

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**



**Budget Office**

CITY OF PHILADELPHIA

**September 30, 2020**

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**

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## **What is the Quarterly City Managers Report?**

**The Quarterly City Managers Report** is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation** in the **Office of the Director of Finance**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

**General Fund:** The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Departmental Full Time Positions:** The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

**Departmental Leave Usage:** Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

**Departmental Service Delivery Report:** This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

**Water Fund and Aviation Fund:** The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Grants Revenue Fund - Unanticipated Grants:** A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

**Cash Flow Forecast:** Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.



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## Quarterly City Managers Report

For the period ending September 30, 2020

### Key Stats

- Projected FY21 General Fund Balance \$22.9 million (<2 days of spending)
  - \$28.5 million less than the Adopted Budget
  - Below the City's internal goal of 6-8% of spending
- Projected FY21 Year-End Cash Balance \$723 million (all funds)
- Projected FY21 Cash Balance Low Point \$723 million (June 30, 2021)
- Projected FY21 General Fund Revenues \$4.58 billion
  - \$680,000 more than the Adopted Budget projection
  - Could be \$70-\$100 million less if economic conditions don't improve
- Projected FY20 General Fund Obligations \$4.87 billion
  - \$64 million more than the Adopted Budget projection
  - Increases driven by fire personnel (\$24 million), election costs (\$9.7 million), and waste disposal fees (\$8.3 million)

### The Take-Away – Q1 was as expected; but worried things will get worse

Philadelphia's FY21 budget was developed in a period of tremendous uncertainty and unprecedented challenges, reflecting the impacts of the COVID-19 global pandemic and economic decline while confronting the historical legacy and current-day manifestations of systemic and institutional racism. This context was translated into the budget's projected declines in revenues and demand for new and different services to meet the needs of Philadelphians.

Through the first quarter of FY21, Philadelphia the budget remained on track, with overall revenue collections slightly above targeted amounts and spending through the first quarter equaling 25.4% of the annual budget. In a normal year, we'd view these actual results as an indicator that the budget was in good shape. But this is not a normal year, and we are concerned that the fiscal condition may dramatically worsen. With so much uncertainty related to the path of the virus, the timing and scale and vaccine distribution, potential for federal and state funding, and transformational shifts in the economy even once the health crisis passes much could change in the remaining quarters of the fiscal year, but we don't yet have enough data to make significant changes in our projections. To prepare for this uncertainty, we are identifying areas for spending reductions should the need arise and assessing COVID costs and other priorities for investment.



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## Fund Balance - \$22.9 million (.5% of spending)

This Quarterly City Manager's Report for the first quarter of FY21 projects that the City will end the fiscal year with a fund balance of \$22.9 million (.5% of total obligations). This is below the fund balance included in the FY21-25 Five Year Plan approved by the PICA board in July and well below the City's goal of having a fund balance that is equal to 6-8% of expenditures. The Government Finance Officers Association recommends a fund balance of 17%.

This is a razor thin margin for the City; a significant snowstorm or civil unrest could consume the \$22.9 million in a few days; or another shut-down to support public health could send tax collections below current estimates. To mitigate this precarious situation, the Administration closely monitors revenue and spending and is continuously identifying contingency plans to keep the budget in balance. Examples of actions the City could take include foregoing planned capital investments using pay-as-you-go funding (up to \$63 million), shifting public safety and public health personnel costs for the pandemic to grant funds to free up funds for ongoing COVID-costs and other uses, and other strategies outlined in the [Contingency Plan](#) submitted to PICA in June.

## Revenues

In the first quarter, revenue collections were slightly stronger than previously forecast, with \$750.6 million collected, \$49 million more than the Target Budget. This positive outcome may not auger similar collections for the rest of the year – much will hinge on the economic conditions over the next few months. We had planned for a rotten first quarter and then gradual improvement, but thus far in the second quarter we are not seeing improvement. If the year-over-year reductions in tax collections are the same for the remaining quarters of FY21, then we should expect total collections to be \$70-\$100 million less than the original estimate. The surge in the virus may mean that economic conditions may persist or worsen, but it is too early to adjust our revenue estimates downward. Our updated projection for total revenues in FY21 is virtually unchanged at this time – but that may change.

There were a few bright spots, with taxes coming in \$38 million higher than expected, notably the Realty Transfer Tax (\$12 million) and Business Income and Receipts Tax (\$13 million) – our two most volatile taxes. Tax collection estimates for the year remain nearly the same compared to the adopted budget but that may change as the year unfolds. Locally-generated non-tax revenues were below projections in FY21Q1 by \$15 million, mostly due to a timing issue with Public Health receipts. Health also anticipated an additional \$5 million in revenue from the state and federal government through the RevMax program which will offset spending increases for the department. That increase, plus (delayed) funds from the sale of 4601 Market Street balance against downward estimates for revenue from retail liquor licenses (the state waived the fee



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unilaterally), lower cable franchise fees as people cut the cord on cable, and lower EMS fee collections as COVID reduced volumes for EMS service.

## Obligations

The City projects to spend \$5.48 billion in FY21, including items in the Mid-Year Transfer Ordinance introduced on November 12, 2020, for a net increase of \$65 million compared to the adopted budget. The increases include \$24 million for the Fire Department to maintain some existing services, but is still below the amount needed to sustain current operations, \$9.7 million to support election activities, and \$8.3 million for waste disposal costs, necessitated by the increase in residential trash as people remain home for public health reasons. The funding also addresses needs exacerbated by the pandemic, including rental assistance and WiFi at recreation centers used as remote learning locations.

The City expects additional costs due to COVID-19 in the second half of the fiscal year, which cannot be covered by the CARES Act grant we received. To support these costs, the City has budgeted a \$25 million reopening and recession reserve which will likely be needed for surge nursing facilities, quarantine and isolation locations, supporting Access Centers for remote learning, vaccine distribution and other direct costs associated with the pandemic. Depending on the course of the virus, this reserve may be insufficient, and the City continues to lobby the state and federal governments for additional funding.

## Performance

### Service Delivery

This quarter's service delivery report represents the start of the year for many of the departments (although some lag by a quarter) and shows nearly one third of the measures meeting or exceeding the target for FY21. While this is below the level in the first quarter of FY20, given the constraints of the pandemic and need to shift resources to responding, this is quite an accomplishment, even as some performance targets have been adjusted to reflect COVID impacts. At the same time, there are troubling trends which are likely worsened by the current conditions. As it is the first quarter, there is time to adjust and get back on track.

In the area of public safety, some measures are promising – with fire deaths, one-year reincarceration rates, and Part 1 violent crimes reduced compared with the first quarter of last year. At the same time, there has been a dramatic increase in the number of shooting victim and homicides, while the homicide clearance rate has gone down. The Police Department is continuing its implementation of the Crime Prevention and Violence Reduction Action Plan and



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acquiring technology for its homicide detectives based on outside recommendations to address these trends.

COVID has increased the number and nature of services Philadelphians need, and in some instances we have been able to meet that need, such as a nearly 40% increase in the number of households receiving homeless prevention assistance in the first quarter (275 households compared to 197 last year). In other areas, COVID have dampened service delivery with lower new HIV diagnoses and visits to City STD clinics and court closures translated into a decline in the number of children in out-of-home placements who transition to permanent residences.

A highly visible impact of COVID on city service delivery was on-time recycling and trash collection. In FY20Q1, recycling was on-time 98% of the time, and trash was on-time 78% of the time. For the Streets Department, COVID was a double whammy, which higher absenteeism as staff dealt with health and childcare challenges at home which the volume of residential trash exploded with Philadelphians at home. Fewer staff and more work meant on-time collections fell to 37% of the time for recycling and 27% for trash. In response to these conditions, the Streets Department hired temporary staff to fill some of the gap.

## Leave Usage

The experience of the Streets Department in recent months is illustrative of the impact that leave usage and staff availability can have on service delivery and spending. In some areas, the work can wait, and the main impact is that services are not delivered at the same volume or speed as normal. In other areas, primarily public safety, minimum staffing levels must be maintained with higher leave usage translating into spending on overtime or other mechanisms to deliver the service.

In the first quarter of FY21, the median level of leave usage was 12%, meaning that 12% of staff were not available for work due to injury, sickness, vacation and other leave types (military, funeral...). This is a significant reduction compared to FY20Q1, when the median for departments was 23.7%; however, we believe that the figures from FY20Q1 may reflect data coding errors as people adjusted to the new system. Departments with the highest level of leave (25% or more) in FY21Q1 were the First Judicial District, Prisons, Streets, the Airport, Sheriff, and City Commissioners. The Police Department had the lowest level of leave, at 4.2% for civilian employees and 3.5% for uniform employees. Some level of leave usage is expected and important for employee life-work balance. An employee taking 2 weeks of vacation and no sick days nor other time off would be on leave 4% of the time.



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## Overtime

Overtime spending in the first quarter of FY21 was \$40.3 million, about \$3 million more than planned. Overages primarily came from departments particularly stressed by COVID, like the Street Department (\$1 million) to address the increased tonnage of trash and reduced staffing availability, Police (\$900K) and Fire (\$4.5 million). These increases were partially offset by lower overtime spending in other departments, including the Department of Human Services, Licenses and Inspections, Prisons, and Parks and Recreation. As the City works to maintain service levels, particularly for vulnerable Philadelphians, while our workforce grapples with health and childcare challenges, overtime remains a useful tool for getting work done. At 10.3%, overtime as a share of total Class 100 spending is slightly lower in the first quarter of FY21 than the overall level in FY20 of 11.1% and the City is projecting that FY21 total overtime spending will be \$177 million compared to \$208 million in FY20.

## Next Steps

There is a higher level of uncertainty for the City's finances this fiscal year compared to years past; with much depending on the path of a pandemic. While the Administration cannot directly influence the global pandemic, we will continue to monitor public health, economic, and fiscal conditions to adjust our operations and spending to allow us to deliver critical services now and in the future.

City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## **GENERAL FUND BALANCE SUMMARY**

TABLE FB-1  
**QUARTERLY CITY MANAGERS REPORT**  
**FUND BALANCE SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

(000 Omitted)

Category	FY 2020 Unaudited Actual	FISCAL YEAR 2021 YEAR TO DATE			FISCAL YEAR 2021 FULL YEAR				
		Target Budget	Actual *	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopt. Budget	Target Budget
<b>REVENUES</b>									
Taxes	3,555,945	390,575	429,171	38,596	3,330,098	3,330,098	3,328,500	(1,598)	(1,598)
Locally Generated Non - Tax Revenues	365,113	84,894	69,738	(15,156)	357,890	357,890	357,118	(772)	(772)
Revenues from Other Governments	362,596	131,565	141,400	9,835	297,597	297,597	300,647	3,050	3,050
Other Govts. - PICA City Account (1)	495,943	94,120	110,274	16,154	470,600	470,600	470,600	0	0
Sub-Total Other Governments	858,539	225,685	251,674	25,989	768,197	768,197	771,247	3,050	3,050
Revenues from Other Funds of City	53,995	0	0	0	125,608	125,608	125,608	0	0
Other Sources	0	0	0	0	0	0	0	0	0
<b>Total Revenue and Other Sources</b>	<b>4,833,592</b>	<b>701,154</b>	<b>750,583</b>	<b>49,429</b>	<b>4,581,793</b>	<b>4,581,793</b>	<b>4,582,473</b>	<b>680</b>	<b>680</b>
Category	FY 2020 Unaudited Actual	YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
								Adopt. Budget	Target Budget
<b>OBLIGATIONS / APPROPRIATIONS</b>									
Personal Services	1,874,182	384,366	389,581	(5,215)	1,795,159	1,795,159	1,825,204	(30,045)	(30,045)
Personal Services - Employee Benefits	1,363,380	160,881	160,881	0	1,287,159	1,287,159	1,290,885	(3,726)	(3,726)
Sub-Total Employee Compensation	3,237,562	545,247	550,462	(5,215)	3,082,318	3,082,318	3,116,089	(33,771)	(33,771)
Purchase of Services	1,016,807	476,504	482,696	(6,192)	948,562	948,562	978,842	(30,280)	(30,280)
Materials, Supplies and Equipment	125,643	34,437	34,437	0	117,304	117,304	115,422	1,882	1,882
Contributions, Indemnities and Taxes	342,543	32,897	32,897	0	378,737	378,737	381,476	(2,739)	(2,739)
Debt Service	159,227	119,114	119,114	0	185,714	185,714	185,714	0	0
Payments to Other Funds	154,752	350	350	0	67,216	67,216	67,216	0	0
Advances & Miscellaneous Payments	0	0	0	0	25,000	25,000	25,000	0	0
<b>Total Obligations / Appropriations</b>	<b>5,036,534</b>	<b>1,208,549</b>	<b>1,219,956</b>	<b>(11,407)</b>	<b>4,804,851</b>	<b>4,804,851</b>	<b>4,869,759</b>	<b>(64,908)</b>	<b>(64,908)</b>
<b>Operating Surplus (Deficit)</b>	<b>(202,942)</b>	<b>(507,395)</b>	<b>(469,373)</b>	<b>38,022</b>	<b>(223,058)</b>	<b>(223,058)</b>	<b>(287,286)</b>	<b>(64,228)</b>	<b>(64,228)</b>
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>									
Net Adjustments - Prior Years	54,934	0	0	0	19,500	19,500	19,500	0	0
<b>Operating Surplus/(Deficit) &amp; Prior Year Adj.</b>	<b>(148,008)</b>	<b>(507,395)</b>	<b>(469,373)</b>	<b>38,022</b>	<b>(203,558)</b>	<b>(203,558)</b>	<b>(267,786)</b>	<b>(64,228)</b>	<b>(64,228)</b>
Prior Year Fund Balance	438,680	0	0	0	254,908	290,672	290,672	35,764	0
<b>Year End Fund Balance</b>	<b>290,672</b>	<b>(507,395)</b>	<b>(469,373)</b>	<b>38,022</b>	<b>51,350</b>	<b>87,114</b>	<b>22,886</b>	<b>(28,464)</b>	<b>(64,228)</b>

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

\* Current year revenue actuals are displayed using an accrual basis of accounting, rather than a cash basis.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

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# Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## GENERAL FUND

## REVENUES

**Summary Table R-1  
Analysis of Tax Revenue  
QUARTERLY CITY MANAGERS REPORT  
GENERAL FUND  
FOR THE PERIOD ENDING SEPTEMBER 30, 2020  
Amounts in Millions**

Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>City Wage Tax</b>  Based on the data collected during the 1st quarter of FY21, the estimate will remain unchanged.	<b>\$0.0</b>			<b>FY 2020 Base</b> FY 2020 Projection (6/30/2020 QCMR): \$1,597.9 FY 2020 Actual: \$1,591.9 <b>Decrease: \$6.0</b>  <b>FY 2020 to FY 2021 Base Growth Rate:</b> Budgeted Growth Rate: -6.00% Current Estimated Growth Rate: -5.75%  <b>FY 2020 Tax Rate: Res.: 2.3712% City , 1.5% PICA : Non-Res.: 3.4481% City</b> <b>FY 2021 Tax Rate: Res.: 2.3712% City , 1.5% PICA : Non-Res.: 3.5019% City</b>
<b>Real Estate Tax</b>  Based on the data collected during the 1st quarter of FY21, the estimate will remain unchanged.	<b>\$0.0</b>			<b>FY 2020 Base</b> FY 2020 Projection (6/30/2020 QCMR): \$653.9 FY 2020 Actual: \$671.8 <b>Increase: \$17.9</b>  <b>FY 2020 to FY 2021 Base Growth Rate:</b> Budgeted Growth Rate: 0.04% Residential, 0.45% Commercial Current Estimated Growth Rate: 0.04% Residential, 0.45% Commercial  <b>FY 2020 Tax Rate: .6317% City plus .7681% School District Total 1.3998%</b> <b>FY 2021 Tax Rate: .6317% City plus .7681% School District Total 1.3998%</b>
<b>Business Income &amp; Receipts</b>  Increased estimate in recognition of a larger than projected FY20 BIRT base matched with consistent expectations in terms of growth through the 1st quarter of FY21.	<b>\$17.8</b>			<b>FY 2020 Base (includes Current &amp; Prior)</b> FY 2020 Projection (6/30/2020 QCMR): \$514.0 FY 2020 Actual: \$534.2 <b>Increase: \$20.2</b>  <b>FY 2020 to FY 2021 Base (includes Current &amp; Prior) Growth Rate:</b> Budgeted Growth Rate: -11.71% Current Estimated Growth Rate: -11.71%  <b>FY 2020 Tax Rate: 1.415 mills on gross receipts and 6.20% of net income</b> <b>FY 2021 Tax Rate: 1.415 mills on gross receipts and 6.20% of net income</b>
<b>Sales Tax</b>  Based on the data collected during the 1st quarter of FY21, the estimate will remain unchanged.	<b>\$0.0</b>			<b>FY 2020 Base</b> FY 2020 Projection (6/30/2020 QCMR): \$194.2 FY 2020 Actual: \$204.6 <b>Increase: \$10.4</b>  <b>FY 2020 to FY 2021 Base Growth Rate:</b> Budgeted Growth Rate: -6.27% Current Estimated Growth Rate: -9.0%  <b>FY 2020 Tax Rate: 2%</b> <b>FY 2021 Tax Rate: 2%</b>
<b>Real Estate Transfer Tax</b>  Based on the data collected during the 1st quarter of FY21, the estimate will remain unchanged.	<b>\$0.0</b>			<b>FY 2020 Base</b> FY 2020 Projection (6/30/2020 QCMR): \$313.5 FY 2020 Actual: \$319.8 <b>Increase: \$6.3</b>  <b>FY 2020 to FY 2021 Base Growth Rate:</b> Budgeted Growth Rate: -6.59% Current Estimated Growth Rate: -8.44%  <b>FY 2020 Tax Rate: 3.278%</b> <b>FY 2021 Tax Rate: 3.278%</b>
<b>Other Taxes</b> Compared to other City taxes, the COVID-19 pandemic is having a disproportional effect upon the Parking and Amusement Taxes which are heavily dependent upon travel and entertainment.		<b>(\$19.4)</b>		
<b>Total Variance From TB Plan</b>	<b>\$17.8</b>	<b>(\$19.4)</b>	<b>(\$1.6)</b>	
<b>Difference between FY 2019 Adopted Budget and TB Plan</b>		<b>\$0.0</b>		
<b>Total Variance From Budget</b>	<b>\$17.8</b>	<b>(\$19.4)</b>	<b>(\$1.6)</b>	

TABLE R-2  
**QUARTERLY CITY MANAGERS REPORT**  
**TAX REVENUE SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING SEPTEMBER 30, 2020  
 (000 Omitted)

Category	FY20 Unaudited Actual	FISCAL YEAR 2021							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
							Adopted	Target	
<b><u>TAX REVENUES</u></b>									
Wage & Earnings									
<i>Current</i>	1,591,884	281,867	285,322	3,455	1,513,699	1,513,699	1,513,699	0	0
<i>Prior</i>	7,278	0	246	246	5,400	5,400	5,400	0	0
Total	1,599,162	281,867	285,568	3,701	1,519,099	1,519,099	1,519,099	0	0
Real Property									
<i>Current</i>	671,767	3,336	6,081	2,745	647,474	647,474	647,474	0	0
<i>Prior</i>	27,283	2,858	2,385	(473)	36,814	36,814	36,814	0	0
Total	699,050	6,194	8,466	2,272	684,288	684,288	684,288	0	0
Business Income & Receipts *	534,239	15,668	28,998	13,330	464,321	464,321	482,147	17,826	17,826
Sales	204,591	11,875	12,484	609	174,508	174,508	174,508	0	0
Real Estate Transfer	319,794	57,145	69,244	12,099	292,816	292,816	292,816	0	0
Net Profits	29,207	1,173	5,997	4,824	29,864	29,864	29,864	0	0
Parking	77,266	3,862	6,274	2,412	76,719	76,719	61,088	(15,631)	(15,631)
Amusement	18,446	313	29	(284)	16,611	16,611	12,818	(3,793)	(3,793)
Beverage	69,921	11,813	11,706	(107)	67,441	67,441	67,441	0	0
Other	4,269	665	405	(260)	4,431	4,431	4,431	0	0
<b>TOTAL TAX REVENUE</b>	<b>3,555,945</b>	<b>390,575</b>	<b>429,171</b>	<b>38,596</b>	<b>3,330,098</b>	<b>3,330,098</b>	<b>3,328,500</b>	<b>(1,598)</b>	<b>(1,598)</b>
<b><u>Analysis of City/PICA Wage, Earnings and Net Profits Tax</u></b>									
City Wage & Earnings Tax	1,599,162	281,867	285,568	3,701	1,519,099	1,519,099	1,519,099	0	0
PICA Wage & Earnings Tax	516,242	114,517	119,457	4,940	481,466	481,466	481,466	0	0
Total Wage & Earnings Tax	2,115,404	396,384	405,025	8,641	2,000,565	2,000,565	2,000,565	0	0
City Net Profits Tax	29,207	1,173	5,997	4,824	29,864	29,864	29,864	0	0
PICA Net Profits Tax	18,147	1,387	16,667	15,280	26,354	26,354	26,354	0	0
Total Net Profits Tax	47,354	2,560	22,664	20,104	56,218	56,218	56,218	0	0
PICA Wage & Earnings Tax	516,242	114,517	119,457	4,940	481,466	481,466	481,466	0	0
PICA Net Profits Tax	18,147	1,387	16,667	15,280	26,354	26,354	26,354	0	0
Total PICA Wage, Earn., & NP Tax	534,389	115,904	136,124	20,220	507,820	507,820	507,820	0	0
Less: PICA Net Debt Service	38,446	20,528	25,850	5,322	37,220	37,220	37,220	0	0
Equals: PICA City Account	495,943	95,376	110,274	14,898	470,600	470,600	470,600	0	0

\* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-3  
**Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**  
Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>Locally Generated Non-Tax</b>				
Office of Information Technology		(\$1.6)		Decreased estimate for Cable TV Franchise fees, as the trend indicates less subscriptions for this service by Philadelphians.
Managing Director		(\$0.4)		Decreased estimate for SEPTA Urban Panel revenue due to lower demand, likely related to the ongoing COVID pandemic.
Fire		(\$5.0)		As EMS fee collections are typically staggered by six months from the use of the service, the indication is that first COVID spike tamped down call volume.
Public Property	\$9.1			Increased revenue due to the delayed receipt of proceeds from the 4601 Market Street property (+9.7M), offset to a smaller degree by lower estimated transit shelter commissions (-\$600K).
Revenue		(\$0.7)		As a consequence of the COVID pandemic, the City anticipates a decreased amount of gambling revenues will be delivered by Rivers Casino (formerly Sugarhouse).
Chief Administrative Officer		(\$2.2)		Lower amount projected for SWEEP related fines due to temporary disruption of operations and business closures.
<b>Other Governments</b>				
Public Health	\$5.0			Increased level of reimbursement from the State and Federal governments for services provided by the City's health centers through the RevMax initiative.
Finance		(\$0.8)		As a consequence of the COVID pandemic, the City anticipates a decreased amount of gambling revenues will be delivered by State.
City Treasurer		(\$1.1)		Retail Liquor Licensing fees have been waived by the Commonwealth for the current fiscal year as a measure to support local businesses, costing the City its portion of the shared revenue.
<b>Total Variance From TB Plan</b>	<b>\$14.1</b>	<b>(\$11.8)</b>	<b>\$2.3</b>	
<b>Difference between FY 2019 Adopted Budget and TB Plan</b>	<b>\$0.0</b>			
<b>Total Variance From Budget</b>	<b>\$14.1</b>	<b>(\$11.8)</b>	<b>\$2.3</b>	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>Net Revenue from Other Funds</b>				No variance to report.
<b>Net Adjustments - Prior Years</b>				No variance to report.
<b>Total Other Sources</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	

**TABLE R-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**  
**(000 omitted)**

Category	FY20 Unaudited Actual	FISCAL YEAR 2021							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
								Adopted	Target
<b><u>LOCAL NON-TAX REVENUES</u></b>									
<b>Office of Technology</b>	<b>21,298</b>	<b>5,608</b>	<b>11</b>	<b>(5,597)</b>	<b>22,617</b>	<b>22,617</b>	<b>21,033</b>	<b>(1,584)</b>	<b>(1,584)</b>
Cable TV Franchise Fees	21,222	5,596	0	(5,596)	22,382	22,382	20,798	(1,584)	(1,584)
Other	76	12	11	(1)	235	235	235	0	0
<b>Managing Director</b>	<b>1,159</b>	<b>125</b>	<b>203</b>	<b>78</b>	<b>1,592</b>	<b>1,592</b>	<b>1,153</b>	<b>(439)</b>	<b>(439)</b>
<b>Police</b>	<b>7,097</b>	<b>4,270</b>	<b>4,256</b>	<b>(14)</b>	<b>5,350</b>	<b>5,350</b>	<b>5,350</b>	<b>0</b>	<b>0</b>
<b>Streets</b>	<b>24,577</b>	<b>5,919</b>	<b>4,808</b>	<b>(1,111)</b>	<b>26,220</b>	<b>26,220</b>	<b>26,220</b>	<b>0</b>	<b>0</b>
Street Permits	5,135	1,575	1,650	75	5,250	5,250	5,250	0	0
Collection Fees - PHA	1,218	275	187	(88)	1,100	1,100	1,100	0	0
Commercial Property Collection Fee	13,376	2,525	1,434	(1,091)	16,830	16,830	16,830	0	0
Other	4,848	1,544	1,537	(7)	3,040	3,040	3,040	0	0
<b>Fire</b>	<b>44,472</b>	<b>10,432</b>	<b>9,140</b>	<b>(1,292)</b>	<b>41,950</b>	<b>41,950</b>	<b>36,950</b>	<b>(5,000)</b>	<b>(5,000)</b>
Emergency Medical Service Fees	43,746	10,250	8,974	(1,276)	41,000	41,000	36,000	(5,000)	(5,000)
Other	726	182	166	(16)	950	950	950	0	0
<b>Public Health (1)</b>	<b>70,542</b>	<b>24,313</b>	<b>11,918</b>	<b>(12,395)</b>	<b>69,467</b>	<b>69,467</b>	<b>69,467</b>	<b>0</b>	<b>0</b>
<b>Parks &amp; Recreation</b>	<b>1,263</b>	<b>107</b>	<b>48</b>	<b>(59)</b>	<b>1,065</b>	<b>1,065</b>	<b>1,065</b>	<b>0</b>	<b>0</b>
<b>Public Property</b>	<b>3,822</b>	<b>969</b>	<b>1,229</b>	<b>260</b>	<b>5,300</b>	<b>5,300</b>	<b>14,426</b>	<b>9,126</b>	<b>9,126</b>
Commissions - Transit Shelters	2,155	750	598	(152)	3,000	3,000	2,400	(600)	(600)
Sale/Lease of Capital Assets	405	0	29	29	1,250	1,250	10,976	9,726	9,726
Other	1,262	219	602	383	1,050	1,050	1,050	0	0
<b>Human Services (1)</b>	<b>1,816</b>	<b>500</b>	<b>1,068</b>	<b>568</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>0</b>
<b>Fleet Management</b>	<b>3,717</b>	<b>1,026</b>	<b>406</b>	<b>(620)</b>	<b>3,750</b>	<b>3,750</b>	<b>3,750</b>	<b>0</b>	<b>0</b>
Fuel & Warranty Reimbursements	2,596	788	283	(505)	2,250	2,250	2,250	0	0
Other	1,121	238	123	(115)	1,500	1,500	1,500	0	0
<b>Licenses &amp; Inspections</b>	<b>65,332</b>	<b>14,310</b>	<b>15,137</b>	<b>827</b>	<b>71,550</b>	<b>71,550</b>	<b>71,550</b>	<b>0</b>	<b>0</b>
<b>Records</b>	<b>17,519</b>	<b>4,560</b>	<b>4,672</b>	<b>112</b>	<b>18,750</b>	<b>18,750</b>	<b>18,750</b>	<b>0</b>	<b>0</b>
Recording of Legal Instruments	12,364	3,238	3,331	93	12,950	12,950	13,140	190	190
Other	5,155	1,322	1,341	19	5,800	5,800	5,610	(190)	(190)
<b>Finance</b>	<b>14,630</b>	<b>2,780</b>	<b>3,672</b>	<b>892</b>	<b>13,760</b>	<b>13,760</b>	<b>13,760</b>	<b>0</b>	<b>0</b>
Reimbursements - Prescriptions / Other	13,441	2,430	3,367	937	12,150	12,150	12,150	0	0
Employee Health Benefit Charges	1,155	350	305	(45)	1,400	1,400	1,400	0	0
Other	34	0	0	0	210	210	210	0	0
<b>Revenue</b>	<b>7,562</b>	<b>1,312</b>	<b>977</b>	<b>(335)</b>	<b>10,070</b>	<b>10,070</b>	<b>9,345</b>	<b>(725)</b>	<b>(725)</b>
Non-Profit Contribution Program	3,002	383	278	(105)	3,830	3,830	3,830	0	0
Casino Settlement Agreement Payments	2,641	539	375	(164)	5,155	5,155	4,430	(725)	(725)
Other	1,919	390	324	(66)	1,085	1,085	1,085	0	0
<b>City Treasurer</b>	<b>17,636</b>	<b>(285)</b>	<b>750</b>	<b>1,035</b>	<b>2,682</b>	<b>2,682</b>	<b>2,682</b>	<b>0</b>	<b>0</b>
Interest Earnings	17,626	(312)	748	1,060	2,082	2,082	2,082	0	0
Other	10	27	2	(25)	600	600	600	0	0
<b>Free Library</b>	<b>607</b>	<b>78</b>	<b>2</b>	<b>(76)</b>	<b>775</b>	<b>775</b>	<b>775</b>	<b>0</b>	<b>0</b>
<b>Chief Administrator</b>	<b>7,768</b>	<b>2,837</b>	<b>1,873</b>	<b>(964)</b>	<b>10,320</b>	<b>10,320</b>	<b>8,170</b>	<b>(2,150)</b>	<b>(2,150)</b>
Burglar Alarm Licenses Fees & Fines	3,673	1,219	1,150	(69)	4,875	4,875	4,875	0	0
Solid Waste Code Violations (SWEEP)	4,035	1,613	723	(890)	5,375	5,375	3,225	(2,150)	(2,150)
Other	60	5	0	(5)	70	70	70	0	0

**TABLE R-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**  
**(000 omitted)**

Category	FY20 Unaudited Actual	FISCAL YEAR 2021							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
								Adopted	Target
<b>Register of Wills</b>	<b>3,763</b>	<b>889</b>	<b>1,064</b>	<b>175</b>	<b>3,555</b>	<b>3,555</b>	<b>3,555</b>	<b>0</b>	<b>0</b>
<b>Sheriff</b>	<b>10,507</b>	<b>0</b>	<b>184</b>	<b>184</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0</b>
<b>First Judicial District</b>	<b>26,106</b>	<b>4,266</b>	<b>4,967</b>	<b>701</b>	<b>30,550</b>	<b>30,550</b>	<b>30,550</b>	<b>0</b>	<b>0</b>
Court Costs, Fees and Charges	18,022	3,000	3,266	266	20,000	20,000	20,000	0	0
Code Violation Fines	1,670	225	244	19	1,500	1,500	1,500	0	0
Moving Violation Fines (Traffic Court)	3,427	720	1,135	415	4,800	4,800	4,800	0	0
Forfeited Bail, Bail Fees (Clerk of Courts)	1,816	285	260	(25)	1,900	1,900	1,900	0	0
Other	1,171	36	62	26	2,350	2,350	2,350	0	0
<b>All Other</b>	<b>13,920</b>	<b>878</b>	<b>3,353</b>	<b>2,475</b>	<b>7,067</b>	<b>7,067</b>	<b>7,067</b>	<b>0</b>	<b>0</b>
<b>TOTAL LOCAL NON-TAX REVENUE</b>	<b>365,113</b>	<b>84,894</b>	<b>69,738</b>	<b>(15,156)</b>	<b>357,890</b>	<b>357,890</b>	<b>357,118</b>	<b>(772)</b>	<b>(772)</b>
<b>OTHER GOVERNMENTS</b>									
<b>PICA City Account (2)</b>	<b>495,943</b>	<b>94,120</b>	<b>110,274</b>	<b>16,154</b>	<b>470,600</b>	<b>470,600</b>	<b>470,600</b>	<b>0</b>	<b>0</b>
<b>Managing Director</b>	<b>64,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>115</b>	<b>115</b>	<b>115</b>	<b>0</b>	<b>0</b>
Emergency Preparedness	64,150	0	0	0	115	115	115	0	0
<b>Police</b>	<b>3,053</b>	<b>750</b>	<b>1,229</b>	<b>479</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
State Reimbursement-Police Training	3,053	750	1,229	479	3,000	3,000	3,000	0	0
<b>Streets</b>	<b>4,130</b>	<b>4</b>	<b>0</b>	<b>(4)</b>	<b>3,325</b>	<b>3,325</b>	<b>3,325</b>	<b>0</b>	<b>0</b>
Snow Removal	2,500	0	0	0	2,500	2,500	2,500	0	0
Other	1,630	4	0	(4)	825	825	825	0	0
<b>Public Health (1)</b>	<b>37,322</b>	<b>3,266</b>	<b>14,968</b>	<b>11,702</b>	<b>43,774</b>	<b>43,774</b>	<b>48,774</b>	<b>5,000</b>	<b>5,000</b>
<b>Public Property</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>0</b>	<b>0</b>
PGW Rental	18,000	0	0	0	18,000	18,000	18,000	0	0
<b>Finance</b>	<b>174,747</b>	<b>125,750</b>	<b>125,181</b>	<b>(569)</b>	<b>175,738</b>	<b>175,738</b>	<b>174,888</b>	<b>(850)</b>	<b>(850)</b>
State Pension Fund Aid (Act 205)	81,988	81,988	82,038	50	81,988	81,988	82,038	50	50
State Wage Tax Relief Funding	86,275	43,137	43,143	6	86,275	86,275	86,275	0	0
State Police Fines	538	0	0	0	700	700	700	0	0
Gaming - Local Share Assessment	5,545	625	0	(625)	5,500	5,500	4,600	(900)	(900)
Other	401	0	0	0	1,275	1,275	1,275	0	0
<b>Revenue</b>	<b>32,551</b>	<b>1,560</b>	<b>0</b>	<b>(1,560)</b>	<b>31,203</b>	<b>31,203</b>	<b>31,203</b>	<b>0</b>	<b>0</b>
PPA - Parking/Violation/Fines	32,539	1,560	0	(1,560)	31,191	31,191	31,191	0	0
Other	12	0	0	0	12	12	12	0	0
<b>City Treasurer</b>	<b>4,768</b>	<b>165</b>	<b>0</b>	<b>(165)</b>	<b>4,739</b>	<b>4,739</b>	<b>3,639</b>	<b>(1,100)</b>	<b>(1,100)</b>
Retail Liquor License	1,122	165	0	(165)	1,100	1,100	0	(1,100)	(1,100)
State Utility Tax Refund	3,646	0	0	0	3,639	3,639	3,639	0	0
<b>First Judicial District</b>	<b>12,376</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,239</b>	<b>15,239</b>	<b>15,239</b>	<b>0</b>	<b>0</b>
State Reimbursement-Intensive Probation	5,251	0	0	0	4,882	4,882	4,882	0	0
State Reimbursement-County Court Costs	6,735	0	0	0	10,075	10,075	10,075	0	0
Other	390	0	0	0	282	282	282	0	0
<b>All Other</b>	<b>11,499</b>	<b>70</b>	<b>22</b>	<b>(48)</b>	<b>2,464</b>	<b>2,464</b>	<b>2,464</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER GOVERNMENTS</b>	<b>858,539</b>	<b>225,685</b>	<b>251,674</b>	<b>25,989</b>	<b>768,197</b>	<b>768,197</b>	<b>771,247</b>	<b>3,050</b>	<b>3,050</b>

(1) See Table R-5 for detail.

(2) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

**Summary Table R-5**  
**QUARTERLY CITY MANAGERS REPORT**  
**Summary of Revenue**  
**Dept. of Human Services/Dept. of Public Health**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**  
**(000 omitted)**

AGENCY AND REVENUE SOURCE	FY20 Unaudited Actual	FY 21 Adopted Budget	FY 21 Target Budget	FY 21 Current Projection	Increase/ (Decrease) vs Target
<b>PUBLIC HEALTH</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Patient Care	17,745	18,145	18,145	18,145	0
Managed Care -Nursing Home	43,024	43,132	43,132	43,132	0
Pharmacy Fees	3,591	3,350	3,350	3,350	0
Environmental User Fees	5,533	4,340	4,340	4,340	0
Other	649	500	500	500	0
<b>Subtotal Local Non-Tax</b>	<b>70,542</b>	<b>69,467</b>	<b>69,467</b>	<b>69,467</b>	<b>0</b>
<b>Revenue from Other Governments:</b>					
<b>State:</b>					
County Health	4,656	8,466	8,466	8,466	0
Medical Assistance-Outpatient (Health Centers)	12,479	13,941	13,941	16,191	2,250
Medical Assistance-Nursing Home	188	0	0	0	0
Capital Improvements-Nursing Home	0	0	0	0	0
<b>Federal:</b>					
Medicare-Outpatient (Health Centers)	3,645	2,791	2,791	2,791	0
Medicare-Home Care (Nursing Home)	798	1,476	1,476	1,476	0
Medical Assistance-Outpatient (Health Centers)	15,253	17,040	17,040	19,790	2,750
Medical Assistance-Nursing Home	229	0	0	0	0
Capital Improvements-Nursing Home	33	0	0	0	0
Summer Food Inspection	41	60	60	60	0
<b>Subtotal Other Governments</b>	<b>37,322</b>	<b>43,774</b>	<b>43,774</b>	<b>48,774</b>	<b>5,000</b>
<b>TOTAL PUBLIC HEALTH</b>	<b>107,864</b>	<b>113,241</b>	<b>113,241</b>	<b>118,241</b>	<b>5,000</b>
<b>HUMAN SERVICES</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Child Care - S.S.I.	1,816	2,300	2,300	2,300	0
Other	196	200	200	200	0
<b>Subtotal Local Non-Tax</b>	<b>2,012</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>
<b>TOTAL HUMAN SERVICES</b>	<b>2,012</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## **GENERAL FUND**

## **OBLIGATIONS**

**Table O-1**  
**Analysis of Forecast Year-End Departmental Obligations**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**

Note: "Obligations include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in Millions)

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2021 for FY 2021  Reasons/Comments
City Commissioners		(\$9.7)		Higher obligations for presidential election
District Attorney		(\$4.3)		Increase funding for operations
Finance		(\$1.2)		Higher than anticipated contributions and risk insurance obligations
Finance-Fringe Benefits		(\$3.7)		Higher than anticipated fringe benefits costs
Fire		(\$24.0)		Maintains some, but not all, existing services
Planning and Development		(\$5.5)		Increase for eviction diversion and pre-COVID rental assistance
Public Health		(\$4.0)		Increase for providers impacted by pandemic
Streets		(\$8.7)		Higher than anticipated waste disposal obligations and implementation of commercial corridor cleaning program
Commerce	\$0.5			Transfer to Streets for commercial corridor program
City Treasurer		(\$0.4)		Increase for consulting, audits, and training
Various		(\$3.9)		Increase for contractual obligations
<b>TOTAL VARIANCE FROM TARGET BUDGET PLAN</b>	<b>\$0.5</b>	<b>(\$65.4)</b>	<b>(\$64.9)</b>	
<b>Difference between FY2021 Adopted Budget and FY2021 Target Budget Plan Obligations</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	
	Forecast Better Than Budget	Forecast Worse Than Budget	Net Variance From Budget	
<b>TOTAL VARIANCE FROM BUDGET</b>	<b>\$0.5</b>	<b>(\$65.4)</b>	<b>(\$64.9)</b>	

Note: The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING SEPTEMBER 30, 2020

DEPARTMENT	FY 2020 UNAUDITED ACTUAL	FISCAL YEAR 2021 YEAR TO DATE			FISCAL YEAR 2021 FULL YEAR				
		TARGET BUDGET	ACTUAL	ACTUAL (OVER) UNDER TARGET BUDGET	ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER	
		PLAN						ADOPTED BUDGET	TARGET
Art Museum Subsidy	2,550,000	510,000	510,000	0	2,040,000	2,040,000	2,040,000	0	0
Auditing (City Controller's Office)	9,983,963	2,305,956	2,305,956	0	9,568,289	9,568,289	9,568,289	0	0
Board of Ethics	968,750	176,469	176,469	0	975,196	975,196	975,196	0	0
Board of Revision of Taxes	1,106,373	249,630	249,630	0	1,043,214	1,043,214	1,043,214	0	0
City Commissioners (Election Board)	14,183,398	4,003,501	4,003,501	0	12,297,852	12,297,852	22,044,682	(9,746,830)	(9,746,830)
City Council	17,406,469	4,030,043	4,030,043	0	42,282,973	42,282,973	42,282,973	0	0
City Representative	1,029,060	0	0	0	0	0	0	0	0
City Treasurer	1,456,308	384,713	384,713	0	1,583,938	1,583,938	1,948,938	(365,000)	(365,000)
Civil Service Commission	190,826	81,879	81,879	0	207,742	207,742	207,742	0	0
Commerce	10,227,130	4,243,002	4,243,002	0	3,637,148	3,637,148	3,184,826	452,322	452,322
Commerce-Convention Center Subsidy	15,000,000	15,000,000	15,000,000	0	15,000,000	15,000,000	15,000,000	0	0
Commerce-Economic Stimulus	5,654,666	0	0	0	3,015,000	3,015,000	3,015,000	0	0
District Attorney	45,281,660	11,220,663	11,220,663	0	33,376,659	33,376,659	37,631,659	(4,255,000)	(4,255,000)
Finance	99,287,977	4,819,557	4,819,557	0	38,724,672	38,724,672	39,970,029	(1,245,357)	(1,245,357)
Finance-Budget Stabilization Reserve	34,276,000	0	0	0	0	0	0	0	0
Finance-Disability-Reg #32 Payroll	1,092,451	372,597	372,597	0	2,650,000	2,650,000	2,650,000	0	0
Finance-Federal Grant Reserve	0	0	0	0	25,000,000	25,000,000	25,000,000	0	0
Finance-Community College Subsidy	36,059,207	19,654,604	19,654,604	0	44,110,159	44,110,159	44,110,159	0	0
Finance - Employee Benefits	1,363,379,632	160,881,206	160,881,206	0	1,287,159,003	1,287,159,003	1,290,884,993	(3,725,990)	(3,725,990)
Unemployment Compensation	4,687,316	2,710,385	2,710,385	0	4,080,260	4,080,260	4,080,260	0	0
Employee Disability	61,343,339	21,350,324	21,350,324	0	74,028,253	74,028,253	74,028,253	0	0
Pension Obligation Bonds	110,070,681	20,767,558	20,767,558	0	34,847,911	34,847,911	34,937,703	(89,792)	(89,792)
Pension	606,363,107	(858,954)	(858,954)	0	587,780,712	587,780,712	591,416,910	(3,636,198)	(3,636,198)
Pension-Sales Tax	42,731,949	0	0	0	27,253,908	27,253,908	27,253,908	0	0
Pension-Plan 10	344,685	0	0	0	300,000	300,000	300,000	0	0
FICA	80,102,612	19,306,242	19,306,242	0	84,264,776	84,264,776	84,264,776	0	0
Flex Cash Payments	911,356	(936)	(936)	0	800,000	800,000	800,000	0	0
Health / Medical	443,747,420	95,609,543	95,609,543	0	459,268,183	459,268,183	459,268,183	0	0
Group Life Insurance	4,878,548	878,442	878,442	0	8,850,000	8,850,000	8,850,000	0	0
Group Legal	8,010,344	1,118,602	1,118,602	0	5,535,000	5,535,000	5,535,000	0	0
Tool Allowance	188,275	0	0	0	150,000	150,000	150,000	0	0
Finance-Hero Scholarship Awards	0	0	0	0	25,000	25,000	25,000	0	0
Finance-Indemnities	7,238,981	11,259,503	11,259,503	0	49,246,000	49,246,000	49,246,000	0	0
Finance-Refunds	11,660	6,503	6,503	0	250,000	250,000	250,000	0	0
Finance-School District Contribution	227,106,410	0	0	0	252,578,558	252,578,558	252,578,558	0	0
Finance-Witness Fees	94,904	30	30	0	171,518	171,518	171,518	0	0
Fire	330,899,509	74,345,285	79,560,080	(5,214,795)	315,056,258	315,056,258	339,056,258	(24,000,000)	(24,000,000)
First Judicial District	116,576,528	24,005,254	24,005,254	0	116,036,029	116,036,029	116,036,029	0	0
Fleet Management	46,073,994	13,402,484	13,402,484	0	46,803,724	46,803,724	46,803,724	0	0
Fleet Management - Vehicle Purchases	18,274,884	7,053,232	7,053,232	0	9,797,739	9,797,739	9,797,739	0	0
Free Library	46,268,851	11,047,798	11,047,798	0	39,650,733	39,650,733	39,650,733	0	0
Human Relations Commission	2,332,700	524,377	524,377	0	2,422,973	2,422,973	2,422,973	0	0
Human Services	112,543,973	52,368,907	52,368,907	0	163,090,633	163,090,633	164,544,253	(1,453,620)	(1,453,620)
Labor	2,217,240	479,172	479,172	0	2,839,104	2,839,104	2,839,104	0	0
Law	16,572,642	4,345,496	4,345,496	0	15,014,106	15,014,106	15,014,106	0	0
Licenses & Inspections	38,894,319	7,887,106	7,887,106	0	38,251,694	38,251,694	38,251,694	0	0
L&I-Board of Building Standards	79,592	18,737	18,737	0	82,018	82,018	82,018	0	0
L&I-Board of L & I Review	136,765	29,777	29,777	0	176,071	176,071	176,071	0	0

