lot Line Relocation

Details | Reviews | Inspections | Project Activity | Manage Permit Notifications

This is a listing of all the Reviews that are part of this Permit. Scroll down to the bottom of the page to download documents previously reviewed by L&I or other City Agencies. If additional information was requested click on the "Additional Information Requested" link above. For more help please review our Instructional Video and associated User Guide on Permit Reviews by clicking HERE.

REVIEW STATUS

Review	Status	Corrections	Comments	Reviewer Comments
LI Zoning Accelerated ePlan	Started (Due: Apr 21, 2020)			
Planning Commission - Develo...	Completed	⚠ 1		See plan notation regarding lot area.

PERMITS & CERTIFICATES

Apply for a Permit or Get a Certificate

Associate with a Permit / Project

OTHER

Create a Project

Make an Appeal

My Activities | My Inspections | My Projects | My Businesses | My Activity Licenses | My Trade Licenses | My Registrations | My Hearings / Appeals

MY ACTIVITIES

These are your recent Permits, Planning Applications, Complaints and Address Change Requests. Click "Show more..." to see a larger list or "Search..." to search for specific inspections. ADMIN

PERMITS

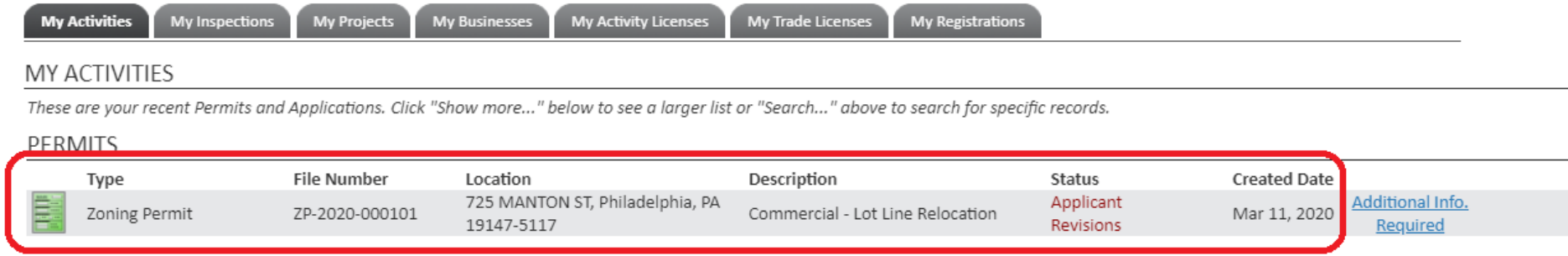
Type	File Number	Location	Description	Status	Created Date		
Commercial Building Permit	CP-2019-000233	1400 ARCH ST, Philadelphia, PA 19102-1656	Commercial - Office - Addition and/or Alteration	Issued	Dec 3, 2019		
Electrical Permit	EP-2019-000002	1401 ARCH ST # 1301, Philadelphia, PA 19102-1525	Residential - Alteration	Issued	Oct 30, 2019		
Zoning Permit	ZP-2019-000145	1400 ARCH ST, Philadelphia, PA 19102-1656	Commercial - Full Demolition	Submitted	Dec 3, 2019		N C
Commercial Building Permit	CP-2019-000220	1800 ARCH ST, Philadelphia, PA 19103-2802	Commercial - Office - Addition and/or Alteration	Applicant Revisions	Dec 2, 2019	Additional Info. Required	N C
Plumbing Permit	PP-2019-000075		Residential - Alteration	Draft	Nov 29, 2019		

Show more...

Job Status:

"**Applicant Revisions**" you can now re-submit

Clicking area with red border brings you to job summary screen, not the re-submission screen



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Zoning Permit ZP-2020-000101 (Applicant Revisions)

Status: Applicant Revisions

Additional Information Required

Application Date: Mar 11, 2020
Issue Date:
Completed Date:
Expiration Date: Jun 13, 2020

Description: Commercial - Lot Line Relocation

Details | Reviews | Inspections | Project Activity | Manage Permit Notifications

Here is a summary of your Permit information. Use the tabs above to navigate between all of the information relating to your Permit including Reviews, Inspections and Contractors. Also, check the buttons below to see what actions you can take with this Application. For more information click on the blue questions mark icons below.

