

# HOME IMPROVEMENT CONTRACTOR'S REGISTRATION INFORMATION SHEET

For further information on the application process, call 215-686-8686

A PA Home Improvement Contractor's Registration is required to do home improvement work on one- or two-family dwellings (excluding electrical, plumbing, and fire suppression).

## **Requirements to obtain a Home Improvement Contractor's registration include:**

- 1) A Philadelphia Business Income and Receipts Tax Number and a Commercial Activity License.
- 2) Proof of your PA Home Improvement Registration.
- 3) Proof of insurance in an amount determined by the Office of Risk Management in the following areas:
  - General Liability: **\$500,000 per occurrence**
  - Automobile Liability Insurance: **\$300,000.**
  - Workman's Compensation:
    - **\$100,000 per accident**
    - **\$100,000 per employee**
    - **\$500,000 policy limit**

*ALL INSURANCE MUST BE SUBMITTED ON A CERTIFICATE OF LIABILITY  
INSURANCE: NO EXCEPTIONS.*