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TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING SEPTEMBER 30, 2020

DEPARTMENT	FY 2020 UNAUDITED ACTUAL	FISCAL YEAR 2021 YEAR TO DATE			FISCAL YEAR 2021 FULL YEAR				
		TARGET BUDGET PLAN	ACTUAL	ACTUAL (OVER) UNDER TARGET BUDGET	ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER ADOPTED BUDGET TARGET	
Managing Director's Office	106,923,960	11,637,780	11,637,780	0	70,615,244	70,615,244	70,392,791	222,453	222,453
Managing Director-Legal Services	50,938,541	47,648,000	47,648,000	0	50,104,181	50,104,181	50,104,181	0	0
Mayor's Office	6,137,229	1,659,207	1,659,207	0	6,463,592	6,463,592	6,746,092	(282,500)	(282,500)
Mayor's Office-Scholarships	200,000	0	0	0	100,000	100,000	200,000	(100,000)	(100,000)
Mayor's Office-Comm. Empowerment & Opp.	90,500	0	0	0	45,000	45,000	45,000	0	0
Mural Arts Program	2,130,112	95,094	95,094	0	2,124,562	2,124,562	2,124,562	0	0
Office of Arts and Culture	4,375,429	0	0	0	0	0	0	0	0
Office of Behavioral Hlth & Intellectual disAbility	15,911,407	14,261,470	14,261,470	0	15,477,402	15,477,402	15,477,402	0	0
Office of the Chief Administrative Officer	6,764,845	1,890,216	1,890,216	0	6,333,779	6,333,779	6,333,779	0	0
Office of Children and Families	43,088,830	92,627	92,627	0	418,820	418,820	418,820	0	0
Office of Homeless Services	60,113,037	15,913,859	15,913,859	0	44,038,587	44,038,587	44,038,587	0	0
Office of Human Resources	5,965,201	1,268,769	1,268,769	0	6,237,735	6,237,735	6,237,735	0	0
Office of Innovation and Technology-Base	75,977,630	19,813,093	19,813,093	0	75,795,173	75,795,173	76,317,442	(522,269)	(522,269)
Office of Innovation and Technology-911	19,916,769	10,907,552	10,907,552	0	53,564,955	53,564,955	53,564,955	0	0
Office of the Inspector General	1,497,267	351,306	351,306	0	1,575,681	1,575,681	1,575,681	0	0
Office of Property Assessment	14,711,421	3,057,866	3,057,866	0	16,101,293	16,101,293	16,101,293	0	0
Office of Sustainability	1,225,513	300,952	300,952	0	1,203,180	1,203,180	1,279,219	(76,039)	(76,039)
Parks and Recreation	64,969,290	11,629,499	11,629,499	0	54,926,154	54,926,154	55,271,008	(344,854)	(344,854)
Planning & Development <sup>(1)</sup>	18,252,409	4,030,088	4,030,088	0	8,535,183	8,535,183	14,055,183	(5,520,000)	(5,520,000)
Police	774,398,600	159,659,896	159,659,896	0	727,007,734	727,007,734	727,007,734	0	0
Prisons	243,998,662	112,475,919	112,475,919	0	220,169,920	220,169,920	220,169,920	0	0
Procurement	5,084,255	1,221,235	1,221,235	0	4,760,336	4,760,336	4,760,336	0	0
Public Health	168,574,970	75,494,622	75,494,622	0	159,352,985	159,352,985	163,276,794	(3,923,809)	(3,923,809)
Public Property	68,857,821	24,648,761	24,648,761	0	70,224,341	70,224,341	71,130,878	(906,537)	(906,537)
Public Property-SEPTA Subsidy	86,290,000	0	0	0	84,608,000	84,608,000	84,608,000	0	0
Public Property-Space Rentals	26,086,731	26,086,731	26,086,731	0	25,567,715	25,567,715	25,567,715	0	0
Public Property-Utilities	28,681,562	25,348,502	25,348,502	0	25,447,623	25,447,623	25,447,623	0	0
Records	4,221,199	1,078,980	1,078,980	0	4,004,335	4,004,335	4,004,335	0	0
Register of Wills	4,891,630	1,079,885	1,079,885	0	4,221,429	4,221,429	4,221,429	0	0
Revenue	30,321,874	6,639,870	6,639,870	0	29,211,398	29,211,398	29,649,398	(438,000)	(438,000)
Sheriff	30,280,459	6,149,518	6,149,518	0	26,795,874	26,795,874	26,795,874	0	0
Sinking Fund Commission (Debt Service)	266,354,318	152,385,803	152,385,803	0	282,632,431	282,632,431	282,632,431	0	0
Streets-Disposal	49,829,681	12,865,645	19,058,300	(6,192,655)	51,462,580	51,462,580	59,762,580	(8,300,000)	(8,300,000)
Streets	125,015,648	24,147,922	24,147,922	0	101,559,775	101,559,775	101,936,058	(376,283)	(376,283)
<b>TOTAL GENERAL FUND</b>	<b>5,036,533,622</b>	<b>1,208,548,148</b>	<b>1,219,955,598</b>	<b>(11,407,450)</b>	<b>4,804,851,000</b>	<b>4,804,851,000</b>	<b>4,869,758,313</b>	<b>(64,907,313)</b>	<b>(64,907,313)</b>

(1) Obligations for eviction diversion and pre-COVID rental assistance will be incurred in the second half of the fiscal year

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR					
				Target Budget Plan	Actual		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection		
					Actual	(Over) Under Target Budget				(Over) Under		
											Adopted Budget	Target Budget
<b>Atwater Kent Museum</b>												
Full-Time Positions	4	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	256,771	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	2,413	0	0	0	0	0	0	0	0	0	0	0
<b>Auditing</b>												
Full-Time Positions	116	124	121	119	119	0	135	135	135	0	0	0
Class 100 Total Oblig./Approp.	8,324,348	8,650,965	9,466,389	2,064,751	2,064,751	0	9,045,839	9,045,839	9,045,839	0	0	0
Class 100 Overtime Oblig./Approp.	88,050	73,243	60,388	20,000	13,237	6,763	80,000	80,000	80,000	0	0	0
<b>Board of Ethics</b>												
Full-Time Positions	10	10	7	8	8	0	10	10	10	0	0	0
Class 100 Total Oblig./Approp.	942,040	875,033	922,164	174,560	174,560	0	915,196	915,196	915,196	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
<b>Board of Revision of Taxes</b>												
Full-Time Positions	11	11	14	15	15	0	16	16	16	0	0	0
Class 100 Total Oblig./Approp.	904,051	928,286	1,044,789	220,438	220,438	0	987,587	987,587	987,587	0	0	0
Class 100 Overtime Oblig./Approp.	0	190	1,967	0	0	0	0	0	0	0	0	0
<b>City Commissioners</b>												
Full-Time Positions	100	94	98	143	143	0	105	105	105	0	0	0
Class 100 Total Oblig./Approp.	5,524,532	5,830,533	7,075,077	1,657,517	1,657,517	0	6,714,174	6,714,174	6,714,174	0	0	0
Class 100 Overtime Oblig./Approp.	803,429	1,033,718	1,592,963	274,389	268,239	6,150	1,097,554	1,097,554	1,325,941	(228,387)	(228,387)	
<b>City Council</b>												
Full-Time Positions	192	197	180	188	188	0	208	208	208	0	0	0
Class 100 Total Oblig./Approp.	13,909,585	14,104,805	14,433,197	3,063,138	3,063,138	0	14,877,138	14,877,138	14,877,138	0	0	0
Class 100 Overtime Oblig./Approp.	14,624	2,882	0	0	0	0	0	0	0	0	0	0
<b>City Representative</b>												
Full-Time Positions	9	8	5	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	631,584	714,833	683,372	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	4,165	2,239	0	0	0	0	0	0	0	0	0	0

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR				
				Target Budget Plan	Actual		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	
					Actual	(Over) Under Target Budget				(Over) Under	
											Adopted Budget
<b>City Treasurer</b>											
Full-Time Positions	15	16	16	16	16	0	18	18	18	0	0
Class 100 Total Oblig./Approp.	1,064,446	1,098,380	1,268,936	285,472	285,472	0	1,368,170	1,368,170	1,368,170	0	0
Class 100 Overtime Oblig./Approp.	0	3,927	8,586	0	9,074	(9,074)	0	0	31,598	(31,598)	(31,598)
<b>Civil Service Commission</b>											
Full-Time Positions	2	2	2	1	1	0	2	2	2	0	0
Class 100 Total Oblig./Approp.	163,743	168,597	160,826	52,379	52,379	0	177,148	177,148	177,148	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
<b>Commerce</b>											
Full-Time Positions	31	48	44	43	43	0	42	42	42	0	0
Class 100 Total Oblig./Approp.	2,114,325	3,028,159	3,453,180	769,388	769,388	0	2,394,341	2,394,341	2,499,341	(105,000)	(105,000)
Class 100 Overtime Oblig./Approp.	1,176	5,257	6,816	500	0	500	2,000	2,000	10,000	(8,000)	(8,000)
<b>District Attorney</b>											
Full-Time Positions	455	491	545	530	569	(39)	513	513	513	0	0
Class 100 Total Oblig./Approp.	32,249,281	34,265,564	38,029,618	8,775,015	8,775,015	0	30,262,904	30,262,904	33,762,904	(3,500,000)	(3,500,000)
Class 100 Overtime Oblig./Approp.	52,297	155,103	135,138	50,490	157,873	(107,383)	201,960	201,960	106,244	95,716	95,716
<b>Finance</b>											
Full-Time Positions	115	116	119	116	116	0	131	131	131	0	0
Class 100 Total Oblig./Approp.	6,963,917	7,756,138	9,222,201	1,971,966	1,971,966	0	10,312,396	10,312,396	9,917,135	395,261	395,261
Class 100 Overtime Oblig./Approp.	45,510	74,302	74,119	15,125	21,244	(6,119)	60,500	60,500	78,211	(17,711)	(17,711)
<b>Finance - Reg #32 Disability</b>											
Full-Time Positions	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,556,892	2,413,758	1,092,451	372,597	372,597	0	2,650,000	2,650,000	2,650,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
<b>Fire</b>											
Full-Time Positions	2,511	2,530	2,628	2,728	2,728	0	3,368	3,368	3,368	0	0
Class 100 Total Oblig./Approp.	244,026,657	283,319,650	303,857,650	65,724,993	70,939,788	(5,214,795)	289,256,642	289,256,642	313,256,642	(24,000,000)	(24,000,000)
Class 100 Overtime Oblig./Approp.	36,673,566	50,943,620	63,932,091	11,928,446	16,419,363	(4,490,917)	47,713,783	47,713,783	59,633,927	(11,920,144)	(11,920,144)

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR				
				Target Budget Plan	Actual		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	
					Actual	(Over) Under Target Budget				(Over) Under	
											Adopted Budget
<b>First Judicial District</b>											
Full-Time Positions	1,867	1,842	1,825	1,844	1,845	(1)	1,878	1,878	1,878	0	0
Class 100 Total Oblig./Approp.	98,343,914	100,719,400	103,276,427	21,058,962	21,058,962	0	105,324,122	105,324,122	105,324,122	0	0
Class 100 Overtime Oblig./Approp.	25,034	24,242	47,641	23,710	1,458	22,252	94,840	94,840	94,840	0	0
<b>Fleet Management</b>											
Full-Time Positions	281	286	282	281	281	0	312	312	312	0	0
Class 100 Total Oblig./Approp.	17,532,835	18,501,080	18,563,332	3,373,914	3,373,914	0	19,073,455	19,073,455	19,073,455	0	0
Class 100 Overtime Oblig./Approp.	2,249,940	2,406,919	1,679,115	360,726	146,355	214,371	1,442,904	1,442,904	1,442,904	0	0
<b>Free Library</b>											
Full-Time Positions	649	651	677	664	664	0	756	756	756	0	0
Class 100 Total Oblig./Approp.	36,929,841	38,004,616	41,221,658	7,809,244	7,809,244	0	35,549,343	35,549,343	35,549,343	0	0
Class 100 Overtime Oblig./Approp.	1,576,070	1,667,956	1,646,292	28,635	53,936	(25,301)	114,541	114,541	209,247	(94,706)	(94,706)
<b>Human Relations Commission</b>											
Full-Time Positions	32	32	34	33	33	0	37	37	37	0	0
Class 100 Total Oblig./Approp.	2,033,062	2,071,428	2,286,672	521,634	521,634	0	2,360,285	2,360,285	2,360,285	0	0
Class 100 Overtime Oblig./Approp.	0	0	23	0	13,142	(13,142)	0	0	0	0	0
<b>Human Services</b>											
Full-Time Positions	517	396	437	492	492	0	492	492	492	0	0
Class 100 Total Oblig./Approp. *	30,712,077	22,738,842	22,404,173	(3,378)	(3,378)	0	31,673,433	31,673,433	32,098,433	(425,000)	(425,000)
Class 100 Overtime Oblig./Approp. *	3,968,761	2,644,765	2,993,692	775,323	0	775,323	3,101,290	3,101,290	3,101,290	0	0
<i>*DHS expenses are transferred from the Grants Fd.</i>											
<b>Labor</b>											
Full-Time Positions	20	22	27	27	27	0	35	35	35	0	0
Class 100 Total Oblig./Approp.	1,425,750	1,586,766	1,945,732	439,420	439,420	0	2,395,467	2,395,467	2,395,467	0	0
Class 100 Overtime Oblig./Approp.	71	274	986	4,518	4	4,514	18,072	18,072	16	18,056	18,056
<b>Law</b>											
Full-Time Positions	121	128	130	130	130	0	134	134	134	0	0
Class 100 Total Oblig./Approp.	7,978,352	8,802,032	9,733,493	2,168,358	2,168,358	0	9,520,003	9,520,003	9,520,003	0	0
Class 100 Overtime Oblig./Approp.	1,254	72	6	0	0	0	0	0	100	(100)	(100)

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR					
				Target Budget Plan	Actual		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection		
					Actual	(Over) Under Target Budget				(Over) Under		
											Adopted Budget	Target Budget
<b>Licenses &amp; Inspections</b>												
Full-Time Positions	396	372	394	395	395	0	423	423	423	0	0	
Class 100 Total Oblig./Approp.	22,292,655	23,626,633	24,986,716	5,310,663	5,310,663	0	23,970,217	23,970,217	23,970,217	0	0	
Class 100 Overtime Oblig./Approp.	1,306,891	1,432,352	1,408,144	332,803	79,941	252,862	1,331,213	1,331,213	1,321,213	10,000	10,000	
<b>L&amp;I-Board of Building Standards</b>												
Full-Time Positions	1	1	1	1	1	0	1	1	1	0	0	
Class 100 Total Oblig./Approp.	67,339	83,562	79,592	18,737	18,737	0	82,018	82,018	82,018	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	
<b>L&amp;I-Board of L &amp; I Review</b>												
Full-Time Positions	2	2	2	2	2	0	2	2	2	0	0	
Class 100 Total Oblig./Approp.	143,207	129,561	126,329	29,777	29,777	0	165,635	165,635	165,635	0	0	
Class 100 Overtime Oblig./Approp.	1,372	1,164	35	0	0	0	0	0	0	0	0	
<b>Managing Director</b>												
Full-Time Positions	307	307	287	290	290	0	317	317	317	0	0	
Class 100 Total Oblig./Approp.	20,292,249	20,519,487	40,052,290	4,109,113	4,109,113	0	36,119,907	36,119,907	35,454,287	665,620	665,620	
Class 100 Overtime Oblig./Approp.	471,245	501,777	1,088,557	165,000	73,547	91,453	660,000	660,000	979,709	(319,709)	(319,709)	
<b>Mayor's Office</b>												
Full-Time Positions	41	51	61	60	64	(4)	65	65	65	0	0	
Class 100 Total Oblig./Approp.	3,487,719	4,779,593	5,526,098	1,327,570	1,327,570	0	5,775,991	5,775,991	5,808,491	(32,500)	(32,500)	
Class 100 Overtime Oblig./Approp.	0	0	88	0	0	0	0	0	0	0	0	
<b>Mayor's Office of Community Empowerment and Opportunity</b>												
Full-Time Positions	2	0	0	0	0	0	0	0	0	0	0	
Class 100 Total Oblig./Approp.	233,263	90,000	90,000	0	0	0	45,000	45,000	45,000	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	
<b>Mural Arts Program</b>												
Full-Time Positions	11	11	10	10	10	0	10	10	10	0	0	
Class 100 Total Oblig./Approp.	545,525	587,931	598,178	95,094	95,094	0	578,952	578,952	578,952	0	0	
Class 100 Overtime Oblig./Approp.	28,588	16,444	11,874	8,954	181	8,773	35,814	35,814	35,814	0	0	

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR					
				Target Budget Plan	Actual (Over) Under		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
					Actual	Target Budget				Adopted Budget	Target Budget	
<b>Office of Arts and Culture</b>												
Full-Time Positions	5	7	2	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	274,563	453,399	544,982	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	40	150	0	0	0	0	0	0	0	0	0
<b>Office of Behavioral Health and Intellectual disAbility</b>												
Full-Time Positions	16	16	24	23	23	0	24	24	24	0	0	0
Class 100 Total Oblig./Approp.	1,558,164	1,580,748	1,550,431	355,578	355,578	0	1,546,510	1,546,510	1,546,510	0	0	0
Class 100 Overtime Oblig./Approp.	6,737	6,906	6,636	1,625	213	1,412	6,500	6,500	6,500	0	0	0
<b>Office of the Chief Administrative Officer</b>												
Full-Time Positions	58	56	64	63	63	0	68	68	68	0	0	0
Class 100 Total Oblig./Approp.	4,045,694	3,831,785	4,435,378	914,193	914,193	0	4,256,565	4,256,565	4,256,565	0	0	0
Class 100 Overtime Oblig./Approp.	54,046	21,904	2,621	3,857	213	3,644	15,429	15,429	8,198	7,231	7,231	7,231
<b>Office of Children and Families</b>												
Full-Time Positions	33	32	40	3	3	0	3	3	3	0	0	0
Class 100 Total Oblig./Approp.	2,215,607	2,318,022	2,789,271	92,627	92,627	0	418,820	418,820	418,820	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
<b>Office of Homeless Services</b>												
Full-Time Positions	150	151	151	127	127	0	143	143	143	0	0	0
Class 100 Total Oblig./Approp.	8,685,048	9,056,465	9,589,667	1,763,159	1,763,159	0	8,068,689	8,068,689	7,618,135	450,554	450,554	450,554
Class 100 Overtime Oblig./Approp.	145,390	201,728	332,810	59,699	62,044	(2,345)	238,796	238,796	238,796	0	0	0
<b>Office of Human Resources</b>												
Full-Time Positions	78	77	79	79	79	0	75	75	75	0	0	0
Class 100 Total Oblig./Approp.	4,766,878	4,913,051	5,185,267	1,129,398	1,129,398	0	5,290,733	5,290,733	5,290,733	0	0	0
Class 100 Overtime Oblig./Approp.	44,902	45,485	63,347	0	3,276	(3,276)	0	0	12,572	(12,572)	(12,572)	(12,572)

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR				
				Target Budget Plan	Actual		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	
					Actual	(Over) Under Target Budget				(Over) Under	
										Adopted Budget	Target Budget
<b>Office of Innovation and Technology</b>											
Full-Time Positions	284	277	317	310	310	0	358	358	360	(2)	(2)
Class 100 Total Oblig./Approp.	20,852,810	20,875,286	24,148,702	5,391,561	5,391,561	0	24,163,694	24,163,694	24,828,634	(664,940)	(664,940)
Class 100 Overtime Oblig./Approp.	561,859	489,644	486,875	136,630	58,351	78,279	546,520	546,520	403,770	142,750	142,750
<i>OIT-Base</i>											
Full-Time Positions	282	265	301	295	295	0	342	342	344	(2)	(2)
Class 100 Total Oblig./Approp.	19,828,255	19,846,610	22,772,627	5,124,927	5,124,927	0	22,822,147	22,822,147	23,487,087	(664,940)	(664,940)
Class 100 Overtime Oblig./Approp.	485,509	454,207	448,945	124,503	51,906	72,597	498,011	498,011	380,261	117,750	117,750
<i>OIT-911</i>											
Full-Time Positions	2	12	16	15	15	0	16	16	16	0	0
Class 100 Total Oblig./Approp.	1,024,555	1,028,676	1,376,075	266,634	266,634	0	1,341,547	1,341,547	1,341,547	0	0
Class 100 Overtime Oblig./Approp.	76,350	35,437	37,930	12,127	6,445	5,682	48,509	48,509	23,509	25,000	25,000
<b>Office of the Inspector General</b>											
Full-Time Positions	19	18	16	16	16	0	19	19	19	0	0
Class 100 Total Oblig./Approp.	1,409,169	1,415,627	1,397,115	276,260	276,260	0	1,472,481	1,472,481	1,472,481	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
<b>Office of Property Assessment</b>											
Full-Time Positions	193	196	195	194	194	0	220	220	230	(10)	(10)
Class 100 Total Oblig./Approp.	11,852,174	12,500,926	13,142,246	2,983,719	2,983,719	0	12,918,061	12,918,061	13,428,399	(510,338)	(510,338)
Class 100 Overtime Oblig./Approp.	29,688	94,062	73,955	12,500	9,293	3,207	50,000	50,000	34,812	15,188	15,188
<b>Office of Sustainability</b>											
Full-Time Positions	9	9	7	7	7	0	12	12	14	(2)	(2)
Class 100 Total Oblig./Approp.	498,576	548,133	566,858	113,538	113,538	0	603,814	603,814	679,853	(76,039)	(76,039)
Class 100 Overtime Oblig./Approp.	495	139	79	0	0	0	0	0	200	(200)	(200)
<b>Parks and Recreation</b>											
Full-Time Positions	629	647	647	645	645	0	748	748	748	0	0
Class 100 Total Oblig./Approp.	47,030,321	48,579,951	50,465,519	9,228,506	9,228,506	0	46,921,787	46,921,787	46,921,787	0	0
Class 100 Overtime Oblig./Approp.	3,720,838	3,538,131	3,182,453	691,589	439,228	252,361	2,766,357	2,766,357	2,631,357	135,000	135,000