DETAILS

Type of Work:	Lot Line Relocation
Work Description:	Create 5 lots from two.
Type of Structure:	
Area of Earth Disturbance (sq. ft.):	
Occupancy Type:	Other
Review Type:	Accelerated Review

RELATED INFORMATION

Type	Description

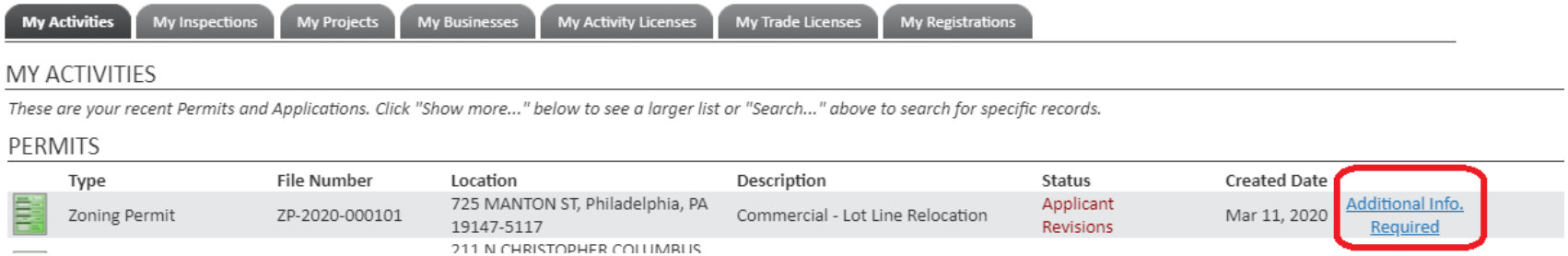
HOLDS

The following hold(s) exist on this Permit and must be addressed before Permit Issuance or Permit Completion. Please click on each Hold for more information. Once you have resolved a Hold please contact L&I by clicking HERE.

Required Before	Type

Additional Info Required

Clicking “Additional Info Required” link in blue will take you directly to the reviews page, allowing for re-submission.



Commercial Building Permit CP-2020-000098: Applicant Revisions

Scroll down to upload and submit revised plans and permit documents. For more information please review our Instructional Video and associated User Guide on Submitting Plan Revisions by clicking HERE.

REVISIONS REQUIRED

REVIEW STATUS

Review	Status	Corrections	Comments	Reviewer Comments
Commercial Bldg ePlan	Completed	⚠ 6		Please see all required changes on the associated documents. Revisions Required.
Historic Registry	Completed			

CORRECTIONS REQUIRED

Search...

File Name	Review	Correction	Corrected
A-001 - CONSTRUCTION NOTES AND ASSE...	Commercial Bldg e...	**Design Professional in Responsible Charge** Provide DPRC RA or ...	☐
A-102 - SECOND FLOOR PLAN.pdf	Commercial Bldg e...	**Accessible Route** Provide details to verify accessible clearance for ...	☐
A-205 - ROOF PLAN.pdf	Commercial Bldg e...	**Rooftop Egress** Provide a minimum of two exits from the assembly ...	☐
A-401 - WALL SECTIONS.pdf	Commercial Bldg e...	**Above deck roof insulation** Provide minimum R-30 continuous in...	☐

UPLOADED DOCUMENTS

Upload Files Search... **Group by:** ☐ Type **Filter by:** ☐ Markups

	File Name	Document Type	Comments	Markups	
−	**(13) Existing Documents**				
☐	A-000 - COVER-V2.pdf	Structural Design Criteria Form			
☐	A-001 - CONSTRUCTION NOTES AND ASSEMB...	Tenant Lease Agreement		⚠	⬇
☐	A-101 - MAIN FLOOR PLAN (bad).pdf	Building Plans (Architectural Floor Plans)			
☐	A-101 - MAIN FLOOR PLAN v1.pdf	Building Plans (Architectural Floor Plans)			
☐	A-101 - MAIN FLOOR PLAN version2.pdf	Building Plans (Architectural Floor Plans)			
☐	A-102 - SECOND FLOOR PLAN.pdf	Building Plans (Architectural Floor Plans)		⚠	⬇

UPLOADED DOCUMENTS

1 item selected

Upload New Version Exclude Document

	File Name	Document Type	Comments	Markups	
	(3) Existing Documents				
☐	Application-for-Accelerated-Plan-Review.pdf	Accelerated Agreement Form			
☐	DEED.pdf	Change of Ownership verification	Recorded deed		
☑	Z-subdivision plan.pdf	Zoning Plans (Z-series) (Zoning Plans (Z-series))		⚠	

- File Name, Doc. Type and Comments were set by Applicant at Submission
- Markups are identified by the ⚠ symbol and can be downloaded as a PDF by pressing the button

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Zoning Permit ZP-2020-000101: Applicant Revisions

Scroll down to upload and submit revised plans and permit documents. For more information please review our Instructional Video and associated User Guide on Submitting Plan Revisions by clicking HERE.

REVISIONS REQUIRED

REVIEW STATUS

Review	Status	Corrections	Comments	Reviewer Comments
LI Zoning Accelerated ePlan	Completed	⚠ 2		Please review all changemarks on Sheet Z-Subdivision Plan.
Planning Commission - Develo...	Completed	⚠ 1		See plan notation regarding lot area.

CORRECTIONS REQUIRED

Search...