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR				
				Target Budget Plan	Actual		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	
					Actual	(Over) Under Target Budget				(Over) Under	
											Adopted Budget
<b>Planning and Development</b>											
Full-Time Positions	49	56	55	54	54	0	62	62	62	0	0
Class 100 Total Oblig./Approp.	3,894,669	4,695,950	4,778,297	998,623	998,623	0	4,834,959	4,834,959	4,834,959	0	0
Class 100 Overtime Oblig./Approp.	15,829	14,817	13,575	0	979	(979)	0	0	9,344	(9,344)	(9,344)
<b>Police</b>											
Full-Time Positions	7,172	7,241	7,175	7,093	7,093	0	7,304	7,304	7,304	0	0
Class 100 Total Oblig./Approp.	670,260,752	685,445,815	736,072,678	153,679,142	153,679,142	0	704,077,967	704,077,967	704,077,967	0	0
Class 100 Overtime Oblig./Approp.*	68,238,536	61,647,723	78,667,457	12,776,151	13,677,761	(901,610)	51,104,605	51,104,605	61,497,881	(10,393,276)	(10,393,276)
<i>*Police OT is abated as reimbursements occur</i>											
<b>Prisons</b>											
Full-Time Positions	2,177	2,130	1,975	1,885	1,885	0	2,006	2,006	2,006	0	0
Class 100 Total Oblig./Approp.	149,461,785	138,537,912	137,253,128	26,897,106	26,897,106	0	126,599,446	126,599,446	126,599,446	0	0
Class 100 Overtime Oblig./Approp.	33,450,882	24,169,020	26,918,548	5,909,445	4,397,799	1,511,646	23,637,781	23,637,781	25,052,457	(1,414,676)	(1,414,676)
<b>Procurement</b>											
Full-Time Positions	46	41	42	37	37	0	42	42	42	0	0
Class 100 Total Oblig./Approp.	2,450,043	2,402,513	2,519,208	557,463	557,463	0	2,436,508	2,436,508	2,436,508	0	0
Class 100 Overtime Oblig./Approp.	8,930	5,647	5,390	1,500	3,338	(1,838)	6,000	6,000	11,854	(5,854)	(5,854)
<b>Public Health</b>											
Full-Time Positions	711	752	739	721	721	0	818	818	818	0	0
Class 100 Total Oblig./Approp.	54,999,157	57,173,653	60,130,461	13,270,099	13,270,099	0	57,654,465	57,654,465	58,270,680	(616,215)	(616,215)
Class 100 Overtime Oblig./Approp.	2,300,499	2,346,586	2,602,722	358,200	504,651	(146,451)	1,432,800	1,432,800	2,109,232	(676,432)	(676,432)
<b>Public Property</b>											
Full-Time Positions	135	135	119	143	143	0	176	176	176	0	0
Class 100 Total Oblig./Approp.	8,797,024	8,875,590	8,610,609	1,968,752	1,968,752	0	10,101,149	10,101,149	10,101,149	0	0
Class 100 Overtime Oblig./Approp.	855,977	839,027	800,350	234,444	37,207	197,237	937,774	937,774	611,960	325,814	325,814
<b>Records</b>											
Full-Time Positions	57	55	51	50	50	0	55	55	55	0	0
Class 100 Total Oblig./Approp.	3,004,442	2,983,490	2,995,101	617,545	617,545	0	3,117,312	3,117,312	3,117,312	0	0
Class 100 Overtime Oblig./Approp.	80,622	63,145	55,381	9,127	83	9,044	36,508	36,508	42,559	(6,051)	(6,051)

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

Department / Category	FY 18 Year End Actual	FY 19 Year End Actual	FY 20 Unaudited Actual	FY 2021 YEAR TO DATE			FY 2021 FULL YEAR				
				Target Budget Plan	Actual	Actual (Over) Under Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
										Adopted Budget	Target Budget
				Target Budget Plan	Actual	Actual (Over) Under Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Adopted Budget	Target Budget
<b>Register of Wills</b>											
Full-Time Positions	71	70	66	70	68	2	70	70	70	0	0
Class 100 Total Oblig./Approp.	4,021,761	4,262,942	4,523,524	962,400	962,400	0	3,956,193	3,956,193	3,956,193	0	0
Class 100 Overtime Oblig./Approp.	0	1,488	399	0	0	0	0	0	0	0	0
<b>Revenue</b>											
Full-Time Positions	414	405	402	400	400	0	436	436	436	0	0
Class 100 Total Oblig./Approp.	21,536,327	22,700,386	23,489,160	4,947,018	4,947,018	0	22,648,673	22,648,673	22,648,673	0	0
Class 100 Overtime Oblig./Approp.	414,990	367,414	295,650	101,100	5,377	95,723	404,400	404,400	169,397	235,003	235,003
<b>Sheriff</b>											
Full-Time Positions	364	355	385	391	391	0	428	428	428	0	0
Class 100 Total Oblig./Approp.	27,179,518	27,638,571	28,049,726	5,961,260	5,961,260	0	25,192,450	25,192,450	25,192,450	0	0
Class 100 Overtime Oblig./Approp.	5,934,927	6,163,832	4,797,577	671,261	511,455	159,806	2,685,042	2,685,042	2,685,042	0	0
<b>Streets</b>											
Full-Time Positions	1,738	1,736	1,925	1,885	1,885	0	1,903	1,903	1,912	(9)	(9)
Class 100 Total Oblig./Approp.	79,636,511	83,603,511	90,344,142	20,866,848	20,866,848	0	87,283,619	87,283,619	88,909,902	(1,626,283)	(1,626,283)
Class 100 Overtime Oblig./Approp.	16,200,539	15,557,607	15,039,549	2,265,065	3,308,799	(1,043,734)	9,060,261	9,060,261	12,856,733	(3,796,472)	(3,796,472)
<b>TOTAL GENERAL FUND</b>											
Full-Time Positions	22,226	22,210	22,422	22,332	22,374	(42)	23,980	23,980	24,003	(23)	(23)
Class 100 Total Oblig./Approp.	1,690,080,953	1,749,789,358	1,874,182,010	384,366,117	389,580,912	(5,214,795)	1,795,159,258	1,795,159,258	1,825,204,138	(30,044,880)	(30,044,880)
Class 100 Overtime Oblig./Approp.	179,380,142	176,564,791	208,034,045	37,220,812	40,277,661	(3,056,849)	148,883,244	148,883,244	176,833,718	(27,950,474)	(27,950,474)

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Table O-4  
**QUARTERLY CITY MANAGERS REPORT**  
**PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**

Department	FY 2020 Unaudited Actual	Fiscal Year 2021 Year To Date			Fiscal Year 2021 Full Year			Current Projection (Over)/Under	
		Target Budget Plan	Actual	Actual (Over) Under Target Budget	Original Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Current Target
<b>Commerce</b>									
Convention Center Subsidy	15,000,000	15,000,000	15,000,000	0	15,000,000	15,000,000	15,000,000	0	0
Economic Stimulus*	5,654,666	0	0	0	3,015,000	3,015,000	3,015,000	0	0
All Other	6,252,079	3,470,154	3,470,154	0	1,216,153	1,216,153	658,831	557,322	557,322
<b>Total Commerce</b>	<b>26,906,745</b>	<b>18,470,154</b>	<b>18,470,154</b>	<b>0</b>	<b>19,231,153</b>	<b>19,231,153</b>	<b>18,673,831</b>	<b>557,322</b>	<b>557,322</b>
<b>Human Services</b>	<b>88,609,393</b>	<b>52,217,355</b>	<b>52,217,355</b>	<b>0</b>	<b>129,305,230</b>	<b>129,305,230</b>	<b>128,940,212</b>	<b>365,018</b>	<b>365,018</b>
<b>Managing Director</b>									
Legal Services	47,514,026	6,933,752	6,933,752	0	31,588,550	31,588,550	32,031,717	(443,167)	(443,167)
All Other	50,938,541	47,648,000	47,648,000	0	50,104,181	50,104,181	50,104,181	0	0
<b>Total Managing Director</b>	<b>98,452,567</b>	<b>54,581,752</b>	<b>54,581,752</b>	<b>0</b>	<b>81,692,731</b>	<b>81,692,731</b>	<b>82,135,898</b>	<b>(443,167)</b>	<b>(443,167)</b>
<b>Office of Innovation and Technology</b>									
911 Surcharge	47,254,784	14,656,750	14,656,750	0	46,576,598	46,576,598	48,983,927	(2,407,329)	(2,407,329)
All Other	14,374,528	7,771,692	7,771,692	0	29,159,009	29,159,009	29,159,009	0	0
<b>Total Innovation and Technology</b>	<b>61,629,312</b>	<b>22,428,442</b>	<b>22,428,442</b>	<b>0</b>	<b>75,735,607</b>	<b>75,735,607</b>	<b>78,142,936</b>	<b>(2,407,329)</b>	<b>(2,407,329)</b>
<b>Public Health:</b>	<b>96,119,795</b>	<b>60,146,179</b>	<b>60,146,179</b>	<b>0</b>	<b>90,506,143</b>	<b>90,506,143</b>	<b>93,813,737</b>	<b>(3,307,594)</b>	<b>(3,307,594)</b>
<b>Public Property:</b>									
SEPTA	86,290,000	0	0	0	84,608,000	84,608,000	84,608,000	0	0
Space Rentals	26,086,731	26,086,731	26,086,731	0	25,567,715	25,567,715	25,567,715	0	0
Utilities	28,681,562	25,348,502	25,348,502	0	25,447,623	25,447,623	25,447,623	0	0
All Other	35,822,167	21,993,797	21,993,797	0	30,549,657	30,549,657	31,456,194	(906,537)	(906,537)
<b>Total Public Property</b>	<b>176,880,460</b>	<b>73,429,030</b>	<b>73,429,030</b>	<b>0</b>	<b>166,172,995</b>	<b>166,172,995</b>	<b>167,079,532</b>	<b>(906,537)</b>	<b>(906,537)</b>
<b>Streets:</b>									
Disposal	49,829,681	12,865,645	19,058,300	(6,192,655)	51,462,580	51,462,580	59,762,580	(8,300,000)	(8,300,000)
All Other	4,556,444	909,958	909,958	0	8,050,100	8,050,100	8,050,100	0	0
<b>Total Streets Department</b>	<b>54,386,125</b>	<b>13,775,603</b>	<b>19,968,258</b>	<b>(6,192,655)</b>	<b>59,512,680</b>	<b>59,512,680</b>	<b>67,812,680</b>	<b>(8,300,000)</b>	<b>(8,300,000)</b>
<b>All Other Departments</b>	<b>413,823,103</b>	<b>181,455,156</b>	<b>181,455,156</b>	<b>0</b>	<b>326,405,635</b>	<b>326,405,635</b>	<b>342,242,830</b>	<b>(15,837,195)</b>	<b>(15,837,195)</b>
<b>Total Class 200</b>	<b>1,016,807,500</b>	<b>476,503,671</b>	<b>482,696,326</b>	<b>(6,192,655)</b>	<b>948,562,174</b>	<b>948,562,174</b>	<b>978,841,656</b>	<b>(30,279,482)</b>	<b>(30,279,482)</b>

\* Personnel were moved from Economic Stimulus to the General Fund - Class 100.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

## **Quarterly City Managers Report**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

# **DEPARTMENTAL FULL-TIME POSITIONS SUMMARY**

TABLE P-1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**

Department	FISCAL YEAR 2020			FISCAL YEAR 2021							
	YEAR END ACTUAL			ADOPTED BUDGET			MONTH END ACTUAL			MONTH END ACTUAL (OVER) UNDER BUDGET	
	General	Other	Total	General	Other	Total	General	Other	Total		
Auditing (City Controller's Office)	121	0	121	135	0	135	119	0	119	16	
Board of Ethics	7	0	7	10	0	10	8	0	8	2	
Board of Pensions	0	54	54	0	73	73	0	55	55	18	
Board of Revision of Taxes	14	0	14	16	0	16	15	0	15	1	
City Commissioners (Election Board)	98	0	98	105	0	105	143	0	143	(38)	
City Council	180	0	180	208	0	208	188	0	188	20	
City Representative	5	0	5	0	0	0	0	0	0	0	
City Treasurer	16	0	16	18	0	18	16	0	16	2	
Civil Service Commission	2	0	2	2	0	2	1	0	1	1	
Commerce	44	810	854	42	845	887	43	792	835	52	
District Attorney - Total	545	82	627	513	89	602	569	90	659	(57)	
<i>Civilian</i>	516	74	590	470	78	548	537	83	620	(72)	
<i>Uniform</i>	29	8	37	43	11	54	32	7	39	15	
Finance	119	0	119	131	0	131	116	0	116	15	
Fire - Total	2,628	196	2,824	3,368	80	3,448	2,728	80	2,808	640	
<i>Civilian</i>	126	3	129	177	3	180	123	2	125	55	
<i>Uniform</i>	2,502	193	2,695	3,191	77	3,268	2,605	78	2,683	585	
First Judicial District	1,825	498	2,323	1,878	510	2,388	1,845	466	2,311	77	
Fleet Management	282	78	360	312	84	396	281	78	359	37	
Free Library	677	10	687	756	17	773	664	10	674	99	
Human Relations Commission	34	0	34	37	0	37	33	0	33	4	
Human Services (1)	437	1,081	1,518	492	1,331	1,823	492	1,042	1,534	289	
Labor	27	0	27	35	0	35	27	0	27	8	
Law	130	51	181	134	51	185	130	49	179	6	
Licenses & Inspections	394	8	402	423	8	431	395	8	403	28	
L&I-Board of Building Standards	1	0	1	1	0	1	1	0	1	0	
L&I-Board of L & I Review	2	0	2	2	0	2	2	0	2	0	
Managing Director's Office	287	86	373	317	92	409	290	107	397	12	
Mayor's Office	61	4	65	65	3	68	64	0	64	4	
Mayor's Office-Comm. Empowerment & Opp.	0	22	22	0	34	34	0	25	25	9	
Mural Arts Program	10	0	10	10	0	10	10	0	10	0	
Office of Arts and Culture	2	0	2	0	0	0	0	0	0	0	
Office of Behavioral Hlth & Intellectual disAbility	24	230	254	24	274	298	23	228	251	47	

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

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TABLE P-1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2020**

Department	FISCAL YEAR 2020			FISCAL YEAR 2021						
	YEAR END ACTUAL			ADOPTED BUDGET			MONTH END ACTUAL			MONTH END ACTUAL (OVER) UNDER BUDGET
	General	Other	Total	General	Other	Total	General	Other	Total	
Office of the Chief Administrative Officer	64	0	64	68	0	68	63	0	63	5
Office of Children and Families	40	0	40	3	0	3	3	0	3	0
Office of Homeless Services	151	24	175	143	48	191	127	46	173	18
Office of Human Resources	79	0	79	75	0	75	79	0	79	(4)
Office of Innovation and Technology	317	97	414	358	124	482	310	96	406	76
Office of the Inspector General	16	0	16	19	0	19	16	0	16	3
Office of Property Assessment	195	0	195	220	0	220	194	0	194	26
Office of Sustainability	7	1	8	12	1	13	7	1	8	5
Parks and Recreation	647	25	672	748	32	780	645	24	669	111
Planning & Development	55	53	108	62	58	120	54	54	108	12
Police - Total	7,175	164	7,339	7,304	152	7,456	7,093	159	7,252	204
<i>Civilian</i>	803	11	814	924	11	935	801	11	812	123
<i>Uniform</i>	6,372	153	6,525	6,380	141	6,521	6,292	148	6,440	81
Prisons	1,975	0	1,975	2,006	0	2,006	1,885	0	1,885	121
Procurement	42	1	43	42	2	44	37	2	39	5
Public Health	739	146	885	818	187	1,005	721	150	871	134
Public Property	119	0	119	176	0	176	143	0	143	33
Records	51	0	51	55	0	55	50	0	50	5
Register of Wills	66	0	66	70	0	70	68	0	68	2
Revenue	402	205	607	436	232	668	400	197	597	71
Sheriff	385	0	385	428	0	428	391	0	391	37
Streets	1,925	1	1,926	1,903	0	1,903	1,885	0	1,885	18
Water	0	1,989	1,989	0	2,281	2,281	0	1,927	1,927	354
Water, Sewer & Stormwater Rate Board	0	1	1	0	1	1	0	1	1	0
<b>TOTAL ALL FUNDS</b>	<b>22,422</b>	<b>5,917</b>	<b>28,339</b>	<b>23,980</b>	<b>6,609</b>	<b>30,589</b>	<b>22,374</b>	<b>5,687</b>	<b>28,061</b>	<b>2,528</b>

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## **DEPARTMENTAL LEAVE USAGE ANALYSIS**

**TABLE L-1**  
**QUARTERLY CITY MANGER'S REPORT**  
**TOTAL LEAVE USAGE ANALYSIS**  
**FOR THE PERIOD ENDING**  
**SEPTEMBER 30, 2020**

**TYPES OF LEAVE USED IN CALCULATION:**

Sick (Paid & Unpaid)	Family Medical Leave	Injured on Duty	Heart & Lung	Holiday Comp.	Compensatory	AWOL	Unpaid Leave
Funeral	Annual Leave	Vacation	Military	Excused	Suspension	Admin	Other Miscellaneous



Leave information is taken from the City's automated OnePhilly payroll system with the exception of the Police Department, which provides data compiled from their DAR system. Departments with fewer than 30 employees (in all funds) are excluded.

**Note for FY21 Q1:**

As the City marks one year since implementation of the One Philly payroll system, we see a considerable decline in leave usage year over year for the first quarter. We believe this may be attributable to improved data coding as staff have become more familiar with the system. There may also be other factors, such as reduced leave for medical and vacation leave during the shutdown. The FY21 Q1 Leave Usage analysis also contains a comparison to historical leave data provided in the FY20 Q1 QCMR. The analysis also has a more comprehensive breakdown of different leave types by department to include separate categories for vacation time, sick and Family Medical leave Act (FMLA) time and Injured on Duty (IOD) time.

Table L-1  
 QUARTERLY CITY MANAGER'S REPORT  
 TOTAL LEAVE USAGE ANALYSIS  
 FOR THE PERIOD ENDING  
 SEPTEMBER 30, 2020

Department	FY21 1st Quarter Percent of Time Not Available				FY20 1st Quarter Percent of Time Not Available				Percent Change Total Leave FY21 Q1 vs. FY20 Q1
	Due to Vacation and Other*	Due to Sickness**	Due to Injury***	Total	Due to Vacation and Other*	Due to Sickness**	Due to Injury***	Total	
First Judicial District	30.1%	8.4%	0.3%	38.8%	28.9%	8.5%	4.4%	41.7%	-2.9%
Prisons	18.9%	12.5%	2.1%	33.5%	14.1%	10.4%	0.5%	25.0%	8.5%
Streets - Sanitation	14.5%	13.3%	0.3%	28.1%	15.4%	7.5%	0.8%	23.7%	4.4%
Commerce - Aviation	16.6%	6.7%	2.9%	26.2%	18.1%	7.0%	2.1%	27.2%	-1.0%
Sheriff	15.8%	6.5%	3.7%	26.1%	13.8%	8.3%	5.3%	27.4%	-1.3%
City Commissioner	16.9%	8.5%	0.0%	25.4%	19.2%	8.8%	2.3%	30.3%	-4.9%
Fire - Uniform	11.7%	4.5%	5.4%	21.6%	15.6%	6.6%	4.3%	26.5%	-4.9%
Office of Fleet Management	13.2%	7.1%	0.5%	20.8%	15.8%	7.3%	0.3%	23.4%	-2.6%
Streets (all except Sanitation)	13.4%	2.3%	4.9%	20.6%	13.4%	11.0%	2.2%	26.5%	-5.9%
Licenses and Inspections	12.4%	7.3%	0.0%	19.7%	18.6%	8.0%	0.8%	27.4%	-7.7%
Water	12.1%	5.5%	1.9%	19.4%	16.1%	6.9%	1.9%	24.9%	-5.4%
Parks and Recreation	12.1%	4.7%	0.6%	17.4%	19.6%	5.7%	0.4%	25.7%	-8.3%
Fire	11.7%	4.7%	0.0%	16.5%	18.1%	9.2%	0.0%	27.3%	-10.8%
Human Services	10.7%	4.8%	0.9%	16.3%	20.0%	8.8%	1.6%	30.4%	-14.0%
Public Health	10.9%	5.2%	0.1%	16.3%	19.0%	9.7%	0.2%	28.9%	-12.6%
Public Property	9.6%	3.5%	2.0%	15.1%	15.3%	6.8%	2.0%	24.2%	-9.1%
Managing Director's Office	9.0%	3.7%	1.1%	13.9%	13.9%	5.5%	0.1%	19.5%	-5.7%
Chief Administrative Officer	5.7%	7.0%	0.0%	12.7%	12.1%	5.2%	0.0%	17.3%	-4.6%
Revenue	7.6%	4.6%	0.0%	12.2%	14.7%	7.6%	0.0%	22.3%	-10.1%
<b>MEDIAN</b>	<b>8.3%</b>	<b>3.7%</b>	<b>0.1%</b>	<b>12.0%</b>	<b>15.2%</b>	<b>6.8%</b>	<b>0.5%</b>	<b>23.7%</b>	<b>-9.1%</b>
DBHIDS	8.6%	3.3%	0.0%	11.9%	13.8%	5.8%	0.0%	19.7%	-7.8%
Human Resources	8.2%	3.4%	0.0%	11.6%	17.1%	5.0%	0.5%	22.6%	-11.0%
Office of Homeless Services	6.9%	3.9%	0.0%	10.9%	15.4%	7.7%	0.6%	23.6%	-12.7%
Office of Innovation and Technology	8.2%	2.6%	0.0%	10.8%	13.7%	4.8%	0.0%	18.5%	-7.7%
Free Library of Philadelphia	6.8%	3.3%	0.1%	10.1%	17.7%	8.3%	0.4%	26.4%	-16.3%
Office of the Mayor	8.1%	2.0%	0.0%	10.1%	10.4%	2.8%	0.0%	13.2%	-3.1%
Planning and Development	7.6%	1.5%	0.9%	10.1%	17.2%	4.3%	0.9%	22.5%	-12.4%
Finance	6.1%	3.8%	0.0%	9.9%	14.0%	4.9%	N/A <sup>1</sup>	18.9%	-17.2%
Office of Property Assessment	5.9%	3.6%	0.0%	9.5%	19.4%	8.4%	0.0%	27.8%	-18.3%
Records	7.4%	2.1%	0.0%	9.5%	23.3%	18.1%	0.0%	41.4%	-31.8%
City Controller	7.5%	2.0%	0.0%	9.5%	15.1%	5.4%	0.0%	20.5%	-11.0%
Law	7.6%	1.1%	0.6%	9.2%	14.1%	5.0%	1.2%	20.2%	-11.0%
Commerce	7.9%	1.1%	0.0%	9.0%	13.0%	3.5%	0.0%	16.5%	-7.5%
Procurement	7.2%	1.2%	0.0%	8.5%	12.5%	7.9%	0.0%	20.4%	-11.9%
Board of Ethics	8.4%	0.0%	0.0%	8.4%	13.8%	6.8%	0.0%	20.6%	-12.2%
City Council	5.7%	1.6%	0.6%	7.9%	12.8%	6.3%	0.5%	19.6%	-11.7%
District Attorney	4.1%	1.3%	0.0%	5.4%	11.0%	3.4%	0.0%	14.4%	-9.1%
Police: Civilian	3.3%	0.8%	0.1%	4.2%	11.2%	3.4%	0.4%	14.9%	-10.7%
Police: Uniform	1.8%	0.5%	1.1%	3.5%	11.8%	2.0%	4.3%	18.1%	-14.6%

\*Other time includes vacation, compensation time, holiday compensation time, annual leave, funeral, military, excused, AWOL, suspension, administration, and other miscellaneous leave for all funds.

\*\* Sick time includes sick and Family Medical Leave Act (FMLA) time taken for all funds.

\*\*\* Injury time includes injured on duty time taken for all funds.

Notes: FY21 assumes 71 working days for the Fire Department (uniform personnel) and 63 working days for all other departments in the quarter.

<sup>1</sup>Injured on Duty (IOD) leave for Finance is not available for FY20 Q1.

City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## **DEPARTMENTAL SERVICE**

## **DELIVERY REPORT**

QUARTERLY CITY MANGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
SEPTEMBER 30, 2020

**READER'S GUIDE**

In this section, program performance measures are provided for select City departments. The City's Five Year Financial and Strategic Plan contains performance measures for all City departments and can be found at [www.phila.gov/finance](http://www.phila.gov/finance).

**PERFORMANCE MEASURES**

The City of Philadelphia uses performance measures as a tool to evaluate the efficiency and effectiveness of programs throughout the year and to inform budgetary decision-making. The COVID-19 global health pandemic and ensuing economic shut-down has led to unprecedented uncertainty for the City of Philadelphia's revenues and expenditures and consequently, departmental performance measures. Departments have adjusted FY21 performance measure targets to reflect the impacts of the coronavirus pandemic on service delivery.

Performance Measures included in the Quarterly City Manager's Report (QCMR) are structured to provide a snapshot of the overall performance of the City and are divided into categories representing key functional areas:

30



# PUBLIC SAFETY



Number of part 1 violent crimes

4,079

3,950

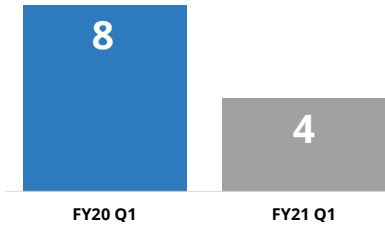
FY20 Q1

FY21 Q1

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Number of shooting victims	400	723	80.8%	1,647	A reduction from FY20	723	No
<p>The PPD is still in the early stages of implementation of the Police Commissioner's Crime Prevention &amp; Violence Reduction Action Plan* which includes:</p> <ul style="list-style-type: none"> <li>• Re-affirming Pinpoint Areas - Through careful planning and data-driven feedback mechanisms, Operation Pinpoint allows us to collaborate with our community and criminal justice partners. By using data, intelligence, and problem solving, as well as frameworks of accountability, we surgically focus on addressing the underlying problems that drive community safety issues and gun violence. The PPD is continuing towards the goal of increasing the number of Pinpoint Areas to over 40 locations by January 2021</li> <li>• Establishing Weekly Shooting Review Meetings - This includes PPD internal stakeholders joined by our local, state and federal partners reviewing each shooting in a granular way to identify patterns or those individuals who are most likely to be at risk of becoming a victim or perpetrator of crime.</li> <li>• District Quarterly Crime Plans - Each District Commander is tasked to develop and implement quarterly crime plans that are data and intelligence driven, focused on hot spots where crime and violence are most prevalent. Commanders will have the flexibility to adjust and tailor crime plans as trends and patterns emerge within their districts, but each commander will be accountable internally through the PPD CompStat process.</li> </ul> <p>However, due to external influences such as COVID closings and restrictions, Civil Unrest, First Amendment activities, and Spontaneous Celebrations, our ability to fully execute all components of the plan have been impacted. It is our hope that once these influences subside we will be able to fully execute the plan.</p>							
Number of homicides	92	146	58.7%	394	A reduction from FY20	146	No
<p>In an effort to reduce violent gun crimes the PPD Crime Prevention &amp; Violence Reduction Action Plan* has implemented:</p> <ul style="list-style-type: none"> <li>• An increase in the number of Pinpoint locations throughout the city</li> <li>• Weekly Shooting Reviews with all stake holders and Federal, State and Local Law Enforcement partners</li> <li>• Bi-Monthly CompStat process which holds each district commander accountable to the Action Plan</li> <li>• District Quarterly crime plans which are specifically tailored to district's communities and crimes experienced</li> <li>• Group Violence Intervention: Call-Ins and Custom Notifications: the PPD identifies individuals for the quarterly 'Call-In' sessions or custom notifications. These sessions with law enforcement representatives, community leaders, social service providers, and gang- or group-involved individuals (often on probation or parole) will send a fair and balanced message to those violent groups. The message communicates that the violence in the community will not be tolerated; the consequences of continued violence; and offer help from the community and social service providers for those who accept it.</li> </ul>							
Number of part 1 violent crimes	4,079	3,950	-3.2%	15,127	A reduction from FY20	3,950	Yes
Number of burglaries	1,659	1,145	-31.0%	7,060	A reduction from FY20	1,145	Yes
Homicide clearance rate	56.5%	40.4%	-28.5%	50.6%	60.0%	40.4%	No
<p>With the significant increase in shootings and homicides, the homicide clearance rate had seen a significant drop. As the Crime Prevention &amp; Violence Reduction Action Plan continues to reverse the trend of shootings/homicides we are confident we will see the clearance rate recover.</p>							
Percent of officers who are female**	21.6%	21.6%	0.0%	21.6%	52.7%	21.6%	No
Percent of officers who are minority**	42.8%	43.1%	0.7%	42.9%	58.4%	43.1%	No
<p>**Target is based on census data for Philadelphia. The PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. To that end, by the end of FY21, the Police Commissioner will develop a plan to enhance the PPD's racial and geographic recruitment diversity, including specific goals. Please note that no new cadet classes are expected to begin until at least early in Q3 of FY21. Additionally, the PPD has requested no-cost technical assistance from the International Association of Chiefs of Police (IACP) Collaborative Reform Technical Assistance Center (CRI-TAC) to conduct a comprehensive review of our recruitment and retention efforts focused on creating a roadmap for increased success in attracting diverse individuals amongst our rank and file. This request is currently being reviewed by the IACP CRI-TAC.</p>							
<p>*To view the complete Crime Prevention &amp; Violence Reduction Action Plan please click <a href="#">here!</a></p>							

# FIRE

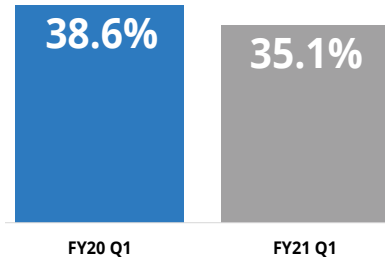
Number of civilian fire-related deaths



Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Number of civilian fire-related deaths	8	4	-50.0%	37	A reduction from FY20	4	N/A
The Fire Department is working to resolve concerns regarding incomplete data due to a lag in completing incident type in NFIRS reports.							
Number of structure fires	914	726	-20.6%	3,884	A reduction from FY20	726	Yes
Fire engine response time (minutes:seconds) *	6:50	6:43	-1.2%	6:35	≤ 6:39	6:43	Yes
Percent of EMS calls responded to within 9:00	33.3%	37.0%	11.1%	34.1%	≥ 90.0%	37.0%	N/A
Fire Department is working to resolve concerns regarding incomplete data for this measure. Data only based on about 60% of runs due to aged information systems.							
* All response time-related measures have a margin of error of 10-15% because a first-on-scene time is recorded 85-90% of the time. The Fire Department is currently working diligently to minimize this margin.							

# PRISONS

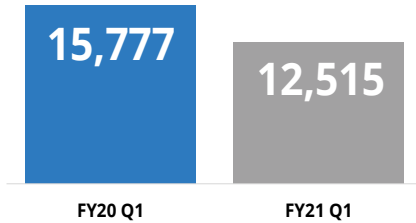
Re-incarceration rate - 1 year



Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Sentenced inmates participating in an educational or treatment program	84.3%	76.2%	-9.6%	84.7%	20.0%	76.2%	Yes
The PDP moved to its Yellow Phase of the COVID-19 recovery plan. This phase allows for a small complement of inmates to participate in limited educational and treatment programs. This Phase remains in effect to mitigate the spread of COVID-19 within the facilities. However, with the recent increase in coronavirus cases and current flu season, PDP is monitoring the situation and potential impact on programs and services which could result in decreased participation rates in the coming quarters.							
Re-incarceration rate - 1 year	38.6%	35.1%	-9.1%	39.0%	38.0%	35.1%	Yes
PDP's one-year re-incarceration rate is based on the number of prisoners who are released from PDP custody and return to PDP custody. The measure for FY20 is comprised of prisoners released from July 1, 2019 through June 30, 2020. If an inmate returns within the specified date ranges one year from that window, that inmate is counted in the one-year figure. Quarter to quarter variances are largely due to circumstances outside PDP's control, but the Department remains committed to focusing on rehabilitation and reentry while providing safe, lawful, and humane correctional facilities.							
Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes
The 24-hour period is a self-imposed threshold and not a legal requirement. However, the goal is for 100% of inmates to wait no longer than 24 hours (current average is 8-10 hours).							

# LICENSES AND INSPECTIONS

Number of building, electrical, plumbing, and zoning permits issued



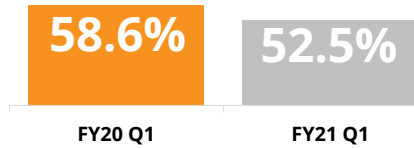
Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Median wait times for over-the-counter permit customers (in minutes)	26	N/A	N/A	25	N/A	N/A	N/A
Change of circumstances due to COVID-19. During this time customers are seen by appointment only, and walk-ins are not available.							
Median timeframe for permit issuance -- Residential (in days)	23	6	-73.9%	18	25	6	Yes
Q1 permit issuance is lower due to the reduction in overall permit volumes. The Department is assuming a recovery in permit volumes during the remainder of FY21.							
Median timeframe for permit issuance -- Commercial (in days)	29	30	3.4%	30	30	30	Yes
Median timeframe for commercial permit issuance in Q1 was 30 days due to the relative complexity of commercial building plans.							
Number of building, electrical, plumbing, and zoning permits issued	15,777	12,515	-20.7%	52,360	55,000	12,515	No
Permit volumes were impacted by COVID-19 in Q1.							
Percent of nuisance properties inspected within 20 days	87.8%	70.0%	-20.3%	87.3%	85.0%	70.0%	No
COVID-19 impacted staffing availability in Q1.							
Number of demolitions performed	77	90	16.9%	326	450	90	Yes
Number of "imminently dangerous" properties	78	216	176.9%	158	A reduction from FY20	216	Yes
The number of imminently dangerous properties has increased due to demolition funding reductions and a slower pace of demolition activity due to COVID-19.							
Median timeframe from "imminently dangerous" designation to demolition (in days)	122	120	-1.6%	128	140	120	Yes

# HEALTH & HUMAN SERVICES

## BEHAVIORAL HEALTH



Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)



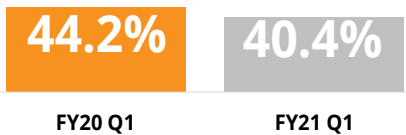
Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Unduplicated persons served in all community-based services, including outpatient services	67,912	58,568	-13.8%	95,263	95,000	58,568	Yes
<p>Data provided is on a one-quarter lag as DBHIDS needs to account for the 90-day window. This is a cumulative measure with the highest number of unique clients reported in the first quarter. This measure includes all community-based treatment across DBHIDS (Outpatient, Family Services, Wrap-Around, School Services, Case Management, IBHS, etc.). Note that BHSI services are excluded from the counts, as BHSI is transitioning to a new claims processing system and the information has not yet been transferred to the DBHIDS Enterprise Data Warehouse. The number of unique members for Q1 is within the range of what is expected, but will be restated during the Q2 submission to address the 90-day claims lag as well as any lagging claims submissions resulting from changes due to COVID-19. CBH learned about the official approval of Telehealth from OMHSAS and communicated it to the network March 18, 2020, and providers spent much of that tail end of Q3 FY 2020 and significant amounts of Q4 FY 2020 implementing a Telehealth system from scratch. As a result, many providers were still working through how they were going to accept referrals, etc. However, providers have started to resolve these issues in Q1 FY 2021. One final factor is continuing staffing issues CBH have heard from providers, as a number of staff stopped working completely due to the pandemic (especially related to issues like childcare), and others went out related to receiving stimulus money.</p>							
Number of admissions to out-of-state residential treatment facilities	9	15	66.7%	41	50	15	Yes
<p>Medicaid (MA) members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters. CBH's goal is to treat all of the children needing services within the state and not have to look to out-of-state alternatives, so the goal is to keep this number low.</p>							
Number of admissions to residential treatment facilities	80	39	-51.3%	310	600	39	Yes
<p>Medicaid (MA) members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters.</p>							
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)	58.6%	52.5%	-10.4%	56.9%	50.0%	52.5%	Yes
<p>Beginning in FY20, DBHIDS is altering their methodology to a PA-specific methodology to align the QCMR to data they report to the Office of Mental Health and Substance Abuse Services at PA DHS. This measure still includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the child measure below. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding the rates of follow-up and readmission, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.</p>							
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (adults)	14.5%	14.5%	0.0%	13.6%	15.0%	14.5%	Yes
<p>This measure includes both substance abuse and non-substance abuse facilities used by Medicaid (MA) members. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.</p>							

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (children)	84.5%	71.8%	-15.0%	80.4%	80.0%	71.8%	Yes
Beginning in FY20, DBHIDS is altering their methodology to a PA-specific methodology to align the QCMR to data they report to the Office of Mental Health and Substance Abuse Services at PA DHS. This measure still includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the adult measure above. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.							
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (children)	7.9%	12.1%	53.2%	9.1%	10.0%	12.1%	Yes
This measure includes both substance abuse and non-substance abuse facilities used by MA members. This measure mirrors the adult measure above. CBH Member Services is asking providers to check in with members earlier after they are discharged (after five days, a decrease from six to seven days previously) and to maintain more up-to-date contact information for members. CBH anticipates that, once follow-up rates increase and there is more engagement by providers, the overall 30-day readmission rate may increase further.							

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Percentage of visits uninsured	42.2%	40.4%	-4.3%	42.1%	45.0%	40.4%	Yes
There was a slight increase in uninsured visits as compared to the previous quarter. There is a decrease when compared to the same quarter of the previous year. The Department continues to invest in benefits-enrollment activities.							
Number of months between food establishment inspections	12.0	10.0	-16.7%	16.3	12.0	10.0	Yes
The Department conducted over 2,500 abridged, socially distanced inspections of food establishments.							
Number of new HIV diagnoses	112	88	-21.4%	423	450	88	No
There has been an overall decrease in HIV testing due to COVID restraints and therefore a reduction in diagnoses.							
Children 19-35 months with complete immunizations 4:3:1:3:3:1:4	70.0%	68.0%	-2.9%	69.0%	70.0%	68.0%	Yes
Uptake of children's vaccinations decreased during the pandemic due to closed medical offices, transition to telemedicine, and patient fear of medical offices. The Department is now working to re-establish routine childhood vaccinations.							
Percent of all cases with autopsy reports issued within 90 calendar days	85.6%	95.8%	11.9%	90.8%	≥ 90.0%	95.8%	Yes
The 90% goal is DPH's requirement for accreditation. Increased overdose deaths requires more toxicology testing, which is required to be completed before autopsy reports can be finalized.							
Number of patient visits to department-run STD clinics	4,940	3,781	-23.5%	17,238	14,300	3,781	No
Due to COVID-19 restrictions, the clinic operated virtually and had limited numbers of in-person visits. The clinic has integrated telehealth visits, but has reduced clinic hours and closed the STD Clinic at Health Center 5. Visits have not yet been restored to pre-pandemic levels.							

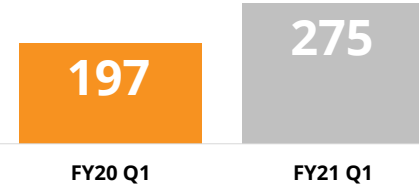


Percentage of visits uninsured



# HOMELESS SERVICES

Number of households provided homeless prevention assistance



Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Number of households provided homeless prevention assistance	197	275	39.6%	1,412	1000	275	Yes
This figure measures the number of households provided Homeless Prevention assistance. "Household" means individual and/or family. Annual targets are based on funding awarded through the Housing Trust Fund and Community Services Block Grant (CSBG). OHS's annual target assumes \$2,011 of assistance per household. Often, households require less assistance, and OHS is able to serve more households. The number might vary, based on level of need.							
Number of households provided rapid rehousing assistance to end their homelessness	117	61	-47.9%	507	750	61	No
There are slowdowns due to COVID as it relates to application processes, locating units and negotiating with landlords, but that there are new Rapid Rehousing (RRH) programs that are launching with state and local ESG CARES funding, including a Street to Home pilot, and these will increase the 2nd quarter RRH numbers.							
Percent of exits to permanent housing destinations from shelter and transitional housing programs	35.0%	43.0%	22.9%	36.0%	40.0%	43.0%	Yes

# CHILDREN AND FAMILY SERVICES

## FREE LIBRARY

Virtual visits via FLP website

1,667,655

986,912

FY20 Q1

FY21 Q1

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
In-person visits	1,311,063	8,227	-99.4%	3,841,395	2,300,000	8,227	No
Reduced hours due to COVID-19 pandemic may prevent us from reaching the FY21 target number.							
Virtual visits via FLP website	1,667,655	986,912	-40.8%	6,099,144	3,857,852	986,912	Yes
Digital access	1,066,449	777,281	-27.1%	3,843,475	3,204,000	777,281	Yes
Percentage of Philadelphians who have Library cards	46.7%	39.7%	-15.0%	47.4%	50.0%	39.7%	Yes
This is a new measure beginning in FY20 Q1. This calculates the number of unexpired cards with a Philadelphia address divided by the current population of Philadelphia. Library cards are purged after seven years of inactivity and active cards are those that have been used within the last three years.							
Preschool Program Attendance	32,538	36,962	13.6%	172,958	132,000	36,962	Yes
Closures due to the COVID-19 pandemic have prevented onsite programming; we are currently conducting virtual programs with attendance proving to be unpredictable.							
Children's Program Attendance	67,924	18,941	-72.1%	285,366	163,000	18,941	No
Closures due to the COVID-19 pandemic have prevented onsite programming; we are currently conducting virtual programs with attendance proving to be unpredictable.							
Teen Program Attendance	16,304	427	-97.4%	68,327	36,000	427	No
Closures due to the COVID-19 pandemic have prevented onsite programming; we are currently conducting virtual programs with attendance proving to be unpredictable.							
Adult Program Attendance	82,243	19,882	-75.8%	290,003	113,500	19,882	No
Closures due to the COVID-19 pandemic have prevented onsite programming; we are currently conducting virtual programs with attendance proving to be unpredictable.							
Senior Program Attendance	7,055	0	-100%	15,156	8,500	0	No
Closures due to the COVID-19 pandemic have prevented onsite programming. To date there has not been senior virtual programming.							

# PARKS AND RECREATION

Number of unique individuals who attended programs

63,773

7,194

FY20 Q1

FY21 Q1

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Number of programs *	1,293	299	-82.3%	2,203	644	299	Yes
Impacts of the COVID-19 pandemic have resulted in decreased programming.							
Number of unique individuals who attended programs *	63,773	7,194	-88.7%	106,129	26,753	7,194	Yes
Impacts of the COVID-19 pandemic have resulted in decreased program attendance.							
Total visits (in millions)	3.20	0.2	-93.8%	9.50	0.9	0.2	Yes
Impacts of the COVID-19 pandemic have resulted in decreased visits.							
New trees planted	N/A	N/A	N/A	4,100	700	N/A	N/A
This measure does not report for Q1 or Q3.							
* Programs run, on average, 19 weeks.							

Performance Measure	FY19 Q4	FY20 Q4	Change	FY19 Year-End	Post-COVID FY20 Target	FY20 Year-End	Met Target?
Percent of Child Protective Services (CPS) investigations that were determined within 60 days *	99.8%	99.4%	-0.4%	99.8%	≥ 98.0%	99.5%	Yes
Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. CPS investigations are conducted according to state law to investigate whether abuse or neglect occurred. By law, CPS investigations not determined in 60 days can be unfounded automatically. Increases in the number of staff and consistent use of data to track investigation timeliness helped DHS increase the timeliness rate.							
Percent of General Protective Services (GPS) investigations that were determined within 60 days *	86.0%	99.3%	15.5%	83.2%	≥ 75.0%	91.6%	Yes
Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. GPS investigations are assessments conducted to determine if a family needs child welfare services to prevent abuse or neglect, stabilize family, and safeguard a child's well-being and development. The Department is working on multiple fronts to improve the completion of GPS reports within 60 days, including: adding staff to Intake and Investigations, doing training upgrades, and creating specialty screening units to enable safe diversion of reports to community-based services when there are no safety threats.							

# HUMAN SERVICES

Percent of Child Protective Services (CPS) investigations that were determined within 60 days

99.8%

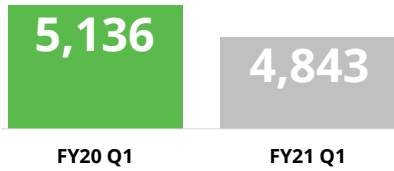
99.5%

FY19 Year End

FY20 Year End

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Dependent placement population (as of the last day of the quarter)	5,136	4,843	-5.7%	4,903	≤4,800	4,843	Yes
Percent of children who enter an out-of-home placement from in-home services **	3.6%	2.5%	-30.6%	8.9%	≤ 9.0%	2.5%	Yes
This outcome is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' rates. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. In-home services are case management services provided to a family to stabilize family functioning and prevent placement. Out-of-home placement includes foster care, kinship care, and congregate care.							