File Name	Review	Correction	Corrected
Z-subdivision plan.pdf	Planning Commissi...	**Lot Area** PCPC will disapprove plan for lot area per 14-701.	☐
Z-subdivision plan.pdf	LI Zoning Accelerat...	**Deeds Required** Please provide deeds of record for these parcels	☐
Z-subdivision plan.pdf	LI Zoning Accelerat...	**Fence Wall** Is this wall scheduled to remain? If so, it is a retaining w...	☐

UPLOADED DOCUMENTS

Reading Plan Comments

Adobe PDF with Markups

Submitting Revised Plans

Uploading a Revised Set at Re-submission:

Select document you wish to replace

“Upload New Version” button becomes available

UPLOADED DOCUMENTS

1 item selected

Upload New Version | Exclude Document

File Name	Document Type	Comments	Markups
(3) Existing Documents			
Application-for-Accelerated-Plan-Review.pdf	Accelerated Agreement Form		
DEED.pdf	Change of Ownership verification	Recorded deed	
Z-subdivision plan.pdf	Zoning Plans (Z-series) (Zoning Plans (Z-series))		

New Version:

Notation appears below file name

UPLOADED DOCUMENTS

Upload Files | Search... | **Group by:** Type | **Filter by:** Markups

	File Name	Document Type	Comments	Markups
	(1) New Version			
☐	Z-subdivision plan_Rev1.pdf **Version 2** Replaces: Z-subdivision plan.pdf	Zoning Plans (Z-series) (Zoning Plans (Z-serie...	Add comment	
	(2) Existing Documents			
☐	Application-for-Accelerated-Plan-Review.pdf	Accelerated Agreement Form		
☐	DEED.pdf	Change of Ownership verification	Recorded deed	

Additional Comments:

Please see the revised Z-subdivision plan uploaded for review.

[+]
[-]

Submit | Cancel and Return

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Details | Reviews | Inspections | Project Activity | Contractors | Subcontractors | Manage Permit Notifications

Below you will find a summary of details for the selected permit. Use the tabs above to navigate reviews, inspections, contractors or contacts. At different stages certain actions may also be taken using buttons found under the Permit Activities heading.

DETAILS

Type of Work:	Addition and/or Alteration
Work Description:	Renovations for office tenant within high-rise office building
Type of Structure:	Office
Modular Building:	☐
Units:	1
Number of Stories of Work:	2
High Rise Building:	☑
Includes Green Roof Construction:	☐
Facade Work Being Done:	☐
One or both of the following applies:	☐
1) Construction works extends into, under, or onto a public right-of-way.	
2) Project involves new, relocated, or extended driveway.	
Area of Earth Disturbance (sq. ft.):	
Alteration Area (sq. ft.):	7500
Addition Area (sq. ft.):	
Total Construction Area (sq. ft.):	7500
Electrical Cost of Work:	
Fire Suppression Cost of Work:	
Mechanical / Fuel Gas Cost of Work:	
Plumbing Cost of Work:	
General Construction Cost of Work:	$125,000.00
Total Construction Cost of Work:	$125,000.00

LOCATIONS

RELATED INFORMATION

Type	Description
Building Occupancy	Occupancy: B Business (Office) 3500 Sq. Ft.
Building Occupancy	Occupancy: B Business (Office) 4000 Sq. Ft.

HOLDS

The following hold(s) exist on the permit application or issued permit at this time. These must be addressed before permit issuance or permit completion, whichever is noted in the "required before" column. The "type" is a basic description of the hold.

Required Before	Type

PERMIT ACTIVITIES

This is where you can make requests on your permit. The eligible request types will appear depending on what your permit status is. The requests can include:

FEES

You have no outstanding fees.

TEMPORARY CERTIFICATE OF OCCUPANCY (CO)

Allows you to occupy a portion of your approved development.

You cannot request a temporary CO at this time.

EXTEND PERMIT

Request Permit Extension

WITHDRAW PERMIT

Withdraw Permit

Accessing Approved Plans

Commercial Building Permit CP-2019-000233 (Issued)

Status: Issued

Application Date: Dec 3, 2019
Issue Date: Dec 3, 2019
Completed Date:
Expiration Date: Jun 3, 2020

Description: Commercial - Office - Addition and/or Alteration

Details | Reviews | Inspections | Project Activity | Contractors | Subcontractors | Manage Permit Notifications | **Documents**

APPROVED DOCUMENTS

Document Type	Date	
Building Plans	Dec 3, 2019	Download

CERTIFICATES

Document Type

No certificates are available at this time.

City of Philadelphia

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Licenses and Inspections

Building a safer city by enforcing building-related codes through inspections, licensing, permitting, and demolitions.

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Services

- Get a business or trade license
- Search for property history and business license information
- Get a building permit
- Find a licensed contractor and contractor information
- Track a permit application
- Rent your property

Thank You

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