**Dependent placement population (as of the last day of the quarter)**



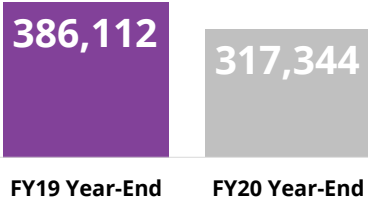
Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Percent of children in out-of-home placement who achieved permanency out of all children in placement in a given year **	8.5%	4.7%	-44.7%	20.9%	≥ 28%	4.7%	No
<p>This outcome is cumulative, meaning that the first quarter percentage appears lower than the ensuing quarters' percentages. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. DHS calculates the rate by dividing the number of children in placement during the year to date who achieved permanency by the total number of children in foster care placement during the year. In the calculation, DHS excludes children in care for fewer than eight days. Court closures due to COVID impacted DHS' ability to close cases in Q4 causing the department to fall short of its goal. As of now, all courtrooms are operating, but with reduced capacity and no timeline for returning to full capacity. We expect continued impacts on this indicator until there is an extended period of full court capacity.</p>							
Percent of dependent placement population in Congregate Care (as of the last day of the quarter)	9.4%	8.1%	-13.8%	9.2%	≤7.4%	8.1%	Yes
<p>Congregate care is a term used to describe highly structured placement settings such as group homes, childcare institutions, and residential treatment facilities collectively.</p>							
Percent of dependent placement population in Kinship Care (as of the last day of the quarter)	48.6%	50.5%	3.9%	49.1%	≥ 48%	50.5%	Yes
<p>Kinship care is a type of foster care in which children are placed with a relative (kin). DHS has made significant progress in increasing the number of foster care children placed with kin.</p>							
Percent of dependent placement population in care more than two years (as of the last day of the quarter)	39.3%	48.5%	23.4%	41.80%	≤ 36.0%	48.5%	No
<p>DHS was limited in its ability to close cases in Q4 due to the Court's COVID-19 closure. As of now, all courtrooms are operating, but with reduced capacity and no timeline for returning to full capacity. We expect continued impacts on this indicator until there is an extended period of full court capacity. DHS continues to work with its system partners to find ways to close cases faster, including partnering with the Court on its Family Engagement Initiative. The Department has implemented new initiatives to accelerate the pace of permanency for children in foster care for more than two years. For example, the department added new legal staff in FY18 to reduce caseloads and improve the speed of court proceedings. DHS has also implemented Rapid Permanency Reviews to review cases of children in foster care for more than two years and address systemic barriers to permanency. DHS anticipates improved outcomes from these initiatives in one to two years.</p>							
Average daily number of youth in detention at the Philadelphia Juvenile Justice Services Center (PJJSC)	157.0	125.6	-20.0%	154.6	≤ 136.0	125.6	Yes
<p>DHS is responsible for running this secure detention facility and maintaining state-mandated staffing levels. While the PJJSC census dropped to nearly 100 youth immediately after the City shutdown, it has continued to creep back up as youth are detained for bench warrant violations as well as more serious offenses. DHS is partnering with the Courts and Juvenile Probation to address the high volume of youth at the detention center, including taking an in depth look at who is being held and for what reasons.</p>							
<p>* These are lagging measures, as DHS needs to account for the 60-day window. Data provided is for the previous quarter.                      ** These are cumulative measures. They take into account activity for the entire fiscal year up to the last day of the quarter being reported.</p>							

# COMMERCE



## AVIATION

Operations (# arrivals and departures)

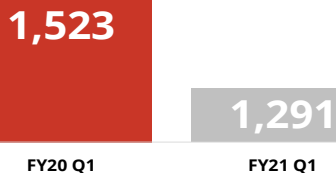


Performance Measure *	FY19 Q4	FY20 Q4	Change	FY19 Year-End	Post-COVID FY20 Target	FY20 Year-End	Met Target?
Enplaned passengers (million)	4.43	0.47	-89.4%	16.09	11.60	11.84	Yes
The COVID-19 outbreak and resulting restrictions have severely disrupted air travel and airports in the United States, including PHL, have been acutely affected by interruptions in travel, reductions in passenger volumes and flights, as well as by the broader economic shutdown resulting from the COVID-19 pandemic. This reduction in demand and capacity is expected to continue in the near term and the pandemic and resultant restrictions have had an adverse effect on airlines serving the Airport, Airport concessionaires and Airport revenues.							
Operations (# arrivals and departures)	101,267	32,247	-68.2%	386,112	296,250	317,344	Yes
The COVID-19 outbreak and resulting restrictions have severely disrupted air travel and airports in the United States, including PHL, have been acutely affected by interruptions in travel, reductions in passenger volumes and flights, as well as by the broader economic shutdown resulting from the COVID-19 pandemic. This reduction in demand and capacity is expected to continue in the near term and the pandemic and resultant restrictions have had an adverse effect on airlines serving the Airport, Airport concessionaires and Airport revenues.							
Freight and mail cargo (tons)	148,009	142,237	-3.9%	576,270	569,625	613,840	Yes
Due to the continuing rise of E commerce, the Division of Aviation anticipates this positive trend in tons of freight and mail cargo to continue.							
Non-airline revenue (\$ million)	\$37.94	\$19.03	-49.8%	\$149.01	\$110.00	\$133.37	Yes
Retail/beverage sales (\$ million)	\$63.58	\$4.55	-92.8%	\$227.63	\$168.00	\$162.35	No
The COVID-19 outbreak and resulting restrictions have severely disrupted air travel and airports in the United States, including PHL, have been acutely affected by interruptions in travel, reductions in passenger volumes and flights, as well as by the broader economic shutdown resulting from the COVID-19 pandemic. This reduction in demand and capacity is expected to continue in the near term and the pandemic and resultant restrictions have had an adverse effect on airlines serving the Airport, Airport concessionaires and Airport revenues.							
* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).							

# PLANNING & DEVELOPMENT

## PLANNING AND DEVELOPMENT

Homes repaired (BSRP, Weatherization, Heater Hotline, and AMP)

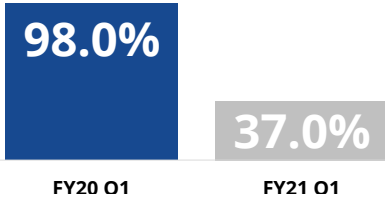


Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Mortgage foreclosures diverted	123	148	20.3%	839	1,100	148	N/A
Due to COVID-19, the courts were out of session and foreclosures have been halted. Housing Counseling Agencies (HCA) have helped homeowners to access other programs and services during this time.							
Homes repaired (BSRP, Weatherization, Heater Hotline, and AMP)	1,523	1,291	15.2%	5,148	5,860	1,291	Yes
Unique lots stabilized, greened, and maintained	12,408	12,559	1.2%	12,408	12,000	12,559	Yes
The number of unique lots greened and cleaned includes land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance.							
Clients receiving counseling for properties in tax foreclosure	126	0	-100.0%	272	475	0	N/A
Foreclosures have not been proceeding during the time the courts were shut. However, households still continue to receive counseling guidance on how to prepare and understand their rights as homeowners.							

# TRANSPORTATION & INFRASTRUCTURE

## STREETS

On-time collection (by 3 PM):  
recycling



Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Recycling rate	13.8%	4.3%	-68.8%	13.7%	10.0%	4.3%	No
<p>The COVID-19 epidemic resulted in significantly higher levels of residential trash tonnage during Q1 due to people remaining in their homes for extended periods of time thereby generating more disposed trash. The excess tonnage required significant operational changes, particularly during July and August that essentially required recycling materials being mixed with the regular trash stream in order to attempt to keep up with area collections schedules. This temporarily resulted in a significant reduction in the amount of recycling materials processed, thereby decreasing the recycling rate.</p>							
On-time collection (by 3 PM): recycling	98.0%	37.0%	-62.3%	96.0%	75.0%	37.0%	No
<p>The COVID-19 epidemic has resulted in significantly higher levels of residential trash tonnage due to people remaining in their homes for extended periods of time thereby generating more disposed trash. In addition, the Department has experienced very high levels of sanitation staff outages, which, combined with increased trash levels, necessitated the redeployment of staff to prioritize the collection of trash utilization. By redeploying recycling staff to collect regular trash, recycling collections were significantly delayed and this greatly impacted our on-time recycling collections rate. The Department has since hired over 120 temporary sanitation workers which should address this issue.</p>							
On-time collection (by 3 PM): trash	78.0%	27.0%	-65.4%	78.0%	80.0%	27.0%	No
<p>The COVID-19 epidemic has resulted in significantly higher levels of residential trash tonnage due to people remaining in their homes for extended periods of time thereby generating more disposed trash. In addition, the Department has experienced very high levels of sanitation staff outages, which, combined with increased trash levels, significantly delayed on-time collections and necessitated the utilization of employees on an overtime basis to collect excess trash. This greatly impacted our on-time trash collections rate. The Department has since hired over 120 temporary sanitation workers which should address this issue.</p>							
Percentage of time potholes are repaired within three days	87.0%	91.0%	4.6%	93.5%	90.0%	91.0%	Yes
Pothole response time (days)	3.8	2.7	-28.9%	2.4	3.0	2.7	Yes
Miles resurfaced	36	29	-19.4%	64	56	29	Yes
Tons of refuse collected and disposed	159,592	204,331	28.0%	623,930	716,000	204,331	No
<p>The COVID-19 epidemic resulted in significantly higher levels of residential trash tonnage during Q1 due to people remaining in their homes for extended periods of time thereby generating more disposed trash. The excess tonnage required significant operational changes, particularly during July and August that essentially required recycling materials being mixed with the regular trash stream in order to attempt to keep up with area collections schedules. This further increased overall trash tonnage levels during this time.</p>							
Tons of recycling collected and disposed	21,209	8,229	-69.2%	20,720	80,000	8,229	No
<p>The COVID-19 epidemic resulted in significantly higher levels of residential trash tonnage during Q1 due to people remaining in their homes for extended periods of time thereby generating more disposed trash. The excess tonnage required significant operational changes, particularly during July and August that essentially required recycling materials being mixed with the regular trash stream in order to attempt to keep up with area collections schedules. This greatly decreased overall recycling tonnage levels during this time.</p>							



# WATER

Average time to repair a water main break upon crew arrival at site (hours)

5.5

FY19 Year-End

6.7

FY20 Year-End

Performance Measure *	FY19 Q4	FY20 Q4	Change	FY19 Year-End	Post-COVID FY20 Target	FY20 Year-End	Met Target?
Millions of gallons of treated water	19,866	19,861	-0.02%	82,811	meet customer demand	82,525	Yes
Percent of time Philadelphia's drinking water met or surpassed state and federal standards	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes
Miles of pipeline surveyed for leakage	237	157	-33.8%	744	1,110	640	No
Reduced staffing due to vacancies and 'injured on duty' staff resulted in less miles of pipeline surveyed during Q3 and Q4.							
Water main breaks repaired	130	79	-39.2%	790	meet customer demand	596	Yes
A reduction from FY19 Q4 to FY20 Q4 is due to a decrease in water main breaks during that time period.							
Number of storm inlets cleaned/year	25,772	8,326	-67.7%	103,053	100,000	84,640	No
Due to the effects of the COVID-19 pandemic, rotating staffing resulted in the less inlets inspected during Q3 and Q4.							
Constructed greened acres	11	14	27.3%	237	300	111	No
Due to the effects of the COVID-19 pandemic, construction was halted in Q3 and Q4 which resulted fewer constructed green acres.							
Number of Green Acres Design Completed/year	200	37	-81.5%	523	350	300	No
Due to the effects of the COVID-19 pandemic, this measure was not met.							
* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).							

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# SUSTAINABILITY

City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)

3.94

FY19 Year-End

3.82

FY20 Year-End

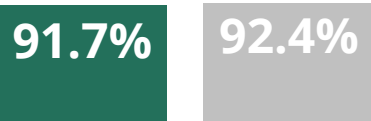
Performance Measure *	FY19 Q4	FY20 Q4	Change	FY19 Year-End	Post-COVID FY20 Target	FY20 Year-End	Met Target?
City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)	0.75	0.76	1.33%	3.94	3.78	3.82	Yes
City of Philadelphia facility energy cost including General, Aviation and Water Funds (\$ Million)	\$13.80	\$13.00	-5.8%	\$63.2	\$67.0	\$59.81	Yes
* These measures are lagging indicators, due to delays in billing for energy use data.							

# OPERATIONAL SUPPORT



## FLEET

Fleet availability - citywide

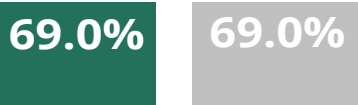


FY20 Q1      FY21 Q1

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Fleet availability - citywide	91.7%	92.4%	0.8%	92.5%	90.0%	92.4%	Yes
New vehicle purchases since FY16 have enabled Fleet to meet its citywide vehicle availability targets.							
Percent of Service Level Agreement (SLA) met for medic units	126.1%	136.1%	7.9%	132.6%	100.0%	136.1%	Yes
The SLA was increased starting in FY20. The SLA is met when 60 of 90 medic units are available. Fleet's Optimal Vehicle Replacement Strategy for medic unit purchases enabled Fleet to meet the SLA.							
Percent of SLA met for trash compactors	101.2%	106.4%	5.1%	108.5%	100.0%	106.4%	Yes
The SLA is met when 241 compactors are available daily to support Street Department's Trash Collection Operations.							
Percent of SLA met for radio patrol cars	100.9%	100.9%	0.0%	101.6%	100.0%	100.9%	Yes
The SLA is met when 675 of 750 or 90% of the active radio patrol car inventory is available. In FY21, Fleet ordered 120 new radio patrol cars to replenish the inventory.							
Median age of vehicle: General Fund	3.8	4.0	5.3%	4.0	4.0	4.0	Yes
Median age of vehicle: Water Fund	3.5	3.7	5.7%	3.6	4.0	3.7	Yes
FY16 to FY20, the Water Department placed 688 new vehicles in service (nearly 62% of their overall vehicle inventory) with an acquisition cost of \$43.4 million.							
Median age of vehicle: Aviation Fund	4.3	3.6	-16.3%	4.0	6.00	3.6	Yes
FY16 to FY20, the Division of Aviation placed 226 new vehicles in service (nearly 56% of their overall vehicle inventory) with an acquisition cost of \$19.6 million.							

## PUBLIC PROPERTY

Field Operations: Percent of work orders completed within service level

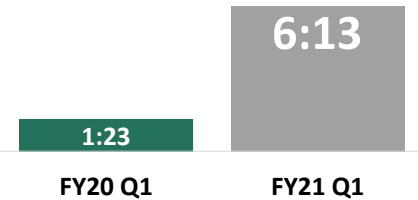


FY20 Q1      FY21 Q1

Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Number of substantially completed construction projects	6	19	216.7%	49	47	19	Yes
A project that is substantially complete is at least 95% complete.							
Field Operations: Facilities division internal work order volume	2,643	2,321	-12.2%	9,823	10,000	2,321	Yes
Field Operations: Percent of work orders completed within service level	69.0%	69.0%	0.0%	68.3%	75.0%	69.0%	Yes
This measure has a changed methodology beginning in FY20 Q4 quarter. Historically, this measure had been reporting the closure rate for internal work orders, rather than the percent of time that SLA was met. Historical data has been provided using the updated methodology as a means of comparison.							

# MANAGING DIRECTOR'S OFFICE - 311 CALL CENTER

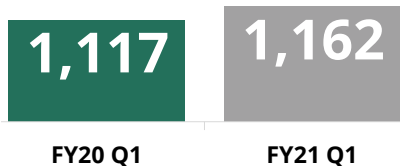
Median timeframe to answer calls (in minutes)



Performance Measure	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Median timeframe to answer calls (in minutes)	1:23	6:13	398.4%	0:44	< 2:00	6:13	No
<p>This metric provides a realistic expectation of how long the public could expect to wait for a call to get answered. Philly311 lost nine agents to COVID related budget cuts, which is a 20% reduction to our staffing. Philly311 experienced an increase in call volumes as a direct result of staffing shortages throughout City Departments due to the COVID pandemic. Philly311 did not stop operations and has been working from home since March. For example, last quarter Philly311 received 10,007 abandoned vehicle service requests compared to 5,005 service requests from the previous quarter. In addition to increased calls about current City services, 311 created Social Distancing requests which the public submits to Philly311.</p> <p>Philly311 began assisting the City Commissioners Office with voter's assistance calls in September. Nine additional phone numbers from the Commissioner Office were forwarded to 311, causing an increase of approximately 1,400 calls a day. This increase in call volume without additional staffing has led to longer wait times.</p>							
Percent of 311 NPS survey respondents who are "service detractors"	50.0%	49.0%	2.0%	47.9%	< 50.0%	49.0%	Yes
<p>Philly311 continues to prioritize our customer service. We have dedicated additional staff to focus on our survey process. Philly311 responds to every survey taker and provides comments and additional service in accordance with their needs.</p>							
Percent of contacts who utilize mobile and web applications to contact 311	46.0%	45.7%	-0.7%	45.5%	> 45%	46.8%	Yes
<p>This measure refers to the number of contacts using mobile and web applications to contact 311.</p>							
Average score for tickets and phone calls monitored by 311 supervisors	83.0%	78.2%	-5.8%	87.0%	86.0%	77.0%	No
<p>Agents are scored on a six-point scale and are graded by pass/fail. 311 has dedicated additional resources to the quality assurance and control process.</p>							

# MANAGING DIRECTOR'S OFFICE - COMMUNITY LIFE IMPROVEMENT PROGRAM (CLIP)

Citywide cleanup projects completed



Performance Measure*	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Graffiti Abatement: properties and street fixtures cleaned	33,800	26,564	-21.4%	133,882	135,000	26,564	No
<p>Some of CLIP's Graffiti Abatement Teams were temporarily reassigned to assist other efforts fighting the Opioid epidemic and COVID 19 measures. But, some of the above issues have been resolved and we will focus much of our efforts into graffiti abatement. We have made management and operational changes to increase effectiveness by placing additional resources in communities overrun with graffiti and curtail removing marker tags on poles and signs to become more efficient. We have also brought in a new supervisor to run operations.</p>							
Community Partnership Program: groups that received supplies	213	440	106.0%	480	500	440	Yes
<p>There was a significant increase in the number of groups that received supplies in the 1st Quarter FY21 due to CLIP loaning supplies to residents affected by Tropical Storm Isai'a's flooding.</p>							
Community Service Program: citywide cleanup projects completed	1,117	1,162	4.0%	4,384	3,500	1,162	Yes
<p>Employees were moved into the Community Service Program to assist residents with community clean-ups, resulting in a relatively high number of completed projects last year and 1st Quarter of this Fiscal Year. But those additional employees will be used to fight the battle against graffiti vandalism in the 2nd Quarter on until graffiti vandalism is under control again.</p>							

Performance Measure*	FY20 Q1	FY21 Q1	Change	FY20 Year-End	FY21 Target	FY21 YTD	On Track to Meet Target?
Vacant Lot Program: vacant lot abatements	3,508	1,663	-52.6%	10,708	10,000	1,663	No
Due to the COVID 19 Virus, many Vacant Lot Program staff were temporarily reassigned to the Food Distribution & Transportation Center which the City created to feed those in need. CLIP was responsible to manage day to day operations. But we expect our numbers to increase as employees were transferred back to the Vacant Lot Program to abate public nuisances.							
Vacant Lot Program: vacant lot compliance rate	28.0%	27.9%	-0.4%	32.3%	30.0%	27.9%	Yes
Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. Vacant lot violation compliance by owners varies depending upon ownership, as many long-term owners are unaccounted for. Many of the owners' addresses in CLIP's system are the actual vacant lot addresses, meaning that there are no owners on record. Compliance rates can vary dramatically depending on what section of the city CLIP is in during a given quarter. If the ownership of the vacant lots is known, the compliance rate tends to be higher. If the ownership of the vacant lots is not known, then the compliance rate is likely to be lower.							
Community Life Improvement: exterior property maintenance violations	7,118	3,499	-50.8%	12,203	13,000	3,499	Yes
Community Life Improvement: exterior property maintenance	65.6%	66.9%	2.0%	67.3%	62.0%	66.9%	Yes
Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the time frame given to address the violation. In the warmer/busy months, the compliance rate is higher due to volume of requests allowing for the owner to have additional time to clean his/her property. CLIP is unlikely to reach the compliance rate as it moves into new sections of the city where owners are not familiar with CLIP's time frame for addressing property violations.							

City of Philadelphia

# Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## WATER FUND QUARTERLY REPORT

**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Water Fund**  
All Departments  
For the Period Ending September 30, 2020

Category	FY 2020 Unaudited Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopted Budget	Target Budget
<b><u>REVENUES</u></b>									
Taxes									
Locally Generated Non - Tax Revenues	710,318,210	184,837,112	184,837,033	(79)	697,980,000	697,980,000	697,980,000	0	0
Other Governments	859,675	669,086	669,086	0	1,000,000	1,000,000	1,000,000	0	0
Revenues from Other Funds of City - Net of Rate Stabilization Fund (I See Note 1)	35,500,300	0	0	0	35,965,000	35,965,000	35,965,000	0	0
Revenue from Other Funds of City - Rate Stabilization Fund	33,083,049	0	0	0	77,145,000	77,145,000	81,062,659	3,917,659	3,917,659
<b>Total Revenues and Other Sources</b>	<b>779,761,234</b>	<b>185,506,198</b>	<b>185,506,119</b>	<b>(79)</b>	<b>812,090,000</b>	<b>812,090,000</b>	<b>816,007,659</b>	<b>3,917,659</b>	<b>3,917,659</b>
Category	FY 2020 Unaudited Actual	Year to Date			Full Year				
		Target Budget	Actual	Actual (Over) / Under Target Budget	Original Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
								Adopted Budget	Target Budget
<b><u>OBLIGATIONS / APPROPRIATIONS</u></b>									
Personal Services	150,765,135	29,801,125	29,801,125	0	164,149,075	164,149,075	164,149,075	0	0
Personal Services - Employee Benefits	145,059,709	11,931,978	11,931,978	0	135,546,760	135,546,760	139,464,419	(3,917,659)	(3,917,659)
Sub-Total Employee Compensation	295,824,844	41,733,103	41,733,103	0	299,695,835	299,695,835	303,613,494	(3,917,659)	(3,917,659)
Purchase of Services	184,959,910	93,114,479	93,114,479	0	209,725,508	209,725,508	209,725,508	0	0
Materials, Supplies and Equipment	54,058,968	19,503,338	19,503,338	0	61,536,300	61,536,300	61,536,300	0	0
Contributions, Indemnities and Taxes	4,409,860	282,968	282,968	0	8,010,000	8,010,000	8,010,000	0	0
Debt Service	206,392,432	80,986,327	80,986,327	0	203,122,357	203,122,357	203,122,357	0	0
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0	0
Payment to Other Funds - Net of Payment to Rate Stabilization Fund (See Note 1)	60,976,296	0	0	0	70,000,000	70,000,000	70,000,000	0	0
Payments to Other Funds -Rate Stabilization Fund	0	0	0	0	0	0	0	0	0
<b>Total Obligations / Appropriations</b>	<b>806,622,310</b>	<b>235,620,215</b>	<b>235,620,215</b>	<b>0</b>	<b>852,090,000</b>	<b>852,090,000</b>	<b>856,007,659</b>	<b>(3,917,659)</b>	<b>(3,917,659)</b>
<b>Operating Surplus / (Deficit)</b>	<b>(26,861,076)</b>	<b>(50,114,017)</b>	<b>(50,114,096)</b>	<b>(79)</b>	<b>(40,000,000)</b>	<b>(40,000,000)</b>	<b>(40,000,000)</b>	<b>0</b>	<b>0</b>
<b><u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u></b>									
Prior Year Fund Balance	0	0	0	0	0	0	0	0	0
Net Adjustments - Prior Years	26,861,000	0	0	0	40,000,000	40,000,000	40,000,000	0	0
<b>Total Net Adjustments</b>	<b>26,861,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000,000</b>	<b>40,000,000</b>	<b>40,000,000</b>	<b>0</b>	<b>0</b>
<b>Year End Fund Balance</b>	<b>(76)</b>	<b>(50,114,017)</b>	<b>(50,114,096)</b>	<b>(79)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

The material in this report is preliminary and is subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report**  
**Non-Tax Revenue Summary**  
**Water Fund**  
For the Period Ending September 30, 2020

Department	FY 2020 Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
								Adopted Budget	Target Budget
<b><u>Local Non-Tax Revenues</u></b>									
Licenses & Inspections	23,001	0	(79)	(79)	38,000	38,000	38,000	0	0
<i>Miscellaneous</i>	23,001	0	(79)	(79)	38,000	38,000	38,000	0	0
Water	57,886,614	7,394,041	7,394,041	0	51,105,000	51,105,000	12,596,620	(38,508,380)	(38,508,380)
<i>Sewer Charges to Other Municipalities</i>	39,325,698	4,081,369	4,081,369	0	40,050,000	40,050,000	1,541,620	(38,508,380)	(38,508,380)
<i>Water &amp; Sewer Permits Issued by L &amp; I</i>	5,033,040	2,304,285	2,304,285	0	6,566,000	6,566,000	6,566,000	0	0
<i>Contribution - Sinking Fund Reserve</i>	12,000,000	0	0	0	3,000,000	3,000,000	3,000,000	0	0
<i>Miscellaneous</i>	1,527,876	1,008,387	1,008,387	0	1,489,000	1,489,000	1,489,000	0	0
Revenue	647,427,205	177,616,000	177,616,000	0	643,717,000	643,717,000	682,225,380	38,508,380	38,508,380
<i>Sales &amp; Charges</i>	631,359,681	173,482,913	173,482,913	0	628,816,000	628,816,000	667,324,380	38,508,380	38,508,380
<i>Fire Service Connections</i>	3,690,420	1,029,916	1,029,916	0	3,558,000	3,558,000	3,558,000	0	0
<i>Surcharges</i>	4,957,159	1,166,431	1,166,431	0	4,647,000	4,647,000	4,647,000	0	0
<i>Miscellaneous</i>	7,419,945	1,936,740	1,936,740	0	6,696,000	6,696,000	6,696,000	0	0
Procurement	19,177	3,750	3,750	0	20,000	20,000	20,000	0	0
<i>Miscellaneous</i>	19,177	3,750	3,750	0	20,000	20,000	20,000	0	0
City Treasurer	3,256,926	(176,679)	(176,679)	0	3,100,000	3,100,000	3,100,000	0	0
<i>Interest Earnings</i>	3,256,926	(176,679)	(176,679)	0	3,100,000	3,100,000	3,100,000	0	0
Other	1,705,287	0	0	0	0	0	0	0	0
<i>Miscellaneous</i>	1,705,287	0	0	0	0	0	0	0	0
<b>Total Local Non-Tax Revenue</b>	<b>710,318,210</b>	<b>184,837,112</b>	<b>184,837,033</b>	<b>(79)</b>	<b>697,980,000</b>	<b>697,980,000</b>	<b>697,980,000</b>	<b>0</b>	<b>0</b>
<b><u>Other Governments</u></b>									
Water	859,675	669,086	669,086	0	1,000,000	1,000,000	1,000,000	0	0
<i>State</i>	859,675	669,086	669,086	0	1,000,000	1,000,000	1,000,000	0	0
<i>Federal</i>	0	0	0	0	0	0	0	0	0
<b>Total Other Governments</b>	<b>859,675</b>	<b>669,086</b>	<b>669,086</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>
<b><u>Revenue from Other Funds</u></b>									
Water	68,583,349	0	0	0	113,110,000	113,110,000	117,027,659	3,917,659	3,917,659
<i>General Fund</i>	30,821,792	0	0	0	31,100,000	31,100,000	31,100,000	0	0
<i>Aviation Fund</i>	4,334,508	0	0	0	4,465,000	4,465,000	4,465,000	0	0
<i>Employee Benefit Fund</i>	344,000	0	0	0	400,000	400,000	400,000	0	0
<i>Rate Stabilization Fund</i>	33,083,049	0	0	0	77,145,000	77,145,000	81,062,659	3,917,659	3,917,659
<b>Total Revenue from Other Funds</b>	<b>68,583,349</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>113,110,000</b>	<b>113,110,000</b>	<b>117,027,659</b>	<b>3,917,659</b>	<b>3,917,659</b>
<b>Total - All Sources</b>	<b>779,761,234</b>	<b>185,506,198</b>	<b>185,506,119</b>	<b>(79)</b>	<b>812,090,000</b>	<b>812,090,000</b>	<b>816,007,659</b>	<b>3,917,659</b>	<b>3,917,659</b>

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**Quarterly City Managers Report**  
**Departmental Obligations Summary**  
**Water Fund**  
For the Period Ending September 30, 2020

Department	FY 2020 Unaudited Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection (Over) / Under	
								Adopted Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>23,528,413</b>	<b>6,837,965</b>	<b>6,837,965</b>	<b>0</b>	<b>31,492,358</b>	<b>31,492,358</b>	<b>31,492,358</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	6,869,686	1,534,461	1,534,461	0	8,742,629	8,742,629	8,742,629	0	0
<i>Purchase of Services</i>	15,123,111	5,096,770	5,096,770	0	20,700,879	20,700,879	20,700,879	0	0
<i>Materials, Supplies &amp; Equipment</i>	1,535,616	206,734	206,734	0	2,048,850	2,048,850	2,048,850	0	0
<b>Managing Director</b>	<b>138,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>138,550</b>	<b>138,550</b>	<b>138,550</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	138,550	0	0	0	138,550	138,550	138,550	0	0
<b>Public Property</b>	<b>4,270,347</b>	<b>4,368,565</b>	<b>4,368,565</b>	<b>0</b>	<b>4,368,565</b>	<b>4,368,565</b>	<b>4,368,565</b>	<b>0</b>	<b>0</b>
<i>Purchase of Services</i>	4,270,347	4,368,565	4,368,565	0	4,368,565	4,368,565	4,368,565	0	0
<b>Office of Fleet Management</b>	<b>7,357,652</b>	<b>2,436,044</b>	<b>2,436,044</b>	<b>0</b>	<b>8,899,184</b>	<b>8,899,184</b>	<b>8,899,184</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	2,940,438	616,630	616,630	0	3,365,544	3,365,544	3,365,544	0	0
<i>Purchase of Services</i>	1,269,896	276,563	276,563	0	1,489,000	1,489,000	1,489,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	3,147,318	1,542,851	1,542,851	0	4,044,640	4,044,640	4,044,640	0	0
<b>Water</b>	<b>400,223,615</b>	<b>125,379,074</b>	<b>125,379,074</b>	<b>0</b>	<b>439,066,589</b>	<b>439,066,589</b>	<b>439,066,589</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	127,964,831	24,791,890	24,791,890	0	138,066,039	138,066,039	138,066,039	0	0
<i>Purchase of Services</i>	158,066,991	82,992,478	82,992,478	0	176,525,250	176,525,250	176,525,250	0	0
<i>Materials, Supplies &amp; Equipment</i>	48,805,637	17,594,706	17,594,706	0	53,965,300	53,965,300	53,965,300	0	0
<i>Contributions, Indemnities &amp; Taxes</i>	4,409,860	0	0	0	510,000	510,000	510,000	0	0
<i>Payments to Other Funds-Rate Stabilization Fd</i>	0	0	0	0	0	0	0	0	0
<i>Payments to Other Funds-Water Residual Fd</i>	30,000,000	0	0	0	37,000,000	37,000,000	37,000,000	0	0
<i>Payments to Other Funds-Other</i>	30,976,296	0	0	0	33,000,000	33,000,000	33,000,000	0	0
<b>Finance</b>	<b>145,059,709</b>	<b>12,214,946</b>	<b>12,214,946</b>	<b>0</b>	<b>143,046,760</b>	<b>143,046,760</b>	<b>146,964,419</b>	<b>(3,917,659)</b>	<b>(3,917,659)</b>
<i>Personal Services - Fringe Benefits</i>	145,059,709	11,931,978	11,931,978	0	135,546,760	135,546,760	139,464,419	(3,917,659)	(3,917,659)
<i>Contributions, Indemnities &amp; Taxes</i>	0	282,968	282,968	0	7,500,000	7,500,000	7,500,000	0	0
<b>Revenue</b>	<b>15,591,014</b>	<b>2,590,173</b>	<b>2,590,173</b>	<b>0</b>	<b>17,646,532</b>	<b>17,646,532</b>	<b>17,646,532</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	10,102,618	2,189,540	2,189,540	0	11,047,032	11,047,032	11,047,032	0	0
<i>Purchase of Services</i>	4,959,294	254,109	254,109	0	5,165,000	5,165,000	5,165,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	529,102	146,524	146,524	0	1,434,500	1,434,500	1,434,500	0	0
<i>Contributions, Indemnities &amp; Taxes</i>	0	0	0	0	0	0	0	0	0
<b>Sinking Fund</b>	<b>206,392,432</b>	<b>80,986,327</b>	<b>80,986,327</b>	<b>0</b>	<b>203,122,357</b>	<b>203,122,357</b>	<b>203,122,357</b>	<b>0</b>	<b>0</b>
<i>Debt Service</i>	206,392,432	80,986,327	80,986,327	0	203,122,357	203,122,357	203,122,357	0	0
<b>Procurement</b>	<b>72,282</b>	<b>18,208</b>	<b>18,208</b>	<b>0</b>	<b>110,515</b>	<b>110,515</b>	<b>110,515</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	72,282	18,208	18,208	0	110,515	110,515	110,515	0	0
<b>Law</b>	<b>3,302,328</b>	<b>749,395</b>	<b>749,395</b>	<b>0</b>	<b>3,304,958</b>	<b>3,304,958</b>	<b>3,304,958</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	2,569,445	640,878	640,878	0	2,570,334	2,570,334	2,570,334	0	0
<i>Purchase of Services</i>	691,588	95,994	95,994	0	691,614	691,614	691,614	0	0
<i>Materials, Supplies &amp; Equipment</i>	41,295	12,523	12,523	0	43,010	43,010	43,010	0	0
<b>Office of Sustainability</b>	<b>93,874</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>93,874</b>	<b>93,874</b>	<b>93,874</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	63,874	0	0	0	63,874	63,874	63,874	0	0
<i>Purchase of Services</i>	30,000	30,000	30,000	0	30,000	30,000	30,000	0	0
<b>Water, Sewer &amp; Storm Water Rate Board</b>	<b>592,094</b>	<b>9,518</b>	<b>9,518</b>	<b>0</b>	<b>799,758</b>	<b>799,758</b>	<b>799,758</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	43,411	9,518	9,518	0	44,558	44,558	44,558	0	0
<i>Purchase of Services</i>	548,683	0	0	0	755,200	755,200	755,200	0	0
<i>Materials, Supplies &amp; Equipment</i>	0	0	0	0	0	0	0	0	0
<b>Total Water Fund</b>	<b>806,622,310</b>	<b>235,620,215</b>	<b>235,620,215</b>	<b>0</b>	<b>852,090,000</b>	<b>852,090,000</b>	<b>856,007,659</b>	<b>(3,917,659)</b>	<b>(3,917,659)</b>
<i>Personal Services</i>	150,765,135	29,801,125	29,801,125	0	164,149,075	164,149,075	164,149,075	0	0
<i>Personal Services - Fringe Benefits</i>	145,059,709	11,931,978	11,931,978	0	135,546,760	135,546,760	139,464,419	(3,917,659)	(3,917,659)
<i>Sub-Total Employee Compensation</i>	295,824,844	41,733,103	41,733,103	0	299,695,835	299,695,835	303,613,494	(3,917,659)	(3,917,659)
<i>Purchase of Services</i>	184,959,910	93,114,479	93,114,479	0	209,725,508	209,725,508	209,725,508	0	0
<i>Materials, Supplies &amp; Equipment</i>	54,058,968	19,503,338	19,503,338	0	61,536,300	61,536,300	61,536,300	0	0
<i>Contributions, Indemnities &amp; Taxes</i>	4,409,860	282,968	282,968	0	8,010,000	8,010,000	8,010,000	0	0
<i>Debt Service</i>	206,392,432	80,986,327	80,986,327	0	203,122,357	203,122,357	203,122,357	0	0
<i>Payments to Other Funds</i>	60,976,296	0	0	0	70,000,000	70,000,000	70,000,000	0	0

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**Quarterly City Managers Report  
Analysis of Projected Year-End Variances  
Water Fund**

All Departments

For the Period Ending September 30, 2020

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>	<b>\$3.9</b>	Higher drawdown from Water Rate Stabilization to offset higher than anticipated fringe benefit costs.
	<b>\$0.0</b>	Realignment of Sewer Charges to other Municipalities from the Water Department to the Revenue Department (\$38.5M).
Subtotal	<b>\$3.9</b>	
<u>Obligations / Appropriations</u>	<b>(\$3.9)</b>	Higher than anticipated fringe benefits costs
	<b>(\$3.9)</b>	
<u>Other Adjustments</u>	<b>\$0.0</b>	
Subtotal	<b>(\$3.9)</b>	
Total	<b>\$0.0</b>	

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Water Fund**  
For the Period Ending September 30, 2020

Department	FY 2020 Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Month End		Actual (Over) / Under Target Budget	Authorized Positions			Current Projection (Over) / Under	
		Target Budget	Actual		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>86</b>	<b>84</b>	<b>84</b>	<b>0</b>	<b>108</b>	<b>108</b>	<b>108</b>	<b>0</b>	<b>0</b>
<b>Office of Fleet Management</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>0</b>	<b>59</b>	<b>59</b>	<b>59</b>	<b>0</b>	<b>0</b>
<b>Water</b>	<b>1,989</b>	<b>1,927</b>	<b>1,927</b>	<b>0</b>	<b>2,281</b>	<b>2,281</b>	<b>2,281</b>	<b>0</b>	<b>0</b>
<b>Revenue</b>	<b>205</b>	<b>197</b>	<b>197</b>	<b>0</b>	<b>232</b>	<b>232</b>	<b>232</b>	<b>0</b>	<b>0</b>
<b>Procurement</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Law</b>	<b>30</b>	<b>29</b>	<b>29</b>	<b>0</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>0</b>	<b>0</b>
<b>Water, Sewer &amp; Stormwater Rate Board</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Total Water Fund</b>	<b>2,366</b>	<b>2,294</b>	<b>2,294</b>	<b>0</b>	<b>2,712</b>	<b>2,712</b>	<b>2,712</b>	<b>0</b>	<b>0</b>

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City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## **AVIATION FUND QUARTERLY REPORT**

**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Aviation Fund**  
All Departments  
For the Period Ending September 30, 2020

Category	FY 2020 Unaudited Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopted Budget	Target Budget
<b>REVENUES</b>									
Taxes									
Locally Generated Non - Tax Revenues	358,761,607	57,894,198	57,894,198	0	348,831,000	348,831,000	328,603,000	(20,228,000)	(20,228,000)
Other Governments	57,490,915	25,059,140	25,059,140	0	67,826,000	67,826,000	45,900,000	(21,926,000)	(21,926,000)
Revenues from Other Funds of City	1,332,615	0	0	0	1,577,000	1,577,000	1,427,000	(150,000)	(150,000)
Other Sources									
<b>Total Revenues and Other Sources</b>	<b>417,585,137</b>	<b>82,953,338</b>	<b>82,953,338</b>	<b>0</b>	<b>418,234,000</b>	<b>418,234,000</b>	<b>375,930,000</b>	<b>(42,304,000)</b>	<b>(42,304,000)</b>
Category	FY 2019 Actual	Year to Date			Full Year				
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
								Adopted Budget	Target Budget
<b>OBLIGATIONS / APPROPRIATIONS</b>									
Personal Services	85,496,378	15,926,582	15,926,582	0	81,225,800	81,225,800	74,708,226	6,517,574	6,517,574
Personal Services - Employee Benefits	65,091,942	3,792,194	3,792,194	0	63,749,755	63,749,755	65,174,221	(1,424,466)	(1,424,466)
Sub-Total Employee Compensation	150,588,320	19,718,776	19,718,776	0	144,975,555	144,975,555	139,882,447	5,093,108	5,093,108
Purchase of Services	117,324,792	37,065,933	37,065,933	0	111,936,431	111,936,431	103,713,660	8,222,771	8,222,771
Materials, Supplies and Equipment	10,877,037	1,651,530	1,651,530	0	10,193,520	10,193,520	9,193,520	1,000,000	1,000,000
Contributions, Indemnities and Taxes	5,524,518	4,248,989	4,248,989	0	8,812,000	8,812,000	8,812,000	0	0
Debt Service	123,448,385	28,855,569	28,855,569	0	138,778,094	138,778,094	138,778,094	0	0
Payment to Other Funds	7,540,850	0	0	0	11,018,400	11,018,400	11,018,400	0	0
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0	0
<b>Total Obligations / Appropriations</b>	<b>415,303,902</b>	<b>91,540,797</b>	<b>91,540,797</b>	<b>0</b>	<b>425,714,000</b>	<b>425,714,000</b>	<b>411,398,121</b>	<b>14,315,879</b>	<b>14,315,879</b>
<b>Operating Surplus / (Deficit)</b>	<b>2,281,235</b>	<b>(8,587,459)</b>	<b>(8,587,459)</b>	<b>0</b>	<b>(7,480,000)</b>	<b>(7,480,000)</b>	<b>(35,468,121)</b>	<b>(27,988,121)</b>	<b>(27,988,121)</b>
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>									
Prior Year Fund Balance	143,068,950	0	0	0	123,806,000	160,145,454	160,145,454	36,339,454	0
Net Adjustments - Prior Years	14,795,269	0	0	0	15,000,000	15,000,000	15,000,000	0	0
<b>Total Net Adjustments</b>	<b>157,864,219</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>138,806,000</b>	<b>175,145,454</b>	<b>175,145,454</b>	<b>36,339,454</b>	<b>0</b>
<b>Preliminary Year End Fund Balance</b>	<b>160,145,454</b>	<b>(8,587,459)</b>	<b>(8,587,459)</b>	<b>0</b>	<b>131,326,000</b>	<b>167,665,454</b>	<b>139,677,333</b>	<b>8,351,333</b>	<b>(27,988,121)</b>
Deferred Revenue-Airline Rates & Charges (See Note 1)	0	0	0	0	0	0	0	0	0
<b>Year End Fund Balance</b>	<b>160,145,454</b>	<b>(8,587,459)</b>	<b>(8,587,459)</b>	<b>0</b>	<b>131,326,000</b>	<b>167,665,454</b>	<b>139,677,333</b>	<b>8,351,333</b>	<b>(27,988,121)</b>

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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**Quarterly City Managers Report  
Non-Tax Revenue Summary  
Aviation Fund  
For the Period Ending September 30, 2020**

Department	FY 2020 Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
								Adopted Budget	Target Budget
<b><u>Local Non-Tax Revenues</u></b>									
Fleet Management	43,171	25,009	25,009	0	25,000	25,000	25,000	0	0
<i>Sale of Vehicles</i>	43,171	25,009	25,009	0	25,000	25,000	25,000	0	0
Procurement	1,408,831	7,007	7,007	0	5,000	5,000	5,000	0	0
<i>Miscellaneous</i>	1,408,831	7,007	7,007	0	5,000	5,000	5,000	0	0
City Treasurer	7,934,713	(228,346)	(228,346)	0	4,000,000	4,000,000	4,000,000	0	0
<i>Interest Earnings</i>	7,934,713	(228,346)	(228,346)	0	4,000,000	4,000,000	4,000,000	0	0
Commerce - Division of Aviation	349,374,892	58,090,528	58,090,528	0	344,801,000	344,801,000	324,573,000	(20,228,000)	(20,228,000)
<i>Concessions</i>	50,747,992	657,515	657,515	0	31,401,000	31,401,000	27,934,000	(3,467,000)	(3,467,000)
<i>Space Rentals</i>	112,032,835	10,174,112	10,174,112	0	167,382,000	167,382,000	131,986,000	(35,396,000)	(35,396,000)
<i>Landing Fees</i>	70,928,757	1,145,039	1,145,039	0	52,655,000	52,655,000	64,125,000	11,470,000	11,470,000
<i>Parking</i>	35,078,577	48,215	48,215	0	20,794,000	20,794,000	5,943,000	(14,851,000)	(14,851,000)
<i>Car Rental</i>	16,932,347	676,768	676,768	0	12,520,000	12,520,000	9,036,000	(3,484,000)	(3,484,000)
<i>Sale of Utilities</i>	2,340,113	285,601	285,601	0	4,031,000	4,031,000	1,148,000	(2,883,000)	(2,883,000)
<i>Overseas Terminal Facility Charges</i>	7,950	0	0	0	22,000	22,000	0	(22,000)	(22,000)
<i>International Terminal Charges</i>	22,422,390	19,402	19,402	0	21,140,000	21,140,000	14,772,000	(6,368,000)	(6,368,000)
<i>Passenger Facility Charge</i>	31,199,992	0	0	0	31,218,000	31,218,000	62,218,000	31,000,000	31,000,000
<i>Miscellaneous</i>	7,683,939	45,083,876	45,083,876	0	3,638,000	3,638,000	7,411,000	3,773,000	3,773,000
<b>Total Local Non-Tax Revenue</b>	<b>358,761,607</b>	<b>57,894,198</b>	<b>57,894,198</b>	<b>0</b>	<b>348,831,000</b>	<b>348,831,000</b>	<b>328,603,000</b>	<b>(20,228,000)</b>	<b>(20,228,000)</b>
<b><u>Other Governments</u></b>									
Commerce - Division of Aviation	57,490,915	25,059,140	25,059,140	0	67,826,000	67,826,000	45,900,000	(21,926,000)	(21,926,000)
<i>State</i>	0	0	0	0	0	0	0	0	0
<i>Federal</i>	57,490,915	25,059,140	25,059,140	0	67,826,000	67,826,000	45,900,000	(21,926,000)	(21,926,000)
<b>Total Other Governments</b>	<b>57,490,915</b>	<b>25,059,140</b>	<b>25,059,140</b>	<b>0</b>	<b>67,826,000</b>	<b>67,826,000</b>	<b>45,900,000</b>	<b>(21,926,000)</b>	<b>(21,926,000)</b>
<b><u>Revenue from Other Funds</u></b>									
Commerce - Division of Aviation	1,332,615	0	0	0	1,577,000	1,577,000	1,427,000	(150,000)	(150,000)
<i>General Fund</i>	1,203,615	0	0	0	1,477,000	1,477,000	1,327,000	(150,000)	(150,000)
<i>Contribution from Bond Fund</i>	0	0	0	0	0	0	0	0	0
<i>Employee Benefits Fund</i>	129,000	0	0	0	100,000	100,000	100,000	0	0
<b>Total Revenue from Other Funds</b>	<b>1,332,615</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,577,000</b>	<b>1,577,000</b>	<b>1,427,000</b>	<b>(150,000)</b>	<b>(150,000)</b>
<b>Total - All Sources</b>	<b>417,585,137</b>	<b>82,953,338</b>	<b>82,953,338</b>	<b>0</b>	<b>418,234,000</b>	<b>418,234,000</b>	<b>375,930,000</b>	<b>(42,304,000)</b>	<b>(42,304,000)</b>

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**Quarterly City Managers Report  
Departmental Obligations Summary  
Aviation Fund  
For the Period Ending September 30, 2020**

Department	FY 2020 Unaudited Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection (Over) / Under	
								Adopted Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>1,379,974</b>	<b>297,436</b>	<b>297,436</b>	<b>0</b>	<b>2,521,351</b>	<b>2,521,351</b>	<b>2,521,351</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	630,682	159,277	159,277	0	1,201,280	1,201,280	1,201,280	0	0
<i>Purchase of Services</i>	749,292	138,159	138,159	0	1,320,071	1,320,071	1,320,071	0	0
<b>Police</b>	<b>17,689,715</b>	<b>3,383,370</b>	<b>3,383,370</b>	<b>0</b>	<b>14,863,203</b>	<b>14,863,203</b>	<b>14,890,703</b>	<b>(27,500)</b>	<b>(27,500)</b>
<i>Personal Services</i>	17,525,315	3,380,926	3,380,926	0	14,724,843	14,724,843	14,724,843	0	0
<i>Purchase of Services</i>	77,500	2,444	2,444	0	63,960	63,960	76,460	(12,500)	(12,500)
<i>Materials, Supplies &amp; Equipment</i>	86,900	0	0	0	74,400	74,400	89,400	(15,000)	(15,000)
<b>Fire</b>	<b>9,570,187</b>	<b>1,932,573</b>	<b>1,932,573</b>	<b>0</b>	<b>8,356,892</b>	<b>8,356,892</b>	<b>8,359,892</b>	<b>(3,000)</b>	<b>(3,000)</b>
<i>Personal Services</i>	9,399,287	1,843,573	1,843,573	0	8,201,772	8,201,772	8,201,772	0	0
<i>Purchase of Services</i>	15,000	12,000	12,000	0	12,000	12,000	15,000	(3,000)	(3,000)
<i>Materials, Supplies &amp; Equipment</i>	155,900	77,000	77,000	0	124,720	124,720	124,720	0	0
<i>Payments to Other Funds</i>	0	0	0	0	18,400	18,400	18,400	0	0
<b>Public Property</b>	<b>20,091,403</b>	<b>3,288,395</b>	<b>3,288,395</b>	<b>0</b>	<b>21,900,000</b>	<b>21,900,000</b>	<b>17,000,000</b>	<b>4,900,000</b>	<b>4,900,000</b>
<i>Purchase of Services</i>	20,091,403	3,288,395	3,288,395	0	21,900,000	21,900,000	17,000,000	4,900,000	4,900,000
<b>Office of Fleet Management</b>	<b>6,129,065</b>	<b>800,576</b>	<b>800,576</b>	<b>0</b>	<b>4,785,617</b>	<b>4,785,617</b>	<b>3,852,417</b>	<b>933,200</b>	<b>933,200</b>
<i>Personal Services</i>	1,265,515	259,758	259,758	0	1,320,817	1,320,817	1,420,817	(100,000)	(100,000)
<i>Purchase of Services</i>	486,439	83,602	83,602	0	470,400	470,400	452,200	18,200	18,200
<i>Materials, Supplies &amp; Equipment</i>	4,377,111	457,216	457,216	0	2,994,400	2,994,400	1,979,400	1,015,000	1,015,000
<b>Finance</b>	<b>67,705,647</b>	<b>6,652,770</b>	<b>6,652,770</b>	<b>0</b>	<b>69,407,755</b>	<b>69,407,755</b>	<b>70,832,221</b>	<b>(1,424,466)</b>	<b>(1,424,466)</b>
<i>Personal Services - Fringe Benefits</i>	65,091,942	3,792,194	3,792,194	0	63,749,755	63,749,755	65,174,221	(1,424,466)	(1,424,466)
<i>Purchase of Services</i>	2,613,705	2,577,738	2,577,738	0	3,146,000	3,146,000	3,146,000	0	0
<i>Contributions, Indemnities &amp; Taxes</i>	0	282,838	282,838	0	2,512,000	2,512,000	2,512,000	0	0
<i>Advances and Other Miscellaneous Payments</i>	0	0	0	0	0	0	0	0	0
<b>Sinking Fund</b>	<b>123,448,385</b>	<b>28,855,569</b>	<b>28,855,569</b>	<b>0</b>	<b>138,778,094</b>	<b>138,778,094</b>	<b>138,778,094</b>	<b>0</b>	<b>0</b>
<i>Debt Service</i>	123,448,385	28,855,569	28,855,569	0	138,778,094	138,778,094	138,778,094	0	0
<b>Commerce - Division of Aviation</b>	<b>167,591,605</b>	<b>45,969,587</b>	<b>45,969,587</b>	<b>0</b>	<b>163,726,534</b>	<b>163,726,534</b>	<b>153,595,501</b>	<b>10,131,033</b>	<b>10,131,033</b>
<i>Personal Services</i>	55,007,658	9,946,527	9,946,527	0	54,426,534	54,426,534	47,615,572	6,810,962	6,810,962
<i>Purchase of Services</i>	93,261,453	30,939,595	30,939,595	0	85,000,000	85,000,000	81,679,929	3,320,071	3,320,071
<i>Materials, Supplies &amp; Equipment</i>	6,257,126	1,117,314	1,117,314	0	7,000,000	7,000,000	7,000,000	0	0
<i>Contributions, Indemnities &amp; Taxes</i>	5,524,518	3,966,151	3,966,151	0	6,300,000	6,300,000	6,300,000	0	0
<i>Payments to Other Funds</i>	7,540,850	0	0	0	11,000,000	11,000,000	11,000,000	0	0
<b>Law</b>	<b>1,604,048</b>	<b>336,521</b>	<b>336,521</b>	<b>0</b>	<b>1,286,681</b>	<b>1,286,681</b>	<b>1,480,069</b>	<b>(193,388)</b>	<b>(193,388)</b>
<i>Personal Services</i>	1,604,048	336,521	336,521	0	1,286,681	1,286,681	1,480,069	(193,388)	(193,388)
<i>Purchase of Services</i>	0	0	0	0	0	0	0	0	0
<i>Materials, Supplies &amp; Equipment</i>	0	0	0	0	0	0	0	0	0
<b>Office of Sustainability</b>	<b>93,873</b>	<b>24,000</b>	<b>24,000</b>	<b>0</b>	<b>87,873</b>	<b>87,873</b>	<b>87,873</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	63,873	0	0	0	63,873	63,873	63,873	0	0
<i>Purchase of Services</i>	30,000	24,000	24,000	0	24,000	24,000	24,000	0	0
<b>Total Aviation Fund</b>	<b>415,303,902</b>	<b>91,540,797</b>	<b>91,540,797</b>	<b>0</b>	<b>425,714,000</b>	<b>425,714,000</b>	<b>411,398,121</b>	<b>14,315,879</b>	<b>14,315,879</b>
<i>Personal Services</i>	85,496,378	15,926,582	15,926,582	0	81,225,800	81,225,800	74,708,226	6,517,574	6,517,574
<i>Personal Services - Fringe Benefits</i>	65,091,942	3,792,194	3,792,194	0	63,749,755	63,749,755	65,174,221	(1,424,466)	(1,424,466)
<i>Sub-Total Employee Compensation</i>	150,588,320	19,718,776	19,718,776	0	144,975,555	144,975,555	139,882,447	5,093,108	5,093,108
<i>Purchase of Services</i>	117,324,792	37,065,933	37,065,933	0	111,936,431	111,936,431	103,713,660	8,222,771	8,222,771
<i>Materials, Supplies &amp; Equipment</i>	10,877,037	1,651,530	1,651,530	0	10,193,520	10,193,520	9,193,520	1,000,000	1,000,000
<i>Contributions, Indemnities &amp; Taxes</i>	5,524,518	4,248,989	4,248,989	0	8,812,000	8,812,000	8,812,000	0	0
<i>Debt Service</i>	123,448,385	28,855,569	28,855,569	0	138,778,094	138,778,094	138,778,094	0	0
<i>Payments to Other Funds</i>	7,540,850	0	0	0	11,018,400	11,018,400	11,018,400	0	0
<i>Advances &amp; Other Misc. Pmts.</i>	0	0	0	0	0	0	0	0	0

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**Quarterly City Managers Report**  
**Analysis of Projected Year-End Variances**  
**Aviation Fund**  
All Departments  
For the Period Ending September 30, 2020

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>	(\$20.2)	Variances are due to lower than anticipated locally generated revenues caused by lower passenger volume as a result of the COVID -19 pandemic.
	(\$21.9)	Variance is the result of lower than anticipated revenues from the Federal Government through the CARES Act..
	(\$0.2)	Variance is based on a decreased estimate for interfund charges to the General Fund.
<b>Subtotal</b>	<b>(\$42.3)</b>	
<u>Obligations / Appropriations</u>	(\$14.3)	Variances are due to lower than anticipated locally generated revenues.
<b>Subtotal</b>	<b>(\$14.3)</b>	
<b>Total</b>	<b>(\$56.6)</b>	

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Aviation Fund**  
For the Period Ending September 30, 2020

Department	FY 2020 Actual	Fiscal Year 2021 Year to Date			Fiscal Year 2021 Full Year				
		Month End		Actual (Over) / Under Target Budget	Authorized Positions			Current Projection (Over) / Under	
		Target Budget	Actual		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
Office of Innovation & Technology	<b>6</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>
Police	<b>164</b>	<b>159</b>	<b>159</b>	<b>0</b>	<b>152</b>	<b>152</b>	<b>152</b>	<b>0</b>	<b>0</b>
<i>Uniformed</i>	<i>153</i>	<i>148</i>	<i>148</i>	<i>0</i>	<i>141</i>	<i>141</i>	<i>141</i>	<i>0</i>	<i>0</i>
<i>Civilian</i>	<i>11</i>	<i>11</i>	<i>11</i>	<i>0</i>	<i>11</i>	<i>11</i>	<i>11</i>	<i>0</i>	<i>0</i>
Fire	<b>70</b>	<b>74</b>	<b>74</b>	<b>0</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>0</b>	<b>0</b>
<i>Uniformed</i>	<i>70</i>	<i>74</i>	<i>74</i>	<i>0</i>	<i>75</i>	<i>75</i>	<i>75</i>	<i>0</i>	<i>0</i>
<i>Civilian</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<b>0</b>	<i>0</i>	<i>0</i>
Office of Fleet Management	<b>24</b>	<b>24</b>	<b>24</b>	<b>0</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>0</b>	<b>0</b>
Commerce - Division of Aviation	<b>797</b>	<b>778</b>	<b>778</b>	<b>0</b>	<b>830</b>	<b>830</b>	<b>830</b>	<b>0</b>	<b>0</b>
Law	<b>19</b>	<b>18</b>	<b>18</b>	<b>0</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>0</b>	<b>0</b>
<b>Total Aviation Fund</b>	<b>1,080</b>	<b>1,060</b>	<b>1,060</b>	<b>0</b>	<b>1,113</b>	<b>1,113</b>	<b>1,113</b>	<b>0</b>	<b>0</b>

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City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## **GRANTS REVENUE FUND**

### **QUARTERLY REPORT**

#### **Unanticipated Grants**

FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2021

FOR THE PERIOD JULY 1, 2020 - SEPTEMBER 30, 2020

Dp. No.	Department	Amount	Grant Title	Source	Description
No activity to report.					
<b>Total</b>		-			

City of Philadelphia

# Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## CASH FLOW FORECAST

Projection as of September 30, 2020

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Accrued	Not Accrued	Estimated Revenues
<b>REVENUES</b>																
Real Estate Tax	9.1	11.0	8.5	7.9	6.8	20.1	56.9	146.3	363.0	30.6	15.1	8.9	684.3			684.3
Total Wage, Earnings, Net Profits	134.1	135.4	120.8	110.7	120.7	112.4	152.0	121.1	139.0	171.8	130.3	112.7	1561.2	(12.2)		1549.0
Realty Transfer Tax	36.4	22.8	24.6	28.8	22.1	23.7	23.7	19.0	23.0	24.9	24.2	26.2	299.4	(6.6)		292.8
Sales Tax	24.4	29.7	12.5	13.4	13.3	10.2	11.9	11.2	10.3	11.4	13.1	13.1	174.5			174.5
Business Income & Receipts Tax	266.4	26.8	19.6	35.1	2.5	8.8	19.1	5.1	50.0	250.3	59.0	8.7	751.4	(269.2)		482.1
Beverage Tax	5.7	6.2	5.6	7.0	5.1	5.0	5.1	5.2	5.3	5.6	5.7	5.9	67.4			67.4
Other Taxes	2.7	2.6	4.2	4.3	4.4	4.4	4.5	5.5	7.5	8.4	10.2	10.5	69.2	9.1		78.3
Locally Generated Non-tax	22.8	20.8	28.5	23.6	39.9	28.5	34.0	27.9	32.8	32.4	35.9	30.0	357.1			357.1
Total Other Governments	14.4	45.2	82.7	13.3	52.8	12.1	7.4	13.9	4.9	9.3	9.8	21.9	287.7	13.0		300.6
Total PICA Other Governments	53.0	37.8	32.6	23.2	32.2	57.5	34.9	26.5	51.3	41.7	41.4	38.7	470.6			470.6
Interfund Transfers	0.0	0.0	0.0	0.0	34.3	0.0	0.0	0.0	0.0	0.0	0.0	25.5	59.8		65.8	125.6
<b>Total Current Revenue</b>	<b>568.9</b>	<b>338.2</b>	<b>339.4</b>	<b>267.3</b>	<b>334.1</b>	<b>282.7</b>	<b>349.5</b>	<b>381.7</b>	<b>687.3</b>	<b>586.5</b>	<b>344.9</b>	<b>302.1</b>	<b>4782.5</b>	<b>(265.9)</b>	<b>65.8</b>	<b>4582.5</b>
Collection of prior year(s) revenue	(71.3)	17.7	11.9	1.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	(39.9)			
Other fund balance adjustments																
<b>TOTAL CASH RECEIPTS</b>	<b>497.6</b>	<b>356.0</b>	<b>351.3</b>	<b>269.0</b>	<b>334.1</b>	<b>282.7</b>	<b>349.5</b>	<b>381.7</b>	<b>687.3</b>	<b>586.5</b>	<b>344.9</b>	<b>302.1</b>	<b>4742.6</b>			
					5.979	5.452	7.861	5.424	5.452	5.452	5.979	5.627	47.225			
<b>EXPENSES AND OBLIGATIONS</b>																
Payroll	50.4	202.6	136.7	150.8	153.9	140.3	202.3	139.6	140.3	140.3	153.9	144.9	1756.0	65.1	4.1	1825.2
Employee Benefits	45.9	41.5	46.3	48.8	54.6	49.9	71.7	51.7	51.9	51.9	56.6	53.5	624.4	16.1	0.5	641.0
Pension	3.6	(0.5)	16.8	81.0	(0.6)	3.2	(0.5)	(0.3)	543.1	(5.2)	(0.3)	(0.3)	640.0	13.9		653.9
Purchase of Services	33.3	49.4	68.6	77.6	43.6	65.5	43.4	42.2	191.1	67.8	65.3	48.2	796.1	25.5	157.2	978.8
Materials, Equipment	5.1	2.1	3.6	6.1	8.2	8.2	7.6	7.4	9.2	7.7	7.8	10.0	83.2	3.0	29.3	115.4
Contributions, Indemnities	19.4	1.6	11.9	65.4	14.5	73.6	10.9	16.5	71.2	10.0	7.6	78.9	381.5			381.5
Debt Service-Short Term	0.2	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.9	5.2			5.2
Debt Service-Long Term	118.6	0.3	0.0	0.0	0.2	0.2	5.4	43.2	0.4	0.2	0.2	11.9	180.5			180.5
Interfund Charges	0.0	0.4	0.0	0.0	0.3	0.2	32.0	3.7	0.0	4.8	0.0	3.9	45.2	22.0		67.2
Advances & Misc. Pmts. / Labor Obligations	0.0	0.0	0.0	0.0	0.0	3.5	3.5	3.5	3.5	3.5	3.5	4.0	25.0			25.0
<b>Current Year Appropriation</b>	<b>276.3</b>	<b>297.2</b>	<b>283.9</b>	<b>429.7</b>	<b>274.7</b>	<b>344.7</b>	<b>376.4</b>	<b>307.6</b>	<b>1010.9</b>	<b>281.1</b>	<b>294.7</b>	<b>359.9</b>	<b>4537.1</b>	<b>145.6</b>	<b>191.1</b>	<b>4873.8</b>
Prior Yr. Expenditures against Encumbrances	41.0	25.1	24.5	24.3	13.4	93.6	18.5	12.9	5.8	7.6	3.0	3.5	273.3			
Prior Yr. Salaries & Vouchers Payable	46.9	8.8	(22.3)	59.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	92.5			
<b>TOTAL DISBURSEMENTS</b>	<b>364.2</b>	<b>331.1</b>	<b>286.1</b>	<b>513.2</b>	<b>288.1</b>	<b>438.4</b>	<b>394.9</b>	<b>320.5</b>	<b>1016.7</b>	<b>288.8</b>	<b>297.7</b>	<b>363.4</b>	<b>4903.0</b>			
Excess (Def) of Receipts over Disbursements	133.4	24.9	65.2	(244.2)	46.0	(155.6)	(45.4)	61.2	(329.4)	297.7	47.2	(61.3)				
Opening Balance	758.8	892.2	917.1	1282.3	1038.1	1084.0	928.4	883.0	944.2	614.9	912.6	659.8				
TRAN	0.0	0.0	300.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	(300.0)	0.0				
<b>CLOSING BALANCE</b>	<b>892.2</b>	<b>917.1</b>	<b>1282.3</b>	<b>1038.1</b>	<b>1084.0</b>	<b>928.4</b>	<b>883.0</b>	<b>944.2</b>	<b>614.9</b>	<b>912.6</b>	<b>659.8</b>	<b>598.4</b>				

CASH FLOW PROJECTIONS  
CONSOLIDATED CASH - ALL FUNDS - FY2021

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of September 30, 2020

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30
General	892.2	917.1	1282.3	1038.1	1084.0	928.4	883.0	944.2	614.9	912.6	659.8	598.4
Grants Revenue	335.1	328.8	316.7	261.9	116.2	(154.8)	(83.3)	(73.0)	(88.7)	(66.3)	(91.4)	(86.9)
Community Development	(8.9)	(15.5)	(10.6)	(9.0)	(4.4)	(5.5)	(7.2)	(5.5)	(3.3)	(0.3)	0.2	(6.5)
Vehicle Rental Tax	10.5	10.9	4.4	4.8	2.4	2.8	3.2	3.6	3.9	4.4	4.8	5.3
Hospital Assessment Fund	22.8	22.0	69.2	24.0	13.2	27.6	14.3	13.3	24.2	14.1	37.8	15.9
Housing Trust Fund	74.1	70.4	69.2	70.2	53.6	51.5	69.4	67.3	65.2	63.1	61.0	58.9
Budget Stabilization Fund	34.3	34.3	34.3	34.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other Funds	8.4	8.5	8.7	8.7	8.6	8.3	8.4	8.3	8.1	8.1	7.8	7.9
<b>TOTAL OPERATING FUNDS</b>	<b>1368.4</b>	<b>1376.5</b>	<b>1774.1</b>	<b>1433.0</b>	<b>1273.6</b>	<b>858.4</b>	<b>887.8</b>	<b>958.1</b>	<b>624.3</b>	<b>935.6</b>	<b>680.1</b>	<b>593.1</b>
Capital Improvement	277.3	276.0	258.5	239.7	224.7	209.7	194.7	179.7	164.7	149.7	134.7	119.7
Industrial & Commercial Dev.	10.2	10.2	10.2	10.2	10.2	10.2	10.2	10.2	10.2	10.2	10.2	10.2
<b>TOTAL CAPITAL FUNDS</b>	<b>287.5</b>	<b>286.2</b>	<b>268.7</b>	<b>249.9</b>	<b>234.9</b>	<b>219.9</b>	<b>204.9</b>	<b>189.9</b>	<b>174.9</b>	<b>159.9</b>	<b>144.9</b>	<b>129.9</b>
<b>TOTAL FUND EQUITY</b>	<b>1655.9</b>	<b>1662.7</b>	<b>2042.8</b>	<b>1682.9</b>	<b>1508.5</b>	<b>1078.3</b>	<b>1092.7</b>	<b>1148.0</b>	<b>799.2</b>	<b>1095.5</b>	<b>824.9</b>	<b>723.0</b>

City of Philadelphia

# Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

## METHODOLOGY FOR FINANCIAL REPORTING

# QUARTERLY CITY MANAGERS REPORT

## For the Period Ending September 30, 2020

### METHODOLOGY FOR FINANCIAL REPORTING

#### A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

#### B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

*Governmental funds* account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net

# QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2020

## METHODOLOGY FOR FINANCIAL REPORTING

profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in

# **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending September 30, 2020**

## **METHODOLOGY FOR FINANCIAL REPORTING**

connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

### **C. LEGAL COMPLIANCE**

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

### **D. CITY MANAGERS REPORTS**

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after

**QUARTERLY CITY MANAGERS REPORT**  
**For the Period Ending September 30, 2020**

**METHODOLOGY FOR FINANCIAL REPORTING**

the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.